

# SAP Business Network Supplier guide

## Remittance Advice



# Remittance advice



The background to enable Remittance advice in SAP Business Network is to support vendors to streamline their payment reconciliation process and enhancing transparency in the financial transactions.

In this short guide you will learn how to find the remittance advice information from invoice level and from start page.

# Remittance advice from invoice level (1/2)



Find Remittance Advice on invoice level

- 1. Search on Invoice reference number
- 2. Once on Invoice screen, choose Remittance

SAP Business Network Enterprise Account TEST MODE

Invoice: INV4530223330

Create Line-Item Credit Memo Create Line-Item Debit Memo Copy This Invoice Print Download PDF Export cXML

Detail Scheduled Payments **Remittance** History

Standard Invoice

Status  
Invoice: Paid  
Routing: Acknowledged  
Invoice Number: INV4530223330  
Invoice Date: Monday 28 Oct 2024 1:09 PM GMT+05:30  
Original Purchase Order: 4530223330  
Submission Method: Online  
Origin: Supplier  
Source Document: Order

Subtotal: \$1,000.00 USD  
Total Tax: \$250.00 USD 2,658.76 SEK  
Total Amount without Tax: \$1,000.00 USD  
Amount Due: \$1,250.00 USD  
(1 US Dollar = 10.635 Swedish Krona)

Invoice: INV4530223330 Done Previous

Create Line-Item Credit Memo Create Line-Item Debit Memo Copy This Invoice Download PDF Export cXML

Detail Scheduled Payments Remittance History

Reference No.	Type	Payment Proposal	Status	Payment Date	Method	Received On
Z.20241028.2000098337			Paid	28 Oct 2024	Other	29 Oct 2024

Gross: \$1,250.00 USD  
Discount: \$0.00 USD  
Adjustment:  
Net: \$1,250.00 USD

Create Line-Item Credit Memo Create Line-Item Debit Memo Copy This Invoice Download PDF Export cXML

- 3. You will see the remittance id.

# Remittance advice from invoice level (2/2)



4. Under the Remittance Id you will find all details

\* Gross amount shows the total amount paid within the Remittance

\*\* Gross amount shows here the total amount of the specific invoice

SAP Business Network - Enterprise Account TEST HUB

Remittance Advice: Z.20241029.2000098340

Print Export cXML Download CSV

Detail History

From: ERICSSON AB - TEST  
PAYER: Ericsson AB (Show Payer Details)

To: LOSANT HOT, INC - TEST (Show Payee Details)

**\* REMITTANCE ADVICE**  
Z.20241029.2000098340 (Paid)

Gross Amount: (\$8,125.00 USD)  
Withholding Tax: (\$0.00 USD)  
**Amount Paid: (\$8,125.00 USD)**  
Estimated Settlement on 29 Oct 2024

Payment Method: Other (unknown) Routing Status: Sent  
Reference Number: 2000098340 Transaction Date: 29 Oct 2024  
Related Payment: Z.20241029.2000098340  
Identified Differences: 1 Line Item(s) \$-125.00 USD

ADDITIONAL INFORMATION

Line #	Payable Reference	Gross Amount	Discount	Withholding Tax	Adjustment	Net Amount Paid	Scheduled Payment
1	<p>Invoice: TEST-REMIT-11 (Show Summary)</p> <p><b>MATCHING INVOICE</b></p> <p>Original Invoice Date: 15 Oct 2024</p> <p>ADDITIONAL INFORMATION</p> <p>buymtrinvoiceID: 5100210493 OriginalInvoiceNo: TEST-REMIT-11 Company Code: 2800 iscalYear: 2024</p>	\$625.00 USD	\$0.00 USD			\$625.00 USD	

**\*\***

Invoice Subtotal: \$900.00 USD  
Total Tax: \$125.00 USD  
Total Shipping: \$0.00 USD  
Invoice Total: **\$500.00 USD**  
Difference: \$-125.00 USD

Gross Amount: (\$8,125.00 USD)  
Discount Applied: (\$0.00 USD)  
Withholding Tax: (\$0.00 USD)  
Adjustment: (\$0.00 USD)  
**Amount Paid: (\$8,125.00 USD)**

Revised for SAP Business Network on: Tuesday, 9 Oct 2024 8:43 AM GMT-01:00

# Remittance advice from start page



1. From start page choose Remittance in header
2. In next screen you will see all your remittance advice under the column Transactions. You can also click on the remittance advice id to get more information or filter by Reference number, then you will see the list of invoices included in the same Payment (if multiple invoices in one payment).
3. It is possible to export/download the Remittance advice list

The screenshot shows the SAP Business Network interface. The top navigation bar includes Home, Enablement, Discovery, Workbench, Planning, Orders, Fulfillment, Quality, Invoices, Payments, Catalogs, and Reports. The 'Payments' dropdown menu is open, highlighting 'Remittances'. Below the navigation, there are several widgets: 'Overview' with metrics for Matched Leads (0), Invited Leads (0), Remittances (\$-82.8K USD), and Enablement Tasks (0); 'My widgets' with filters for 'All customers' and 'Last 3 months'; and 'Purchase orders' and 'Invoice aging' widgets.

