



STOCKING AGREEMENT (SA)

SAPBUSINESSNETWORK

SUPPLIER GUIDE

Honeywell

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GENERAL CONSIDERATIONS

▪

The Stocking Agreement (SA) is a custom Ariba solution where Honeywell provides part numbers to suppliers, who then maintain an agreed stock level and provide periodic online inventory updates. This arrangement enables Honeywell visibility into the supplier's stock levels

- **Accuracy & Reduced Errors:** Streamlines data entry and minimizing discrepancies.
- **Efficient Communication:** Facilitates electronic data communication, speeding up issue resolution.

STOCK AGREEMENT MAIN SCREEN

Search

1. Click

Planning > Planning Collaboration.

2. Use “**Search filters**” items:

- Select Honeywell under Customer option
- You can search for specific material details (leave blank entire list of materials is required)
- Select Stocking Agreement under Customer view option

3. Click **Search** (multiple result pages can be displayed)

4. Review Stocking Agreement details:

- Stocking Agreement Status and Date
- Supplier Held Minimum and Maximum
- Minimum Batch Size

5. Use **Settings** button to hide or display columns as needed.

Note

- Don't copy paste information in “search filters” options, instead write the initials and then select from the drop-down list.

The screenshot shows the 'Planning Collaboration' interface. At the top, a navigation bar includes 'Home', 'Enablement', 'Discovery', 'Workbench', 'Planning', 'Orders', 'Fulfillment', 'Quality', and 'Create'. Below this, a dropdown menu is open, showing 'Forecast' and 'Planning Collaboration' (highlighted with a red box and labeled 1). The main section is titled 'Planning Collaboration' and contains a 'Search filters' dropdown (labeled 2). Below the filters are input fields for 'Customer', 'Customer part no.', 'Supplier part no.', 'Customer location', 'Planner code', 'Part category', and 'Customer view'. To the right are fields for 'Line of business', 'Product family', 'Product subfamily', 'Program code', 'Part type', 'Process type', and 'Part status' (with 'Active' selected). A 'Show unique part and plant' checkbox is at the bottom left. A 'Search' button (labeled 3) and a 'Reset' button are at the bottom right. Below the search area is a table with columns: 'Customer', 'Customer part no.', 'Supplier part no.', 'Customer location', 'Lead time', 'Part status', 'Last customer update', 'Last supplier update', and 'Stocking Agreement'. The first row of data is highlighted with a red box and labeled 4. A 'Settings' icon (labeled 5) is in the bottom right corner of the table area.

Customer	Customer part no.	Supplier part no.	Customer location	Lead time	Part status	Last customer update	Last supplier update	Stocking Agreement
Honeywell - TEST	C58-0003-100		5205 (Honeywell MX31 El Paso 5205)	3	Active	13 Feb 2025 11:54:44 PM		

STOCK AGREEMENT

STOCK ON HAND

Details

6. You can see information such as:

- Min / Max stock levels shared by Honeywell
- Different stock released dates for the Customer/Supplier update
- From the color coding the Supplier can identify whether the material is on track or out of Honeywell stock.

7. Click on **Details icon** to see Weekly view.

8. With a **weekly recurrence**, every **Monday**, suppliers are required to update their stock levels in Ariba for the following week date, using the following options **Stock on hand** or an Excel sheet for the **massupload**:

Stock on hand

formanuallyupdate on specific line items

9. Click the **pencil icon** from **New Supplier on Hand Stock** row

10. Enter the **stock data** (always for next week)

11. Click **Save**

12. **Send Data**; the entered data will be sent to Honeywell.

The screenshot displays the Ariba Stock Agreement interface. At the top, a table lists stock levels for various items, with annotations 6 and 7 highlighting specific columns and a details icon. Below this, the 'Stock on hand' section is shown, with annotation 8 pointing to the 'View by' dropdown set to 'Weekly'. The 'Chart' section shows a table of stock levels for different weeks, with annotations 9 and 10 pointing to the 'New Supplier On Hand Stock' row and the '3000' value. Annotation 11 points to the 'Save' button, and annotation 12 points to the 'Send Data' button. A confirmation message at the bottom right states: 'Your data for the next 180 days has been sent to the customer.' with an 'Ok' button.

