

INTERNAL

**SAP Business Network**

**Supplier Integration Solution Blueprint**

|  |
| --- |
| Ericsson |

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**Countries: Sweden and Estonian**



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# Version History

This log is updated each time an update is made to this guide. The log identifies the version number, the date the version was completed, the author of the changes, and a brief description of the changes.

| Version | Date | Description |
| --- | --- | --- |
| Draft | 07.10.2022 | Initial version of EMEA Blueprint |
| 1 | 11.10.2022 | First review with Ericsson Team |
| 2 | 18.10.2022 | Second review with Ericsson Team |

# Document Purpose and Uses

This document defines the scope of the project and documents various business and technical aspects that relate to supplier integration.

The aim is to identify all possible integration requirements from both parties to facilitate a smooth and swift implementation.

Any exceptions and areas of concern are analyzed and documented prior to the beginning of the design phase.

Assumptions:

There will be a single primary point of contact with each Trading Partner for Project Management activities.

It is assumed that assigned resources have the required skillset, appropriate system accesses, and availability to fulfil all responsibilities:

* Knowledge of business operations with customer
* Experienced Developers

The success rate of the project highly depends on proper and timely identification of all business/transaction scenarios to be covered during testing. It is imperative for suppliers to work with their Buyer and SAP Business Network integration resources to proactively identify any such cases and make sure they are documented and validated through testing.

# Business overview

The purpose of undertaking this initiative is to increase efficiency and effectiveness of the organization with targeted business benefits such as:

* Simpler and more efficient E2E process experience
* Reduced data maintenance & improved data quality
* Enhanced user catalog experience
* Catalog and supplier enablement services
* Improved insight from shared real time data
* Functional gaps closure, process automation
* Improved enforcement of legal compliance
* Step-change in vendor self-service
* Step change in “touchless” payment
* Tail end management in user self-service
* Integrated contingent and industrial workforce management

# Technical Landscape

| Description Environment Infrastructure | Buyer Specific Details |
| --- | --- |
| ERP | SAP ECC 6.0 |
| Middleware | CIG |
| Solutions Purchased | SRM  SAP Ariba Buying  SAP Business Network Commerce Automation |
| UoM Classification | ISO |
| Commodity Codes | Custom |

# Project Scope

The following tables outline the requirements unique to this buyer procurement environment, as detailed in the Excel Transactions Samples Requirements. Not all required elements outlined in the DTD are represented below, as this is meant to only highlight information that is important to your Buyer.

| Description Documents in Scope Summary | Mandatory | Optional | Out of Scope |
| --- | --- | --- | --- |
| Purchase Order | X |  |  |
| Change Order | X |  |  |
| Cancel Order |  | X |  |
| Order Confirmation |  |  | X |
| Advance Ship Notification |  |  | X |
| Receipt Notification |  | X |  |
| Service Entry Sheet |  |  | X |
| Service Entry Sheet Response |  |  | X |
| Invoice | X |  |  |
| Remittance Advice |  |  | X |

| Description Business IDs | Company Name | ANID | DUNS | DUNS\_4 |
| --- | --- | --- | --- | --- |
| Buyer | Ericsson | AN01766679685 |  |  |
| Supplier |  |  |  |  |

| Description Business Units | Location  (City/State) | Business/Vendor ID | In Scope  (Y/N) | Unique Requirements |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## Orders

| Description Type | Buyer Supported  (Y/N) | Supplier Supported/Format  (No or online, email, cXML, D96A, X12, CSV, PIDX, etc.) |
| --- | --- | --- |
| Catalog | Y |  |
| Non-Catalog/Free Text | Y |  |
| P-Card | N |  |
| Blanket Order – with release | N |  |
| Blanket Order – without release | N |  |
| Service PO (Service structure/without parent - child lines) | N |  |
| Service PO (Service structure/with parent - child lines) | N |  |
| Service PO (Material structure) | N |  |
| Change Order – catalog | N |  |
| Change Order – non-catalog | Y |  |
| Change Order – P-Card | N |  |
| Cancel Order | N |  |
| Exception or Urgent/Machine down Order | N |  |
| Consignment Order | N |  |
| Work Order | N |  |
| Capital Equipment Order | N |  |