The main content area is titled 'Payments' and shows a summary of payment types: Early payment offers (\$0.0 USD), Scheduled payments (\$0.0 USD), and Remittances (\$-82.8K USD). Below this, there is a filter section for 'Remittances (45)' with options to 'Edit filter' and 'Last 31 days'. The filter section includes fields for Customers, Transaction #, Date Range, Payment Date, Method, and Reference number.

The main data table is as follows:

Transaction	Customer	Payment Date	Reference Number	Gross	Discount	Net	Status	Difference
Z.20241116.2000098347	Ericsson AB - TEST	Nov 16, 2024	2000098347	\$-115.38 USD	\$0 USD	\$-115.38 USD	Paid	\$-23.08 USD
Z.20241116.2000098346	Ericsson AB - TEST	Nov 16, 2024	2000098346	\$-115.38 USD	\$0 USD	\$-115.38 USD	Paid	\$-23.08 USD
Z.20241111.2000099695	Ericsson - TEST	Nov 11, 2024	2000099695	\$-115.38 USD	\$0 USD	\$-115.38 USD	Paid	
Z.20241111.2000099695	Ericsson - TEST	Nov 11, 2024	2000099695	\$-115.38 USD	\$0 USD	\$-115.38 USD	Paid	

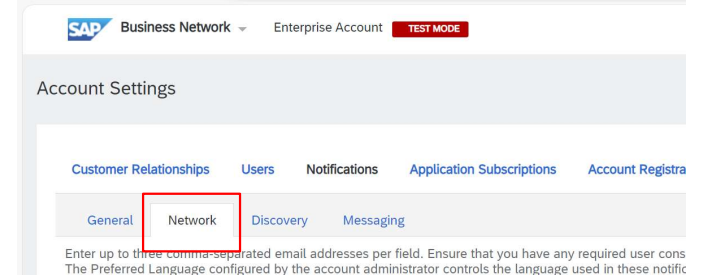
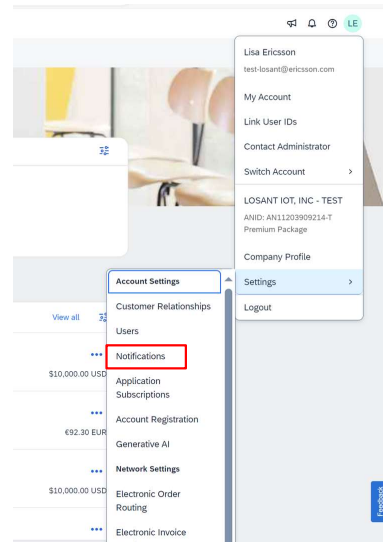
\* Note: Difference column is showing tax amount

# Remittance advice - notifications



You can choose to get email notifications related to Remittance advice.

1. To set notifications, go to settings from start page, choose Notifications and then Network
2. Choose what notifications you want to receive



## Settlement

Type	Send notifications when...	To email addresses (one required)
Payment Profile	<input type="checkbox"/> Send a notification when remittance addresses and payment profiles are changed.	<input type="text" value="aribatest@ericsson.com"/>
Payment Remittance	<input checked="" type="checkbox"/> Send a notification when payment remittances are undeliverable or their statuses changed. <input checked="" type="checkbox"/> Send a notification when payment remittances or payment plans are received.	<input type="text" value="aribatest@ericsson.com"/>
Payment Remittance for Virtual Card	<input type="checkbox"/> Send a notification when payment remittances with virtual card are received.	<input type="text" value="aribatest@ericsson.com"/>
Payment Remittance Status Updates	<input type="checkbox"/> Send a notification only when a payment remittance status changes to failed. <input type="checkbox"/> Send a notification only when a payment remittance status changes to failed. <input type="checkbox"/> Send a notification when the status of the payment receipt is updated.	<input type="text" value="aribatest@ericsson.com"/>
Payment Receipt Confirmation Request Status Updates	<input type="checkbox"/> Send a notification only when the payment receipt is rejected by the buyer.	<input type="text" value="aribatest@ericsson.com"/>