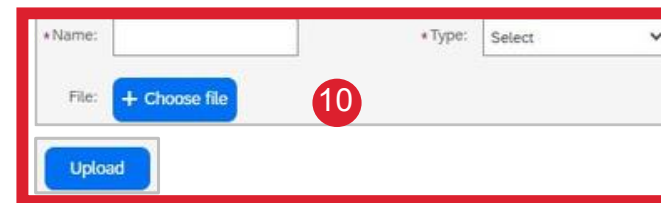
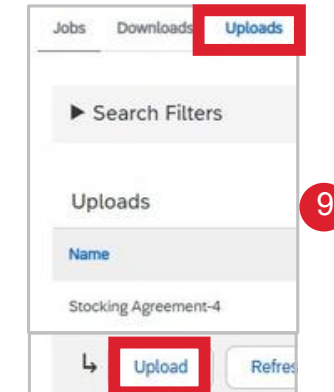
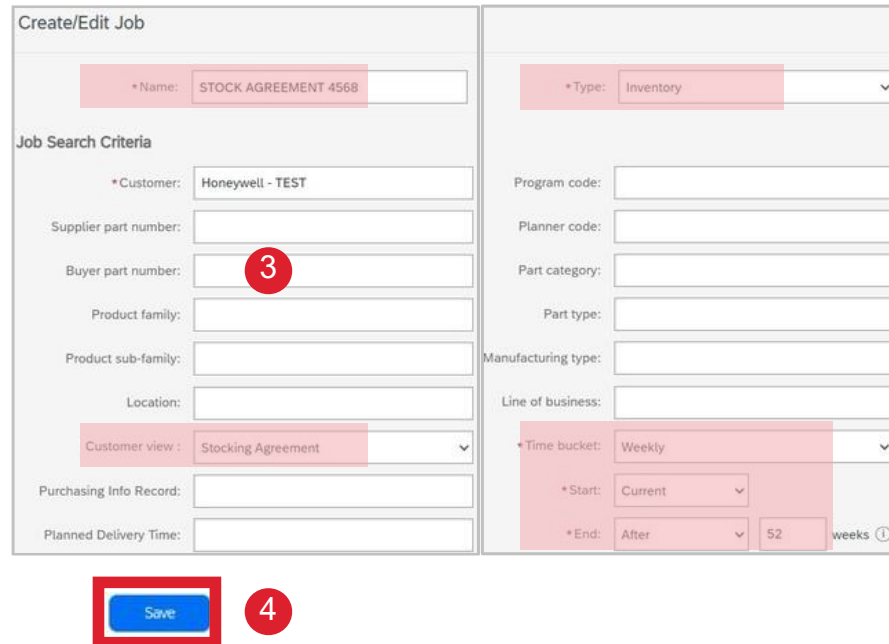
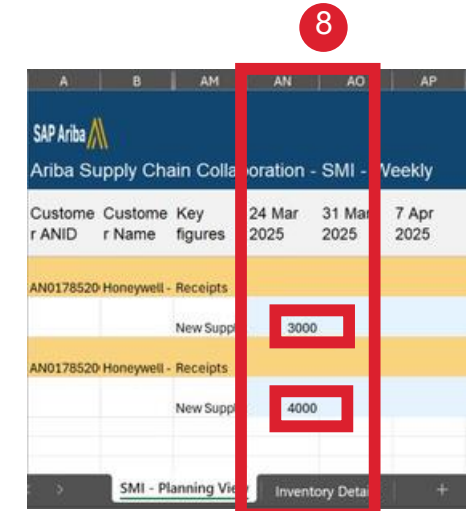
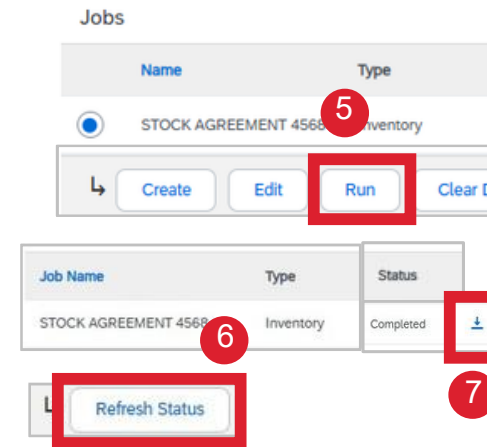
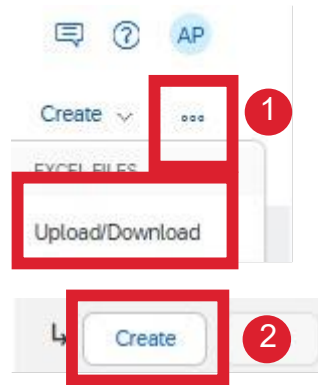
Customer location	Lead time	Part no.	Part description	Last customer update	Last supplier update	Stock levels	Unit	10 weeks projection
						Min.	Max.	
5205 (Honeywell MX31 El Paso 5205)	1	Active		24 Feb 2025 10:39:33 pm	25 Feb 2025 6:03:51 am	12,000	15,000	EA
5205 (Honeywell MX31 El Paso 5205)	1	Active		24 Feb 2025 10:39:33 pm	25 Feb 2025 6:03:51 am	18,679	37,359	EA
5205 (Honeywell MX31 El Paso 5205)	10	Active		24 Feb 2025 10:39:33 pm	25 Feb 2025 6:03:51 am	0	0	EA

Key figures	24 Mar 2025 Week13	31 Mar 2025 Week14	7 Apr 2025 Week15	14 Apr 2025 Week16	21 Apr 2025 Week17	28 Apr 2025 Week18
New Reduced Lead Time (PDT)						
New Cold Start Lead Time (CSLT)						
New NC/NR						
New Supplier On Hand Stock	3000					
Process Time						

STOCK AGREEMENT MASS UPLOAD (EXCEL)

MassUpload (Excel)

1. Click “...” (top-rightcorner) button and select **Upload/Download**.
2. Click Create
3. Complete mandatory fields:
 - Name: Enter Name of batch, Type: Inventory, Customer View: Stocking Agreement, Time bucket: Custom and select the next week date, End: 52 (for one year reported)
4. Click **Save**
5. Click **Run**.
6. You will be moved to the Downloads section. Click **Refresh Status** until it updates to **Completed**
7. Click **Download** button from File column. Save the file on your computer and open it.
8. Suppliers can **edit** the information for Supplier on Hand Stock only for the next week date.
9. **Save** the excel and go to the **Upload file** option (“...”> Upload/Download) and then click **Upload**
10. Complete required information (File name, Type Inventory, attach file) and then click “Upload” which will trigger an email to Honeywell’s ERP for approval.