| Description Attributes | | Buyer Comments | Supplier Comments |
| --- | --- | --- | --- |
| General | Split Orders | N/A |  |
| Order Numbering | Order numbers will have up to ten digits and will start with 92\* (Estonian) and 94\* (Sweden) |  |
| Attachments | Optional |  |
| Header | Bill To | BillTo address will be sent on the POs  BillTo IDs will be sent on the POs  BillTo will be required back on the Invoices |  |
| Ship To | ShipTo address will be sent on the POs  ShipTo IDs will be sent on the POs  ShipTo will be required back on the Invoices |  |
| Payment Terms | Payment terms will be sent on all POs and it will be optional to send them back on the invoices, in case they are sent must match PO |  |
| Need By Date | Requested Delivery Date is optional |  |
| Comments | May be included at line and/or header level |  |
| Extrinsic | Please review Extrinsic tab of the Buyer Transaction Samples document |  |
| Line Item | Order Item Numbering | It’s standard (1, 2, 3, …) |  |
| Supplier Part ID | It will be filled in for non-catalog PO |  |
| Supplier Part Auxiliary ID | Field is used for additional part identification. It is optional |  |
| Unit Price | Up to two decimals |  |
| Advanced Pricing/Price Basis Quantity | * [Advanced Pricing/Price Basis Quantity (PBQ)](https://support.ariba.com/Item/view/196374) * Price basis quantity will be included on the POs |  |
| Unit of Measure | ISO Standard |  |
| Extrinsic Values | Please review Extrinsic tab of the Buyer Transaction Samples document |  |
| Control Keys | For Ericsson, order confirmation and advanced ship notice is out of scope. In Control Keys will appear the details:  OCInstruction value = "notAllowed"  ASNInstruction value = "notAllowed" |  |

| Description Order Processing Specifics | Buyer Comments | Supplier Comments |
| --- | --- | --- |
| How are change/cancel orders handled? Change order types: OC based; customer initiated etc. | Suppliers need to contact Ericsson for change and cancel |  |
| Describe any process requiring manual validation/further contact with customer/supplier to complete processing. | N/A |  |
| Will there be specific orders/special items requiring exception in processing?  Are there any other exceptions/specific processing instructions for this buyer? | N/A |  |
| Does the supplier have any comments on the reviewed buyer order management process? | Should discussed separately with each supplier |  |
| Is buyer order management process in conflict with supplier order processing practices/automation capabilities? | Should discussed separately with each supplier |  |
| Discuss process discrepancies between what the supplier supports and what the buyer is requesting. | Should discussed separately with each supplier |  |

## Order Confirmation

| Description Type | Buyer Supported  (Required/Optional/Out of Scope) | Supplier Supported/Format  (No or online, email, cXML, D96A, X12, CSV, PIDX, etc.) |
| --- | --- | --- |
| Header Level | Out of Scope |  |
| Line Level | Out of Scope |  |

## Advanced Shipping Notification (ASN)

| Description Type | Buyer Supported  (Required/Optional/Out of Scope) | Supplier Supported/Format  (No or online, email, cXML, D96A, X12, CSV, PIDX, etc.) |
| --- | --- | --- |
| All | Out of Scope |  |

## Service Entry Sheets

| Description Type | Buyer Supported  (Required/Optional/Out of Scope) | Supplier Supported/Format  (No or online, email, cXML, CSV, etc.) |
| --- | --- | --- |
| All | Out of Scope |  |

## Receipt Notification (Goods Receipt Notice)

| Description Type | Buyer Supported  (Y/N) | Supplier Supported/Format  (No or online, email, cXML, D96A, X12, CSV, PIDX, etc.) |
| --- | --- | --- |
| Receipt (Goods Receipt Notification) | Y |  |
| Receipt Based Invoicing | N |  |

## Invoice

| Description Type | Buyer Supported  (Required/Optional/Out of Scope) | Supplier Supported/Format  (No or online, email, cXML, D96A, X12, CSV, PIDX, etc.) |
| --- | --- | --- |
| Catalog | Required |  |
| Non-Catalog | Required |  |
| Contract | Out of Scope |  |
| Blanket | Out of Scope |  |
| Non-PO | Out of Scope |  |
| Service | Out of Scope |  |
| Service as Material | Out of Scope |  |
| Credit – Header Level | Out of Scope |  |
| Credit – Line Level | Optional |  |
| Debit – Header Level | Out of Scope |  |
| Debit – Line Level | Out of Scope |  |
| Invoice Rejection | Optional |  |
| Invoice Status Update | Optional |  |

