

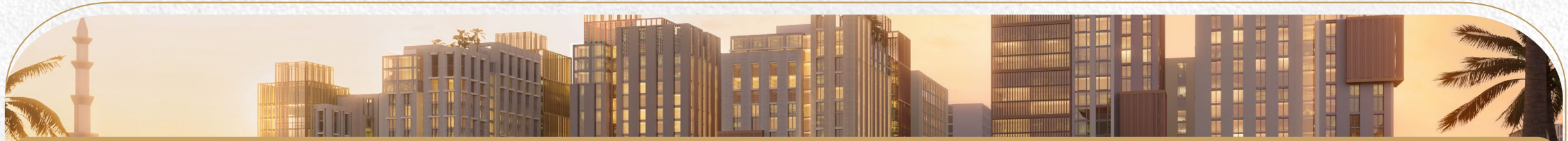


رؤى المدينة القابضة

Rua Al Madinah Holding



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Supplier Manual – SAP Ariba Sourcing (RFI & RFP Events)



1. Introduction

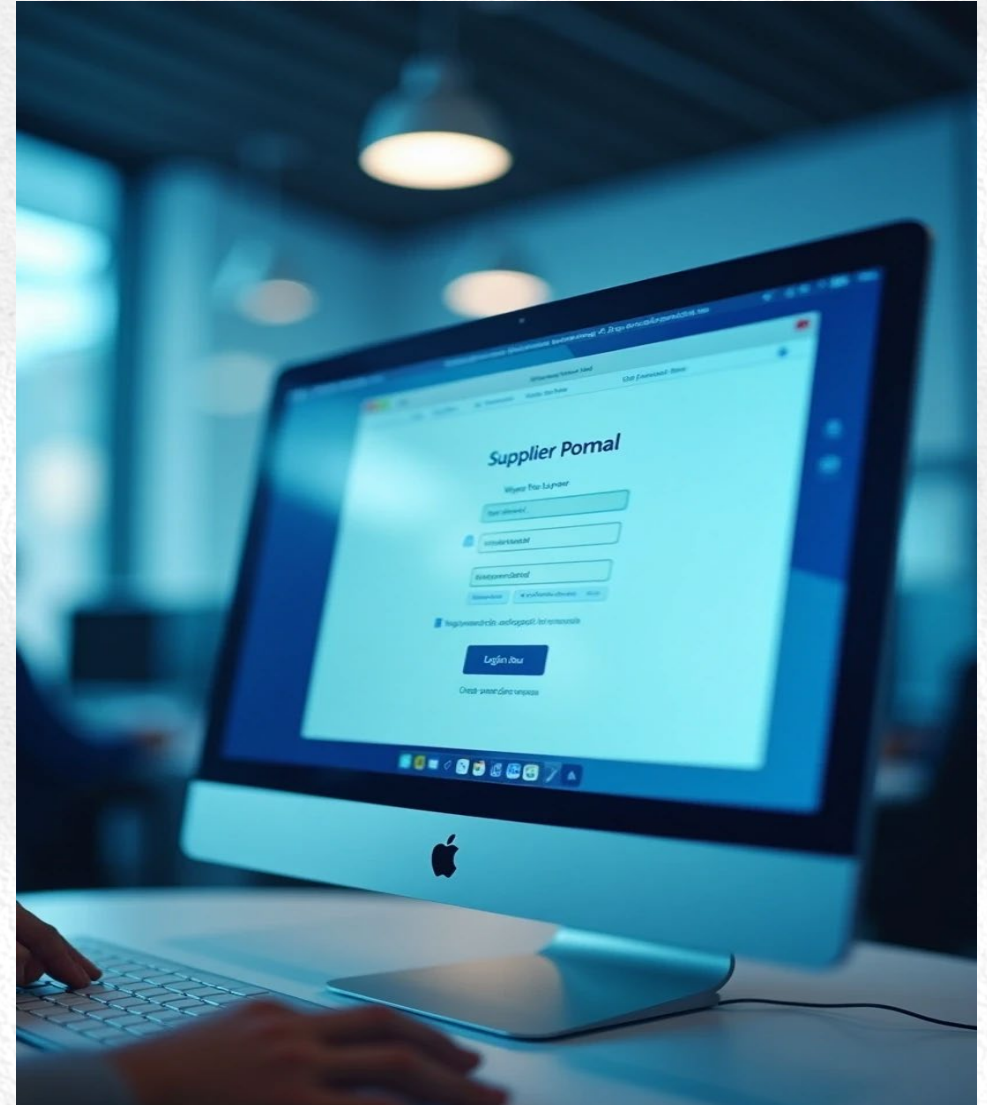
This Supplier Manual provides clear, step-by-step guidance for suppliers participating in Request for Information (RFI) and Request for Proposal (RFP) events in SAP Ariba Sourcing. The manual is designed to make the process simple, ensuring suppliers can effectively respond to events, understand key requirements, and communicate efficiently with buyers.





2. Accessing the SAP Ariba Supplier Portal

Suppliers can log in to the SAP Ariba Supplier Portal using credentials shared during registration. Once logged in, the Home page will display available sourcing events, pending actions, and important alerts.



3. Understanding RFI and RFP Events

1

RFI (Request for Information)

Used by buyers to gather supplier information, capabilities, and experience. RFIs are typically for preliminary evaluation before moving to the proposal stage.

2

RFP (Request for Proposal)

Invites suppliers to provide detailed proposals, including technical and commercial offers, for evaluation and potential contract award.





4. Participating in an RFI Event

Follow the steps below to participate in an RFI event



- Buyer has created and published an EOI/PQQ event in SAP Ariba Sourcing.
- The system automatically sends an invitation email to the supplier's registered email address.

Step 1: Click on “Click here” link to access the System

The screenshot shows an Outlook web interface. The address bar displays the URL: outlook.office.com/mail/0/id/AAQkADUxNjFiNTAzLTJkY2QtNDE2Mi1iNDk2LTZjOWRhZTg4ZTU1OAAQAPfaDfLasiZjk6EZd6YVpeg... The email is from s.sakthi.c@ruaalma... and is titled "RUA ALMADINAH HOLDING COMPANY-TEST has invited you to participate in an event: EOI and PQQ-25-01 Project dev-Framework-23rd-25-01." The email body contains the following text:

RUA ALMADINAH HOLDING COMPANY-TEST

RUA ALMADINAH HOLDING COMPANY-TEST has invited you to participate in the following event: EOI and PQQ-25-01 Project dev-Framework-23rd-25-01. The event is set to begin on Sunday, October 26, 2025 at 10:15 AM, India Standard Time.

Use the following user name to sign in to RUA ALMADINAH HOLDING COMPANY-TEST events: Bright.Ent@ABC.Com.

[Click Here](#) to access this event.

When you **1** click this link, sign in with your user name and password. You will then have the option to register your buyer-specific user ID with a new or existing Ariba Commerce Cloud account and participate in your event.

If you do not want to respond to this event, [Click Here](#). You must register on the Ariba Commerce Cloud or sign in using your existing Ariba Commerce Cloud account user name and password before you can indicate that you do not want to respond to this event.

If you have forgotten your user name or password and are unable to sign in, [Click Here](#).

NOTE: The forgot password link is only valid for 24 hours. After this link expires, click Forgot Password on the Ariba Sign In page to reset your password.

If you have questions about this event, contact s.sakthi.c via telephone at or via e-mail at s.sakthi.c@ruaalmadinah.com.

We look forward to working with you!

