



Feature at a Glance

Enable Collaboration with Third-Party Contacts on Findings (NGSM-3326)

Target GA: May 2023

Enable Collaboration with Third-Party Contacts on Findings

Description

- This feature enables collaboration with third-party contacts, such as members of public, NGOs, auditors, and more, in Finding and Event Collaboration.
- Finding Validators and Finding Response Coordinators assigned to a finding can add third-party contacts to the findings management team.

Customer benefit

- Enable collaboration with third-party users

User

- Buyer

Enablement model

- Automatically on

Applicable solutions:

- SAP Ariba Supplier Risk

Prerequisites, Restrictions, Cautions

Prerequisites

- To create and manage findings, the Finding and Event Collaboration feature (ARI-16846) must be set up and enabled. For more information, see [How to Set Up Your Site to Allow Users to Create and Manage Findings](#).
- To be able to add a third-party contact to their finding management team, a team member must have either a Finding Validator or Finding Response Coordinator role.
- Members adding third-party contacts must specify a unique email address for a contact. Members cannot add a new contact with the a duplicate email address.
- On receiving invitation to collaborate on a finding, a third-party contact not registered on SAP Cloud Identity Services - Identity Authentication must first register themselves. Otherwise, they cannot access the finding for collaboration.

Restrictions

- None

Cautions

- None

Feature details

- Third-party contacts are added to a team as external team members, in addition to the supplier contacts invited for collaboration. Similar to the supplier contacts, the third-party contacts receive email invitations to collaborate on a finding by being added to that finding's management team.
- Finding Validators and Finding Response Coordinators can add either existing registered third-party contacts or new third-party contacts to their teams.
- They can also remove the third-party contacts added to their teams.
- Similar to the supplier contacts, the third-party contacts receive email invitation to collaborate on a specific finding, when they are added to the finding management team.
- On receiving invitation for collaboration, such third-party contacts must register themselves with SAP Cloud Identity Services - Identity Authentication, if they are not already registered. Once registered, they can access, comment on, and add attachments to the finding.

The screenshots illustrate the process of adding third-party contacts to a team in SAP:

- 1. Manage Teams:** The user is in the 'Manage Teams' interface, specifically the 'Third-Party' tab. The 'Members (0)' section shows an 'Add' button with a dropdown menu containing 'Existing Contacts' and 'New Contacts'. A yellow circle highlights the 'Add' button.
- 2. Add Third-Party Contact:** The user is in the 'Add Third-Party Contact' form. The form includes fields for 'First Name' (Marcia), 'Last Name' (Velland), and 'E-mail ID'. A red error message states: 'A contact with matching email address exists. Try entering another email address or cancel.' A yellow circle highlights the error message.
- 3. Manage Teams:** The user is back in the 'Manage Teams' interface. The 'Members (1)' section now shows a member: 'maria velland (E uniqueemail@...)' with a blue 'MV' icon. A yellow circle highlights the member's name.
- 4. Select Third-Party Contact:** The user is in the 'Select Third-Party Contact' dialog. A search bar is at the top. Below, a list of contacts is shown with checkboxes. Two contacts are selected: 'Chaitra Nayak (External) chaitra.nayak+fec+test@sap.com' and 'check lafayette (External) check@lafayette.com'. A yellow circle highlights the search bar.

Thank you.



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