| Description Attributes | | | Buyer Supported  (Required/  Optional/  Out of Scope) | Buyer Comments | Supplier Comments |
| --- | --- | --- | --- | --- | --- |
| General | Attachments | | Optional |  |  |
| Precision Rounding | | Required | Up to two decimals |  |
| Advanced Pricing Detail | | Optional | Pick up from the PO |  |
| Amounts | | * **Subtotal amount** = Unit Price x Quantity (No tax) * **Taxable amount** = Subtotal amount * **Gross amount** = Subtotal + Tax * **Net amount** = Gross amount – adjustments and discount/rebait (if any) * **Due amount** = Gross amount - adjustments (if any) * \*No discount/rebait => Net amount = Gross amount | |  |
| Address IDs | | Address ID will be required for the following addresses:   * Bill To * Ship To | |  |
| Supplier Invoice Processing | Real Time |  |  |  |
| Batched |  |  |  |
| Scheduled Run Nightly |  |  |  |
| Monthly |  |  |  |
| Next Day |  |  |  |
| Validation prior to sending to AN |  |  |  |
| Header | Invoice Number | | required | Invoice ID should be no longer than 16 characters (upper case only and characters: /\-\_°) This is standard for all SAP back-end implementations |  |
| Invoice Date | | Required | Backdating is allowed for 7 days |  |
| Bill To | | Required | Address ID for Bill To is required |  |
| Remit To | | Optional |  |  |
| Sold To | | Optional | Address ID for Sold To is required |  |
| From | | Required |  |  |
| Ship From | | Required |  |  |
| Ship To | | Required | Address IF for Ship To is required |  |
| Strict Validation | Name | Out of Scope |  |  |
| Street | Out of Scope |  |  |
| City | Out of Scope |  |  |
| State | Out of Scope |  |  |
| Postal Code | Out of Scope |  |  |
| Country | Out of Scope |  |  |
| Bank Account Details | | Required |  |  |
| Payment Terms | | Required | Must match PO |  |
| Buyer VAT ID | | Required |  |  |
| Supplier VAT ID | | Required |  |  |
| Line Item | Invoice Line | | Required |  |  |
| Quantity | | Required |  |  |
| Unit Price | | Required | Up to two decimals |  |
| Unit Of Measure | | Required |  |  |
| Order Line Number reference | | Required |  |  |
| Advanced Pricing/Price Basis Quantity | | Required | * [Advanced Pricing/Price Basis Quantity (PBQ)](https://support.ariba.com/Item/view/196374) |  |
| Supplier Part Id | | Optional |  |  |
| Supplier Auxiliary Part ID | | Optional |  |  |
| Buyer Part Id | | Optional | Can be empty |  |
| Item Description | | Required |  |  |
| Tax | Alternate Currency | Required | * “alternateCurrency” may be required if: * Buyer has specific rules in place requiring alternate currency * Buyer and Supplier reside in different countries * PO and Invoice have different currencies * Ship To country code does not match invoice currency |  |
| Category | Required |  |  |
| Percentage Rate | Required |  |  |
| Supply Date (tax point date) | Required |  |  |
| Tax Amount | Required |  |  |
| Taxable Amount | Required |  |  |
| Tax Description | Required | A reason must be provided in case of zero VAT |  |
| Tax Location | Required |  |  |
| Allowance & Charges | | Optional |  |  |
| Shipping & Handling | | Optional |  |  |
| Net Amount | | Required |  |  |
| Amount without tax | | Required |  |  |
| Subtotal Amount | | Required | * “alternateCurrency” and “alternateAmount” may be required if Buyer has flagged this in the business rules * If buyer has SAP ERP the Subtotal Amount is required |  |
| Summary | Tax | Alternate Currency | Required | * “alternateCurrency” may be required if: * Buyer has specific rules in place requiring alternate currency * Buyer and Supplier reside in different countries * PO and Invoice have different currencies * Ship To country code does not match invoice currency * Summary tax is required on all invoices even if the amount is zero (0.00) |  |
| Category | Required |  |  |
| Percentage Rate | Required |  |  |
| Supply Date (tax point date) | Required |  |  |
| Tax Amount | Required |  |  |
| Taxable Amount | Required |  |  |
| Tax Description | Required |  |  |
| Tax Location | Required |  |  |
| Special Handling Amount | | Optional |  |  |
| Shipping Amount | | Optional |  |  |
| Net Amount | | Required |  |  |
| Gross Amount | | Required |  |  |
| Invoice Detail Discount | | Out of Scope |  |  |
| Due Amount | | Required | * “alternateCurrency” and “alternateAmount” may be required if Buyer has flagged this in the business rules |  |

## Remittance Advice

| Description Type | Buyer Supported  (Required/Optional/Out of Scope) | Supplier Supported/Format  (No or online, email, cXML, CSV, etc.) |
| --- | --- | --- |
| Remittance Advise Notification | Out of Scope |  |

