

# Temporary Standard Account support for suppliers NP-54069

Target GA: May 2025

## Feature Overview

# Introducing: Temporary Standard Account support for suppliers

## Feature Description

Existing SBN supplier admins can **claim their company email domains** and configure options for various registration types, such as procurement, sourcing etc.

They can also drive new buyer invites to register a **“Temporary Standard Account”** when a potential duplicate registration is detected based on the email domain.

A **“Temporary Standard Account”** is a standard account with certain limitations. For example, it is not searchable by other Trading Partners and has restrictions on access to discovery, catalog etc.

Temporary account can be **converted** to Standard Account with the **approval** from the parent account

## Key Benefits

**Trading Partner (Buy Side):** Gains access to a clean directory, as temporary accounts are not shown in search results.

**New Trading Partner (Sell Side):** Can participate in networked collaborations without being blocked, with assurance that temporary accounts have restricted usage.

**Trading Partner Domain Owner:** Has full control over new registrations on behalf of their company, ensuring that temporary accounts have limited usage.

## Audience:

Buyer and Supplier

## Enablement Model:

Automatically On

## Applicable Solutions:

SAP Business Network  
Supplier Onboarding

# Enablement Steps

**Manage Account Email Domains** Edit

**Claim Email Domain**

**Available Domains**

Email Domain	Available	Claim Domain	Walkup Registration	Procurement Registration	Sourcing and SLP Registration	Action
abcde.com	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/>	Block	Permit Temporary	Permit Temporary	
abcde.net	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/>	Permit	Permit	Block	
abcde.co	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/>	Permit	Permit	Permit	
abcde.io	<input type="checkbox"/> No					<a href="#">Contact Administrator</a> SAP SE Supplier (Network ID: AN1116875811)

**Notifications**

**Domain Registration**  Send a notification when a new user registers with same domain **To Email Address (One Required)** \* balachandar.ponnusamy@sap.com

- Login to the supplier account
- Click the user avatar and click settings
- Under settings click 'Manage Account Email Domains'
- On this screen, account admin can claim the available domains and configure governance for new account registrations
- To make changes, click **EDIT**. If a domain is available, select checkbox to claim it.
- Once a domain is claimed, configure appropriate settings per registration type:

# Registration domain availability and available settings

- The display of the email domain is based on at least one verified user having that domain.
- **For each domain available options are**
  - **Walk-up Registration:** Block or Permit
  - **Procurement-based Registrations (TRR and QE):** Block, Permit, Permit Temporary
  - **Sourcing and SLP Registrations:** Permit, Permit Temporary (Blocking is not available due to the time-sensitive nature of these registrations.)

Here,

- **Block:** Fully restricts new registrations of that type.
- **Permit:** Allows the creation of a **Standard** or **Enterprise** account.
- **Permit Temporary:** Enforces a **Temporary Standard Account** when an invitation is sent

# Temporary Account Limitations

**SAP Business Network**

Create a temporary SAP Business Network account

Orders and invoices	Respond to emailed orders using features that your customer requests like order confirmation, ship notice, invoice. <i>Example:</i> Check invoice status and create non-PO invoices, if supported by your customer
Catalog	Not supported
Integration	Not supported
Support	Help center
Fees	Free
Search and discover in network	Temporary accounts are not discoverable by buyers
Ariba discovery	Not supported
Sourcing, contract management	Limited to one to whom this temporary account is created