Thank You,

RUA ALMADINAH HOLDING COMPANY-TEST



Log in using your registered credentials

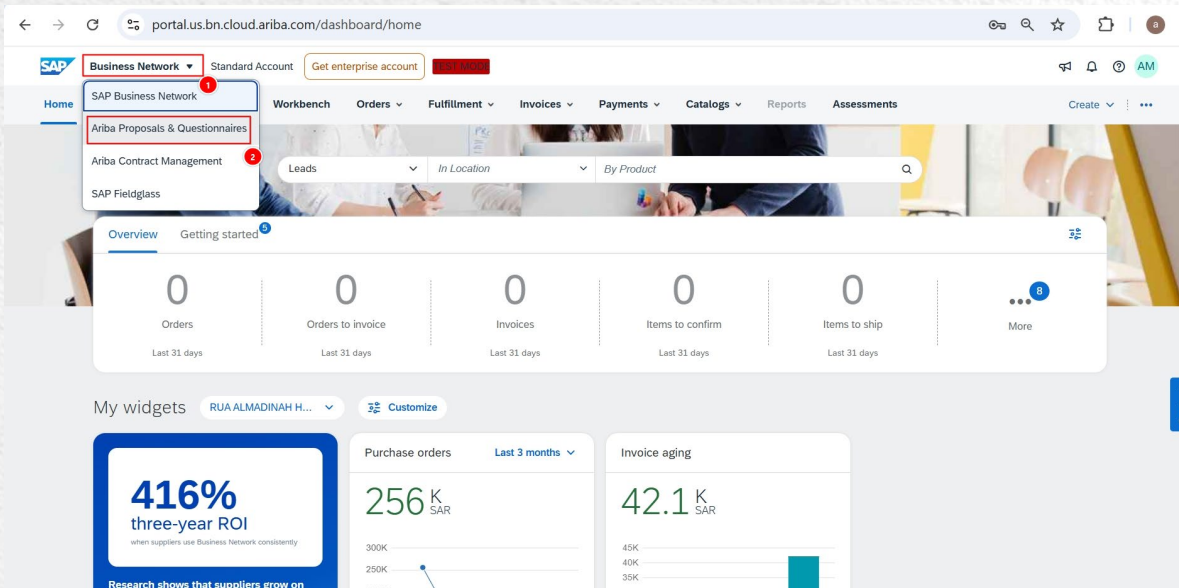
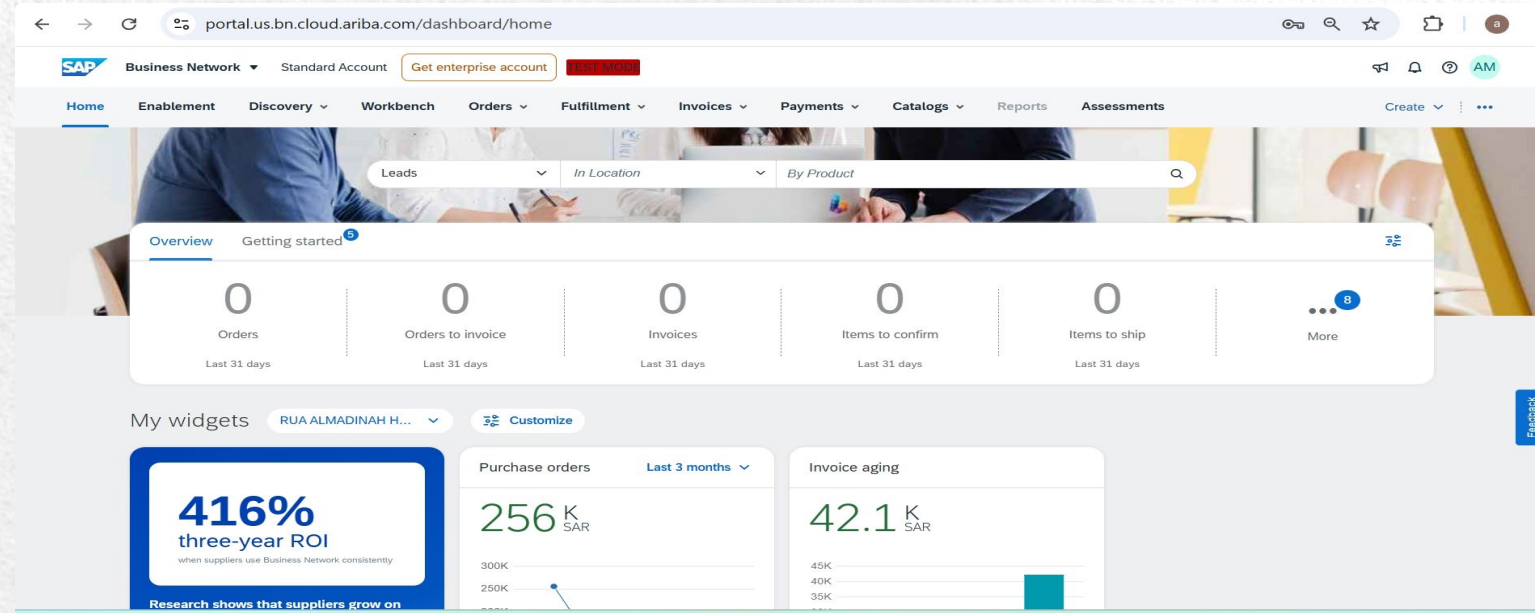
Step 1: Username – abc1234@abc.com

Step 2: Password - XXX@YYYY

Step 3: Click on “Login”



When you log in to the Supplier Portal for the first time, the Business Network screen may be displayed



Step 1: Click "Business Partner" dropdown

Step 2: Select "Ariba Proposals & Questionnaires"



Ariba Proposal & Questionnaires screen is displayed

service.ariba.com/Sourcing.aw/109582010/aw?awh=r&awssk=et06sN4C&dard=1

Standard Account [Get enterprise account](#) TEST MODE

RUA ALMADINAH HOLDING COMPANY-TEST

Welcome to the **Ariba Spend Management** site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.

Public Profile Completeness: 15%
Enter commodities to reach 35% >
There are no matched postings.

Events

Title	ID	End Time ↓	Event Type	Participated
▶ Status: Completed (96)				
▶ Status: Open (1)				
▶ Status: Pending Selection (167)				

Registration Questionnaires

Title	ID	End Time ↓	Status
▼ Status: Open (1)			
Supplier Registration Questionnaire	Doc194301754	5/7/6108 10:34 PM	Registered

Qualification Questionnaires

Title	ID	End Time ↓	Commodity	Regions	Status
No items					

Note:

When you log in to the Supplier Portal, the Ariba Proposal & Questionnaire screen is displayed.

Continue the process from this screen.

If the Business Network screen is displayed, follow the above steps to navigate to the Ariba Proposal & Questionnaire screen.



service.ariba.com/Sourcing.aw/109582010/aw?awh=r&awssk=et06sN4C&dard=1

SAP Ariba Proposals and Questionnaires Standard Account Get enterprise account TEST MODE

RUA ALMADINAH HOLDING COMPANY-TEST

RUA ALMADINAH HOLDING COMPANY-TEST Requested Profile

Welcome to the Ariba Spend Management site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.

رؤى المدينة القابضة
Rua Al Madinah Holding

Home

Events

Title	ID	End Time ↓	Event Type	Participated
▶ Status: Completed (96)				
▼ Status: Open (1)				
EOI and PQQ-Project-25-01	Doc219035437	09/22/2025 12:00 AM	RFI	No
▶ Status: Pending Selection (67)				

Registration Questionnaires

Title	ID	End Time ↓	Status
▼ Status: Open (1)			
Supplier Registration Questionnaire	Doc194301754	5/7/6108 10:34 PM	Registered

Qualification Questionnaires

Title	ID	End Time ↓	Commodity	Regions	Status
-------	----	------------	-----------	---------	--------

https://744845845-t.supplier.mn2.ariba.com/ad/webjumper?itemID=Ji5WAOPH2gPNjZ&awcharset=UTF-8

Step 1: Click "Open" dropdown

Step 2: Click "EOI and PQQ-Project-25-01 Event"

Example: EOI and PQQ-Project-25-01"



Arriba Spend Management

s1.mn2.ariba.com/Sourcing/Main/aw?awh=r&awssk=hyHkUEBwZlutiT7F&realm=744845845-T&passwordadapter=SourcingSupplierUser&dard=1

Arriba Sourcing

Company Settings | Shan Ram | Feedback | Help

Go back to RUA ALMADINAH HOLDING COMPANY-TEST Dashboard

Desktop File Sync

Event Details Doc219035437 - EOI and PQQ-Project-25-01 Round: 1 Time remaining 12:46:38

Event Messages
Download Tutorials
Response Team

Checklist

- Review Event Details
- Review and Accept Prerequisites
- Submit Response

Event Contents

All Content

- Expression of Interest

Review and respond to the prerequisites. Prerequisite questions must be answered before you can view event content or participate in the event. Some prerequisites may require the owner of the event to review and accept your responses before you can continue with the event. If you decline the terms of the prerequisites, you cannot view the event content or participate in this event.

Download Content | **Review Prerequisites** | Decline to Respond | Print Event Information

Expression of Interest (Section 1 of 1)

Name ↑

1.0 Expression of Interest

- Are you interested to participate in RFP? [References](#)
- Attach EOI signed document

Event Overview and Timing Rules

Owner: Abdulrahman Noseir ⓘ

Event Type: RFI

Publish time: 9/21/2025 11:11 AM

Due date: 9/22/2025 12:00 AM

Allow bidding overtime: No ⓘ

Currency: Saudi Riyal

Commodity: Building and Construction Machinery and Accessories 22

Regions: SAU Saudi Arabia

Shan Ram (VX.Studio.Consultancy@abc.com) last visited 20 Sep 2025 10:42:54 PM VX Studio Consultancy AN11227402934-T
SAP Business Network Privacy Statement Security Disclosure Terms of Use

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Sports headline Azerbaijan GP S...

Search

11:13 AM 9/21/2025

Event Details Screen is displayed

1. Review Event Details

Step 1: Click on "Review Prerequisites"



2. Review and Accept Prerequisites screen is displayed

Suppliers must read the Bidding Agreement carefully before proceeding and make a decision to accept or decline the terms.

Step 1: Click on “I accept the terms of this agreement”

Step 2: Click on “Ok”

s1.mn2.ariba.com/Sourcing/Main/aw?awh=r&awssk=rlySTM5FNJPi9B_J&realm=744845845-T&passwordadapter=SourcingSupplierUser&awrdt=1

▼ Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items
4. Submit Response

Prerequisites must be completed prior to participation in the event.

In consideration of the opportunity to participate in on-line events ('On-Line Events') held and conducted by the company sponsoring this On-Line Event ('Sponsor') on the web site (this 'Site') hosted by Ariba, Inc. ('Site Owner'), your company ('Participant' or 'You') agrees to the following terms and conditions ('Bidder Agreement'):

1. **Bids.** If you are invited to participate in the On-Line Event, Sponsor reserves the right to amend, modify or withdraw this On-Line Event. Sponsor reserves the right to accept or reject all or part of your proposal. Submission of a bid does not create a contract or any expectation by Participant of a future business relationship. Rather, by submitting a bid, you are making a firm offer which Sponsor may accept to form a contract, subject to section 2 below. Sponsor is not liable for any costs incurred by Participant in the preparation, presentation, or any other aspect of Participant's bid.
2. **Price Quotes.** Except to the extent Sponsor allows a non-binding bid, all Bids which Participant submits through the On-Line Events are legally valid quotations without qualification, except for data entry errors.
3. **Procedures and Rules.** Participant further agrees to be bound by the procedures and rules established by the Site and Sponsor.
4. **Confidentiality.** Participant shall keep all user names and passwords, the On-Line Event content, other confidential materials provided by the Site and/or Sponsor, and all bids provided by You or another participating organization in confidence and shall not disclose the foregoing to any third party.
5. **Bids through Site only.** Participant agrees to submit bids only through the on-line bidding mechanism supplied by the Site and not to submit bids via any other mechanism including, but not limited to, post, courier, fax, E-mail, or orally unless specifically requested by Sponsor.
6. **Ethical Conduct.** All parties will prohibit unethical behavior and are expected to notify the Site Owner by contacting the appropriate project team if they witness practices that are counter-productive to the fair operation of the On-Line Event. If Participant experiences any difficulties during a live On-Line Event, Participant must notify Site Owner immediately.
7. **Export Control.** All parties who use this Site hosted by Ariba, Inc. agree to comply with all applicable export control and sanctions laws, including the laws of the US, EU and Germany.
8. **Survival.** The terms and conditions of this Bidder Agreement shall survive completion of the On-Line Event.

