

Intro to SAP Community

Real-Time Support for Procurement

Webcast Series

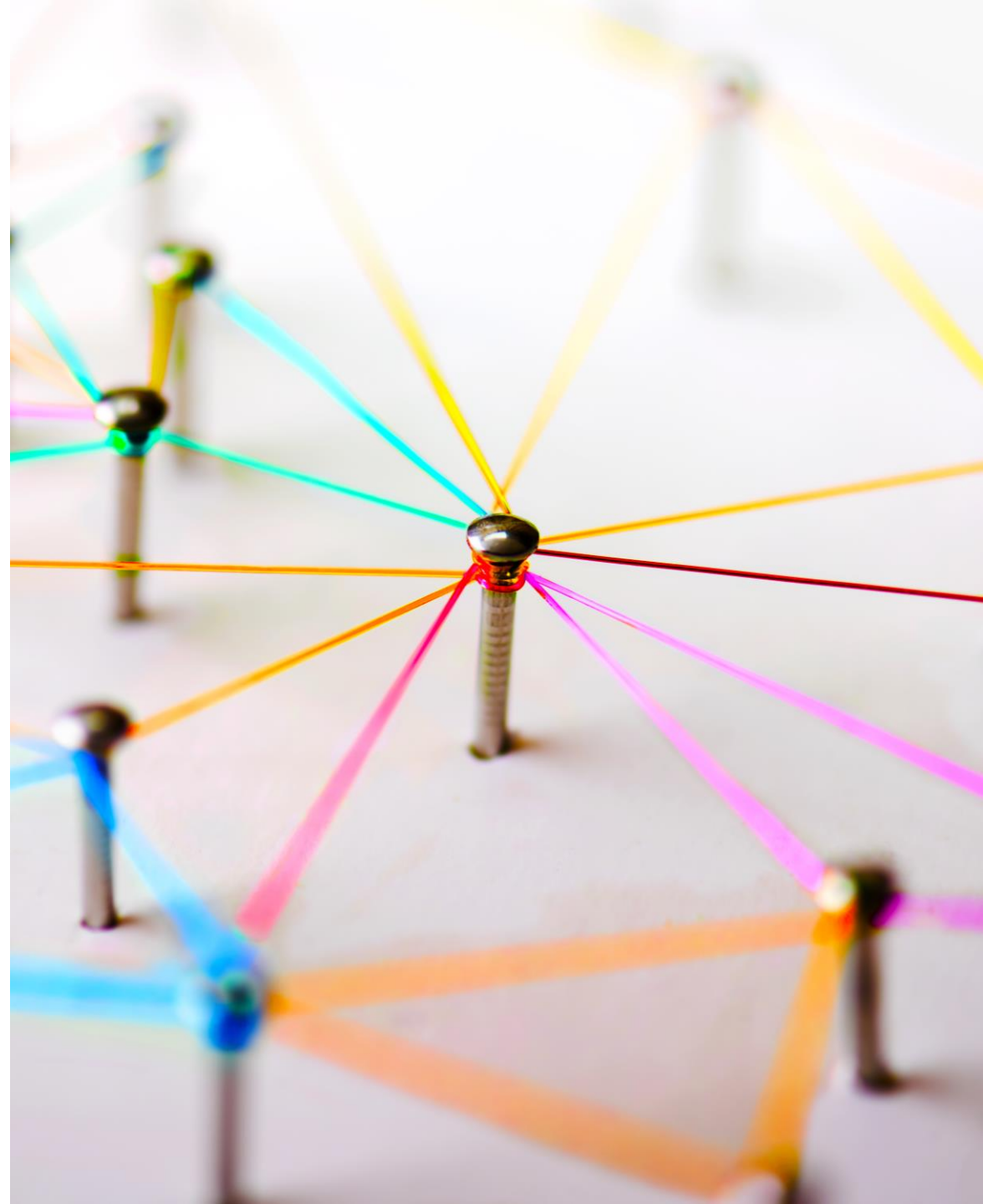
Technical Support – Procurement

Business Network. External Workforce. Procurement Apps.