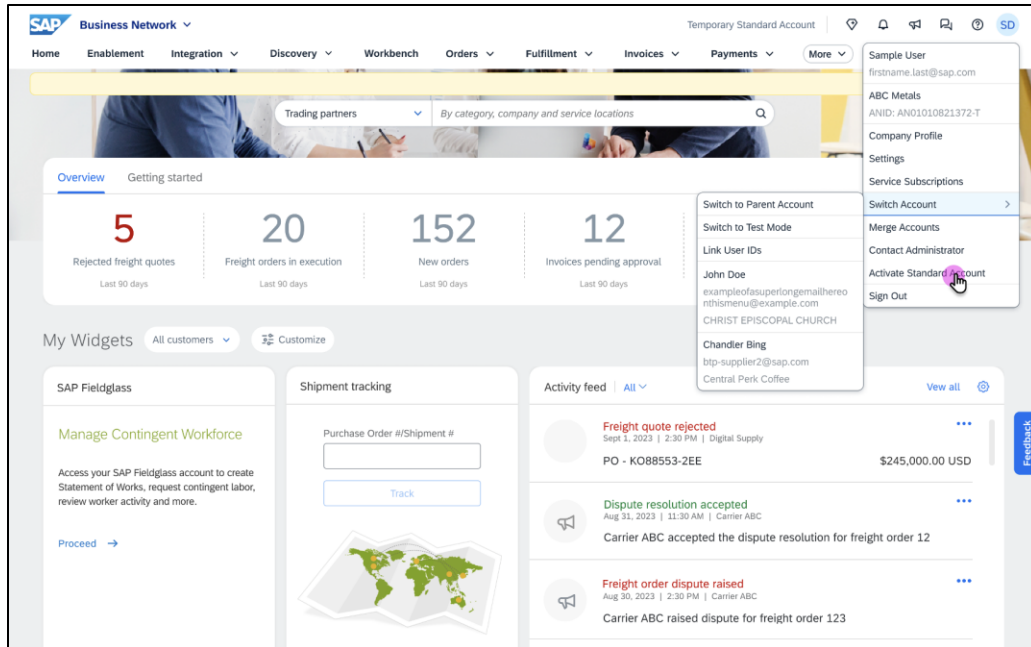
[Learn more about temporary SAP Business Network account](#)

## Temporary Account Limitations

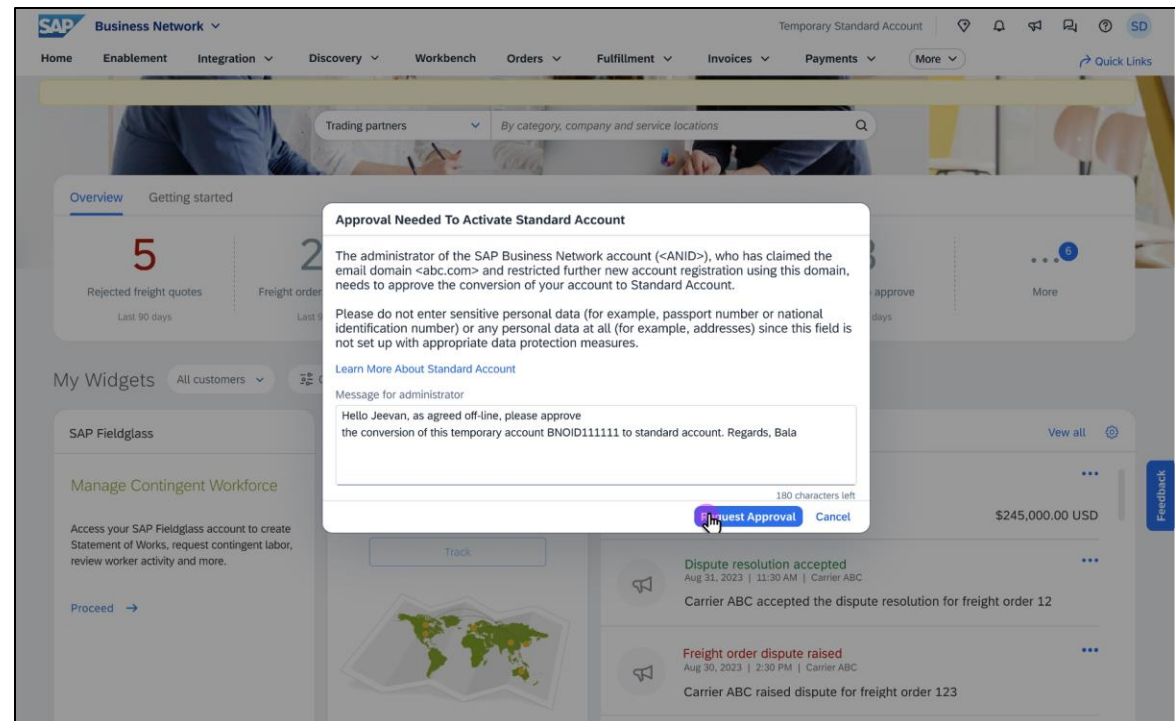
- **Not searchable:** Profile visibility settings are preselected and locked making it not searchable by buyers.
- **Single user only:** The account is limited to one admin user. No additional roles can be added.
- **Parent Child Linkage:** Temporary accounts are automatically linked to the account that owns that domain
- **Catalog Access:** Access to catalog is restricted
- **Discovery:** Discovery module is restricted