# Cutover

| Description Specifics | Buyer Cutover Process | Supplier Comments |
| --- | --- | --- |
| Legacy Orders | * Will open orders be handled outside of AN post go-live? * Will there be expectation to close any open orders prior to go-live? * Would open orders be expected to be closed by a certain date (both on and outside of AN)? * Will the buyer be sending legacy transactions on AN? * Would only specific orders be sent as legacy? * Will legacy orders be recreated as new orders? * If yes, will they have the same order number? * Are there any specific instructions as to how legacy orders should be handled on AN? * Identify and document any Buyer specifics associated with cutover |  |
| General | * Does the supplier need to manually make changes to open orders? * Will the buyer provide a list of cutover documents? * Identify any risks associated with cutover |  |

# Error handling

| Description Specifics | Buyer Comments | Supplier Comments |
| --- | --- | --- |
| Failed or Rejected Document Transmissions |  | * Who gets notified? * Are there any expectations as to how failed/rejected transactions are to be handled? |
| Failed Order Validation (wrong part number, price, UOM, etc.) |  | * Who gets notified? * How is this corrected? * Does the supplier system automatically make substitutions? * What is the turn-around time to address failed orders? |
| General |  | * Is there any schema or data validation done on the invoice before it is sent to the AN? * What is the process if an invoice fails against a business rule in the AN? * What is the process if duplicate invoice numbers are not allowed when an invoice has failed or been rejected? |

# 

# Testing

| Description Specifics | In Scope (Y/N) | Phase (Pilot / Post) | Buyer Comments | Supplier Comments |
| --- | --- | --- | --- | --- |
| Test Central plan | N | Post | The assigned Supplier Integration Specialist will work one-on-one with suppliers through connectivity and testing. |  |
| Test Plan | Y | Pilot & Post | Provided as part of the integration kit. |  |

# Project Tracking

## Project Teams

| Roles & Responsibilities | Contact Name & E-mail |
| --- | --- |
| **Buyer** | |
| **Project Lead (Operational Lead)**   * Main contact for project coordination * Provide commitment to project timeline * Understand buyer's transaction validation rules * Participate in status meetings | Anca Gherman  anca.gherman@ericsson.com |
| **Buyer Technical (Developer)**   * Provide technical details for integration to backend systems * Perform data mapping * Assist in troubleshooting document failures * Coordinate go live with functional resource | Sirthikanth Seshareddy  [kirthikanth.seshareddy@ericsson.com](mailto:kirthikanth.seshareddy@ericsson.com) |
| **Testing Contact**   * Define & Validate catalogue content with buyer * Analyze incoming Orders * Generate Test Invoice * Assist in other testing activities, coordinate go-live * Download & validate applicable test transaction * load & process through ERP | Michal Zezula  Michal.Zezula@excelerateds2p.com |
| **Supplier** | |
| **Project Lead (Supplier Enablement lead)**   * Main contact for project coordination * Enforce compliance of project timelines |  |
| **Technical (Developer)**   * Support of cXML/EDI Identified Supplier testing * Provide connection parameters to ERP systems * Assist in troubleshooting document errors from the   application/ERP |  |
| **Testing Contact**   * Define & Validate catalogue content with Supplier * Generate Test Orders * Reconcile and approve invoices * Assist in other testing activities, coordinate go-live Download & validate applicable test transactions, load & process through ERP |  |
| **SAP** | |
| **Integration Specialist**  **(IS)**   * Manage end-to-end supplier integration * Troubleshoot failed/rejected documents * Ensure timely completion of project milestones * Escalate issues to appropriate person/team |  |
| **Catalog Specialist**  **(CS)**   * Support Setup and testing of Catalogue with buyer and supplier * Troubleshoot failed/rejected catalogues * Ensure timely completion of project milestones * Escalate issues to appropriate person/team |  |
| **Network Deployment/Enablement Lead**  **(NDL/NEL)**   * Consolidates all supplier’s enablement status for reporting to the Buyer |  |

## Project Schedule

| Description  Phase | Start Date | End Date | Contingency Plan  (If target date is missed) |
| --- | --- | --- | --- |
| Plan |  |  |  |
| Design |  |  |  |
| Build |  |  |  |
| Test |  |  |  |
| Deploy |  |  |  |
| Go Live |  |  |  |

## Sign Off

| Description  Name | Buyer or Supplier? | Date | Signature |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

