

## Configuring your Supplier account for Punchout – PunchOut Configuration

- Set the Visibility of the PunchOut URL.
  - Public can only be set once and will become the default URL for all customers unless otherwise specified.
  - Private can be used several times.
     When selected, you will be able to specify a chosen customer from your list of accepted Trading Relationships.

**Note**: You can only use 1 URL (Public or Private) per customer.

Create PunchOut Configuration			ОК	Cancel		
Fill out the following information to configure your PunchOut URL.						
Name	Name:* Default URL					
PunchOut URI	PunchOut URL:* https://www.supplierpunchoutrequesturl.com PunchOut allows customers to perform shopping and product selection directly on your Website. Enter your website's URL for receiving PunchOutSetupRequest documents. It is recommended to leave this field blank if you support ProfileRequest documents.					
Visibility:  Public - The URL is applicable for all your customers  Private - Choose the customer who will be directed to the URL below						
Authentication: Default Authentication Customized Authentication						
- 1	Create PunchOut	t Configuration			ОК	Cancel
	Fill out the following information to configure your PunchOut URL.					
Pricing Updates	Name:*	CustomerName		]		
	PunchOut URL:*	https://www.suplierpunchoutreg	uesturl.com/customer	]		
Server name indication	PunchOut allows customers to perform shopping and product selection directly on your Website. Enter your website's URL for receiving PunchOutSetupRequest documents. It is recommended to leave this field blank if you support ProfileRequest documen					
	Visibility: OPublic - The URL is applicable for all your customers					
	L	Private - Choose the custom	er who will be directed to the URL	_ below		
					Page 1	~ »
		Customers †				