Introduction to SAP Business Network

Forecast Collaboration
May 2024

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Process Flow
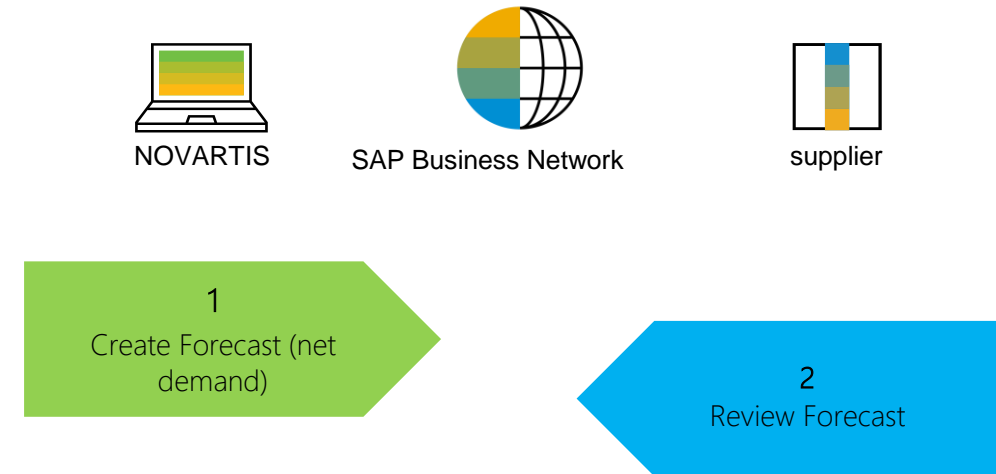
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Introduction to Forecast Collaboration

- The forecast collaboration feature enables NOVARTIS to share their forecast with their suppliers. This then allows the suppliers to schedule operations, purchase raw materials and plan capacity accordingly.

- The forecast collaboration feature provides the following to suppliers:
  - A simple table view of NOVARTIS forecast.
  - Daily, weekly, monthly, quarterly and yearly time-bucket views of forecast demand

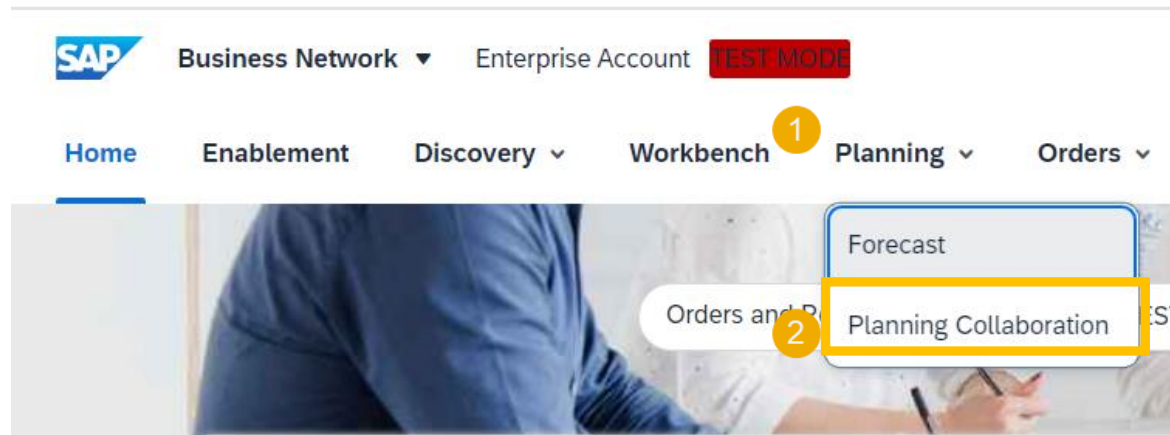# Forecast Collaboration Process Flow

1. NOVARTIS transmits forecast data to SAP Business Network. The forecast data will be calculated from purchasing requisitions and planned orders.

2. The supplier logs on to SAP Business Network to view forecast demand data.

NOVARTIS

SAP Business Network

supplier

1
Create Forecast (net demand)

2
Review Forecast

View Forecast Data
Search and Identify Forecast

1. Click on **Planning** tab**.**

2. From the dropdown list select **Planning Collaboration**.

3. Search filters allow to identify specific forecast. Enter search criteria into any of the filter fields as desired. Recommendation for search filter is to search with the Customer name.

4. Click **Search**.

View Forecast Data
Search Filters Description

Field	Description
Customer	Customer identification.
Customer Part Number	Customer's material number.
Supplier Part Number	Vendor's material number.
Customer Location	Customer Plant.
Planner Code	Customer planner identification.
Part Category	Part Category as aligned with the customer.
Customer View	Buyers are allowed to create views, referred to as custom views, for planning processes and set conditions for their display
Line of Business	Line of Business as aligned with the customer.
Product Family	Product Family as aligned with the customer.
Product Sub-Family	Product Sub-Family as aligned with the customer.
Program Code	Program Code of Business as aligned with the customer.
Part Type	Part Type as aligned with the customer.
Part Status	Specifies if the part is active or inactive.

View Forecast Data
Forecast Overview

1. Review the search results.

2. To view forecast details, click the View details icon on the right-hand side of the screen.

3. You can configure the view by clicking the configure button (Optional).

Recommended view to add supplier part no, description, customer location, part status & last customer update.