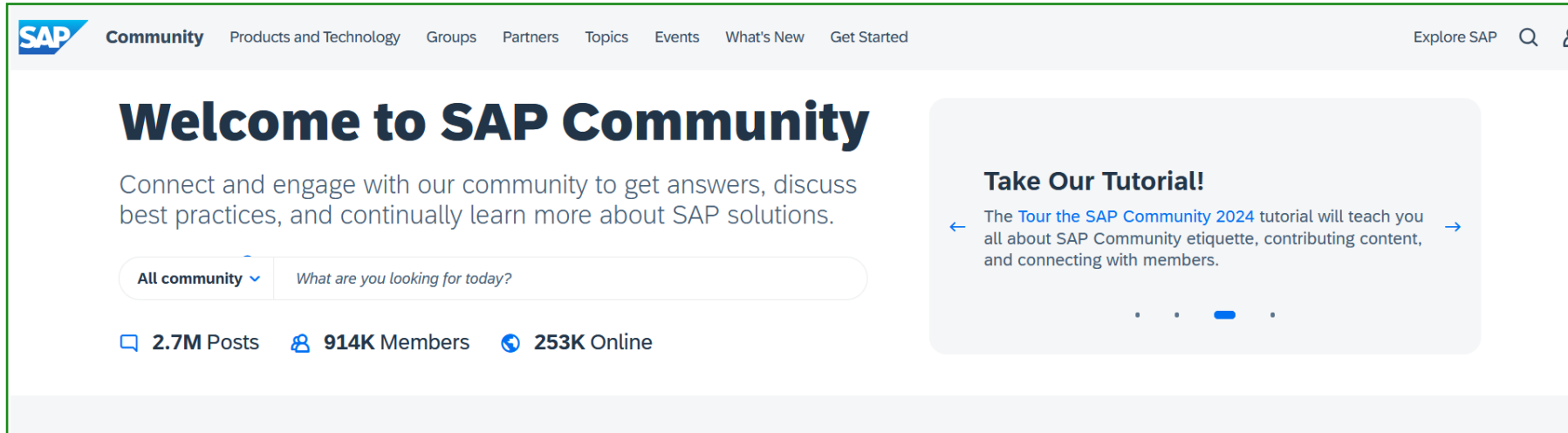
Agenda

1. Introduction
2. Get registered
3. How you can engage in the Community
 1. Q&A
 2. Follow tags
 3. Blogs
4. Features
5. Where to learn more
6. Questions and thanks



The Basics

What is the SAP Community?



Connect and engage
with like-minded
professionals

Ask questions and
share your product
knowledge

Participate in
discussions with SAP
experts

Follow topics that align
with your interests
and/or location

Learn and stay current
on SAP products
through blogs

Explore and join
groups, events, and fun
contests

SAP Community provides:

An **open forum** for any
and all SAP users.

A **wealth of information**
tagged for easy access.

A **professional network**
that encourages and
enables connections and
collaboration.

[SAP Community Tour](#)

The Basics

Getting started






How to register on the SAP Community

Register on the SAP Community

1. Go to community.sap.com
2. Click the avatar 👤 icon in the upper-right
3. Sign In with an existing SAP Universal ID or Create one
4. Accept the Terms of Use
5. Create a Display Name
6. Click **Register**

Spend Management

Get answers to questions about SAP products and technology. Follow expert blogs to gain insights. Share your own knowledge and expertise in blogs and Q&A today!

 Notifications
 Personal messages
 My Content



Discover SAP Community - Video Series

Discover SAP Community and check out our [new video series](#) with Josh Bentley aka Mr. Bluebeard.


