



# Feature at a Glance

**Cumulative aggregation of ratings in internal forms or questionnaires of modular questionnaire projects (SM-32493)**

Target GA: February 2023

# Cumulative aggregation of ratings in internal forms or questionnaires

## Description

- This feature enables internal stakeholders of your organization to enter ratings in one or more internal forms or internal questionnaires of a project.
- You use **Ratings** to evaluate or "rate" the responses (on various parameters such as delivery, quality, service, price, compliance, and so on).
- You also configure a new answer type called **Total Rating** in an internal form or internal questionnaire of the project. This non-editable field is automatically aggregated and populated in internal questionnaires or forms where it is configured.

## Customer benefit

- Ratings enable your organization to create a formal methodology by which you evaluate responses.
- Approval decisions can be taken based on the aggregated scores from multiple internal form scores.

## User

- Buyer

## Enablement model

- Customer configured

## Applicable solutions:

- SAP Ariba Supplier Lifecycle & Performance
- SAP Ariba Supplier Information and Performance Management
- SAP Ariba Strategic Sourcing Suite

# Prerequisites, restrictions, cautions

## Prerequisites

- For SAP Ariba Supplier Information and Performance Management, this feature requires the "new architecture."
- The feature that offers support for workflows with internal forms in modular questionnaire projects (SM-30222) must be enabled in your site.
- To create and edit modular questionnaire project templates, you must be a member of both the **Template Creator** and **SM Modular Questionnaire Manager** groups.
- To enable workflows with internal forms and To Do tasks in a modular questionnaire project template, on the **Overview** tab of the template, set the **Allow multiple internal forms** property to **Yes**.
- To edit an internal form in a modular questionnaire project, you must be either the project owner or the owner of an active To Do task on that form.

## Restrictions

- If both **Rating** and **Total Rating** are configured in the same form, the **Total Rating** value is not updated dynamically when the form is being edited. In such cases, users can see the updated total rating only in View mode after submitting the form.
- This feature is not supported in internal repeatable sections.
- The questionnaire project details page does not include SAP Companion in-app help.

# Feature details

“**Rating**” answer type enables you to create a formal methodology by which you can evaluate your respondents' answers. You may add multiple ratings questions as appropriate to your needs. Special properties of Ratings answer types include:

1. Rating Type (defaults to “Numeric”)
2. Max Rating (1 to 100)
3. Rating Weight (1% to 100%)

“**Total Rating**” answer type displays an aggregate of ratings of all the internal forms in a questionnaire project. Although you can configure this field in any internal form of a questionnaire project, we recommend that you configure this field only in the “final” form. The “final” form is the one in which an approver of a questionnaire project chooses to approve or deny the project. Total Ratings answer type has one special property:

4. Total Rating Type (defaults to “Sum”)

The screenshot displays the configuration interface for two answer types: 'Rating' and 'Total Rating'. The 'Rating' configuration includes settings for 'Answer Type' (set to 'Rating'), 'Response Required?' (set to 'Yes, Participant Required'), 'Reference Documents' (set to 'Attach a file'), 'Mask Attachments' (set to 'None'), 'Visible to Participant' (set to 'Yes'), and 'Participant can add additional comments and attachments' (set to 'No'). The 'Total Rating' configuration includes settings for 'Answer Type' (set to 'Total Rating'), 'Response Required?' (set to 'Not Required'), 'Reference Documents' (set to 'Attach a file'), 'Mask Attachments' (set to 'None'), 'Visible to Participant' (set to 'Yes'), and 'Participant can add additional comments and attachments' (set to 'No').

Below the configuration panels, a table titled 'Questionnaire details' shows the results for a questionnaire project. The table has two columns: 'Question' and 'Response'. The 'Total Rating' row shows a response of 60.00.

Question	Response
Internal Form1	Test
Rating	20.00
Rating1	20.00
Rating2	20.00
Total Rating	60.00 ⓘ

Follow us



**[www.sap.com/contactsap](http://www.sap.com/contactsap)**

© 2022-2023 SAP SE or an SAP affiliate company. All rights reserved.

No part of this publication may be reproduced or transmitted in any form or for any purpose without the express permission of SAP SE or an SAP affiliate company. The information contained herein may be changed without prior notice. Some software products marketed by SAP SE and its distributors contain proprietary software components of other software vendors. National product specifications may vary. These materials are provided by SAP SE or an SAP affiliate company for informational purposes only, without representation or warranty of any kind, and SAP or its affiliated companies shall not be liable for errors or omissions with respect to the materials. The only warranties for SAP or SAP affiliate company products and services are those that are set forth in the express warranty statements accompanying such products and services, if any. Nothing herein should be construed as constituting an additional warranty. In particular, SAP SE or its affiliated companies have no obligation to pursue any course of business outlined in this document or any related presentation, or to develop or release any functionality mentioned therein. This document, or any related presentation, and SAP SE's or its affiliated companies' strategy and possible future developments, products, and/or platforms, directions, and functionality are all subject to change and may be changed by SAP SE or its affiliated companies at any time for any reason without notice. The information in this document is not a commitment, promise, or legal obligation to deliver any material, code, or functionality. All forward-looking statements are subject to various risks and uncertainties that could cause actual results to differ materially from expectations. Readers are cautioned not to place undue reliance on these forward-looking statements, and they should not be relied upon in making purchasing decisions. SAP and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP SE (or an SAP affiliate company) in Germany and other countries. All other product and service names mentioned are the trademarks of their respective companies. See [www.sap.com/trademark](http://www.sap.com/trademark) for additional trademark information and notices.