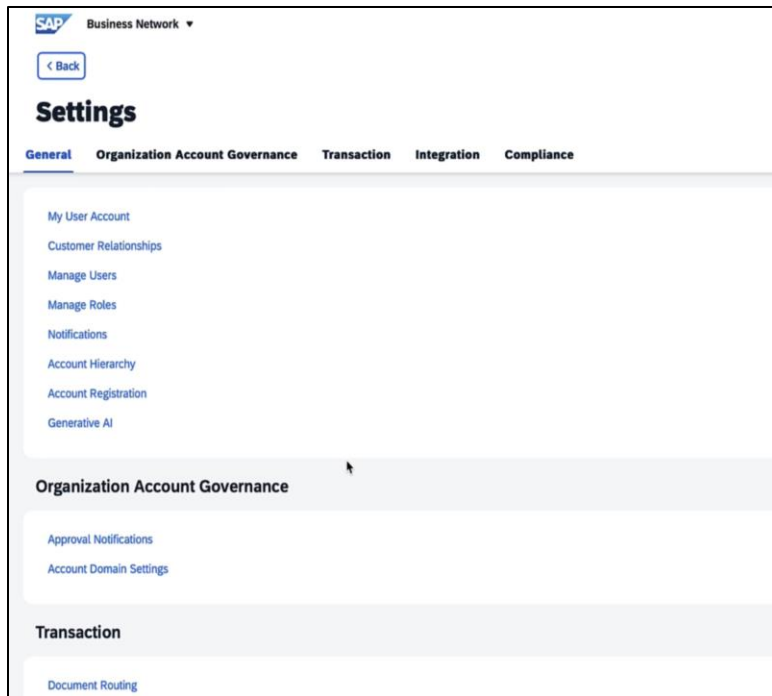
# Converting Temporary account to a standard account



- **Login to the Temporary Account.**
- **In the Trading Partner Portal, click Convert to Standard Account.**
- This starts the **approval process** with domain owner.
- Enter an optional comment to be sent to the approver via email.



# Domain Owner approving the conversion of Temporary account



- **Login as an administrator** of the domain owner account.
- Navigate to **Settings** → **Approval Notifications**.
- Locate the pending request and click **Review and Approve**.
- Verify details (requestor company name, sender details, email).
- Click **Accept** to complete the conversion.

Enterprise | [Icons]

Requests **Pending (1)** Approved Rejected

Search [Icon]

Company Name	ANID	BNID / BNOID	Email Address	Data Center	Sent Date	Comments	Sent By	Type
TemporaryCompany	232058679452165	232058679452165	jolga@domain.com	<datacentername>	04 Jan, 2024	Hello Jeevan, as agreed off-line, please approve the conversion of this temporary account BNOID111111 to standard account. Regards, Bala	Bala	Limited Access Review And Approve
Oracle	232058679452165	232058679452165	jolga@domain.com	<datacentername>	04 Jan, 2024		Bala	Limited Access Review And Approve
IBM	232058679452165	232058679452165	jolga@domain.com	<datacentername>	06 Jan, 2024		Bala	Limited Access Review And Approve

# Thank you.



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