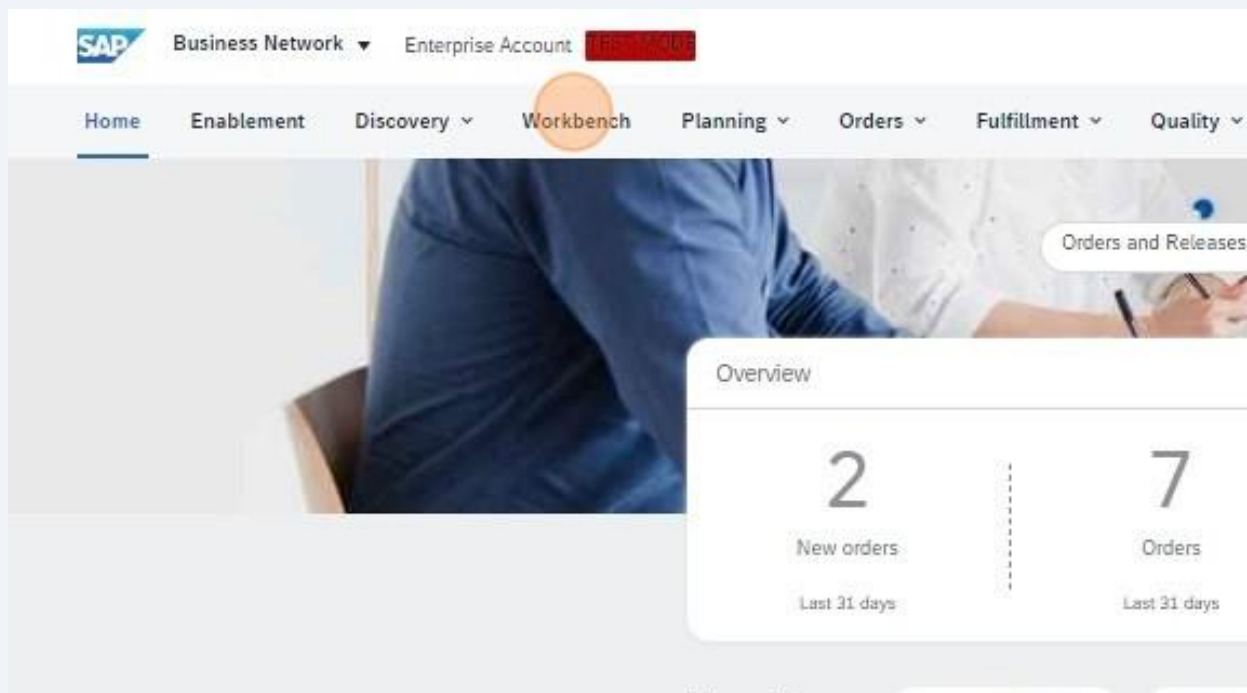


Serial Numbers

1 Login to your supplier account and go to you Home Screen.

2 Navigate to the Workbench.



3 Click on Items to Ship to access full view of items waiting for shipment.

The screenshot shows the SAP Workbench dashboard. At the top, there are navigation tabs: Discovery, Workbench (selected), Planning, Orders, Fulfillment, Quality, Invoices, and Payment. Below the navigation, there are three main cards: 'Orders' with a count of 7, 'Items to ship' with a count of 6 (highlighted with an orange circle), and 'Orders to invoice' with a count of 0. Below these cards, there are filter buttons: 'Save filter', 'Last 31 days', 'Next 90 days', 'Exclude fully shipped, +1', 'Exclude fully received', and 'Exclude fully invoiced'.

4 Select the Parts or Orders you want to Ship and click on Create Ship Notice.

The screenshot shows the 'Create ship notice' dialog box. It has three input fields: 'Customers' with a dropdown menu, 'Order numbers' with a dropdown menu and radio buttons for 'Partial match' (selected) and 'Exact match', and 'Creation date' with a dropdown menu set to 'Last 31 days'. Below these fields is a 'Show more' link and a 'Create ship notice' button (highlighted with an orange circle). Below the button is a table with columns: Order No., Item No., Supplier Part No., Description, and Schedule Line No.