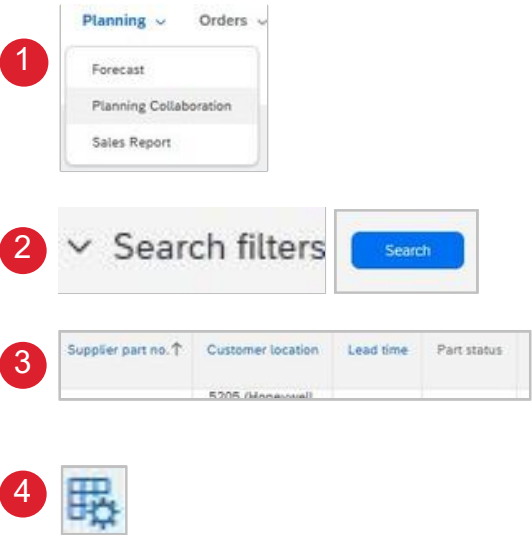
QUICK REFERENCE GUIDE

GENERAL CONSIDERATIONS

- StockAgreement provides Honeywell visibility into the supplier's stock levels
- Supplier maintains an agreed stock level and provide periodic online inventory updates.

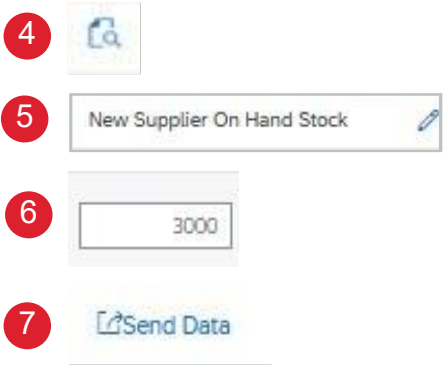
SEARCH

1. Click Planning > Planning Collaboration.
2. Use “Search filters” and click Search
3. Review Stocking Agreement details:
4. Hide or display columns as needed from settings



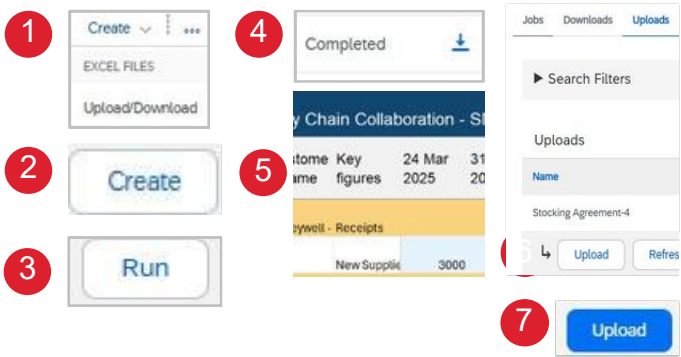
UPDATE – STOCK ON HAND

1. Click Planning>Planning Collaboration.
2. Use “Search filters” and click Search
3. Review Stocking Agreement details
4. Click on Details icon to see Weekly view.
5. Click the pencil icon from New Supplier on Hand Stock row
6. Enter the stock data (always for next week)
7. Click Save and Click Send Data; the entered data will be sent to Honeywell.



UPDATE – MASS UPLOAD

1. Click “...” and select Upload/Download.
2. Click Create and Complete mandatory fields
3. Click Save and Click Run.
4. Refresh status until it updates to “Completed”. Download and open the file.
5. Edit “Hand Stock” for the next week date.
6. Go to the Upload file option (“...”> Upload/Download) and click “Upload”
7. Complete required information and click “Upload”



SAP Ariba Stocking Agreement -User Manual/Training Guide (Honeywell buyer)

Stocking Agreement Process

The Stocking Agreement is a custom solution from Honeywell that allows the company to request suppliers to reserve stock specifically for Honeywell. Additionally, suppliers are required to provide periodic updates on their inventory status. This arrangement also enables the buyer to have visibility into the vendor's stock levels.

Execute the following steps for Stocking Agreement Process in SAP and Ariba by both Buyer and Supplier.

The solution also supports the Subcontracting Material types in Stocking Agreement solution for display.

If the material has both Subcontracting and Standard Info Records, then the Standard Info Record data to the Ariba Network for the supplier.

If the material has only a Subcontracting Info Record, then the Subcontracting data will be moved to the Ariba Network for the supplier,

Pre-Requisites for the Stocking Agreement Process

1. The supplier must have an Ariba Enterprise account. Please make sure all vendor IDs are set up for Ariba Interface because supplier might have multiple vendor IDs and all vendor IDs might have not set up for Ariba Interface.
2. Suppliers with enterprise accounts should be linked to the general stocking agreement group in Ariba settings.
3. The Ariba supplier can utilize either the SMI replenishment process or the Stocking agreement process.
4. In the SAP system, the part numbers selected for the stocking agreement process must have a purchase info record and source list associated with the supplier.
5. By default, suppliers with Enterprise Accounts are assigned to the General Group - Stocking Agreement Group in SAP Ariba Settings. If a supplier is not assigned, please ensure they are assigned to the General Group - Stocking Agreement in the Ariba network – **Ariba IT team can check.**
6. Please to get access to the SAP T. Code: ZSUPPLIER_STOCK and use this T. Code for Maintain Stock and Display Report.
The below roles have access to T. Code ZSUPPLIER_STOCK. Buyer, Buyer Planer, Commodity Manager, Procurement Admin Roles. **Create Ticket if you don't have access to the T. Code**

7. Please create IT Ticket to add new suppliers to the background Stocking Agreement
Job Name: - SPD BRP C STOCKING AGREEMENT PHASE1

Example: Add Supplier: 247220 & 247229 and Material : A153919 Combination to the background job for BRP 900 system for SBG: BA and Application SAP Ariba SCC.