BA v1.1 19Aug05

I accept the terms of this agreement.

I do not accept the terms of this agreement.

OK Cancel



Mail - Siva Sakthi - Outlook x Ariba Spend Management x +

s1.mn2.ariba.com/Sourcing/Main/aw?awh=r&awssk=gnLwfxnN7MdD005X&realm=744845845-T&passwordadapter=SourcingSupplierUser&awr...

1. Review Event Details

2. Review and Accept Prerequisites

3. Select Lots/Line Items

4. Submit Response

In consideration of the opportunity to participate in on-line events ('On-Line Events') held and conducted by the company sponsoring this On-Line Event ('Sponsor') on the web site (this 'Site') hosted by Ariba, Inc. ('Site Owner'), your company ('Participant' or 'You') agrees to the following terms and conditions ('Bidder Agreement');

1. **Bids.** If you are invited to participate in the On-Line Event, Sponsor reserves the right to amend, modify or withdraw this On-Line Event. Sponsor reserves the right to accept or reject all or part of your proposal. Submission of a bid does not create a contract or any expectation by Participant of a future business relationship. Rather, by submitting a bid, you are making a firm offer which Sponsor may accept to form a contract, subject to section 2 below. Sponsor is not liable for any costs incurred by Participant in the preparation, presentation, or any other aspect of Participant's bid.

2. **Price Quotes.** Except to the extent Sponsor allows a non-binding bid, all Bids which Participant submits through the On-Line Events are legally valid quotations without qualification, except for data entry errors.

3. **Procedures and Rules.** Participant further agrees to be bound by the procedures and rules established by the Site and Sponsor.

4. **Confidentiality.** Participant shall keep all user names and passwords, the On-Line Event content, other confidential materials provided by the Site and/or Sponsor, and all bids provided by You or another participating organization in confidence and shall not disclose the foregoing to any third party.

5. **Bids through Site only.** Participant agrees to submit bids only through the on-line bidding mechanism supplied by the Site and not to submit bids via any other mechanism including, but not limited to, post, courier, fax, E-mail, or orally unless specifically requested by Sponsor.

6. **Ethical Conduct.** All parties will prohibit unethical behavior and are expected to notify the Site Owner immediately if they witness practices that are counter-productive to the fair operation of the On-Line Event. If Participant experiences any difficulties during a live On-Line Event, Participant must notify Site Owner immediately.

7. **Export Control.** All parties who use this Site hosted by Ariba, Inc. agree to comply with all applicable laws of the US, EU and Germany.

8. **Survival.** The terms and conditions of this Bidder Agreement shall survive completion of the

BA v1.1 19Aug05

I accept the terms of this agreement.

I do not accept the terms of this agreement.

OK Cancel

Shan Ram (VX.Studio.Consultancy@abc.com) last visited 13 Sep 2025 4:12:47 AM VX Studio Consultancy AN11227402934-T

7

4:43 PM
9/13/2025

Step 1: Click on "Ok"



▼ Checklist

- 1. Review Event Details
- 2. Review and Accept Prerequisites
- 3. Submit Response

▼ Event Contents

All Content

1 Expression of Interest

All Content

Name ↑

▼ 1.0 Expression of Interest

1.1 Are you interested to participate in RFP? References ▾

* Unspecified ▾

1.2 Attach EOI signed document

*Attach a file

(*) indicates a required field

Submit Entire Response

Update Totals

Save draft

Compose Message

Excel Import

3. Submit Response Screen is displayed

Step 1: Click on Reference dropdown



Event Messages
Response History
Response Team

▼ Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Submit Response

▼ Event Contents

- All Content
- 1 Expression of Interest

All Content

Name ↑	
▼ 1.0 Expression of Interest	
1.1 Are you interested to participate in RFP? References ▾	* Unspecified ▾
1.2 Attach EOI signed document	* Attach a file

Reference Documents

- EOI - Buyer Reference doc..docx
- NDA.docx
- Registration Guide.docx

Download all attachments

[Submit Entire Response](#) [Update To](#) [Compose Message](#) [Excel Import](#)

All reference documents are listed in the section
Step 1: Click EOI – Buyer Reference to open and view its details.



Clipboard Font Paragraph Styles Adobe Acrobat Voice Sensitivity Add-ins Editor Copilot

Rua Al Madinah Holding Company (RUA)

Expression Of Interest

29 October 2025

Tender No.:	100100
Tender Name:	xxxx
Subject:	xxxx

Dear Vendor,
Rua Al Madinah Holding Company (RUA) is inviting companies who have registered with Rua Al Madinah Holding Company, and have relevant experience, to express their interest in the above proposed tender.
Please find attached the Pre-Qualification Questionnaire (PQQ) which contains a brief scope summary and questions which you are required to respond to. You are required to complete and return the PQQ as soon as possible, but by no later than 12:00 (noon) KSA Standard Time on XXX.
All queries and communications relating to this Expression of Interest and Pre-Qualification Questionnaire shall only be sent to the following email [contacts](#):
Email address: name_surname@Ruualmadinah.com name_surname@Ruualmadinah.com
Please acknowledge receipt of this EOI, as soon as possible, but no later than 2 days from date of this letter, by signing acknowledgement below and return email to above addresses, indicating whether you intend responding to the Expression of Interest.
Yours faithfully,

Name Surname
Procurement Manager

Acknowledgement and confirmation of intent by the Authorised Company Signatory:

- No, we do not intend responding your Expression of Interest on this occasion (State reason below)
- Yes, we intend submitting a Pre-Qualification Questionnaire response by the Submission Date

Name: _____ Title / Position: _____ Signature: _____
Email: _____ Mobile: _____ Date: _____

Company Name and Company Stamp: _____

The system displays the Expression of Interest document for review.



< Go back to RUA ALMADINAH HOLDING COMPANY-TEST Dashboard

Desktop File Sync

Console Doc227332518 - EOI and PQQ-29-25-01

Round: 1

⌚ Time remaining
29 days 23:57:18

The countdown timer indicating the remaining event duration appears on the top-right corner of the interface

- Event Messages
- Response History
- Response Team
- ▼ Checklist
 - 1. Review Event Details
 - 2. Review and Accept Prerequisites
 - 3. Submit Response
- ▼ Event Contents
 - All Content
 - 1 Expression of Interest

All Content

Name ↑

▼ 1.0 Expression of Interest

1.1 Are you interested to participate in RFP? 📄 References ▾

1.2 Attach EOI signed document

(*) indicates a required field

* Unspecified ▾ +

* Attach a file + 1

Submit Entire Response Update Totals Save draft Compose Message Excel Import

Step 1: From the **Unspecified** dropdown menu, click to expand and choose the relevant value



From the dropdown menu, the list of available options will be displayed.

Step 1: Choose **Yes** to continue with the process

The **PQQ Sourcing Document** field becomes visible only when the option **Yes** is selected from the dropdown menu.

The screenshot shows the Ariba Sourcing console interface. At the top, there's a navigation bar with 'Ariba Sourcing' and various settings. Below that, a console header shows 'Doc227332518 - EOI and PQQ-29-25-01' and 'Round: 1'. The main content area is titled 'All Content' and contains a checklist. Step 1.0 is 'Expression of Interest'. Under this, step 1.1 asks 'Are you interested to participate in RFP?' with a dropdown menu open showing 'Unspecified', 'Yes', 'No', and 'Unspecified'. The 'Yes' option is highlighted with a red box and a red '1'. Step 1.2 is 'Attach EOI signed document'. Step 3 is 'Submit Response', with a sub-step 2.1 'Attach Reference PQQ Questions Form to supplier' and a sub-step 2.2 'Attach Signed PQQ document along with the filled information and references (Attachments)'. The 'PQQ - Sourcing documents' field is visible under step 3.2. At the bottom, there are buttons for 'Submit Entire Response', 'Update Totals', 'Save draft', 'Compose Message', and 'Excel Import'.

This screenshot is similar to the first one but shows the 'Yes' option selected in the dropdown menu for '1.1 Are you interested to participate in RFP?'. The 'PQQ - Sourcing documents' field under step 3.2 is highlighted with a red box. The console header and navigation bar are the same as in the first screenshot.



The screenshot shows the Ariba Sourcing interface for a sourcing event. The console displays 'Doc227332518 - EOI and PQQ-29-25-01' and 'Round: 1' with a time remaining of '29 days 23:56:57'. The 'Checklist' section includes '1.0 Expression of Interest' with two items: '1.1 Are you interested to participate in RFP?' and '1.2 Attach EOI signed document'. A dropdown menu is open for the first item, showing options: 'Unspecified', 'Yes', 'No', and 'Unspec'. The 'No' option is highlighted with a red box and a red circle with the number '1'. Below the checklist are buttons for 'Submit Entire Response', 'Update Totals', 'Save draft', 'Compose Message', and 'Excel Import'.

From the dropdown menu, the list of available options will be displayed.

Step 1: Choose **No** to continue with the process

If **No** is selected, the system will not display the **PQQ Sourcing Document** field.

This screenshot shows the Ariba Sourcing interface for a different sourcing event: 'Doc216651471 - EOI and PQQ-PR-Framework-04-25-01' and 'Round: 1' with a time remaining of '05:35:26'. The 'Checklist' section includes '1.0 Expression of Interest' with two items: '1.1 Are you interested to participate in RFP?' and '1.2 Attach EOI signed document'. The dropdown menu for the first item is open, showing 'No' selected. Below the checklist are buttons for 'Submit Entire Response', 'Update Totals', 'Reload Last Bid', 'Save draft', 'Compose Message', and 'Excel Import'.

