

Vendor Evaluation

Vendors are being evaluated by project managers on each delivery (GR) based on 5 criteria:

On-Time Delivery:

Vendor commitment to submit service/goods on the agreed time.

Responsiveness:

- The Vendor notifies the business in case of a delay in delivery
- Vendor response to the business

Maturity:

- Target and time scales are delimited.
- A sufficient number of resources and infrastructure.

Logistics:

- Vendor takes care of safety.
- Vendor knows the delivery place.
- Vendor provides good packaging.
- Vendor provides proper documents (packing slips, invoices, technical manual, etc).

Conforming:

Quality of work. "understanding of expectation. "Implementation plan available

The evaluation results is a main criteria for future sourcing.