

Webcast Q&A

| Guided Buying | Question | Answer |
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| GUIDEB-304 | Regarding the feature to limit supplier selection in the line item forms - is it configured per form or is only steered by this parameter? | By utilizing this parameter (ENABLE_ENHANCED_SUPPLIER_SEARCH) the number of suppliers displayed in non catalog requests and line item forms is extended from 50 to 200 suppliers to drive more efficient search experience. With this feature, you can control also which types of suppliers are available for non-catalog requests and line-item forms to drive a more targeted selection of suppliers. When this parameter is enabled (ENABLE_ENHANCED_VIEW_ALL_SUPPLIERS_SEARCH), only qualified and preferred suppliers are available in non-catalog request and line-item forms (those qualified suppliers and preferred supplier levels need to be defined and configured). |
| GUIDEB-1056 | Hello, can you please elaborate more on RFQ support on-behalf. of by company code? "In an on-behalf session the user can now select by company code to create RFQ. Does that mean that I can raise a requisition in the name of another company different from mine? | In an "on-behalf" session the user can now select "by company code" as well as "by user" to create an RFQ. It is also possible to select a company code. |
| GUIDEB-1082 | Could you pls let us know if GUIDEB-1082 (hazardous material) changes anything in regard to build approval workflows based on the hazardous goods catalog field? Or do we still have to purchase custom field configuration to use this specific catalog data, to build approval workflows for hazardous materials? Thank you | You can identify the hazardous materials both by symbol and code. This might be a question for your team that manages your approval flows. |

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| GUIDEB-1082 | How do you set-up Hazardous Materials in the catalog? | You configure hazardous material details when you load your suppliers' catalogs in your SAP Ariba Buying solution (HazMatClassification) (*More info here: https://help.sap.com/docs/ariba/ariba-applications-wip/gb-27904-support-for-hazardous-materials?state=DRAFT&q=GUIDEB-1082) |
| GUIDEB-1209 | Regarding support for ad-hoc vendors - is the feature limited to suppliers that need immediate payment with a card or can we invite a supplier who will later send a traditional invoice to us? | This is intended for ad-hoc suppliers that you need to do business with but that are not suppliers that you do business with in general. The expectation is that the supplier will be made with the virtual card and will not invoice later. |

| Virtual Cards | | Question | Answer |
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| PROC-977 | | What is the cost of this Virtual Card process as I see this a relationship with Taulia. | This is best answered by your Account Team who handle questions related to cost. Please speak with your CSP or AE. |
| | | Are the vCards associated with Supplier or only Orders? If orders, how is it picked / used for orders? | "One Order – One Card – One Charge" The process flow for procuring materials and services using a virtual card order is as follows: 1. In the SAP Ariba buying solution, create a purchase requisition for catalog or non-catalog items. In the requisition, specify a supplier enabled with the virtual card support. Submit the requisition for approval. 2. The SAP Ariba Virtual Card (ariba.vcard.ordering.AribaSSPVCARD) order method is used to process and send virtual card orders to suppliers. 3. After the approvers verify and approve the requisition, a virtual card order (VCO) is created. 4. The virtual card order is sent to the supplier's account in SAP Business Network. The supplier receives the virtual card order. 5. The status of the virtual card order changes to Ordered. ...and so on... |
| | | How are Virtual Card orders reconciled? | The card provider provides charge details for reconciliation once the supplier is paid. |
| | | Is the V Card feature similar to or a replacement for PCARD Orders? | Similar but different. Unlike Pcard , the VCard solution supports a quick / on the fly vendor creation for Ad Hoc Vendor / |

One Time Vendor based purchases. One Order – One Card – One Charge principle for vCard drives Automated Reconciliation and reduces manual effort.

Initial comment on Ad Hoc vendors. If suppliers are not registered in SM, then how can users create PR's?

Virtual cards often don't require the traditional supplier setup in SAP because they are designed for quick, one-time payments and can be integrated into existing procure-to-pay workflows. Instead of a permanent supplier record, virtual cards are used for specific transactions, eliminating the need for lengthy setup procedures. Virtual cards are typically designed to be used only once for a specific amount and purpose. This makes them ideal for one-time purchases or ad-hoc payments where setting up a full supplier record isn't necessary. Virtual card solutions, like those offered by SAP and Taulia, are designed to integrate directly into SAP Ariba or other payment platforms, automating the process of generating and assigning cards for specific transactions. Virtual card solutions, like those offered by SAP and Taulia, are designed to integrate directly into SAP Ariba or other payment platforms, automating the process of generating and assigning cards for specific transactions.

As this is a faster payment method, can you set up auto receipt as well?

Yes, users can set up automated delivery receipt processes within the SAP Taulia solution, as it's a key component of automating invoice processing and accounts payable. Taulia's invoice automation features enable efficient handling of electronic invoices, including the capture and verification of supporting documents like delivery receipts.

| WalkMe | Question | Answer |
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| | Will WalkMe be automatically on in Guided Buying in the 2505 release? | 2505: GB-1250 Will be made available to existing Guided Buying customers as an optional capability enabled by customer administrator, controlled by the following parameter [PARAM_ENABLE_WALKME] |
| | Is the WalkMe for Guided Buying free | This is a question to be asked of your account team. |

WalkMe vs. Enable Now

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| Is WalkMe the Enable Now of Guided Buying? | For more information, please see: WalkMe and SAP Enable Now |
| What is the future of EnableNow with WalkMe being integrated into SAP products? Should companies holding EnableNow licenses think of moving to WalkMe and stop investing in EnableNow? | |
| Are you recommending Enable Now content creation or Walk Me for on-line tutorials going forward? Will both be on Ariba's roadmap in the future? | |