

Feature at a GlanceImproved Design for Finding Requests (GB-3350)

Target GA: February 2023



Improved design for finding requests

Customer challenge

When a casual user creates a number of requests, acts in a team or requests on behalf of others, it can be difficult to find certain requests quickly and easily.

Description

The Your Requests search pages have been redesigned to display:

- Different document types in different tabs for simple navigation
- Recently updated requisitions and purchase orders are displayed on Recent requests tab
- Requisitions and purchase orders now have enhanced filtering capability by supplier, status, updated timeframe along with document IDs and sort options
- Requisitions allow for search by requested-by options: self, on behalf of, and team
- Requisitions allow for WBS/Project accounting object search

Customer benefit

- This feature improves transactional search capability with enhanced filtering for casual users in guided buying
- Improved transactional visibility for on behalf of and team buying scenarios

User

Buyer

Enablement model

Customer configured

Applicable solutions:

- SAP Ariba Buying
- SAP Ariba Buying and Invoicing

Prerequisites:

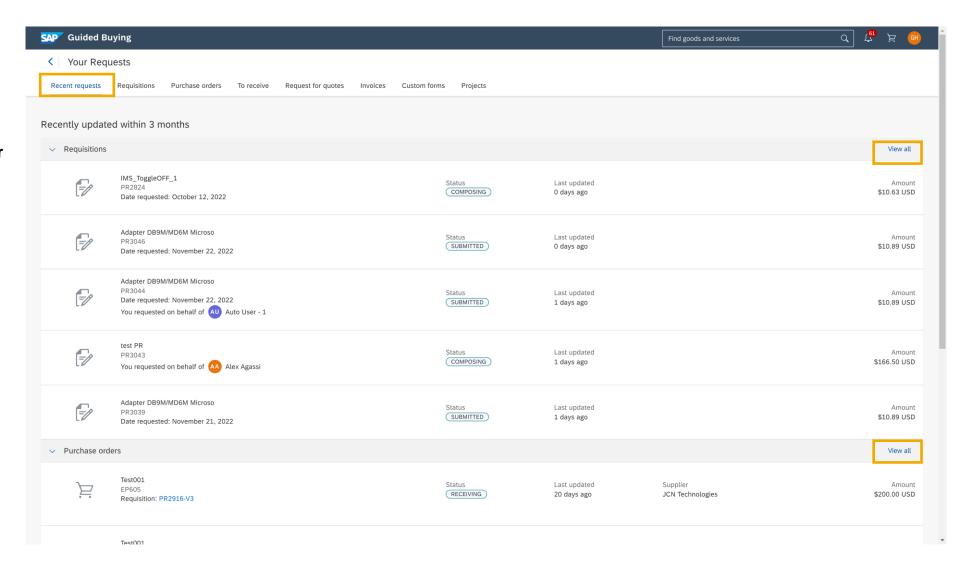
- Guided buying capability must be enabled
- Enable the Guided Buying Parameter: ENABLE_NEW_YOUR_REQUEST_PAGE

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Feature details

Recent requests

- Summarizes requisitions and purchase orders
- Select View all to jump to the Requisitions or Purchase order tab for additional filtering



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Feature details

Requisitions and purchase orders

- Improved search filters and sort options
- Search by requested-by type and requester details for requisitions
- Apply multiple filters to one search
- Improved transactional view with on behalf of detail and last updated time stamp for requisitions

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Status

SAP Guided Buying

Your Requests

Recent requests Requ

Search for purchase order ID

Search for requisition ID

Requisition name and ID

Requisition: PR2916-V3

Requisition: PR2916-V3

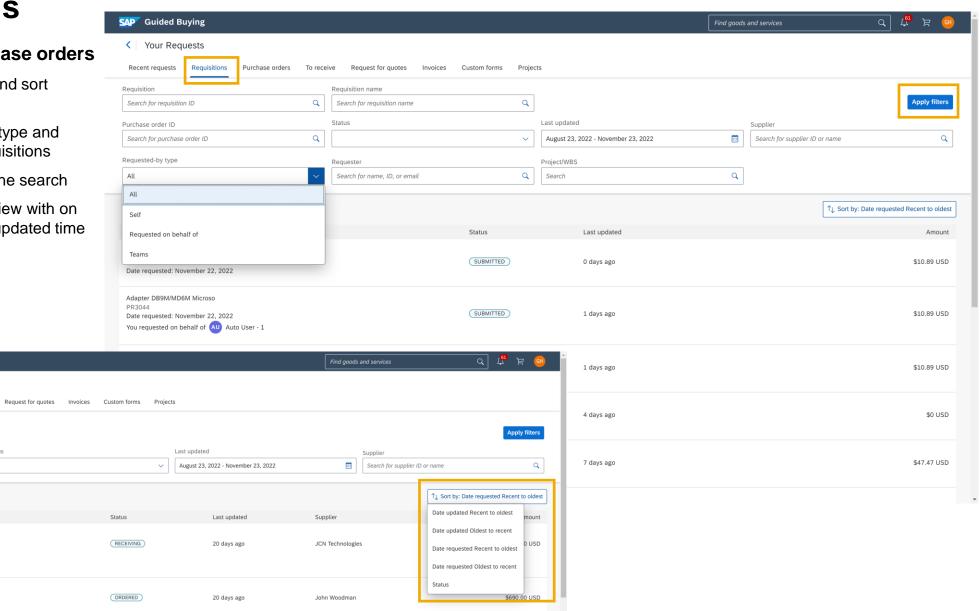
Purchase order ID

Requisition

Test001

Test001

Requisitions



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