



# 2205 Release

## Feature Overview and Q&A – Procurement

Rob Jones  
4 May 2022

PUBLIC

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# Agenda

Logistics

General Release Information

Key Feature Discussions

- General items
- Procure to pay features (mobile, core procurement, guided buying, catalog/spot buy, invoicing)

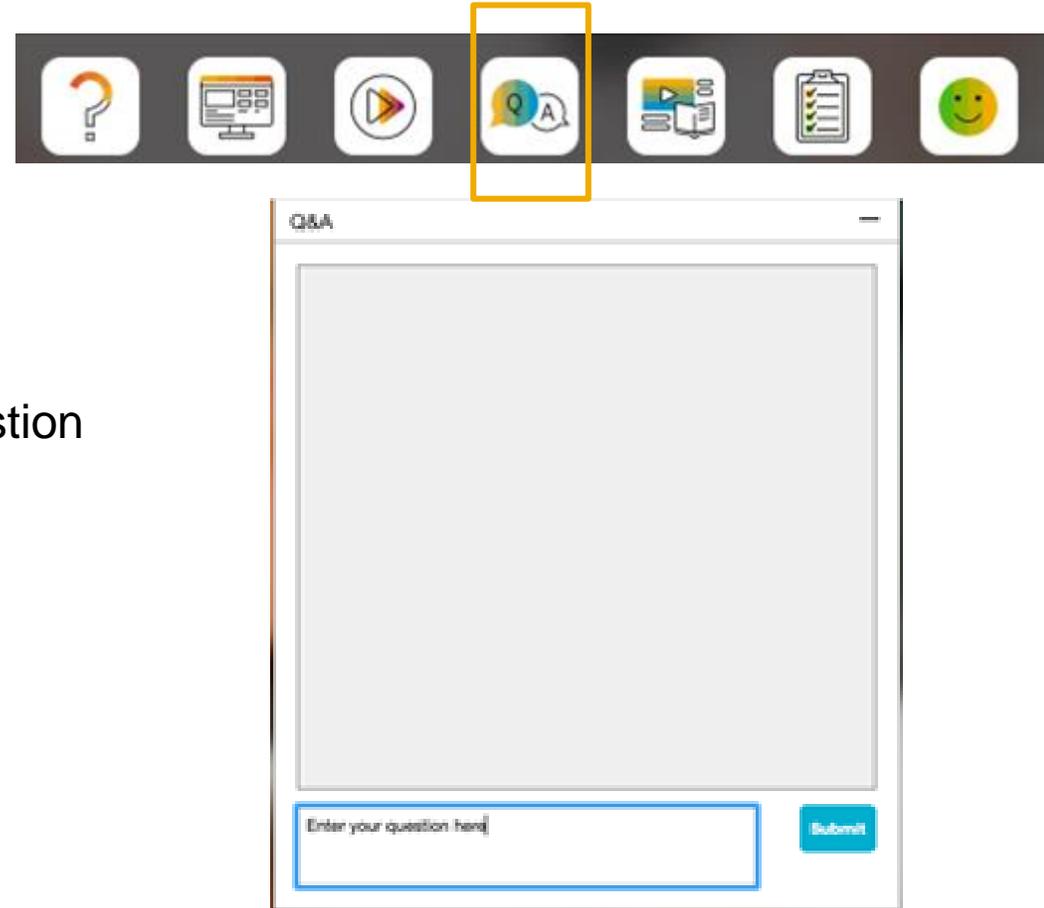
Reminders

# Logistics

## To Ask a Question, please use the ON24 Q & A Panel

- If not already visible, click the Q&A button at the bottom of the screen.
- Type your question in the “Enter your question here” area.
- Click Submit.

The Presenter and/or Panelists will attempt to answer your question online or via the audio feed as close to the time the question is asked as possible.



# Logistics

## During the session, demonstration / video access

- If not already visible when the speaker starts video playback, click the Audio button on the bottom of the screen to see the video.
- The Audio window may be “hidden” behind other windows if you have multiple open



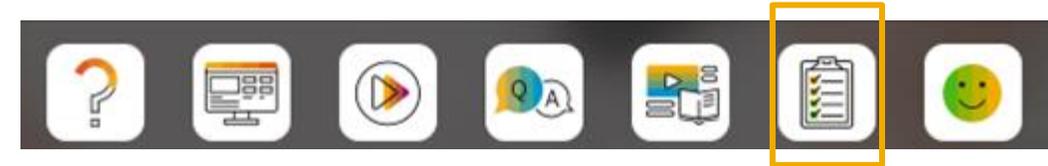
# Logistics

## At the end of the session, provide Survey feedback

- If not already visible, click the Survey button at the bottom of the screen.
- Answer the questions posed.
- Click Submit.