	Order No.	Item No.	Supplier Part No.	Description	Schedule Line No.
∨	Customer: Honeywell - TEST Ship To Address: Honeywell ACS (China) Co., Ltd., Tianjin,				
<input checked="" type="checkbox"/>	4420018088	10		蝶阀执行器	
<input type="checkbox"/>	4420018088	20		蝶阀执行器	

5 Fill out the Mandatory Fields.

Flowinn (Shanghai) Industrial-TEST Update Address

China
Shanghai Shi , Shanghai

▼ Ship Notice Header

SHIPPING

Packing Slip ID: *

Invoice No.:

Requested Delivery Date: --

Ship Notice Type ▼

Shipping Date: *

Delivery Date: *

The transportation booking process will be determined by two factors: PO Incoterm + Total Shipment Weight



Tip! - You can see how to fill out this form on the guides located at the Supplier Training Portal: [[Ariba Training Site \(Honeywell\)](#)]

6

Scroll down to the bottom of the Webpage and Download the Serial Numbers Template.

Pricing Details

Unit Details ⓘ

Unit Conversion	Price Unit	Order Unit
1	EA	EA

- Upload new file
- Download template

© 2022 SAP SE or an SAP affiliate company. All rights reserved.

7

Fill out the Item Serial Number of column L, and provide additional information as required.

Ship Notice Number	Purchase Order ID	Item Line Number	Item Supplier Part ID	Item Customer Part ID	Item Ship Notice Line Number	Item Quantity	Item Batch ID	Item production Date	Item expiration Date	Batch Quantity	Item Serial Number
	4420018088	10		NOM-7A-E		1	50				
	4420018088	10		NOM-7A-E		1	50				
	4420018088	10		NOM-7A-E		1	50				
	4420018088	10		NOM-7A-E		1	50				
	4420018088	10		NOM-7A-E		1	50				
	4420018088	10		NOM-7A-E		1	50				



Tip! - The template will populate the PO information such as PO number / Line Item / Part Number / Qty. Verify all the information is OK.

8

Once the form is filled out, click on Upload New File.

Pricing Details

Unit Details ⓘ

Unit Conversion	Price Unit	Order Unit
1	EA	EA

↳ Add Order Line Item Manage Serial Numbers ▾

- Upload new file
- Download template

© 2022 SAP SE or an SAP affiliate company. All rights reserved.

9 Choose and add the Template.

The screenshot shows a SAP interface with a modal window titled "Upload Serial Numbers". The modal contains a "Choose File" button and the filename "ShipNotice Form.zip". Below the filename is an "Add" button, which is highlighted with an orange circle. In the background, a form titled "Notice Header" is visible with fields for "Packing Slip ID:" (testkmfojmoc), "Invoice No.:", "Delivery Date:", "Ship Notice Type" (Select), "Shipping Date:" (30 Oct 2024), and "Delivery Date:" (31 Oct 2024). Below the form, there is a paragraph of text: "transportation booking process will be determined by two factors: PO Incoterm + Total Shipment Weight".

10 Click on Next to move forward with the Packing Instructions.

The screenshot shows a SAP interface with a table titled "Price Details" and a row of navigation buttons. The table has columns for "Unit", "Price", "Price Unit", "Quantity", and "Price Unit". The data row shows "RMB2,167,312.00 CNY", "1,000", and "EA". Below the table is a row of buttons: "Download PDF", "Pack Items", "Save", "Exit", and "Next". The "Next" button is highlighted with an orange circle. At the bottom right, there are links for "Privacy Statement", "Security Disclosure", and "Terms of Use".

Unit	Price	Price Unit	Quantity	Price Unit
	RMB2,167,312.00 CNY	1,000		EA

11 And finally submit the Advanced Shipping Notification (ASN).

The screenshot shows the SAP Advanced Shipping Notification (ASN) submission interface. At the top right, there are icons for help (?) and a filter (FI). Below these is a navigation bar with five buttons: 'Previous', 'Download PDF', 'Save', 'Submit', and 'Exit'. The 'Submit' button is highlighted with an orange circle. The main content area is divided into two sections: 'DELIVER TO' and 'TRACKING'. The 'DELIVER TO' section contains the following text: 'Honeywell ACS (China) Co., Ltd.', '300457', 'China', 'Tianjin , Tianjin', and 'No. 158, Naihai Road, TEDA'. The 'TRACKING' section contains the text: 'Tracking information not provided.'