FORECAST

SAP BUSINESS NETWORK

SUPPLIER GUIDE
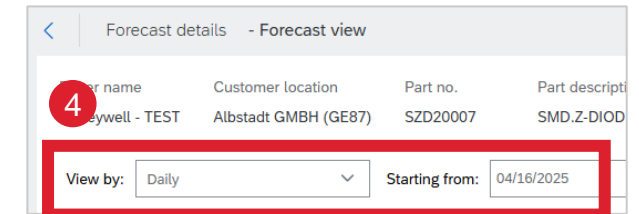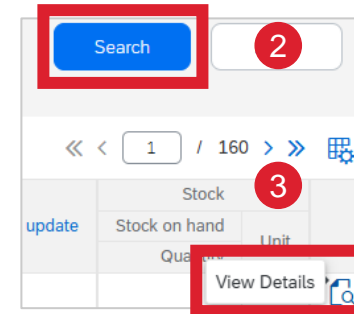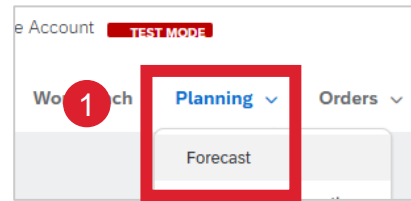
Honeywell

FORECAST
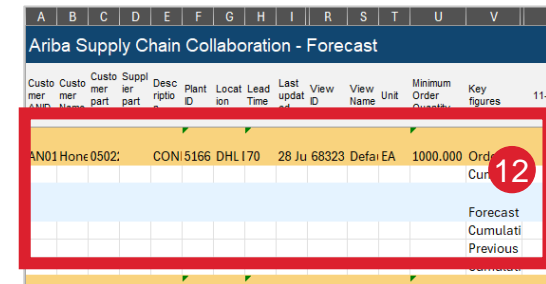## VISIBILITY AND EXCEL DOWNLOAD

Visibility per material
1. Click **Planning** > **Forecast**
2. Use filters if needed and click **Search**
   - Customer: Honeywell
3. Click on **View Details** from desired material
4. Adjust **View** filters as needed
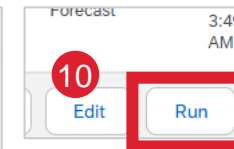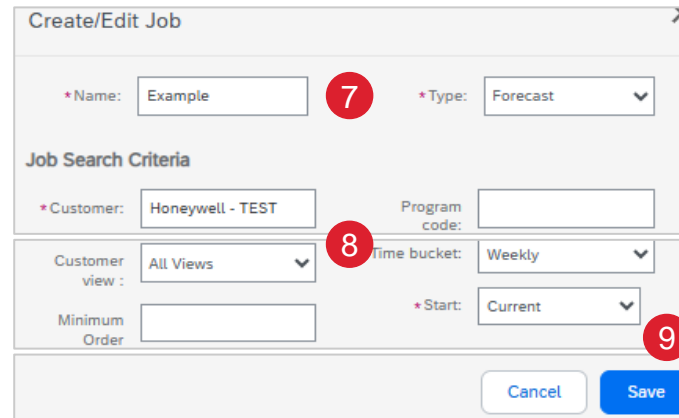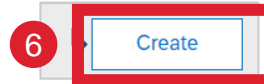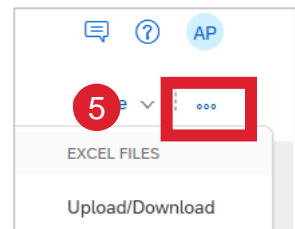
Excel Download
5. Click **"…"** (top-right corner) > **Upload / Download**
6. Click **Create** at the bottom
7. Add a **name** to the job and select **forecast** as type
8. Add relevant information to the filters
   - Customer: Honeywell
   - Time Bucket: As preferred
   - Start: Custom
9. Click **Save**
10. Once report is created, select it and click **Run**
11. Under Download section, click **Download**
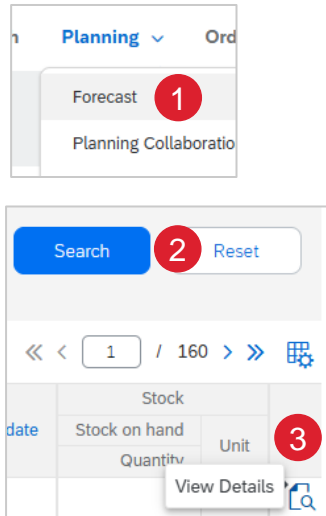12. Open the file (Materials' row will be highlighted)
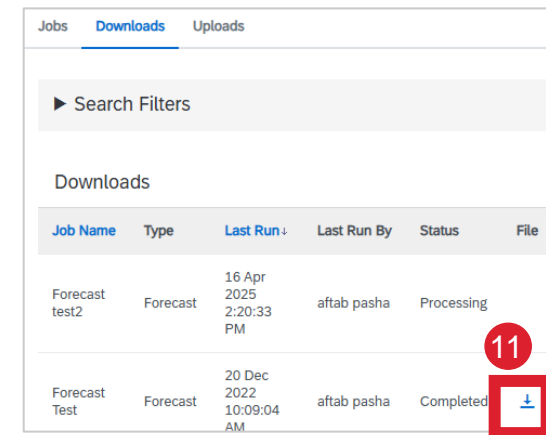
QUICK REFERENCE GUIDE
FORECAST

VIEW FORECAST

1. Click Planning > Forecast
2. Use filters if needed and click Search
3. Click on View Details from desired material

EXCEL DOWNLOAD

1. Click "…" > Upload / Download
2. Click Create
3. Add a name and select forecast as type
4. Edit filters and click Save
5. click Run from report created
6. Click Download from Download section