Your feedback is used to continually improve our customer engagement activities for our quarterly product releases.

Thank you for taking the time to share your thoughts with our team!



Survey

Event Survey

Your feedback is greatly appreciated. We review every response in order to make continuous improvements to these presentations.

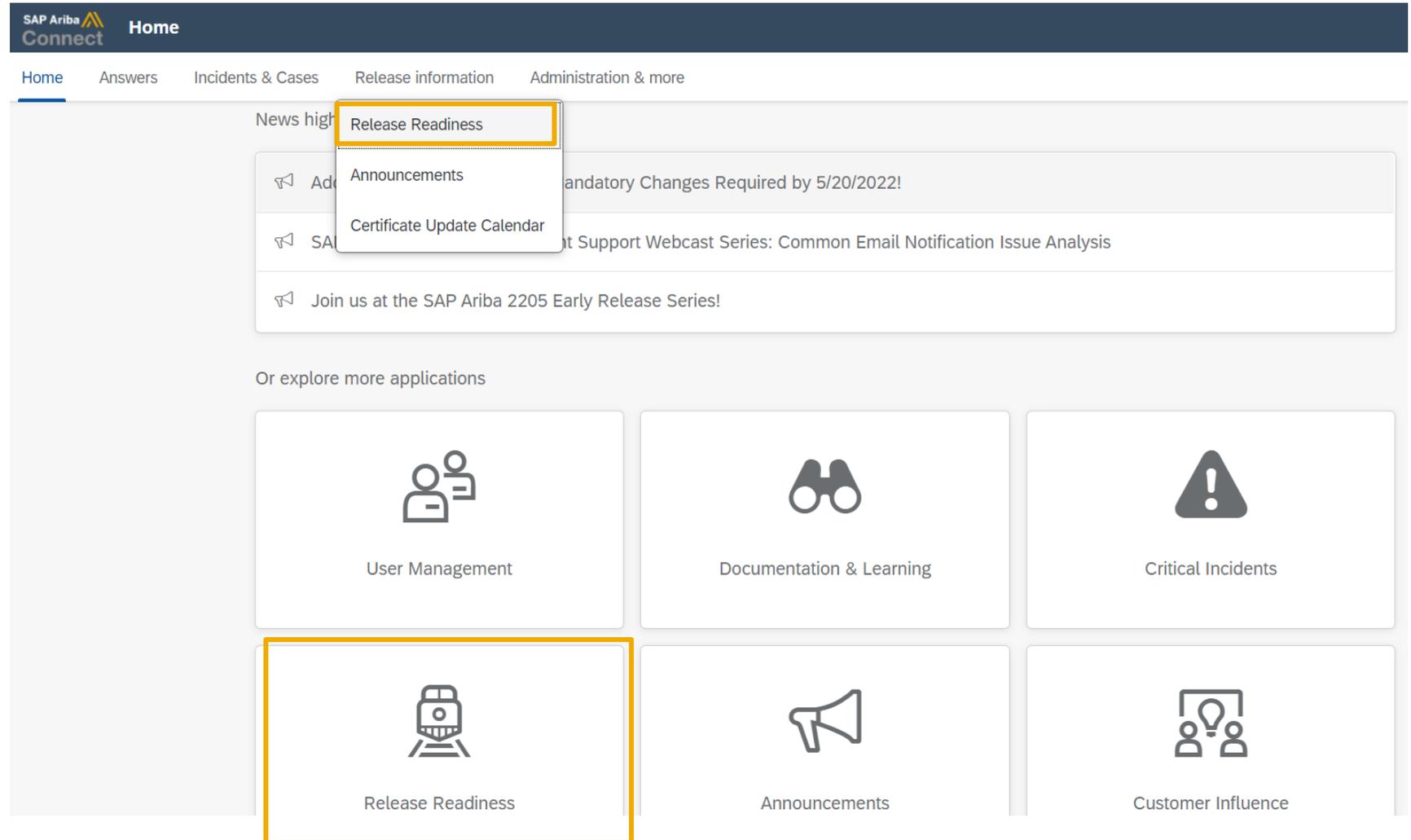
1. How strongly would you recommend this webcast to your peers?

