



Dear Valued **National Grid** Supplier,

We are pleased to announce a new initiative to streamline our procurement and accounts payable processes. **National Grid** is partnering with **SAP** to fulfill our vision of moving away from paper and manually transmitted documents. SAP has been transforming the global procurement landscape for businesses of all sizes and we are excited to provide you with this opportunity.

Our decision to implement Ariba Guided Buying as our e-commerce platform supports facilitating quicker, simpler purchase order and invoice transactions with our suppliers.

**Additional Information:**

➤ **What does this mean for you?**

Conducting business on the SAP Business Network will be required and your purchase orders and invoices will soon be transmitted using this platform. One of the reasons we selected SAP was that it brings our suppliers many benefits such as real-time PO delivery, use of online catalogs, invoice automation, and potential new business opportunities on the SAP Business Network.

➤ **Is there a cost associated with this initiative?**

Suppliers new to the SAP Business Network generally start transacting on the Network for free. However, based on the volume of transactions you have on the network (across all customer relationships) you may be eligible for fees. Any potential fees may be offset by the many benefits of the Network mentioned prior. To learn more please visit [SAP Business Network Subscriptions and Pricing](#).

➤ **When will this take effect?**

In the coming weeks, SAP will send you important communications and instructions for joining the SAP Business Network. This includes establishing a trading relationship with **National Grid** on the Network and properly configuring your SAP Business Network account. We appreciate your prompt action on all communications and requests regarding this initiative (not to exceed five business days). We are targeting a cutover date from your existing AP processes Spring of 2023.

➤ **How can you learn more about the National Grid and SAP partnership?**

You can learn more about SAP and the specific details about this initiative by reviewing the web-based supplier summit on the link below:

[National Grid Supplier Summit](#)

We believe this shift will strengthen our business relationship and allow for more robust collaboration and purchasing capabilities. If you are not the correct recipient or have questions, please contact the **National Grid** Supplier Enablement Team at [AribaSupplierEnablement@nationalgrid.com](mailto:AribaSupplierEnablement@nationalgrid.com).

Kind Regards,

*National Grid Enablement Team*