

PRINCE GEORGE'S COUNTY GOVERNMENT

Office of Procurement



Tara H. Jackson
Acting County Executive



Dear Valued Prince George's County Supplier,

We are pleased to announce an enhanced initiative to streamline our procurement and accounts payable processes. Prince George's County in its ongoing partnership with **SAP Ariba Marketplace (also known as SAP Business Network)** to fulfill our vision of moving away from SAP Supplier Relationship Management legacy application and manual processes. SAP Ariba has been transforming the global procurement landscape for businesses of all sizes and we are excited to provide you with this opportunity.

Additional Information:

- **What does this mean for you?**

Conducting business in the SAP Ariba Marketplace (also known as the SAP Business Network) will be required and your purchase orders and invoices will soon be transmitted using this platform. One of the reasons we selected SAP Ariba was that it brings our suppliers many benefits such as real-time PO delivery, use of online catalogs, invoice automation, and potential new business opportunities on SAP Business Network.

- **Is there a cost associated with this initiative?**

You will have the option to register a **free** Standard Account, or you may use an existing account (Standard or Enterprise) to connect with Prince George's County Supplier. Please note that if you choose to use an existing **Enterprise** Account, you may incur **fees** from SAP Business Network use. Any fees generated from an Enterprise Account will be the responsibility of the supplier. To learn more about Enterprise Account benefits and fees, please click [here](#).

- **When will this take effect?**

In the coming weeks, SAP will send you important communications and instructions for joining SAP Business Network. This includes establishing a trading relationship with Prince George's County on the network and properly configuring your SAP Business Network account. We appreciate your prompt

"Empowering progress through accountable, collaborative, and transparent procurement practices."

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action on all communications and requests regarding this initiative (not to exceed five business days). We are targeting a cutover date from your existing AP processes on 6/1/25.

- **How can you learn more about the Prince George's County and SAP partnership?**

You can learn more about SAP and the specific details about this initiative by viewing an OnDemand Supplier Summit linked below.

[Standard Account Supplier Summit](#)

We believe this shift will strengthen our business relationship and allow for more robust collaboration and purchasing capabilities. If you are not the correct recipient or have questions, please contact the Prince George's County Supplier Enablement Team at oopsupplierenablement@co.pg.md.us.

Kind Regards,

Prince George's County Enablement Team