< Go back to RUA ALMADINAH HOLDING COMPANY-TEST Dashboard

Desktop File Sync

Console

📄 Doc216651471 - EOI and PQQ-PR-Framework-04-25-01

Round: 1

🕒 Time remaining 05:57:11

Event Messages
Response History
Response Team

▼ Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Submit Response

▼ Event Contents

All Content

- 1 Expression of Interest
- 2 PQQ - Sourcing docum...

All Content

Name ↑

▼ 1.0 Expression of Interest

1.1 Are you interested to participate in RFP? 📄 References ▾

1.2 Attach EOI signed document

▼ 2.0 PQQ - Sourcing documents

2.1 Attach Reference PQQ Questions Form to supplier

2.2 Attach Signed PQQ document along with the filled information and references (Attachments)

(*) indicates a required field

Step 1: Click on "Attach a file"

* Yes ▾

*Attach a file 📄+

1

📄 PQQ Reference Document.docx ▾

*Attach a file 📄+

Submit Entire Response

Update Totals

Save draft

Compose Message

Excel Import



Mail - Siva Sakthi - Outlook Ariba Spend Management

s1.mn2.ariba.com/Sourcing/Main/aw?awh=r&awssk=vo1CNEqmoNwOlhxN&realm=744845845-T&passwordadapter=SourcingSupplierUser&awr...

Ariba Sourcing

< Go back to RUA ALMADINAH HOLDING COMPANY-TEST Dashboard

Add Attachment

Enter the location of a file to add as an Attachment. To search for a particular file, enter the file name in the search box.

Attachment: Choose File No file chosen

Or drop file here

Step 1: Click on "Choose File"

Open

« Docu... » Upload file Search Upload file

Organize New folder

Name		
Declaration		
Employee Requirement dummy		
EOI supplier document	✓	4/28/2025
Financial Information	✓	5/5/2025
Form of Contract dummy	✓	4/27/2025
HSSE Document	✓	5/5/2025
Instructions	✓	7/9/2025

File name: All Files

Open Cancel

Step 2: Choose "EOI document" from the system

Step 3: Click on "Open"

Desktop File Sync OK Cancel

OK Cancel

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Sun Rise (Sun.Rise@Ariba.com) last visited 4 Sep 2025 5:23:30 AM Sunrise Co...
SAP Business Network Privacy Statement Security Disclosure Terms of Us

6:03 PM 9/4/2025



Step 1: Click on "Ok"

EOI document is updated

Step 1: Click on "Attach a file"



Go back to RUA ALMADINAH HOLDING COMPANY-TEST Dashboard

Add Attachment

Enter the location of a file to add as an **Attachment**. To search for a particular file, enter a search term in the search box.

Attachment: No file chosen
Or drop file here

1

Sun Rise (Sun.Rise@Ariba.com) last visited 4 Sep 2025 5:23:30 AM Sunrise Co
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Open

« Docu... » Upload file Search Upload file

Organize New folder

Name	Size	Modified
Plant		
PQQ Reference Document		
PQQ Sourcing Project		
Price detail dummy		4/27/2025
Quality Management		5/5/2025
Resource		5/5/2025
RUA-RFP-GS-600000734-July-09-25-Line Items...		7/9/2025

File name: All Files

Open Cancel

2

3

Step 2: Choose "PQQ Reference document" from the system

Step 1: Click on "Choose File"

Step 3: Click on "Open"



< Go back to RUA ALMADINAH HOLDING COMPANY-TEST Dashboard

Desktop File Sync

Add Attachment

OK Cancel

Enter the location of a file to add as an **Attachment**. To search for a particular file, click **Browse...** When you have finished, click **OK** to add the attachment.

Attachment: PQQ Sourcing Project.docx
Or drop file here

OK Cancel

1

Step 1: Click on “Ok”



s1.mn2.ariba.com/Sourcing/Main/aw?awh=r&awssk=TRq_kCfRK4v6kgM9&realm=744845845-T&passwordadapter=SourcingSupplierUser#b0



< Go back to RUA ALMADINAH HOLDING COMPANY-TEST Dashboard

Desktop File Sync

Console

Doc227332518 - EOI and PQQ-29-25-01

Round: 1

Time remaining
29 days 04:41:30

Event Messages
Response History
Response Team

Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Submit Response

Event Contents

All Content

- 1 Expression of Interest
- 2 PQQ - Sourcing docum...

All Content

Name ↑

1.0 Expression of Interest

1.1 Are you interested to participate in RFP? [References](#)

1.2 Attach EOI signed document

2.0 PQQ - Sourcing documents

2.1 Attach Reference PQQ Questions Form to supplier

2.2 Attach Signed PQQ document along with the filled information and references (Attachments)

(*) indicates a required field

Before submitting the response, if you want to save your progress, click **“Save as Draft”** to temporarily save your response.

Submit Entire Response

Update Totals

Reload Last Bid

Save draft

Compose Message

Excel Import

Save your response; it will not be submitted to the owner



s1.mn2.ariba.com/Sourcing/Main/aw?awh=r&awssk=TRq_kCfRK4v6kgM9&realm=744845845-T&passwordadapter=SourcingSupplierUser#b0



< Go back to RUA ALMADINAH HOLDING COMPANY-TEST Dashboard

Desktop File Sync

Console

Doc227332518 - EOI and PQQ-29-25-01

Round: 1

Time remaining 29 days 04:41:21

Event Messages
Response History
Response Team

Checklist

- 1. Review Event Details
- 2. Review and Accept Prerequisites
- 3. Submit Response

Event Contents

All Content

- 1 Expression of Interest
- 2 PQQ - Sourcing docum...

✓ Your entries have been saved but have not yet been submitted to the event owner. Continue working on your response and submit it when you are finished.

All Content

Name ↑

1.0 Expression of Interest

- 1.1 Are you interested to participate in RFP? [References](#)
- 1.2 Attach EOI signed document

2.0 PQQ - Sourcing documents

- 2.1 Attach Reference PQQ Questions Form to supplier
- 2.2 Attach Signed PQQ document along with the filled information and references (Attachments)

(*) indicates a required field

Your entries have been saved but have not yet been submitted to the event owner. Continue working on your response and submit it when you are finished

* Yes

* EOI supplier document.docx Update file Delete file

PQQ Sourcing Project.docx

* PQQ Reference Document.docx Update file Delete file

Submit Entire Response Update Totals Reload Last Bid Save draft Compose Message Excel Import



- Event Messages
- Response History
- Response Team

- ▼ Checklist
 - 1. Review Event Details
 - 2. Review and Accept Prerequisites
 - 3. Submit Response

- ▼ Event Contents
 - All Content
 - 1 Expression of Interest
 - 2 PQQ - Sourcing docum...

All Content

Name ↑	
▼ 1.0 Expression of Interest	
1.1 Are you interested to participate in RFP? References ▾	* Yes ▾ 📎
1.2 Attach EOI signed document	* 📎 EOI supplier document.docx ▾ Update file Delete file 📎
▼ 2.0 PQQ - Sourcing documents	
2.1 Attach Reference PQQ Questions Form to supplier	📎 PQQ Reference Document.docx ▾
2.2 Attach Signed PQQ document along with the filled information and references (Attachments)	* 📎 PQQ Sourcing Project.docx ▾ Update file Delete file 📎

(*) indicates a required field

Submit Entire Response

Update Totals

Save draft

Compose Message

Excel Import

Step 1: Click on "Submit Entire Response"

PQQ Document is updated



- Event Messages
- Response History
- Response Team
- ▼ Checklist
 - 1. Review Event Details
 - 2. Review and Accept Prerequisites
 - 3. Submit Response
- ▼ Event Contents
 - All Content
 - 1 Expression of Interest
 - 2 PQQ - Sourcing docum...

All Content

Name ↑	
▼ 1.0 Expression of Interest	
1.1 Are you interested to participate in RFP? References ▾	* Yes ▾
1.2 Attach EOI signed document	* EOI supplier document.docx ▾ Update file Delete file
▼ 2.0 PQQ - Sourcing documents	
2.1 Attach Reference PQQ Questions Form to supplier	PQQ Reference Document.docx ▾
2.2 Attach Signed PQQ document along with the filled information and references (Attachments) <small>(*) indicates a required field</small>	* PQQ Sourcing Project.docx ▾ Update file Delete file

Submit Entire Response Update Totals Save draft Compose Message Excel Import

✓ Submit this response?
Click OK to submit.

OK Cancel

Step 1: Click on "Ok"



Event Messages
Response History
Response Team

▼ Checklist

- 1. Review Event Details
- 2. Review and Accept Prerequisites
- 3. Submit Response

▼ Event Contents

- All Content
- 1 Expression of Interest
- 2 PQQ - Sourcing docum...

✓ Your response has been submitted. Thank you for participating in the event.

Once the supplier submits the response, an automatic notification message is triggered

All Content

Name ↑	
▼ 1.0 Expression of Interest	
1.1 Are you interested to participate in RFP? 📄 References ▾	Yes
1.2 Attach EOI signed document	📄 EOI supplier document.docx ▾
▼ 2.0 PQQ - Sourcing documents	
2.1 Attach Reference PQQ Questions Form to supplier	📄 PQQ Reference Document.docx ▾
2.2 Attach Signed PQQ document along with the filled information and references (Attachments)	📄 PQQ Sourcing Project.docx ▾

Compose Message

If you have any queries or need to share additional information with the buyer, you can use the **“Compose Message”** option in the Ariba Supplier Portal to communicate directly with the buyer.



< Go back to RUA ALMADINAH HOLDING COMPANY-TEST Dashboard

Desktop File Sync

Compose New Message

From: Brightline Enterprises (Bright Enterprises)

To: Project Team

Subject: Doc227332518 - EOI and PQQ-29-25-01

Attachments: [Attach a file](#)

If you need to submit any additional documents from your end, click **“Attach a File”** and upload the required document.