The screenshot shows a web browser window with the URL `honeywell.service-now.com/.../direct?id=sc_cat_item&sys_id=.../direct?id=sc_cat_item&sys_id=.../direct?id=sc_cat_item&sys_id=...`. The page title is "Supply Chain/ Base Support". Below the title, there is a description: "This is the Request form to submit a Request or Enhancement for Supply Chain & Order to Cash Management Applications, if you need to submit an issue please use Report an Issue to Us. For Business Continuity and ITDR Access Approvals, please visit: Fusion Request Access." There is a "SUBMIT" button on the right. The form fields include: "Check this box to request on behalf of someone else" (unchecked), "Select Module" (Supply Chain and Order to Cash), "Request type" (Application Issue), "Which SBO are you raising this request for?" (CORP), "Which Application?" (SAP Ariba Supply Chain Collaboration (SCC) 1.0 PROD), and "Please describe your issue" (SPD_BRP_C_STOCKING_AGREEMENT_PHASE1 Add attached list of suppliers to the background job.). There is an "ADD ATTACHMENTS" button at the bottom right.

Or create IT Ticket using Ask Red

Note:
•The Ariba supplier can utilize either the SMI replenishment process or the Stocking agreement process.

The screenshot shows the Ask Red chat interface. At the top, there is a "Red" logo and a notification: "New version of Red is available" with an "Update" button. Below this, there is a chat message from Red: "Please create IT Ticket for SAP Ariba Stocking Agreement for adding Supplier: 247220 & 247229 to the background job **SPD_BRP_C_STOCKING_AGREEMENT_PHASE1** for BRP 900 system for SBG: BA and Application SAP Ariba SCC." The message is timestamped "2:57 PM". Below the message, there is a response from Red: "I understand you want to create an IT ticket for SAP Ariba Stocking Agreement to add Supplier 247220 and 247229 to the background job SPD_BRP_C_STOCKING_AGREEMENT_PHASE1 for BRP 900 system, SBG: BA, and Application SAP Ariba SCC. I searched for a direct form or workflow to submit this request but did not find a specific option. There are multiple ways to get help. Please select the preferred one." The response is timestamped "2:58 PM Edited". Below the response, there are three buttons: "File ticket", "Start Agent Broker Handoff", and "Other help options". At the bottom, there is a text input field with the placeholder "Type a message" and a "Send" button.

7. Source list is Mandatory

Step 1 (By Buyer): Maintain Supplier stock data

The initial data is set up in SAP using T-Code: ZSUPPLIER_STOCK
Stock Maintenance screen opens to enter the following parameters: - Vendor; Material; Plant

Material: Please enter the selected materials or part numbers for Stocking agreement
Select Operation should have the "Maintain Supplier Stock" radio button selected.
Enter the above data and execute.

Note: If the Stocking Agreement Relevant check is selected, only the existing stocking agreement data will be displayed. If it is not selected, both relevant and non-relevant stocking agreement materials will be displayed.

Step 2 (By Buyer): Execute and maintain the data

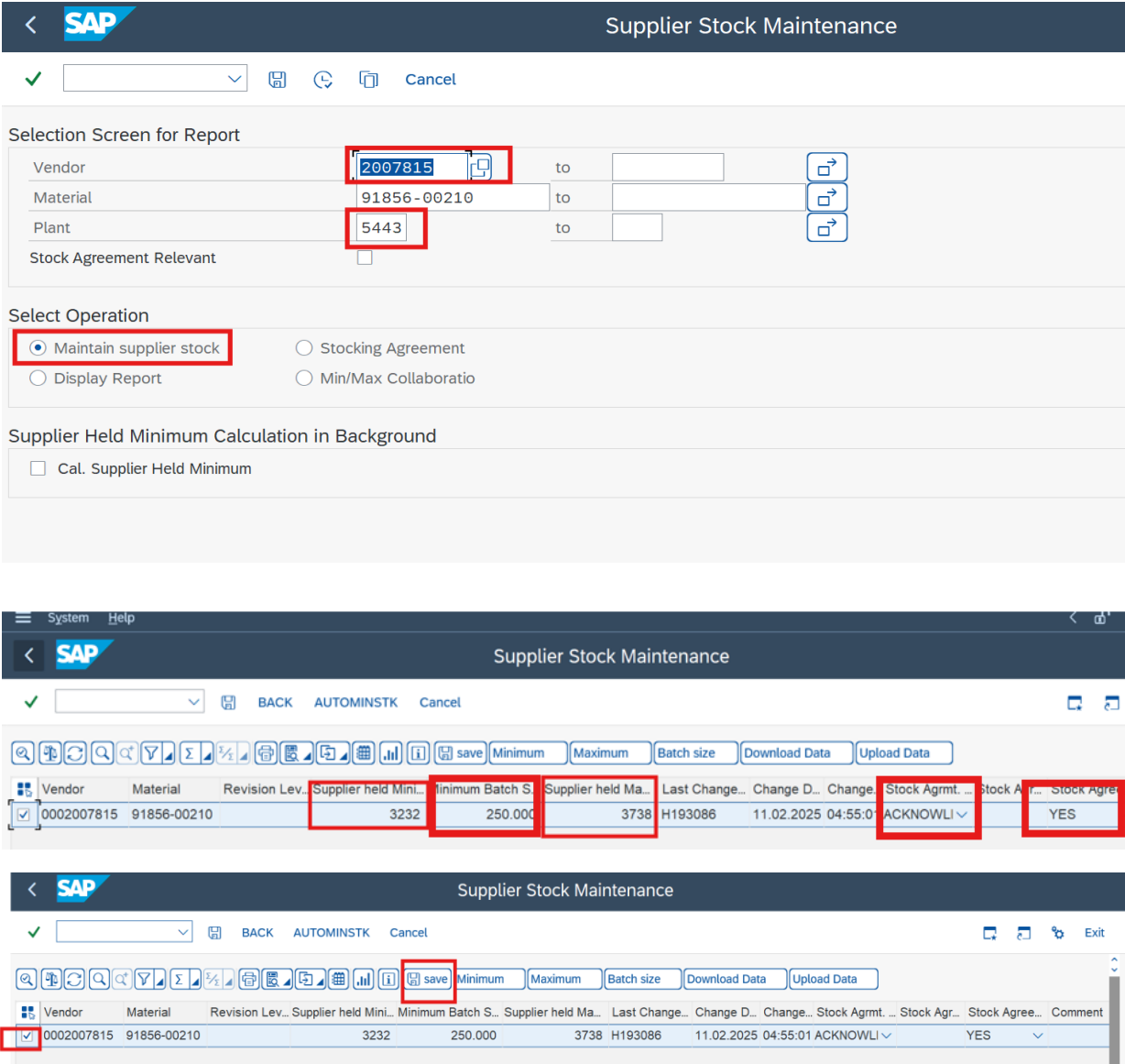
It will display the part details and allow to add the following details, we can add the below information

