



# Advanced Shipping Notification

August 13, 2025

# Background: Advance Shipping Notification

- An Advanced Shipping Notification (ASN) in SAP S/4HANA is a message sent by a supplier to a customer, providing detailed information about a pending delivery. This notice allows the customer to prepare for the shipment's arrival, improving efficiency in receiving and processing goods.
- Material Suppliers (i.e., Chemicals, Reagents, Network and Spares) can access Advanced Shipping Notifications (ASNs) in SAP S/4HANA through the SAP Business Network or by directly accessing the system through a supplier portal.

- ASN Sample:

SHIP FROM		DELIVER TO			
CA SIT Vendor 01-TEST		MWCI - Water Supply			
Test 1235 Philippine Philippines		MWSS Compound 1105 NCR Quezon City Philippines			
<b>Ship Notice Header</b>					
<b>SHIPPING</b>		<b>TRACKING</b>			
Packing Slip ID: Ship-450000220		Tracking information not provided.			
Invoice No.: --					
Requested Delivery Date: --					
Ship Notice Type: --					
Actual Shipping Date: --					
Actual Delivery Date: 25 Jul 2025 12:00:00 PM					
Gross Volume: --					
Gross Weight: --					
<b>DELIVERY AND TRANSPORT INFORMATION</b>					
Delivery Terms: Transport Condition		Shipping Payment Method: Collect			
Delivery Terms Description: --		Shipping Contract Number: --			
Transport Terms Description: --		Shipping Instructions: --			
Transport Terms	Equipment Identification Code	Gross Volume	Gross Weight	Sealing Party Code	Seal ID
DAP	--	--	--	--	--

# Ariba Supplier View: Create Ship Notice

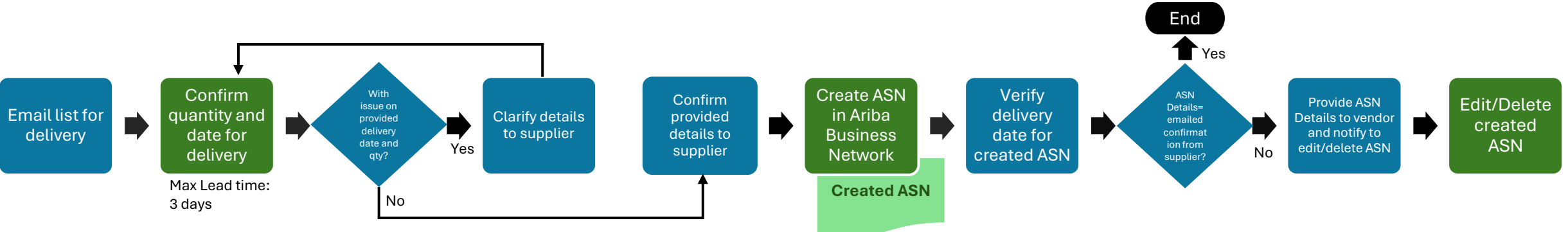
- An Advanced Shipping Notification (ASN) in SAP S/4HANA provides detailed information about a pending delivery, enabling both the supplier and customer to better coordinate their processes. Key features include pre-notification of the delivery, including the delivery date and item quantities, and the ability to track and manage the shipment within the system.

## **Benefits of ASN:**

- Facilitates better coordination between suppliers and customers, optimizing logistics and reducing delays
- Crucial for companies relying on just-in-time inventory management, ensuring that materials arrive exactly when needed.

## **SCMG will require all suppliers (both local and import) to create ASN**

# Process prior to creation of ASN



<p>Supply planner will email list of items and quantity for delivery for the current month up to next 2 months (max)</p> <p>For Network Materials: Attach Notice to Deliver on the email</p> <p>For Chemicals/ Reagents: Email with details and reference tracking #</p>	<p>Revert to the email with the committed item, quantity and Delivery Date. Or confirm the Notice to Deliver document</p>	<p>Check if the supplier replied with delivery date/s past the requested delivery date or preferred week</p>	<p>Coordinate with the supplier to clarify item details, quantities, and delivery dates, and ensure mutual agreement is reached</p>	<p>Revert via email confirming the provided details</p>	<p>Fill-out the following (refer to emailed details to planner)</p> <p><b>Packing slip ID</b> (For Network: NTD #, for Chemicals and Reagents: reference # provided by planner from the email)</p> <p><b>Delivery Date</b> <b>Shipping Payment Method:</b> Collect <b>Ship Qty</b></p> <p>Revert to the email with the image of the created ASN</p>	<p>Check if the item, quantity and delivery date matches the confirmed email to supplier</p>	<p>If all details are correct, supplier must deliver based on the date indicated on the ASN</p>	<p>If details on the ASN does not match the confirmed email, send image of the ASN to the supplier</p>	<p>The supplier must either edit or delete the ASN and inform the supply planner for the action performed</p>
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**SCMG Supply Planner**  
**Supplier**

# Ariba Supplier View: Create Ship Notice

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# How will MWC recipients view vendor delivery dates?

