



Dear Valued University of Nebraska System Supplier,

We are pleased to announce a new initiative to streamline our procurement and accounts payable processes. University of Nebraska System is partnering with SAP to fulfill our vision of moving away from paper and manually transmitted documents. SAP has been transforming the global procurement landscape for businesses of all sizes and we are excited to provide you with this opportunity.

Additional Information:

1. What does this mean for you?

Conducting business on SAP Business Network will be required and your invoices, purchase orders, and contracts will soon be transmitted using this platform. One of the reasons we selected SAP was that it brings our suppliers many benefits such as real-time PO delivery, use of online catalogs, invoice automation, and potential new business opportunities on SAP Business Network.

2. Is there a cost associated with this initiative?

Suppliers new to SAP Business Network generally start transacting on the network for free. However, based on the volume of transactions you have on the network (across all customer relationships) you may be eligible for fees. Any potential fees may be offset by the many benefits of the network mentioned prior. [To learn more please visit SAP Business Network Subscriptions and Pricing.](#)

3. When will this take effect?

In the coming weeks, SAP will send you important communications and instructions for joining SAP Business Network. This includes establishing a trading relationship with University of Nebraska System on the network and properly configuring your SAP Business Network account. We appreciate your prompt action on all communications and requests regarding this initiative (not to exceed five business days). We are targeting a cutover date from your existing AP processes on **September 7, 2023**.

4. **How can you learn more about the University of Nebraska System and SAP partnership?**

You can learn more about SAP and the specific details about this initiative by registering for a web-based supplier summit. Attendance is highly encouraged as you will have the opportunity to participate in a live Q&A with experts from both SAP and University of Nebraska System.

Summit Title	Date	Time	Registration
The University of Nebraska Supplier Summit	Monday, June 12, 2023	11:00 AM – 12:00 PM EST	Register Here
The University of Nebraska Supplier Summit	Friday, June 16, 2023	11:00 AM – 12:00 PM EST	Register Here

We believe this shift will strengthen our business relationship and allow for more robust collaboration and purchasing capabilities. If you are not the correct recipient or have questions, please contact the University of Nebraska System Supplier Enablement Team at supplierenablement@nebraska.edu.

Kind Regards,
University of Nebraska System Enablement Team