Supplier Held Minimum – Minimum stock to be held by supplier
Minimum Batch Size – Minimum batch calculated by (Supplier Held Max -Supplier Held Min)
-Maintain Manually or Select the line item and click on batch size calculation

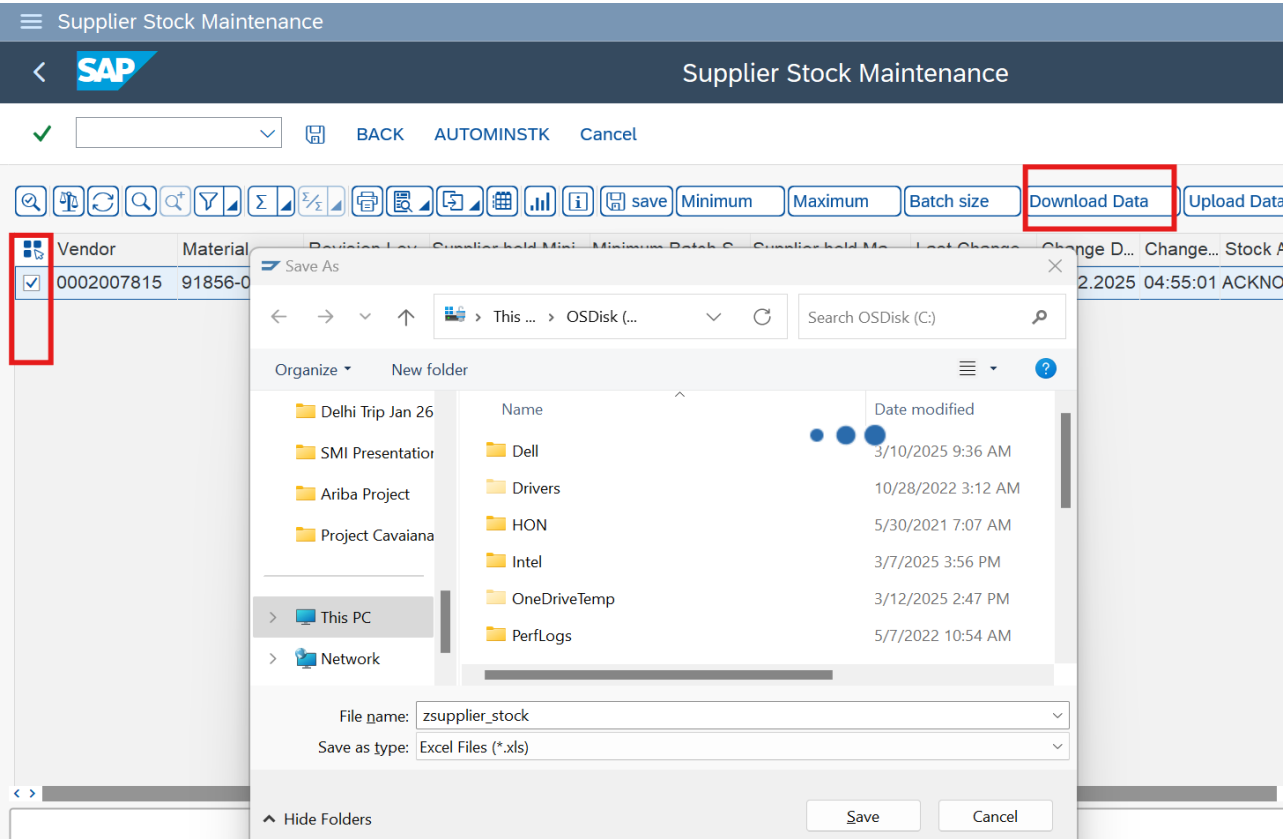
- **Supplier Held Maximum** – Maximum Stock to be held by supplier
- **Stocking Agreement Acknowledgement Status – Acknowledged** (Manual Update by the buyer after the confirmation from supplier)
- **Stocking Agreement Status Date –**
- **Stocking Agreement Relevant – Yes**

Please select the **Stocking Agreement Relevant – Yes** for the part numbers selected for SA
After we add the information select the line items and click on SAVE.