← →

- My Account
- Settings
- Subscriptions
- Logout

Search

This category  *What are you looking for today?* 


Follow

Options 


Subscribe

Boards


Browse



Spend Management Q&A
40129 Posts



Spend Management Blogs by Members
488 Posts




Spend Management Blogs by SAP
912 Posts

Feed

Recent Activity

Sort By **Most recent**  [Create a Post](#)



Angelo_Pereira
Advisor

What's New in SAP Ariba Central Procurement – SAP S/4HANA Cloud Public Edition 2408

This blog post contains the latest capabilities and features in SAP

 61  0  0

Learn

Welcome To SAP Community!

Intelligent Spend Management

SAP Business Network

SAP Business Network Commerce Automation, foundation option

Contributing

Q&A – Questions

Ask a Question

Where can I get training?

Does this information help?

- 🔍 SAP training for newbies
- 🔍 SF Learning - Cohort-based Training Program
- 🔍 Learning : Change due date of the trainings assigned after a learner is rehired into LMS
- 🔍 Learning - Learningplan mandatory and overdue Trainings not display in color red (1H2023 Update)
- 🔍 New Learning Homepage Experience

New Question

Subject: Where can I get training?

Body: [Rich text editor]

Labels: [Search bar]

Choose a Label:
1H 2024 Product Release 2H 2024 Product Release
1H 2023 Product Release 2H 2023 Product Release
Curious about others' experience
Looking for an answer Other
Question User Tags

Board Selector

- 🏠 SAP Community Groups (Staging)
 - 📁 Products and Technology
 - 📁 Customer Relationship Management
 - 📁 Enterprise Resource Planning
 - 📁 Financial Management
 - 📁 Human Capital Management
 - 📁 Product Lifecycle Management
 - 📁 Spend Management
 - 📁 Supply Chain Management
 - 📁 Technology
 - 🔍 Technology Q&A
 - 📄 Technology Blogs by Members
 - 📄 Technology Blogs by SAP
 - 🔍 Questions about SAP Websites
 - 📁 Groups

A well-written question includes:

Clear & descriptive title

Steps taken that led to your question

Error messages

Screenshots

Specific details (product version, customizations, roles or user authorizations, etc)

Correct SAP managed tag(s) added

Search and browse

Before asking a new question, **search** to see if there is already an answer on Community.

Browse for answered questions by product, topic, industry, tags, etc.

View **recommended** content before posting.

View our quick [video tutorials](#) on how to use the Community.

Contributing

Q&A – Finding questions that need answered

The screenshot displays the SAP Community user interface. At the top, there are navigation tabs: Personal, Preferences, Tagging, Macros, and Subscriptions & Notifications (which is active). Below these are sub-tabs: My Subscriptions, My Bookmarks, Notification Settings (active), and Email Format. The Notification Settings section includes options to turn off all push, email, and real-time pop-up notifications, each with an information icon. Below this is a search bar for 'All SAP Managed Tags' with a dropdown menu set to 'This category' and a search input field containing the placeholder text 'What are you looking for today?'. The main content area is divided into two columns. The left column features an 'Ask a Question' section with a text input field and a 'Continue' button, followed by a 'Recent Activity' section with tabs for ALL, OPEN, RESOLVED, MY QUESTIONS, and MY ANSWERS. The right column contains a 'Q&A Dashboard' with a link to 'My Questions and Answers' and a 'Welcome To SAP Community!' message for 'Intelligent Spend Management'.