Send Cancel

1

Click on “Send”

1 (8 pt) — font —

We have submitted all the required documents for the RF1 event.
Kindly confirm if any additional documents or information are needed from our side.

You can enter your queries or additional information in the **Message Box** to communicate directly with the buyer.

Send Cancel



Console

Doc227332518 - EOI and PQQ-29-25-01

Round: 1

Time remaining 29 days 05:08:28

- Event Messages
- Response History
- Response Team

Checklist

- Review Event Details
- Review and Accept Prerequisites
- Submit Response

Event Contents

- All Content
- 1 Expression of Interest
- 2 PQQ - Sourcing docum...

You have submitted a response for this event. Thank you for participating.

Once the supplier sends the message to the buyer, an automatic notification message is triggered

Revise Response

All Content

Name ↑

1.0 Expression of Interest

1.1 Are you interested to participate in RFP? [References](#)

Yes

1.2 Attach EOI signed document

[EOI supplier document.docx](#)

2.0 PQQ - Sourcing documents

2.1 Attach Reference PQQ Questions Form to supplier

[PQQ Sourcing Project.docx](#)

2.2 Attach Signed PQQ document along with the filled information and references (Attachments)

[PQQ Reference Document.docx](#)

Compose Message



You have submitted a response for this event. Thank you for participating.

Event Messages
Response History
Response Team

▼ Checklist

- 1. Review Event Details
- 2. Review and Accept Prerequisites
- 3. Submit Response

▼ Event Contents

- All Content
- 1 Expression of Interest
- 2 PQQ - Sourcing docum...

All Content

Name ↑	
▼ 1.0 Expression of Interest	
1.1 Are you interested to participate in RFP? 📄 References ▼	Yes
1.2 Attach EOI signed document	📎 EOI supplier document.docx ▼
▼ 2.0 PQQ - Sourcing documents	
2.1 Attach Reference PQQ Questions Form to supplier	📎 PQQ Sourcing Project.docx ▼
2.2 Attach Signed PQQ document along with the filled information and references (Attachments)	📎 PQQ Reference Document.docx ▼

Revise Response

Compose Message

Suppliers may revise and resubmit responses until the event deadline. Once the deadline passes, the system locks submissions. Ensure all required fields are completed and attachments uploaded before submission.



< Go back to RUA ALMADINAH HOLDING COMPANY-TEST **Dashboard**

Desktop File Sync

Console

Doc227332518 - EOI and PQQ-29-25-01

Round: 1

🕒 Time remaining
29 days 04:43:00

You have submitted a response for this event. Thank you for participating.

Click on "Dashboard"

Revise Response

Event Messages
Response History
Response Team

▼ Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Submit Response

▼ Event Contents

All Content

1 Expression of Interest

2 PQQ - Sourcing docum...

All Content

Name ↑

▼ 1.0 Expression of Interest

1.1 Are you interested to participate in RFP? 📄 References ▾

Yes

1.2 Attach EOI signed document

📄 EOI supplier document.docx ▾

▼ 2.0 PQQ - Sourcing documents

2.1 Attach Reference PQQ Questions Form to supplier

📄 PQQ Sourcing Project.docx ▾

2.2 Attach Signed PQQ document along with the filled information and references (Attachments)

📄 PQQ Reference Document.docx ▾

Compose Message



RUA ALMADINAH HOLDING COMPANY-TEST

RUA ALMADINAH HOLDING COMPANY-TEST
Requested Profile
All required customer requested fields have been completed.
[View customer requested fields >](#)

Public Profile Completeness

15%
Enter commodities to reach 35% >
There are no matched postings.

Welcome to the **Ariba Spend Management** site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.



Home

After submission, the event status can be viewed under the 'Events' tab

Events

Title	ID	End Time ↓	Event Type	Participated
▶ Status: Completed (43)				
▶ Status: Open (1)				
▶ Status: Pending Selection (66)				

Registration Questionnaires

Title	ID	End Time ↓	Status
▼ Status: Open (1)			
Supplier Registration Questionnaire	Doc211051508	9/4/6108 7:56 PM	Registered

Qualification Questionnaires

Title	ID	End Time ↓	Commodity	Regions	Status
No items					



5. Participating in an RFP Event

Follow the steps below to participate in an RFP event



RUA ALMADINAH HOLDING COMPANY-TEST has invited you to participate in an event: RUA-RFP-GS-25 Project dev-Framework-23rd-25-01.

[Summarize](#)

You don't often get email from s4system-prodksa+744845845-t.doc226366436@smtp.mn2.ariba.com. [Learn why this is important](#)

[CAUTION: This email originated from outside your organization. Be careful when opening attachments or clicking links, especially from unknown senders]

- Buyer has created and published an RFP event in SAP Ariba Sourcing.
- The system automatically sends an invitation email to the supplier's registered email address.
- Click on "Link" to access the system

RUA ALMADINAH HOLDING COMPANY-TEST

RUA ALMADINAH HOLDING COMPANY-TEST has invited you to participate in the following event: RUA-RFP-GS-25 Project dev-Framework-23rd-25-01. The event is set to begin on Friday, October 31, 2025 at 7:26 PM, India Standard Time.

Use the following user name to sign in to RUA ALMADINAH HOLDING COMPANY-TEST events: Bright.Ent@ABC.Com.

[Click Here](#) to access this event.

When you click this link, sign in with your user name and password. You will then have the option to register your buyer-specific user ID with a new or existing Ariba Commerce Cloud account and participate in your event.

If you do not want to respond to this event, [Click Here](#). You must register on the Ariba Commerce Cloud or sign in using your existing Ariba Commerce Cloud account user name and password before you can indicate that you do not want to respond to this event.

If you have forgotten your user name or password and are unable to sign in, [Click Here](#).

NOTE: The forgot password link is only valid for 24 hours. After this link expires, click Forgot Password on the Ariba Sign In page to reset your password.

If you have questions about this event, contact s.sakthi.c via telephone at or via e-mail at s.sakthi.c@ruaalmadinah.com.

We look forward to working with you!

Thank You,

RUA ALMADINAH HOLDING COMPANY-TEST

You are receiving this email because you are a customer of RUA ALMADINAH HOLDING COMPANY-TEST. See



Inbox - Siva Sakthi - Outlook x Ariba Sourcing x +

service.ariba.com/Sourcing.aw/109555005/aw?awh=r&awssk=iSvUk4kq&dard=1

SAP Ariba Proposals and Questionnaires

SAP Ariba

Supplier Login

Bright.Ent@ABC.Com 1

..... 2

Login 3

Forgot Username or Password

Showcase your success

Share with us how you've realized value through network commerce and collaboration and you may be featured on our website, social channels, or even during events.

Learn More

Supported browsers and plugins

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3:32 PM 10/29/2025

Log in using your registered credentials

Step 1: Username - abc1234@abc.com

Step 2: Password - XXXX@YYYY

Step 3: Click on “Login”



RUA ALMADINAH HOLDING COMPANY-TEST

RUA ALMADINAH HOLDING COMPANY-TEST Requested Profile

All required customer requested fields have been completed.

[View customer requested fields >](#)

Public Profile Completeness

15%

[Enter commodities to reach 35% >](#)

There are no matched postings.

Welcome to the **Ariba Spend Management** site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.



Home

Events

Title	ID	End Time ↓	Event Type	Participated
▶ Status: Completed (92)				
▼ Status: Open (1) 1				
RUA-RFP-GS-PR-Framework-04-25-01	Doc216666562	09/05/2025 12:00 PM	RFP	No
▶ Status: Pending Selection (157)				

Registration Questionnaires

Title	ID	End Time ↓	Status
▼ Status: Open (1)			
Supplier Registration Questionnaire	Doc194301754	5/7/6108 10:34 PM	Registered

Qualification Questionnaires

Title	ID	End Time ↓	Commodity	Regions	Status
-------	----	------------	-----------	---------	--------

Step 1: Click on "Open" dropdown

Step 2: Click on "RFP"

Example: RUA-RFP-GS-PR-Framework 04-25-01"



Event Messages
Download Tutorials

Review and respond to the prerequisites. Prerequisite questions must be answered before you can view event content or participate in the event. Some prerequisites may require the owner of the event to review and accept your responses before you can continue with the event. If you decline the terms of the prerequisites, you cannot view the event content or participate in this event.

[Download Content](#) [Review Prerequisites](#) [Decline to Respond](#) [Print Event Information](#)

- ▼ Checklist
- 1. Review Event Details
- 2. Review and Accept Prerequisites
- 3. Select Lots/Line Items
- 4. Submit Response

▼ Event Contents
[All Content](#)

- 2 REQUEST FOR PROPOSAL...
- 3 RUA AL MADINAH BACKG...
- 4 Instructions to Tend...
- 5 Job Explanation Meeting
- 6 Technical Submission

REQUEST FOR PROPOSAL PREAMBLE

(Section 1 of 12) [Next](#) »

Name ↑	
▼ 2.0 REQUEST FOR PROPOSAL PREAMBLE	
2.1 Invitation To Tender	Less... -
Rua Al Madinah Holding Company herewith invites submission for the above-named tender. To be considered a compliant and responsive tender the Tenderer is required to respond to the Tender inclusive of all the respective Volumes, Parts, Appendices and Schedules and requirements referenced therein.	
2.2 Disclaimer	Less... -
Nothing in this Tender shall be construed to create any legal obligation on the part of Rua Al Madinah Holding Company; or any other related entity or person; or the respondent to this Tender (hereinafter referred to as the "Tenderer"). This Tender does not convey a commitment to award a contract or to bind the Tenderer. The successful Tender will be required to execute an agreement with RUA Al Madinah Holding Company that will govern the rights, duties, and obligations between RUA Al Madinah Holding Company and such successful Tenderer. RUA Al Madinah Holding Company reserves the right, in its sole discretion, to amend, suspend, terminate, or reissue this Tender in whole or in part, at any stage, in no event shall RUA Al Madinah Holding Company or any of its affiliates, employees, or representatives be liable to the Tender for any cost and damages incurred in connection with this Tender process including, but not limited to, any and all costs of preparing a response to this Tender or any other costs incurred in reliance on this Tender. For the	

» Next Section: RUA AL MADINAH BACKG...