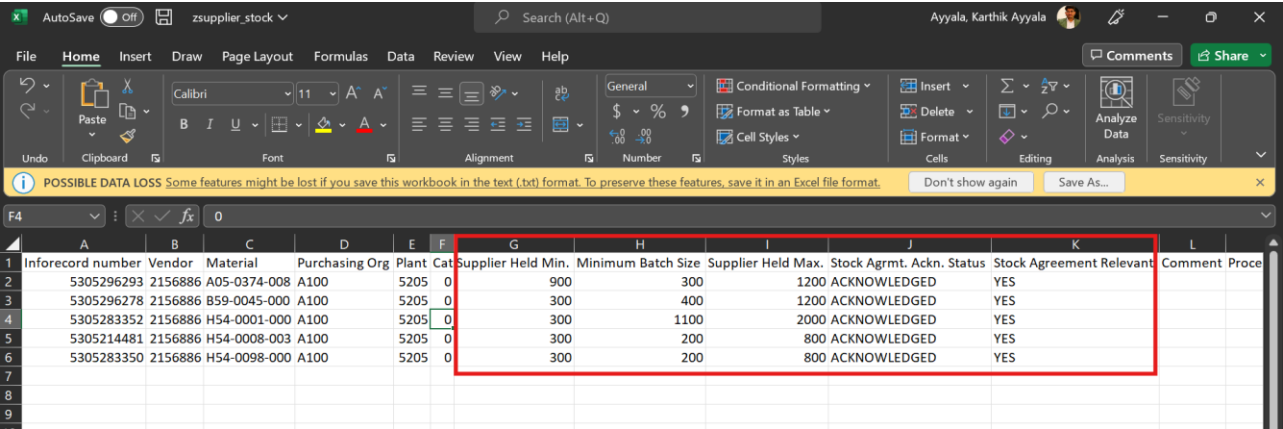
* If you have multiple line, use the Mass upload option to update the details, select the line items and download the data excel file



Update the Excel file for upload.



In SAP Click on Upload data and select the file and upload.



The Buyer can also modify the details for previously maintained materials if there are any future changes to the parameters, Buyer may use this transaction occasionally.

Note: If the Stocking Agreement Relevant check is selected, only the existing stocking agreement data will be displayed. If it is not selected, both relevant and non-relevant stocking agreement materials will be displayed.

Step 3 (By Buyer): Transfer the initial Stocking Agreement data to Ariba Network Supplier - (Automatic Background Job – Daily)

This step can be executed as background job -Daily.
Background Job will run daily.
please note that the background job will transfer only when the suppliers add to the background job. - IT Ticket to be created to add the supplier to background job

Please create IT Ticket to add new suppliers to the background Stocking Agreement
Job_Name: **SPD_BRP_C_STOCKING_AGREEMENT_PHASE1** (How to create IT Ticket is detailed out in Pre-Requisites for the Stocking Agreement Process section)

This screenshot is for just reference.

SystemHelp

<SAP

Supplier Stock Maintenance

✓

BACK

AUTOMINSTK

Cancel

Vendor

Material

Revision Lev...

Supplier held Minimum

Minimum Batch Size

Supplier held Maximum

Last Changed By

Change Date

Change Time

Stock /

0002007815 91856-002...

999.000

250.000

2323.000

H193086

11.02.2025

04:55:01

...

Uploading Excel File

<SAP

Supplier Stock Maintenance

✓

Cancel

Selection Screen for Report

Vendor

2007815

to

Material

90801-01190

to

Plant

5443

to

Stock Agreement Relevant

☒

Select Operation

☐ Maintain supplier stock

☒ Stocking Agreement

☐ Min/Max Collaboratio

☐ Display Report

Supplier Held Minimum Calculation in Background

☐ Cal. Supplier Held Minimum

Click Execute

To Transfer the Maintain data from SAP to Supplier Ariba Network, the transaction should run and give a successful message.

Once the supplier updates the stock on hand weekly, the buyer the view the details in SAP.

