GST Profile

If you are located in **Singapore, UAE** or **India** you need to set up a legal profile.

To set up a legal profile as a supplier in **Singapore, UAE** or **India**, follow these steps:

1) Click on **Initials** on the right up corner and choose **Company Profile**.

2) Go to **Additional Company Addresses** section and click Create.

3) Enter the Company Name in the Address Name field section and the following required fields in the Address section:

- Address 1 - Your company's additional branch address in SG/UAE/IN.

- City.

- Postal Code.

- Country.

4) Select the **Set Up Legal Profile** check box. In the Financial Information section, select your option for the question **Are You GST Registered**?

The field **GST ID** is mandatory if you are **GST Registered**.

Click Save.