Event Overview and Timing Rules

Owner: s.sakthi.c ⓘ	Currency: Saudi Riyal
Event Type: RFP	Commodity: Structures and Building and Construction and Manufacturing Components and Supplies 30
Publish time: 9/4/2025 7:38 PM	Regions: SAU Saudi Arabia
Due date: 9/5/2025 12:00 PM	

Event Details Screen is displayed

1. Review Event Details

Step 1: Click on "Review Prerequisites "



2. Review and Accept Prerequisites screen is displayed

Suppliers must read the Bidding Agreement carefully before proceeding and make a decision to accept or decline the terms.

Step 1: Click on “I accept the terms of this agreement”

Step 2: Click on “Envelope Bidding Event Agreement”

Step 3: Click on “Ok”



Prerequisites Doc226366436 - RUA-RFP-GS-25

▼ Checklist
Prerequisites must be completed prior to participation in the event. You must accept the modified envelope bidding event agreement to continue.

1. Review Event Details

2. Review and Accept Prerequisites

3. Select Lots/Line Items

4. Submit Response

In consideration of the opportunity to participate in on-line events ("On-Line Events") held and conducted by the company sponsoring this On-Line Event ("Sponsor") on the web site (this "Site") hosted by Ariba, Inc. ("Site Owner"), your company ("Participant" or "You") agrees to the following terms and conditions ("Bidder Agreement"):

- Bids.** If you are invited to participate in the On-Line Event, Sponsor reserves the right to amend, modify or withdraw this On-Line Event. Sponsor reserves the right to accept or reject all or part of your proposal. Submission of a bid does not create a contract or any expectation by Participant of a future business relationship. Rather, by submitting a bid, you are making a firm offer which Sponsor may accept to form a contract, subject to section 2 below. Sponsor is not liable for any costs incurred by Participant in the preparation, presentation, or any other aspect of Participant's bid.
- Price Quotes.** Except to the extent Sponsor allows a non-binding bid, all Bids which Participant submits are firm offers and are binding on Participant. Participant shall provide all bid quotations without qualification, except for data entry errors.
- Procedures and Rules.** Participant further agrees to be bound by the procedures and rules of the On-Line Event.
- Confidentiality.** Participant shall keep all user names and passwords, the On-Line Event content, and all bids provided by You or another participating organization in confidence and shall not disclose the foregoing to any third party.
- Bids through Site only.** Participant agrees to submit bids only through the on-line bidding mechanism provided by the Site and not via any other mechanism including, but not limited to, post, courier, fax, E-mail, or orally unless specifically requested by Sponsor.
- Ethical Conduct.** All parties will prohibit unethical behavior and are expected to notify the Site Owner by contacting the appropriate project team if they witness practices that are counter-productive to the fair operation of the On-Line Event. If Participant experiences any difficulties during a live On-Line Event, Participant must notify Site Owner immediately.
- Export Control.** All parties who use this Site hosted by Ariba, Inc. agree to comply with all applicable export control and sanctions laws, including the laws of the US, EU and Germany.
- Survival.** The terms and conditions of this Bidder Agreement shall survive completion of the On-Line Event.

BA v1.1 19Aug05

✓ Submit this agreement?

Click OK to submit.

OKCancel

1

Step 1: Click on "Ok"

I accept the terms of this agreement.

I do not accept the terms of this agreement.



Select Lots Doc216666562 - RUA-RFP-GS-PR-Framework-04-25-01

Cancel

▼ Checklist

- 1. Review Event Details
- 2. Review and Accept Prerequisites
- 3. Select Lots/Line Items
- 4. Submit Response

Choose the lots in which you will participate. You can cancel your intention to participate in a lot until you submit a response for that lot; once you submit a response you cannot withdraw it.

Select Lots/Line Items

Select Using Excel

Lots Available for Bidding

<input checked="" type="checkbox"/>	Name
<input checked="" type="checkbox"/>	13.1 Service
	Service
	13.1.1 transferring materials
	transferring materials

3. Select Lots/Line Items screen is displayed

Step 1: Select the Name of the Lots

Confirm Selected Lots/Line Items

Step 2: Click on "Confirm Selected Lots/Line Items"

Cancel



Console

Doc216666562 - RUA-RFP-GS-PR-Framework-04-25-01

Round: 1

Time remaining 16:14:55

Event Messages
Response History

Checklist

- 1. Review Event Details
- 2. Review and Accept Prerequisites
- 3. Select Lots/Line Items
- 4. Submit Response

Event Contents

- All Content
- 2 REQUEST FOR PROPOSAL...
- 3 RUA AL MADINAH BACKG...
- 4 Instructions to Tend...
- 5 Job Explanation Meeting
- 6 Technical Submission

All Content

All Contents Screen is displayed

Name ↑	Price	Quantity	Extended Price	Total Cost
2.0 REQUEST FOR PROPOSAL PREAMBLE				
2.1 Invitation To Tender				
2.2 Disclaimer				
2.3 Confidentiality				
2.4 Defined Terms				
2.4.1 Employers Requirement				
2.4.2 RUA AL MADINAH HOLDING COMPANY				
2.4.3 Representative				



Step 1: Click on "Down Arrow" to Expand the Screen



▼ Checklist

- 1. Review Event Details
- 2. Review and Accept Prerequisites
- 3. Select Lots/Line Items
- 4. Submit Response

▼ Event Contents

- All Content
- 2 REQUEST FOR PROPOSAL...
- 3 RUA AL MADINAH BACKG...
- 4 Instructions to Tend...
- 5 Job Explanation Meeting
- 6 Technical Submission
- 7 SCHEDULE OF DEVIATIONS
- 8 Form of Contract
- 9 Scope of Work

All Content

Name ↑	Price	Quantity	Extended Price	Total Cost
2.4.5 Tenderer/Bidder				
▼ 3.0 RUA AL MADINAH BACKGROUND AND OVERVIEW				
3.1 General				
3.2 Project Description				
▼ 4.0 Instructions to Tenderers				
4.1 Tender Validity				
4.2 How to respond to the RFP				
1. Once you access the project, please review the event details. You can click on "All content" in order to see all the sections together.				
2. Review and accept the Agreement and/or Prerequisite(s) at the project level				
3. Enter your response and click on Submit entire response. Please note that unless you click on the "Submit" button, your response will not be received by the customer				
5.0 Job Explanation Meeting				
▼ 6.0 Technical Submission				
6.1 Attach Your Technical Submission Here."DO NOT INCLUDE ANY PRICING INFORMATION IN THE TECHNICAL PROPOSAL"				*Attach a file
▼ 7.0 SCHEDULE OF DEVIATIONS				
7.1 Note: If there are no deviations, please provide a signed letter on your company letterhead confirming the full compliance as per the requirement of the tender/RFP.				*Attach a file
▼ 8.0 Form of Contract				
8.1 XXX NOTE TO PROCUREMENT REPRESENTATIVE – ATTACH YOUR CONTRACT WITHIN THIS SECTION				Form of Contract dummy.docx
▼ 9.0 Scope of Work				
9.1 NOTE TO PROCUREMENT REPRESENTATIVE – ADD YOUR SCOPE OF WORK WITHIN THIS SECTION				Scope of work.docx
▼ 10.0 LOCAL CONTENT REQUIREMENTS				
10.1 The Tenderer's shall provide a Local Content Submission as per the requirements detailed in Local Content Requirements.				Attach a file

Read all the event content carefully.
Upload the mandatory attachment.

Step 1: Click on "Attach a file" to upload the required document.

*Attach a file

1



< Go back to RUA ALMADINAH HOLDING COMPANY-TEST Dashboard

Add Attachment

Enter the location of a file to add as an **Attachment**. To search for a particular

Attachment No file chosen
Or drop file here

Step 1: Click on "Choose File"

Open

« Docu... » Upload file Search Upload file

Organize ▾ New folder

- > SLP UAT q-Test
- > SLP UAT Test S
- > Supplier Detrai
- ▼ Siva - Rua Al Ma
- > Attachments
- > Desktop
- > Documents
- > Microsoft Team
- > Pictures

Name		
Technical Capability and Experience		
Technical Submission		
TEMPLATE - Constructio Management Services...	✓	6/13/202
Template - Contract Amendment	✓	5/10/202
Tender Plan Document	✓	5/19/202
Termination Document	✓	5/11/202
Terms and Conditions	✓	7/9/2025

File name: All Files

Step 2: Choose Technical submission Reference document from the system

Step 3: Click on "Open"



< Go back to RUA ALMADINAH HOLDING COMPANY-TEST Dashboard

Desktop File Sync

Add Attachment

OK Cancel

Enter the location of a file to add as an **Attachment**. To search for a particular file, click **Browse...** When you have finished, click **OK** to add the attachment.