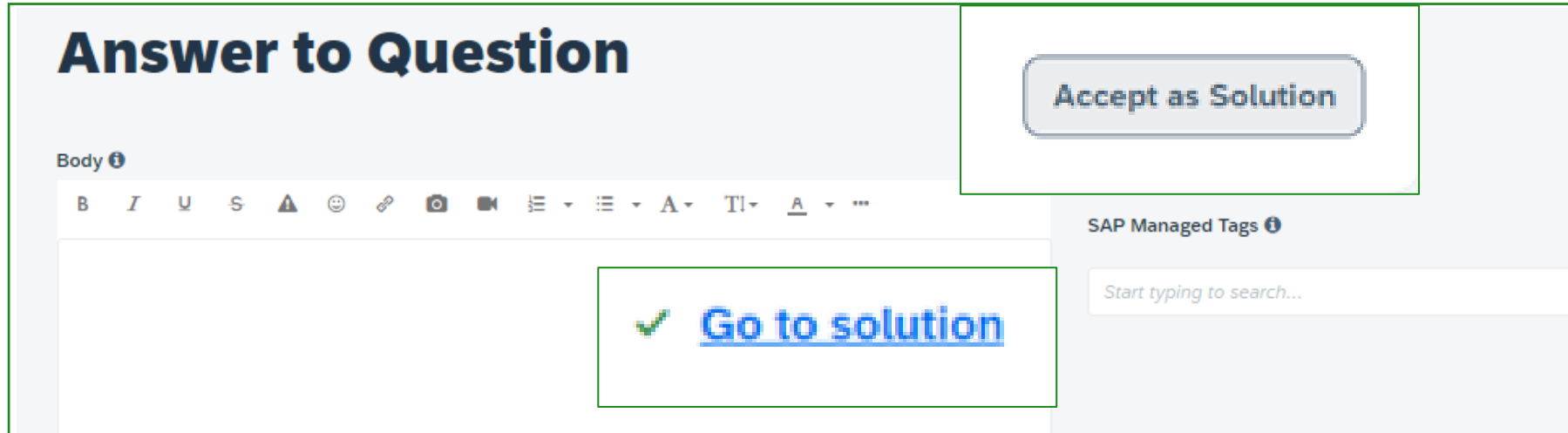
Subscribe to product tags

1. Click Products and Technology > **All SAP Managed Tags**
2. Find and click on an SAP product that you are familiar with or interested in
3. Click **Subscribe**

View unanswered questions from a Q&A board under a topic page, by tags, or through your Community Digest email notification.

Contributing

Q&A – Answers



The screenshot shows a user interface for answering a question. At the top left, the text "Answer to Question" is displayed in a large, bold, dark blue font. Below this is a text input area labeled "Body" with a help icon. The input area contains a rich text editor toolbar with icons for bold (B), italic (I), underline (U), strikethrough (S), link (A), unlink (A), image, video, list, and text color. Below the toolbar is a large text input field. To the right of the input field is a button labeled "Accept as Solution". Below the input field is a link that says "Go to solution" with a green checkmark icon to its left. To the right of the input field is a section labeled "SAP Managed Tags" with a search input field containing the placeholder text "Start typing to search..."

Comments vs Answers

A **comment** is useful when clarifying an issue, asking for more details, or providing extra information.

An **answer** should contain the solution to the question.

Follow the SAP Community [Rules of Engagement](#) whenever you are participating.

Etiquette and content rules:

Act professionally, ethically, and with integrity

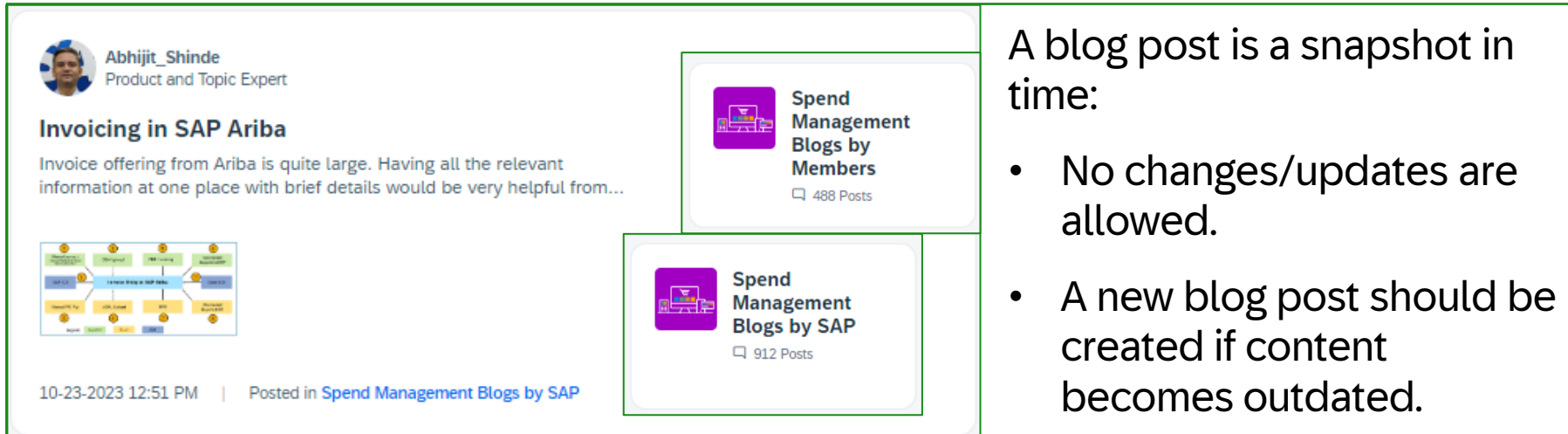
Respect fellow members

Do not engage in personal attacks or bullying

Encourage free sharing of knowledge

Contributing

Blogging



The screenshot shows a blog post by Abhijit Shinde, a Product and Topic Expert. The title is "Invoicing in SAP Ariba". The text begins with "Invoice offering from Ariba is quite large. Having all the relevant information at one place with brief details would be very helpful from...". Below the text is a flowchart diagram illustrating the SAP Ariba invoicing process. The post is dated 10-23-2023 12:51 PM and is part of the "Spend Management Blogs by SAP" collection. To the right of the main post are two smaller thumbnails for "Spend Management Blogs by Members" (488 Posts) and "Spend Management Blogs by SAP" (912 Posts).

A blog post is a snapshot in time:

- No changes/updates are allowed.
- A new blog post should be created if content becomes outdated.

Effective blogging:

Tells a story	Shares a personal experience
Focuses on the reader	Provides valuable pieces of knowledge
Informs the target audience	Is written in the author's unique voice
Starts a conversation	

Blogs by Members & SAP

Learn about **new features released** for products you use.

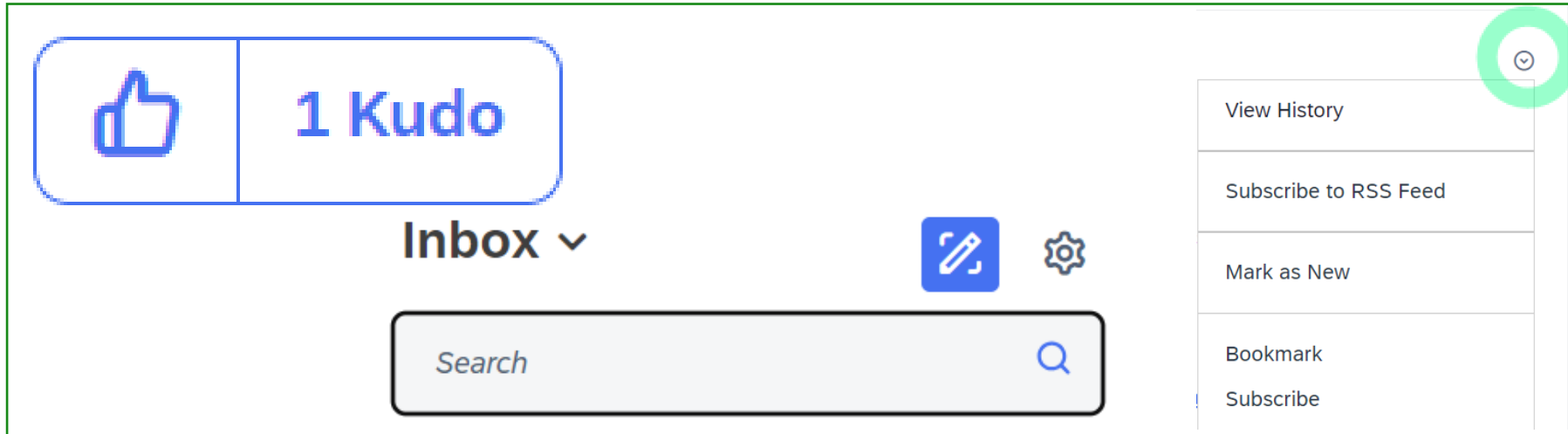
Discover success stories and read about SAP's **latest innovations** & transformative efforts.