The screenshot displays the SAP Fiori Launchpad interface. At the top, there is a navigation bar with the SAP logo, a 'Home' dropdown, and search, help, and user icons. Below this is a secondary navigation bar with menu items: 'My Home', 'Fiori Launchpad', 'Purchasing', 'Sourcing and Contracting', 'Shipping', 'Inventory Processing', 'Inventory Management', 'Sales Management', 'Billing', and 'More'. The main content area is divided into three sections: 'To-Dos (15)', 'Pages', and 'Apps'. The 'To-Dos' section contains four task cards, each with a title, priority, creator, and creation time. The 'Pages' section features eight colorful buttons for various purchasing and supply management functions. The 'Apps' section is currently set to 'Most Used' and displays a grid of application tiles for purchase order management, requisitions, invoices, and service entry sheets.

**To-Dos (15)** [now](#) [Show More](#)

- Release Service Entry Sheet 0000000034 Acquiro  
Medium Priority  
Created By: Kathleen Tolentino  
Task created 5 days ago
- Release Service Entry Sheet 0000000033 Sample  
Medium Priority  
Created By: Chanda Lumitap  
Task created 5 days ago
- Release Service Entry Sheet 0000000032 SES-450000185  
Medium Priority  
Created By: Dubeya TEST  
Task created 5 days ago
- Release Service Entry Sheet 0000000031 Sample  
Medium Priority  
Created By: Rovel Balce  
Task created 5 days ago

**Pages**

- Fiori Launchpad
- Overview Purchasing
- Purchase Requisition Processing Purchasing
- Purchase Order Processing Purchasing
- Supplier Evaluation Purchasing
- Purchasing Rebates Purchasing
- Overview Sourcing and Contracting
- Source of Supply Management Sourcing and Contracting

**Apps** [Import Apps Now](#)

Favorites **Most Used** Recently Used

- Manage Purchase Orders
- Create Purchase Order - Advanced
- My Inbox
- Post Goods Movement
- Supplier Invoices List
- Manage Purchase Requisitions - Professional
- Monitor Purchase Order Down Payments
- Manage Supplier Down Payment Requests
- Manage Journal Entries
- Manage Business Partner
- Manage Service Entry Sheets
- Stock - Single Material

# What process or notification enables the vendor to confirm that a Goods Receipt has been posted against the Purchase Order?

The screenshot shows the SAP Business Network interface for the 'Orders' section. At the top, there are navigation tabs for Home, Enablement, Discovery, Workbench, Orders, Fulfillment, Invoices, Payments, Catalogs, Reports, and More. A notification banner at the top suggests customizing the view. Below this is a dashboard with seven cards: Orders (3), Items to confirm (5), Items to ship (3), Return items (2), New orders (33), Changed orders (7), and Orders to be received (12). The 'Orders (3)' card is selected, showing a list of orders with filters for 'Last 31 days' and 'Shipped'. The 'Order numbers' filter is set to 'Partial match'. The table below lists two orders from Manila Water Company, Inc. - TEST, both with a status of 'Shipped' and an amount of P3750 PHP.

Order Number	Customer	Amount	Date ↓	Order Status	Routing Status	Revision	Amount Invoiced	Actions
4500000115	Manila Water Company, Inc. - TEST	₱3750 PHP	Jul 1, 2025	Shipped	Acknowledged	Original		...
4500000084	Manila Water Company, Inc. - TEST	₱3750 PHP	Jun 24, 2025	Shipped	Acknowledged	Original		...

# How will the vendor be able to confirm that a reversal goods receipt has been posted against the Purchase Order?

(From Order Status: Shipped)

The screenshot shows the SAP Business Network interface for the 'Orders' section. At the top, there are navigation tabs for Home, Enablement, Discovery, Workbench, Orders, Fulfillment, Invoices, Payments, Catalogs, Reports, and More. Below the navigation is a summary dashboard with seven cards: Orders (1), Items to confirm (5), Items to ship (3), Return items (2), New orders (33), Changed orders (7), and Orders to be shipped (12). Below the dashboard, there are filter options for Customers, Order numbers (220), Creation date (Last 31 days), and Order status (Include). A 'Show more' button is visible. At the bottom, a table displays the order details.

Order Number	Customer	Amount	Date ↓	Order Status	Routing Status	Revision	Amount Invoiced	Actions
4500000220	Manila Water Company, Inc. - TEST	₱200 PHP	Jul 14, 2025	Shipped	Acknowledged	Original		...

# How will the vendor be able to confirm that a reversal goods receipt has been posted against the Purchase Order?

(From Order Status: Received)

The screenshot shows the SAP Business Network interface for the 'Orders' section. At the top, there are navigation tabs for Home, Enablement, Discovery, Workbench, Orders, Fulfillment, Invoices, Payments, Catalogs, Reports, and More. Below the navigation is a summary dashboard with seven cards: Orders (1), Items to confirm (5), Items to ship (3), Return items (2), New orders (33), Changed orders (7), and Orders to be received (12). A filter bar shows 'Orders (1)' with a filter for '220' and 'Last 31 days'. Below the filter bar, there are search criteria for Customers, Order numbers (220), Creation date (Last 31 days), and Order status (Include). A 'Show more' button is visible. At the bottom, a table displays the order details.

Order Number	Customer	Amount	Date ↓	Order Status	Routing Status	Revision	Amount Invoiced	Actions
<a href="#">4500000220</a>	Manila Water Company, Inc. - TEST	₱200 PHP	Jul 14, 2025	Received	Acknowledged	Original		...



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