Attachment: Technical Submission.docx
[Or drop file here]

OK Cancel

1

Step 1: Click on “Ok”



- Event Messages
- Response History
- ▼ Checklist
 - 1. Review Event Details
 - 2. Review and Accept Prerequisites
 - 3. Select Lots/Line Items
 - 4. Submit Response
- ▼ Event Contents
 - All Content
 - 2 REQUEST FOR PROPOSAL...
 - 3 RUA AL MADINAH BACKG...
 - 4 Instructions to Tend...
 - 5 Job Explanation Meeting
 - 6 Technical Submission
 - 7 SCHEDULE OF DEVIATIONS
 - 8 Form of Contract

All Content

Name ↑	Price	Quantity	Extended Price	Total Cost
4.1 Tender Validity	More... +			
4.2 How to respond to the RFP 1. Once you access the project, please review the event details. You can click on "All content" in order to see all the sections together. 2. Review and accept the Agreement and/or Prerequisite(s) at the project level 3. Enter your response and click on Submit entire response. Please note that unless you click on the "Submit" button, your response will not be received by the customer				
5.0 Job Explanation Meeting				
▼ 6.0 Technical Submission	More... +			
6.1 Attach Your Technical Submission Here."DO NOT INCLUDE ANY PRICING INFORMATION IN THE TECHNICAL PROPOSAL"			* 📎 Technical Submission.docx	Update file Delete file +
▼ 7.0 SCHEDULE OF DEVIATIONS	More... +			
7.1 Note: If there are no deviations, please provide a signed letter on your company letterhead confirming the full compliance as per the requirement of the tender/RFP.			* Attach a file	
▼ 8.0 Form of Contract	More... +			
8.1 XXX NOTE TO PROCUREMENT REPRESENTATIVE – ATTACH YOUR CONTRACT WITHIN THIS SECTION			📎 Form of Contract dummy.docx	
▼ 9.0 Scope of Work	More... +			
9.1 NOTE TO PROCUREMENT REPRESENTATIVE – ADD YOUR SCOPE OF WORK WITHIN THIS SECTION			📎 Scope of work.docx	
▼ 10.0 LOCAL CONTENT REQUIREMENTS	More... +			
10.1 The Tenderer's shall provide a Local Content Submission as per the requirements detailed in Local Content Requirements.			Attach a file	
▼ 11.0 GENERAL TENDER CONDITIONS	More... +			
11.1 All final deliverables shall be submitted in English unless otherwise agreed in writing by RUA Al Madinah Holding Company.				
11.2 The Tenderer commits to protect the confidentiality of information relating to RUA Al Madinah Holding Company and its Projects, and the Services or Works provided, in accordance with the signed Non-Disclosure Agreement (NDA) with RUA Al Madinah Holding Company				
11.3 The Tenderer shall not employ this document in any form or capacity that is damaging to RUA Al Madinah Holding Company or the Kingdom of Saudi Arabia.				
11.4 RUA Al Madinah Holding Company reserves the right to accept or reject any or all of the Tender proposals, and to amend this Tender, or request the re-submission of proposals, or request clarification from the Tenderer(s), or withdraw this Tender in part, or in whole, without providing justification or notice				
11.5 Any responses or comments received from the Tenderer(s) after the submission of the Tenderer or the deadline will not be considered, unless explicitly requested by RUA Al Madinah Holding Company.				

Upload the second Mandatory Attachment
Step 1: Click on "Attach a file"



Go back to RUA ALMADINAH HOLDING COMPANY-TEST Dashboard

Add Attachment

Enter the location of a file to add as an Attachment. To search for a particular file, enter the file name in the search box.

Attachment: Choose File No file chosen
Or drop file here

Shan Ram (VX.Studio.Consultancy@abc.com) last visited 13 Sep 2025 4:12:47 AM
[SAP Business Network Privacy Statement](#) [Security Disclosure](#) [Terms of Use](#)

Open

« Docu... » Upload file

Organize New folder

- SLP UAT q-Test
- SLP UAT Test S
- Supplier Detrai
- Siva - Rua Al Ma
- Attachments
- Desktop
- Documents
- Microsoft Team
- Pictures

Name	Icon	Status	Date
Price detail dummy	Word		
Quality Management	Word		
Resource	Word	✓	5/5/2025
RUA-RFP-GS-60000734-July-09-25-Line Items...	Excel	✓	7/9/2025
Schedule for Deviation	Word	✓	8/1/2025
Scope o	Word	✓	5/4/2025
Technical	Word	✓	5/5/2025

Type: Microsoft Word Document
Authors: Siva Sakthi
Size: 12.7 KB
Date modified: 8/1/2025 1:37 PM
Availability status: Available on this device

File name: All Files

Open Cancel

Step 2: Choose Schedule for Deviation Reference document from the system

Step 1: Click on "Choose File"

Step 3: Click on "Open"



< Go back to RUA ALMADINAH HOLDING COMPANY-TEST Dashboard

Desktop File Sync

Add Attachment

OK Cancel

Enter the location of a file to add as an **Attachment**. To search for a particular file, click **Browse...** When you have finished, click **OK** to add the attachment.

Attachment: Technical Submission.docx
[Or drop file here]

OK Cancel

1

Step 1: Click on “Ok”



- 2. Review and Accept Prerequisites
- 3. Select Lots/Line Items
- 4. Submit Response
- ▼ Event Contents
 - All Content
 - 2 REQUEST FOR PROPOSAL...
 - 3 RUA AL MADINAH BACKG...
 - 4 Instructions to Tend...
 - 5 Job Explanation Meeting
 - 6 Technical Submission
 - 7 SCHEDULE OF DEVIATIONS
 - 8 Form of Contract
 - 9 Scope of Work
 - 10 LOCAL CONTENT REQUIR...
 - 11 GENERAL TENDER CONDI...
 - 12 Commercial

related to the firm's leadership and team members.

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▼ 12.0 Commercial Submission More... +

▼ 12.1 Commercial Envelope

12.1.1 Pricing Schedule *Attach a file 📎 **1**

▼ 13.0 Commercial Submission (Item or lot) More... +

▼ 13.1 shipping services More... +

13.1.1 Shipping Services Less... -

Shipping Services

* SAR per unit 10 each

Upload the Third Mandatory Attachment (Pricing Schedule)
Step 1: Click on "Attach a file"

Discount Amount: SAR all units

Discount Percentage: all units

Surcharge Amount: SAR all units

Surcharge Percentage: all units

(*) indicates a required field

[Submit Entire Response](#) [Update Totals](#) [Save draft](#) | [Compose Message](#) [Excel Import](#)



Ariba Sourcing

Desktop File Sync

OK Cancel

OK Cancel

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[Go back to RUA ALMADINAH HOLDING COMPANY-TEST Dashboard](#)

Add Attachment

Enter the location of a file to add as an **Attachment**. To search for a particular

Attachment: Choose File No file chosen
Or drop file here

1

Open

« Docu... » Upload file 🔍 Search Upload file

Organize ▾ New folder

	Name	Status	Date mo
>	SLP UAT q-Test		
>	SLP UAT Test S		
>	Supplier Detrai		
✓	Siva - Rua Al Ma		
>	Attachments		
>	Desktop		
>	Documents		
>	Microsoft Team		
>	Discus		

Name	Status	Date mo
Price detail dummy	✓	4/27/2025
Quality Management	✓	5/5/2025
Resource	✓	5/5/2025
RUA-RFP-GS-600000734-July-09-25-Line Items...	✓	7/9/2025
Schedule for Deviation	✓	8/1/2025
Scope of work	✓	5/4/2025
Technical Capability and Experience	✓	5/5/2025

File name: All Files

Open Cancel

2

3

Step 1: Click on "Choose File"

Step 2: Choose "Price detail" Reference document form the system

Step 3: Click on "Open"



s1.mn2.ariba.com/Sourcing/Main/aw?awh=r&awssk=gnLwfxnN7MdD0O5X&realm=744845845-T&passwordadapter=SourcingSupplierUser



< Go back to RUA ALMADINAH HOLDING COMPANY-TEST Dashboard

Desktop File Sync

Add Attachment

OK Cancel

Enter the location of a file to add as an **Attachment**. To search for a particular file, click **Browse...** When you have finished, click **OK** to add the attachment.

Attachment: Price detail dummy.docx
Or drop file here

OK Cancel

1

Shan Ram (VX.Studio.Consultancy@abc.com) last visited 13 Sep 2025 4:12:47 AM VX Studio Consultancy AN11227402934-T
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Step 1: Click on “Ok”



s1.mn2.ariba.com/Sourcing/Main/aw?awh=r&awssk=AbKoQJ8MAA4tt4Hq&realm=744845845-T&passwordadapter=SourcingSupplierUser



3. Select Lots/Line Items

4. Submit Response

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4 Job Explanation Meeting

5 Technical Submission

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8 Scope of Work

9 LOCAL CONTENT REQUIR...

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11.0 Commercial Submission

More... +

11.1 Commercial Envelope

11.1.1 Pricing Schedule

* Price detail dummy.docx Update file Delete file

12.0 Commercial Submission (Item or lot)

More... +

1 each

12.1 Ceramic Cement

Less... -

* SAR 1 each

Discount Amount: SAR

Discount Percentage:

Surcharge Amount: SAR

Surcharge Percentage:

Requested Delivery Date:

Step 1: Enter Base Bid Amount

In the **Unit Price** field, enter your base bid amount:

Unit Price: 1,000,000 SAR

This represents your quoted price before any discounts or surcharges.

(*) indicates a required field

Submit Entire Response

Update Totals

Save draft

Compose Message

Excel Import



- 3. Select Lots/Line Items
- 4. Submit Response
- ▼ Event Contents
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▼ 11.0	Commercial Submission	
▼ 11.1	Commercial Envelope	
11.1.1	Pricing Schedule	
▼ 12.0	Commercial Submission (Item or lot)	
12.1	Ceramic Cement	

More... +		
	* Price detail dummy.docx	Update file Delete file
More... +		1 each
Less... -	* <input type="text" value="1000000"/> SAR	1 each
1	Discount Amount:	<input type="text" value="50000"/> SAR
2	Discount Percentage:	<input type="text" value="5"/>
	Surcharge Amount:	<input type="text"/> SAR
	Surcharge Percentage:	<input type="text"/>
	Requested Delivery Date:	<input type="text"/>

If you wish to offer a discount, you can fill in either or both of the following fields:
(Example)
Discount Amount: 50,000 SAR
Discount Percentage: 5 %
This means you are offering a **5% discount** (equal to **50,000 SAR**) on the base bid.
Net price after discount = 1,000,000 – 50,000 = 950,000 SAR

- Submit Entire Response
- Update Totals
- Save draft
- Compose Message
- Excel Import



3. Select Lots/Line Items

4. Submit Response

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▼ 11.0 Commercial Submission

▼ 11.1 Commercial Envelope

11.1.1 Pricing Schedule

▼ 12.0 Commercial Submission (Item or lot)

12.1 Ceramic Cement ▼

If there are additional costs (for example, freight, handling, or insurance), you can include them as a surcharge: **(Example)**

Surcharge Amount: 10,000 SAR

Surcharge Percentage: 1 %

This means you are adding an **extra 1%** (equal to **10,000 SAR**) to cover additional service costs.