# Risks

| Description Specifics | | Buyer Mitigation Response | Supplier Mitigation Response |
| --- | --- | --- | --- |
| Competing Priorities | * Are other integration/capital projects running at the same time? |  |  |
| * Can this project start now or in the future? |  |  |
| * Is the PO Flip option a possibility in the interim, if the integration project cannot be completed in time? |  |  |
| System Maintenance Schedule | * Upgrades? |  |  |
| * System refresh? |  |  |
| Resource Constraints | * Vacations? |  |  |
| * Holidays? |  |  |
| * Knowledge? |  |  |
| Processes | * Updates/changes to code must be scheduled? |  |  |
| * Go live at certain points of the month? |  |  |
| 3rd Party Dependencies | * Are changes scheduled or added as needed? |  |  |
| * How are error notifications/failures communicated for inbound/outbound transactions? |  |  |
| * Is there a dedicated resource to support the project? |  |  |
| * Will they attend standing calls? |  |  |

# Supplemental Documentation

This document contains Buyer specific information regarding transaction requirements. Information in this document does **NOT** cover the complete technical aspects of integrating with the SAP Business Network.

Below are several sections for supplemental documentation to be used with this document for cXML, EDI

D96A / X12 or PIDX transaction formats. Only refer to the section that pertains to the format your organization will be sending or receiving.

## SAP Help Portal

SAP maintains a complete and rich documentation library with Administration and How-To guides.

Here at [**SAP Help Porta**l](https://help.sap.com/viewer/index), you can find the information you need to administer and provision our products.

All guides within our Help Library are downloadable and accessible by entering the document you are looking for in the search bar of SAP Help Portal.

Below are some helpful shortcuts to guidelines you might benefit from:

[cXML Solutions Guide](https://help.sap.com/products/ARIBA_NETWORK/11ee0faf55c74bf49379485c2ca588a9/dd97df0ea699431d96dfd47ea0a553a0.html?locale=en-US)

[cXML User’s Guide](http://cxml.org/downloads.html)

[SAP Business Network guide to invoicing](https://help.sap.com/docs/ARIBA_NETWORK/d0837e988978469ab79e35634c89480b/97f11d64acaf434da2b1819165b70874.html?q=SAP%20Business%20Network%20guide%20to%20invoicing)

## cXML Supplemental Documentation

New cXML supplier to SAP Business Network must:

1. Support a DTD (document type definition) validation tool internally and download the document type definitions (DTD’s) for all supported transactions.
2. Support **HTTPS** protocol. SAP Business Network supports **HTTPS (not HTTP)** only for cXML transactions.
3. Review the **cXML Solutions Guide** and **cXML User’s Guides**.

cXML Document Type Definitions (DTD’s)

* <http://cxml.org> Download [InvoiceDetail.zip](http://xml.cxml.org/current/InvoiceDetail.zip) for the InvoiceDetailRequest.dtd.
* <http://cxml.org> Download cXML.DTD for the OrderRequest
* <http://cxml.org> Download Fulfill.dtd for ConfirmationRequest/ShipNoticeRequest

## EDI Supplemental Documentation via SAP Cloud Integration Gateway

EDI D96A/X12 Supplemental Documentation   
[All EDI Supplier Guides](https://integration.ariba.com/#/resources)

## PIDX Supplemental Documentation via SAP Cloud Integration Gateway

PIDX Supplemental Documentation   
[All PIDX Supplier Guides](https://integration.ariba.com/#/resources)

# SAP Business Network customer support for Suppliers

## Post Go Live Support

**Supplier Integrators** provide two weeks support of Post Go Live starting with the first transaction in **Production**. After the two-week period, a **Service Request** should be created for any assistance.

## How to utilize Help Center and request assistance

At **SAP**, our goal is to empower Suppliers with the information and tools they need to seamlessly navigate through **SAP Business Network Solutions**. You can find the answers you need about SAP Business Network products in the **SAP Help Center**. You can also contact **SAP Support** directly through the **Help Center**, when necessary.

## Access the Help Center

[Sign into your account](https://service.ariba.com/) and look to the right-hand side of your screen  to view the **Help Center panel**. If the panel collapses and you cannot see any articles, click  icon to expand.

## Using SAP Business Network Help Center

The Help Center is the first place to start if you have questions about any **SAP** **Business Network Solution.**

Please watch this short[Tutorial](https://sapvideoa35699dc5.hana.ondemand.com/?entry_id=1_j6gwv8ex)on how to navigate **SAP Help Center to:**

* Find informational documents and FAQs created and curated by support or product documentation from [SAP Help Portal](https://help.sap.com/viewer/index)
* Find information on new releases, upcoming webcasts, and events, as well as easy access to Supplier Release Readiness Portal.
* Contact us to submit a case for support.