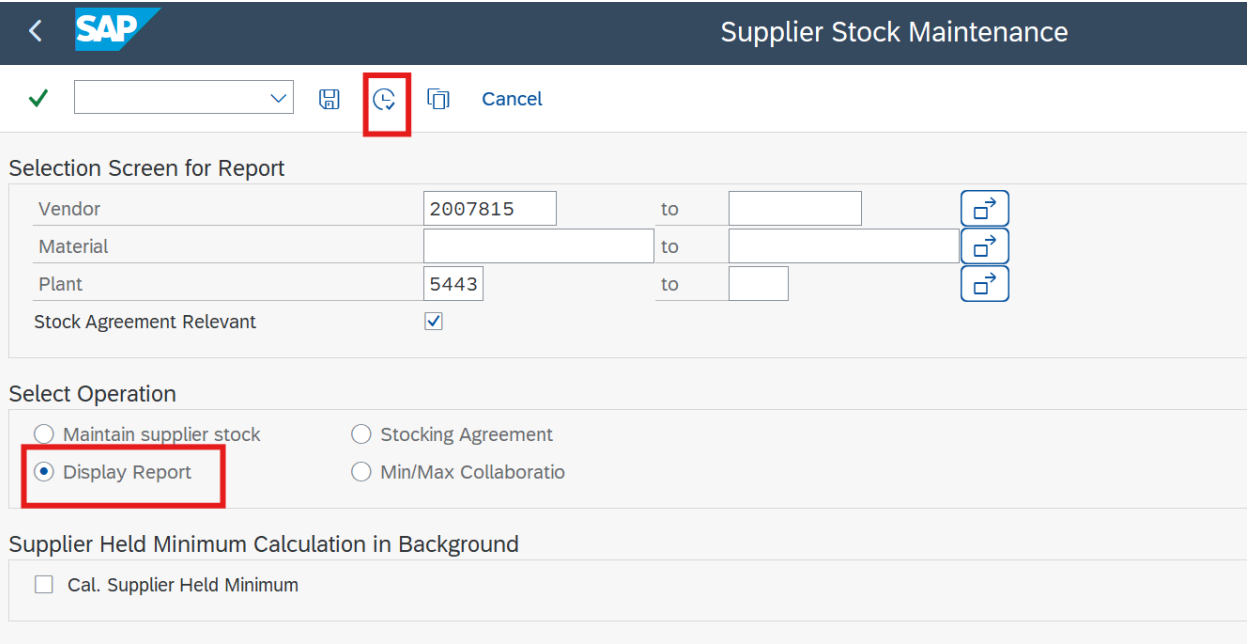
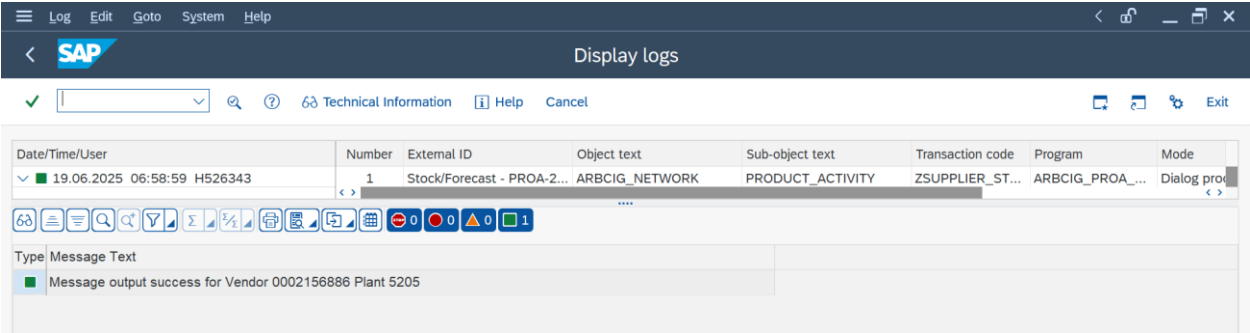
Note: If the Stocking Agreement Relevant check is selected, only the existing stocking agreement data will be displayed. If it is not selected, both relevant and non-relevant stocking agreement materials will be displayed.

Step 4 (By Buyer): Buyer can see the Stock on Hand update in display report SAP using T-Code: ZSUPPLIER_STOCK

Enter the required details and execute to have supplier stock visibility

Display Report - See

Note: If the Stocking Agreement Relevant check is selected, only the existing stocking agreement data will be displayed. If it is not selected, both relevant and non-relevant stocking agreement materials will be displayed.