Final bid price after surcharge = 950,000 + 10,000 = 960,000 SAR

More... +

* Price detail dummy.docx Update file Delete file

More... +

1 each

Less... -

* SAR 1 each

Discount Amount: SAR

Discount Percentage:

Surcharge Amount: SAR **1**

Surcharge Percentage: **2**

Requested Delivery Date:

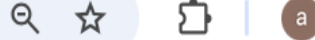
Submit Entire Response

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3. Select Lots/Line Items

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11.0 Commercial Submission

More... +

11.1 Commercial Envelope

11.1.1 Pricing Schedule

* Price detail dummy.docx Update file Delete file

12.0 Commercial Submission (Item or lot)

More... +

1 each

12.1 Ceramic Cement

Less... -

* SAR 1 each

Discount Amount: SAR

Discount Percentage:

Surcharge Amount: SAR 1

Surcharge Percentage: 2

Requested Delivery Date:

(*) indicates a required field

Submit Entire Response

Update Totals

Save draft

Compose Message

Excel Import



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3. Select Lots/Line Items

4. Submit Response

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▼ 11.0 Commercial Submission More... +

▼ 11.1 Commercial Envelope

11.1.1 Pricing Schedule

* Price detail dummy.docx Update file Delete file

▼ 12.0 Commercial Submission (Item or lot) More... +

12.1 Ceramic Cement ▼

Less... - * 1,000,000.00 SAR 1 each

Discount Amount: 50,000.00 SAR

Discount Percentage: 5%

Surcharge Amount: 10,000.00 SAR

Surcharge Percentage: 1%

Requested Delivery Date:

click **Update Totals** before saving or submitting your response to ensure the latest values are reflected correctly in your bid

(*) indicates a required field

1

Submit Entire Response

Update Totals

Save draft

Compose Message

Excel Import



- 3. Select Lots/Line Items
- 4. Submit Response
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11.0 Commercial Submission [More...](#) [+](#)

11.1 Commercial Envelope

11.1.1 Pricing Schedule [* Price detail dummy.docx](#) [Update file](#) [Delete file](#) [+](#)

12.0 Commercial Submission (Item or lot) [More...](#) [+](#)

12.1 Ceramic Cement v	Less... -	1,000,000.00 SAR	1 each	1,000,000.00 SAR	1,000,000.00 SAR
Discount Amount:	<input type="text" value="50,000.00"/>	SAR			
Discount Percentage:	<input type="text" value="5%"/>				
Surcharge Amount:	<input type="text" value="10,000.00"/>	SAR			
Surcharge Percentage:	<input type="text" value="1%"/>				
Requested Delivery Date:	<input type="text"/>				

(*) indicates a required field

[Submit Entire Response](#) [Update Totals](#) [Save draft](#) [Compose Message](#) [Excel Import](#)

The system will automatically recalculate and refresh the total bid amount based on the values entered



3. Select Lots/Line Items

4. Submit Response

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▼ 11.0 Commercial Submission [More...](#) [+](#)

▼ 11.1 Commercial Envelope

11.1.1 Pricing Schedule

* [Price detail dummy.docx](#) [Update file](#) [Delete file](#)

▼ 12.0 Commercial Submission (Item or lot) [More...](#) [+](#)

1,000,000.00 SAR 1 each 1,000,000.00 SAR 1,000,000.00 SAR

12.1 Ceramic Cement ▼ [Less...](#) [-](#)

* SAR 1 each 1,000,000.00 SAR 1,000,000.00 SAR

Discount Amount: SAR

Discount Percentage:

Surcharge Amount: SAR

Surcharge Percentage:

Requested Delivery Date:

Step 1: Click on “Submit Entire Response”
Finalize and send your bid to the buyer.

(*) indicates a required field

1 Submit Entire Response

Update Totals

Save draft

Compose Message

Excel Import



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Response History

▼ Checklist

- 1. Review Event Details
- 2. Review and Accept Prerequisites
- 3. Select Lots/Line Items
- 4. Submit Response

▼ Event Contents

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All Content

Name ↑	Price	Quantity	Extended Price	Total Cost
10.3 The tenderer shall not employ this document in any form or capacity that is damaging to RUA Al Madinah Holding Company or the Kingdom of Saudi Arabia.				
10.4 RUA Al Madinah Holding Company reserves the right to accept or reject any or all of the Tender proposals, and to amend this Tender, or request the re-submission of proposals, or request clarification from the Tenderer(s), or withdraw this Tender in part, or in whole, without providing justification or notice				
10.5 Any responses or comments received from the Tenderer(s) after the submission of the Tenderer or the deadline will not be considered, unless explicitly requested by RUA Al Madinah Holding Company.				
10.6 The Tenderer shall disclose any conflicts of interest that exist or are expected to arise or are likely to arise in the future, including conflicts related to the firm's leadership and team members.				
10.7 RUA Al Madinah Holding Company reserves the right to require the Tenderer to replace any personnel who are not qualified to perform the work, or to lack of performance and / or requisite competency or at the convenience of the Employer.				
10.8 RUA Al Madinah Holding Company reserves the right to request an interview with the personnel of the Tenderer(s) who are to be engaged in a contract to the Tenderer(s).				
10.9 RUA Al Madinah Holding Company reserves the right to suspend and / or cancel the Tenderer's participation in the bidding process, if unethical activities carried out by the Tenderer(s) were discovered, including (but not limited to) gifts, kickbacks, or other improper influences, during the bidding process, contract or the project.				
10.10 All the contract/ project deliverables and outcomes shall be submitted under an official seal and signed by the authorized personnel.				
10.11 xi. RUA Al Madinah Holding Company reserves the right to seek retribution or remedy in the event of non-compliance by the Tenderer(s) with any of the general terms listed in this Tender or the signed non-disclosure agreement. Such retribution or remedy may include but is not limited to suspension of all works and services being rendered, as well as financial and / or legal compensation. RUA Al Madinah Holding Company reserves the right to invite Tenderers to present the proposal at its headquarters without reimbursement of any costs to the Tenderers related to this activity.				
▼ 11.0 Commercial Submission	More... +			
▼ 11.1 Commercial Envelope				
11.1.1 Pricing Schedule	* Price detail dummy.docx ▾ Update file Delete file			
▼ 12.0 Commercial Submission (Item or lot)	More... +			
12.1 Ceramic Cement ▾	Less... -	1,000,000.00 SAR	1 each	1,000,000.00 SAR
		* 1,000,000.00 SAR	1 each	1,000,000.00 SAR
	Discount Amount:	50,000.00 SAR		
	Discount Percentage:	5%		

✓ Submit this response?
Click OK to submit.

Click on "Ok"



Event Messages
Response History

Checklist

- 1. Review Event Details
- 2. Review and Accept Prerequisites
- 3. Select Lots/Line Items
- 4. Submit Response

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✓ Your response has been submitted. Thank you for participating in the event.

Once you click **“Submit Entire Response”**, a confirmation message will appear confirming that your response has been successfully submitted.

All Content

Name ↑	Price	Quantity	Extended Price	Total Cost
10.1 All final deliverables shall be submitted in English unless otherwise agreed in writing by RUA Al Madinah Holding Company.				
10.2 The Tenderer commits to protect the confidentiality of information relating to RUA Al Madinah Holding Company and its Projects, and the Services or Works provided, in accordance with the signed Non-Disclosure Agreement (NDA) with RUA Al Madinah Holding Company				
10.3 The Tenderer shall not employ this document in any form or capacity that is damaging to RUA Al Madinah Holding Company or the Kingdom of Saudi Arabia.				
10.4 RUA Al Madinah Holding Company reserves the right to accept or reject any or all of the Tender proposals, and to amend this Tender, or request the re-submission of proposals, or request clarification from the Tenderer(s), or withdraw this Tender in part, or in whole, without providing justification or notice				
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▼ 11.0 Commercial Submission More... +				
▼ 11.1 Commercial Envelope				
11.1.1 Pricing Schedule Price detail dummy.docx				
▼ 12.0 Commercial Submission (Item or lot) More... +	1,000,000.00 SAR	1 each	1,000,000.00 SAR	1,000,000.00 SAR

8. Frequently Asked Questions (FAQ)



Q1

What if I cannot find my event invitation?

A: Check your registered email or the 'Events' tab in Ariba. Contact the buyer if not visible.

Q2

What if I have technical issues?

A: Try refreshing the page or use Google Chrome. If it still doesn't work, contact SAP Ariba Support.

Q3

How will I know I am invited to an event?

A: You will get an email from SAP Ariba with the event link.

Q4

How do I open the event?

A: Click the link in your email → log in to Ariba → the event will open.

Q5

What should I do first?

A: Read all instructions, terms, and attached documents before you start responding.

8. Frequently Asked Questions (FAQ)



Q6

What file formats are supported for attachments?

A: Supported formats include PDF, DOCX, XLSX, and common image files (JPG, PNG).

Q7

How do I communicate with the buyer?

A: Use the 'Messages' tab inside the event to send queries to the buyer.

Q8

What happens if I miss the deadline?

You can't submit or change your response after the event closes.

Q9

Can I edit my response after submitting?

A: Yes, if the event is still open, click **Revise Response**, make changes, and resubmit.

Q10

Can I update my response after submission?

A: Yes, until the event deadline. After that, updates are restricted.



Thank You