Post and comment about your experiences and the topics you care about most.

Learn all about blogging in our [SAP Community Tutorial](#) and [how-to videos](#).

Other Features

Kudos, bookmarks, messages and more!



Personalize your Community:

Add an avatar image

Share your passions and career aspirations

Create a signature

Customize your home page and feeds

Get email notifications

Found some great information?

Give **Kudos** to a message to let others know it is useful or important.

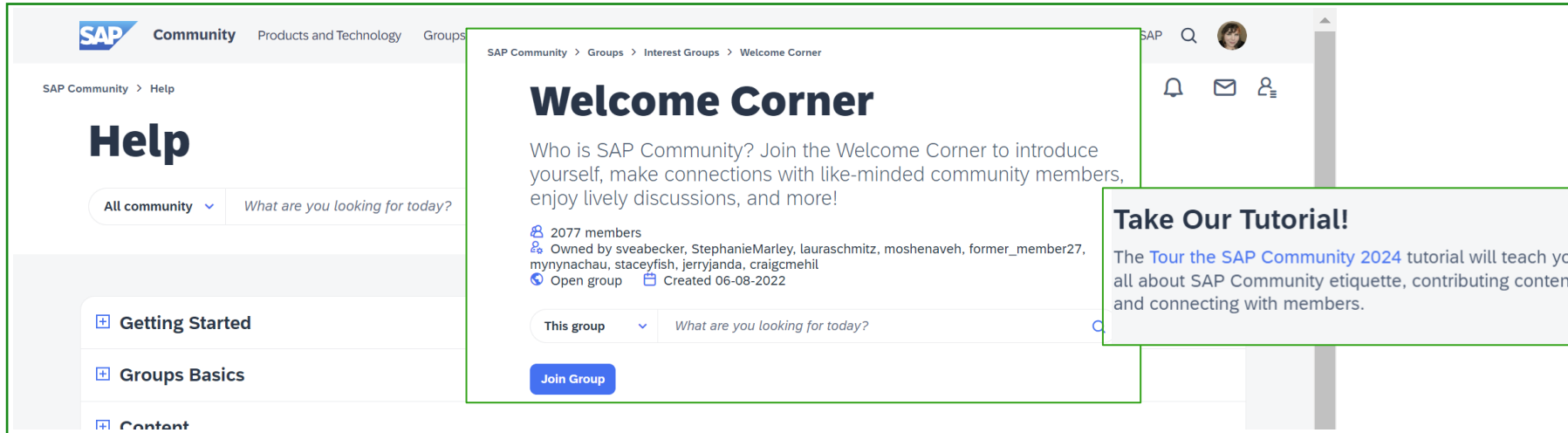
- Earn **badges**
- Get new **ranks**

Bookmark content or mark it as new to come back to it later.

Send a **private message** to commune with other members.

Resources

Become a Community expert



Help

All community ▾ What are you looking for today?

- Getting Started
- Groups Basics
- Content

Welcome Corner

Who is SAP Community? Join the Welcome Corner to introduce yourself, make connections with like-minded community members, enjoy lively discussions, and more!

2077 members
Owned by sveabecker, StephanieMarley, lauraschmitz, moshenaveh, former_member27, mynynachau, staceyfish, jerryjanda, craigcmehil
Open group Created 06-08-2022

This group ▾ What are you looking for today?

Take Our Tutorial!

The [Tour the SAP Community 2024](#) tutorial will teach you all about SAP Community etiquette, contributing content, and connecting with members.

[SAP Community Tour](#)

[Video tutorials](#)

[Rules of Engagement](#)

Webcast Q&A

Thank you for joining!