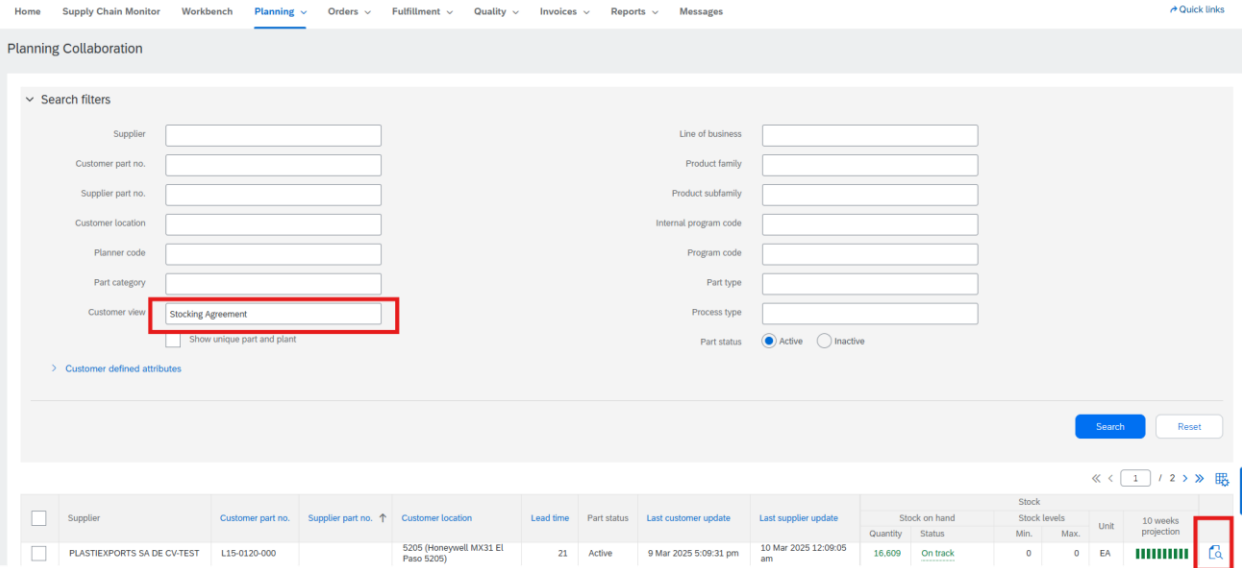
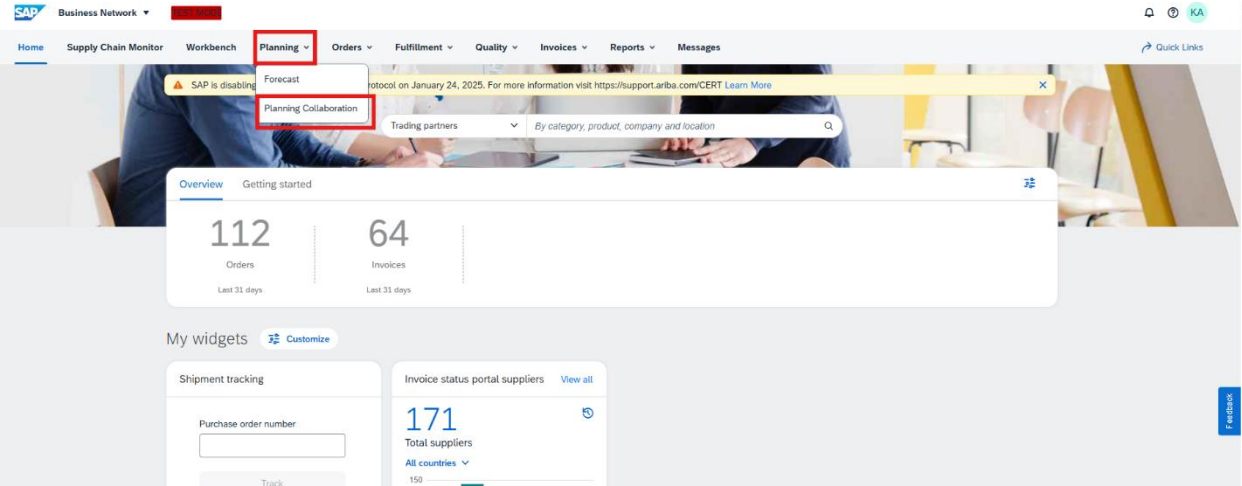
The screenshot shows the SAP 'Supplier Stock Maintenance' window with a table displaying supplier stock data. The table has columns: Info Record, Supplier Name, Supplier Num..., Material, Supplier on Hand, Sup Up Dt, Material Desc., Revision Lev..., Plant, Purch. Org., Category, PDT, and Proces. The data rows are as follows:

Info Record	Supplier Name	Supplier Num...	Material	Supplier on Hand	Sup Up Dt	Material Desc.	Revision Lev...	Plant	Purch. Org.	Category	PDT	Proces
5301561990	ARROW CE...	0002007815	91856-00210	664,000	16.02.2025	SMD-W net ...		5443	A300	Standard	375	
5301562294	ARROW CE...	0002007815	90801-01190	297,000	17.02.2025	IC LM 307 N		5443	A300	Standard	165	

Step 5 (By Buyer): Buyer can view in Ariba Network –Optional

Go to buyer.ariba.com and login
Go to Planning and Planning Collaboration

Enter the
Customer view: Stocking Agreement and details



	Supplier	Customer part no.	Supplier part no. ↑	Customer location	Lead time	Part status	Last customer update	Last supplier update	Stock on hand		Stock levels		Unit	10 weeks projection	
									Quantity	Status	Min.	Max.			
☐	PLASTIEXPORTS SA DE CV-TEST	L15-0120-000		5205 (Honeywell MX31 El Paso 5205)	21	Active	9 Mar 2025 5:09:31 pm	10 Mar 2025 12:09:05 am	16,609	On track	0	0	EA		

The new supplier on Hand Stock is updated.

SAP Business Network Buyer

service.ariba.com/Buyer.aw/109550030/aw7awh=r&awssk=714NNk1Z&dard=1

SAP Business Network

Back to classic view

KA

Home

Supply Chain Monitor

Workbench

Planning

Orders

Fulfillment

Quality

Invoices

Reports

Messages

Quick links

Supplier managed inventory details - Stocking Agreement

Supplier name: PLASTIEPORTS SA DE CV-TESTCustomer location: Honeywell MX31 El Paso 5205Part no.: L15-0120-000Part description: LIGHT RING W4 LYRIC

View by: WeeklyStarting from: 03/10/2025Starting from: 10 Mar 2025

> Chart

Stock on hand: 16,609 (EA) | Part details

Key figures	10 Mar 2025 Week11	17 Mar 2025 Week12	24 Mar 2025 Week13	31 Mar 2025 Week14	7 Apr 2025 Week15	14 Apr 2025 Week16	21 Apr 2025 Week17	28 Apr 2025 Week18	5 May 2025 Week19	12 May 2025 Week20
New Reduced Lead Time (PDT) †										
New Cold Start Lead Time (CSLT) †										
New NC/NR †										
New Supplier On Hand Stock †	1,003									
Process Time †										

† Data from supplierLast updated 9 Mar 2025 5:09:31 pm

On track

Above maximum

Below minimum

Out of stock

Lead time

SAP

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