



SAP Ariba 

Business Network – Supplier PunchOut Catalog

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Public



Agenda

- *What is Punchout Catalog.*
 - *Requirements for punchout URL for suppliers*
 - *Setting up punchout URL in Business Network.*
 - *Setting up multiple URLs for punchout*
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 - Setting up punchout URL
 - *Creating a test punchout Catalog.*
 - *Testing a punchout catalogue in Business Network supplier Test account*

What is Punchout Catalog

PunchOut catalogs (cXML) are live, interactive catalogs that are hosted on your website instead of being uploaded to SAP Ariba Procurement solutions. PunchOut catalogs allow customers to click a link to “PunchOut” or go to your organization’s website.

For PunchOut catalogs, procurement applications display a button (for example, **Buy from Supplier**) instead of product or pricing details.

When customers click this button, their web browser displays a page from the supplier’s website. Depending on how you implement this page, customers can browse product options, specify configurations, and select delivery methods. When finished, they click a button that returns the order information to the procurement application. The products and their prices then appear within the procurement application on the purchase requisition.

Requirements for punchout URL for suppliers

Branding: Branding is the process you use to make your PunchOut site unique. You can personalize the appearance and functionality of the site based on customer authentication.

Business Requirements:

Talk with your customers about which products to make available on your PunchOut site. For the best user experience, you should understand the high-level business requirements of your customers.

- Analyze your customers' current and future procurement practices.
- Determine your customers' content-specific requirements by commodity.
- Identify any reporting considerations or requirements.
- Assign ownership across your team to resolve open issues.

Requirements for punchout URL for suppliers

Security Your PunchOut site must communicate through HTTPS (Hyper Text Transfer Protocol Secure). HTTPS protects all parties in PunchOut sessions: your customer, Ariba Network, and your PunchOut site.

Technical Requirements

- Content and pricing, including national versus regional contracts
- Commodity codes and Unit of Measure (UOM) encoding
- International issues, such as multi-language and currency
- Freight, shipping methods, and taxes
- How to initiate payment, such as PCard or invoice
- Issuing credits and returns
- Non-catalog (ad-hoc) purchase orders
- Changed and cancelled orders
- Additional information required for documents and cXML requests, such as cost center, department, requester, and supplier account code
- How to handle conflicts with existing sales channels, such as distributors
- Updating order status on Ariba Network

Setting up punchout URL in Business Network

- Login to your SAP Business Network Supplier account.
- Click initial on top right of the screen. → Setting → Electronic Order Routing .
- Click Configure cXML (native) integration.
- Enter your PunchOut URL in the given text box.

PunchOut URL

PunchOut allows customers to perform shopping and product selection directly on your Website.
Enter your Website's URL for receiving PunchOutSetupRequest documents.

PunchOut Request URL:

Setting up multiple URLs for punchout

- Login to your SAP Business Network Supplier account.
- Click on Catalogs tab
- Click on PunchOut Configuration
- Enter your PunchOut URL in the given text box.

Catalogs

Files PunchOut Configuration

Manage your PunchOut configurations for all your customers or specific customers.

Level 1 Index File Template [Add](#)

Name	Customer Name	URL	Created By	Date Created ↓
○ Default		https://connect.punchout2go.com/gateway/punchout/request/catalog/vo627e25b649c3e	Sys Admin	15 Jun 2023

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Demo

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Thank you.

Contact information:

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