

HOW TO CREATE A FULL ADVANCE SHIPPING NOTE FOR GOODS



HOW TO CREATE A FULL ADVANCE SHIPPING NOTICE FOR GOODS



Purchase Order: 4502509397 Done

Order Detail | Order History

From:
 Rustenburg Platinum Mines Limited
 1931/003380/06
 Johannesburg
 2196 South Africa
 Phone: + () 0113736111

To:
 GRASS TOWER (PTY) LTD-TEST
 23 MARS AVE
 JOHANNESBURG
 Gauteng2107 South Africa
 Phone: [011 3736380](tel:0113736380)
 Fax:
 Email: testuser@angloamerican.com

1 Purchase Order
 (Confirmed)
 4502509397
 Amount: R4,900.00 ZAR
 Version: 1

Payment Terms ⓘ
 Payment end of next month net

Contact Information
Supplier Address
 GRASS TOWER (PTY) LTD
 23 MARS AVE
 JOHANNESBURG

Buyer
 Test ID
 Email: testuser@angloamerican.com

Routing Status: Acknowledged
 External Document Type: Standard PO (NB)
 Related Documents: 4502509397

- 1** Once you have confirmed your entire Purchase Order the 'Create Ship Notice' button will become available for you to access.
- 2** Click on 'Create Ship Notice' button to start this process.

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SAP Business Network

Create Ship Notice

Save Exit Next

* Indicates required field

SHIP FROM Rustenburg North-WestSouth Africa Update Address	DELIVER TO Mototolo Main Store Borwa shaft Steelpoort MPSouth Africa Update Address
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Ship Notice Header

SHIPPING 3 Packing Slip ID:* 123456 Invoice No.: Requested Delivery Date: -- Ship Notice Type: Select 4 Shipping Date:* 18 May 2023 Delivery Date:* 19 May 2023 Gross Volume:	TRACKING Carrier Name: Service Level:
---	--

Unit:

Complete the relevant information as outlined:

- 3** Populate your delivery note number in the **Packing Slip ID** field, under the **SHIPPING** section
- 4** Add your Shipping and Delivery Date. **Please Note:** Both date fields are mandatory.

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▼ DELIVERY AND TRANSPORT INFORMATION

Delivery Terms:

Delivery Terms Description:

Transport Terms Description:

5 Shipping Payment Method: **Account**

Shipping Contract Number:

Shipping Instructions:

Transport Terms	Equipment Identification Code	Gross Volume	Unit	Gross Weight	Unit	Sealing Party Code	Seal ID
Select ▼	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add Transport Term

▼ Additional Fields

Reason for Shipment:

Comments:

Government Issued Shipping ID:

Document Title:

Supplier Reference:

Transit Direction:

Order Items

5 Ensure that the **Shipping Payment Method** field always has the **Account** option selected

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Order Items Hide Item Details

Order #	Line No.	Part # / Description	Customer Part #	Qty	Unit	Need By	Ship By	Unit Price	Subtotal	Tax												
4502509398	10	QUADRANTFIRE.DIGITAL IN:JOC3		25.0	EA	19 May 2023		R 4,900.00 ZAR	R 122,500.00 ZAR	R 18,375.00 ZAR												
<p>Shipment Status Total Item Due Quantity: 25 EA</p> <p>Confirmation Status Total Confirmed Quantity: 25.0 EA Total Backordered Quantity: 0 EA</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Ship Qty</th> <th>Supplier Batch ID</th> <th>Country of Origin</th> <th>Production Date</th> <th>Expiry Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>25.0</td> <td></td> <td>- Select Country -</td> <td></td> <td></td> </tr> </tbody> </table> <p>Add Ship Notice Line</p>											Line	Ship Qty	Supplier Batch ID	Country of Origin	Production Date	Expiry Date	1	25.0		- Select Country -		
Line	Ship Qty	Supplier Batch ID	Country of Origin	Production Date	Expiry Date																	
1	25.0		- Select Country -																			
4502509398	20	QUADRANTFIRE.DIGITAL IN:JOC3		50.0	EA	19 May 2023		R 2,300.00 ZAR	R 115,000.00 ZAR	R 17,250.00 ZAR												
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1	50.0		- Select Country -																			
<p>Add Order Line Item</p>																						

Save Exit Next

Scroll down to the **Order Items** section.

The line item details are displayed and corresponds with what was confirmed as part of the Order Confirmation step.

- 6 To create the FULL Advance Shipping Notification, meaning inclusive of all lines and ship quantities, click on **Next**

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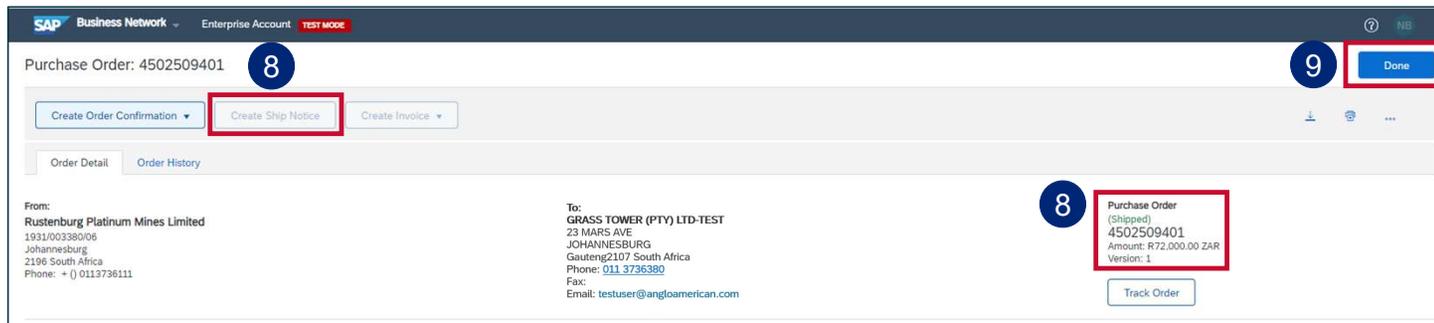


Order #	Line No.	Part # / Description	Customer Part #	Qty	Unit	Need By	Ship By	Unit Price	Subtotal	Tax
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<p>SHIPMENT STATUS</p> <p>1. Ship Qty: 25.0 EA</p> <p>No detail information provided.</p> <p>Additional Information</p> <p>buyerID: articleNumber:</p>										
4502509398	20	QUADRANT;FIRE;DIGITAL IN;IOC3;		50.0	EA	19 May 2023		R 2,300.00 ZAR	R 115,000.00 ZAR	R 17,250.00 ZAR
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7 If you are ready to proceed then click on **Submit**

Previous Save Submit Exit

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- 8 Once submitted the screen will return to the purchase order view.

Note that the **Confirmed** status changed to **Shipped**. The **Create Ship Notice** button is greyed out (not available) as you've completed this step.

- 9 Click on **Done** to exit this view.