

## **Important! SEFE Group - SAP Business Network Project Notification Letter / Important – SEFE SAP Business Network Project Notification Letter**

Dear Valued SEFE Supplier,

We are pleased to announce a new initiative to streamline our procurement processes. SEFE is partnering with **SAP** to fulfill our vision of fully automating our end-to-end Procurement processes. SAP has been transforming the global procurement landscape for businesses of all sizes and we are excited to provide you with this opportunity.

### **Additional Information:**

#### ➤ **What does this mean for you?**

Conducting business on SAP Business Network will be required and your Purchase Orders will soon be transmitted using this platform. One of the reasons we selected SAP was that it brings our suppliers many benefits such as real-time PO delivery, use of online catalogs, and potential new business opportunities on SAP Business Network.

#### ➤ **Is there a cost associated with this initiative?**

Suppliers new to SAP Business Network generally start transacting on the network for free. However, based on the volume of transactions you have on the network (across all customer relationships) you may be eligible for fees. Any potential fees may be offset by the many benefits of the network mentioned prior. To learn more please visit [SAP Business Network Subscriptions and Pricing](#).

#### ➤ **When will this take effect?**

In the coming weeks, SEFE & SAP will send you important communications and instructions for joining SAP Business Network. This includes establishing a trading relationship with SEFE on the network and properly configuring your SAP Business Network account. We appreciate your prompt action on all communications and requests regarding this initiative (not to exceed five business days). We are targeting a cutover date from your existing PO process on 1<sup>st</sup> January 2026.

#### ➤ **How can you learn more about the SEFE and SAP partnership?**

You can learn more about SAP and the specific details about this initiative by registering for a web-based supplier summit. Attendance is highly encouraged as you will have the opportunity to participate in a live Q&A with experts from both SAP and SEFE.

Summit Title	Date	Time	Registration
SEFE Supplier Summit	23/10/25	10:00 GMT / 11am CET	<a href="#">Register here</a>

You can also access our [Supplier Information Portal](#).

We believe this shift will strengthen our business relationship and allow for more robust collaboration and purchasing capabilities. If you are not the correct recipient or have questions, please contact the SEFE Supplier Enablement Team at [procurementops@SEFE.eu](mailto:procurementops@SEFE.eu).

Kind Regards,

*SEFE Enablement Team*

Dear SEFE suppliers,

We are pleased to introduce you to a new initiative to optimize our procurement processes. SEFE is partnering with **SAP** to realize our vision of fully automating our end-to-end procurement processes. SAP has transformed the global procurement landscape for companies of all sizes, and we're excited to offer you that opportunity.

#### **Additional information:**

##### ➤ **What does this mean for you?**

Conducting business through the SAP Business Network will be required, and your orders will soon be submitted through this platform. One of the reasons we chose SAP was that it offers many benefits to our suppliers, such as real-time delivery of orders, the use of online catalogs, and potential new business opportunities in the SAP Business Network.

##### ➤ **Are there any costs associated with this initiative?**

Suppliers who are new to the SAP Business Network can usually transact over the network for free. However, depending on the volume of transactions in the network (across all customer relationships), fees may apply. However, any fees are offset by the numerous advantages of the network mentioned above. For more information, see [SAP Business Network Subscriptions and Pricing](#).

➤ **When does this come into force?**

In the coming weeks, SEFE and SAP will send you important communications and instructions on how to participate in the SAP Business Network. This includes establishing a trading relationship with SEFE on the network and properly configuring your SAP Business Network account. We ask you to respond to all communications and requests regarding this initiative promptly (within a maximum of five working days). We are aiming to convert your existing ordering process by January 1, 2026.

➤ **How can you learn more about the partnership between SEFE and SAP?**

For more information about SAP and the details of this initiative, register for a web-based Supplier Summit. Participation is highly recommended as you will have the opportunity to participate in a live Q&A session with experts from SAP and SEFE.

Summit Title	Date	Time	Registration
SEFE Supplier Summit	23/10/25	11.00am CET	<a href="#">Register here</a>

You can also access our [supplier information portal](#) .

We believe that this transition will strengthen our business relationship and allow for more solid collaboration and better purchasing opportunities. If you are not the right recipient or have questions, please contact the SEFE Supplier Enablement Team at [procurementops@SEFE.eu](mailto:procurementops@SEFE.eu).

Best regards,

*SEFE Enablement Team*