Note: Please disregard the lead time information displayed in the forecast. This data is automatically pulled from the NOVARTIS S4 system master data and does not require your attention or action.

Customer	Customer part no.	Supplier part no.	Description	Customer location	Part status	Last customer update	
Novartis - TEST	00000000000708299		GR:IC: TEGRETOL 100ml SURUP TR	TR10 (Novartis Turkey)	Active	13 Jun 2024 4:18:40 AM	
Novartis - TEST	00000000000833445		DICLOFENAC SODIUM FINE/DS.042	TR10 (Novartis Turkey)	Active	5 Jun 2024 4:14:43 AM	
Novartis - TEST	00000000000749106		GLIVE FCT 400MG TRI (3X10) TR_2	TR10 (Novartis Turkey)	Active	14 May 2024 2:37:13 AM	
Novartis - TEST	00000000000833779	S2345	VILDAGLIPTIN/DS 16	TR10 (Novartis Turkey)	Active	26 Apr 2024 1:08:31 AM	
Novartis - TEST	00000000000100384		VOLTAREN 100 mg 5 SUP	TR10 (Novartis Turkey)	Active	25 Apr 2024 4:13:24 AM	
Novartis - TEST	00000000001815166		AQUARIUS PRIME BAP313061 ORANGE	TR10 (Novartis Turkey)	Active	25 Apr 2024 4:13:24 AM	

Supplier part no.
Description
Customer location
Lead time
Part status
Last customer update

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View Forecast Data
Forecast Data

1. Supplier can view forecast details:
   - part details shared by the customer
   - forecasted quantities
2. Supplier can set the **View by** criteria(Monthly/Weekly etc.) and **Starting date** as desired.
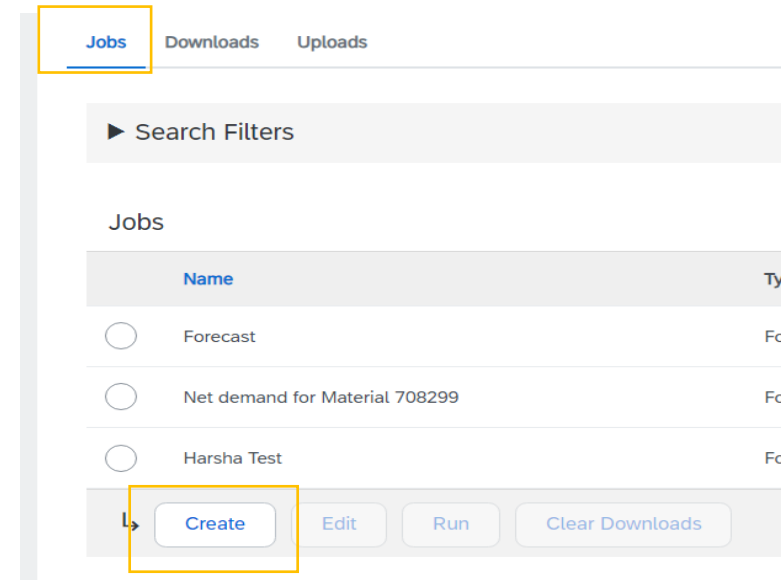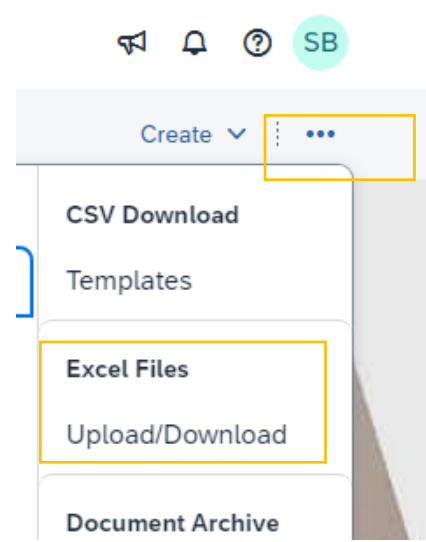
Download Forecast Data as Excel File

Creating a job

1. Click on dots below the initials and select excel file upload/download.

2. In the tile for Jobs , Here we can create the job for forecast by clicking on the create button.

3. Add the unique name of the job and select type as forecast.

4. Fill the Job Search Criteria and click on save. Recommended is to just add the customer and save.

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Download Forecast Data as Excel File

Downloading the job

1. If you have created a job (see previous page) and need to pull the forecast again you select the job you created and click Run. You will be transferred to Downloads tab.

2. Click Refresh status until the status changes from "Processing" to "Completed".

3. Download the forecast file by clicking the download icon.

4. Save the Excel file on your computer.

Thank you

Note* - For any technical queries related to onboarding and SBN please reach out to
contact.elink@novartis.com

For specific queries related to the PO like prices, incoterms etc. please reach out to Novartis Business POC
mentioned on the PO

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When to reach out to contact.elink@novartis.com?

✅ Purchase orders are missing in my Ariba Account
✅ Cannot locate invitation email from Novartis
✅ Error when submitting ASN(Advance Shipping notification) with pack item
✅ ASN status is failed/queued
✅ Need assistance with SCC training materials

❌ You are not satisfied with the content in the PO - please contact PO creator
❌ Increase PO value - please contact PO creator
❌ PO created for wrong entity - please contact PO creator
❌ Missing PO lines - please contact PO creator
❌ PO was canceled - please contact PO creator

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