Select a Choice

2. Provide any comments you have regarding these sessions or the release materials:

# General Information **Session Materials**

- SAP Ariba Connect user interface
- Multiple routes for launching the Release Readiness page
- Access to product announcements also available



# General Information **Session Materials**

Scroll through to see full list of features, documentation links, release schedules, and archived information from prior releases.

Release Readiness

[Have a question?](#)

## **SAP Ariba Release Readiness**

Welcome to the SAP Ariba Release Readiness portal - a central location to get up-to-date information and materials to help you prepare for upcoming releases.

The *ReCAPTCHA verification for the external supplier request* [SM-26592] introduced with the 2202 SAP Ariba release is now available in all data centers.

### **2205 Release Resources**

Review the [Feature List](#). Includes brief descriptions, enablement model, and access to available KT and demos.

Discover the benefits coming with this release with the [Release Highlights](#).

The [Release Summary](#) provides a downloadable overview of planned features with links to additional feature content.

The [What's New in SAP Ariba](#) guide provides full details on each feature.



### Quick Links

[Next Generation Cloud Delivery: IP Address Allow/Block List](#)

[Intelligent Source to Pay](#)

[Cloud Integration Gateway \(CIG\) Community](#)

[Guided Source](#)  Chat bot

# Register TODAY for Remaining 2205 Webcasts



## Webcasts

Select one or more of the following webcasts and complete registration. Click any webcast listing to view its details.

- SAP Ariba 2205 Early Release Series - Procurement**  
Wednesday, May 04, 2022, 07:00 AM PDT
- SAP Ariba 2205 Early Release Series - Sourcing, Contracts, Supplier Management**  
Thursday, May 05, 2022, 07:00 AM PDT
- SAP Ariba 2205 Early Release Series - Business Network**  
Tuesday, May 10, 2022, 07:00 AM PDT
- SAP Ariba 2205 Early Release Series - Supply Chain**  
Wednesday, May 11, 2022, 07:00 AM PDT
- SAP Ariba 2205 Early Release Series - Integration and APIs**  
Thursday, May 12, 2022, 07:00 AM PDT

## Overview

**Title:** SAP Ariba 2205 Early Release Series - Procurement

**Date:** Wednesday, May 04, 2022

**Time:** 07:00 AM Pacific Daylight Time

**Duration:** 1 hour

## Summary

### About this session:

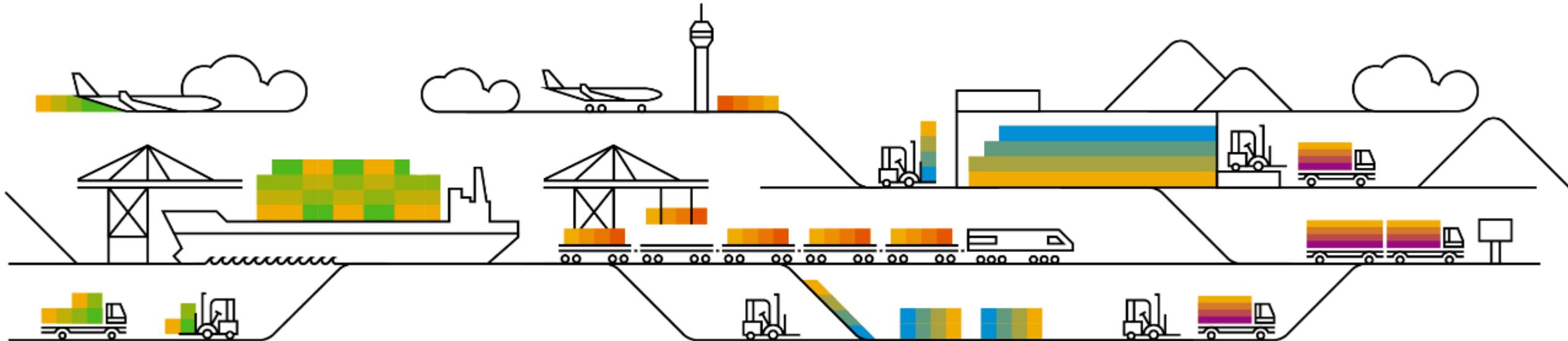
During this webcast session, we will provide an overview of the key features planned for the **SAP Ariba 2205** release.

### Solution Areas:

Guided Buying, Core Procurement, Catalog Management, Invoice Management

# Procure

## Planned Key Features



# Planned Features

Procure to pay

## Mobile

1. Perform supplier management tasks [BMA-2649]
2. Copy requisitions and line items [BMA-3478]

# Feature at a Glance

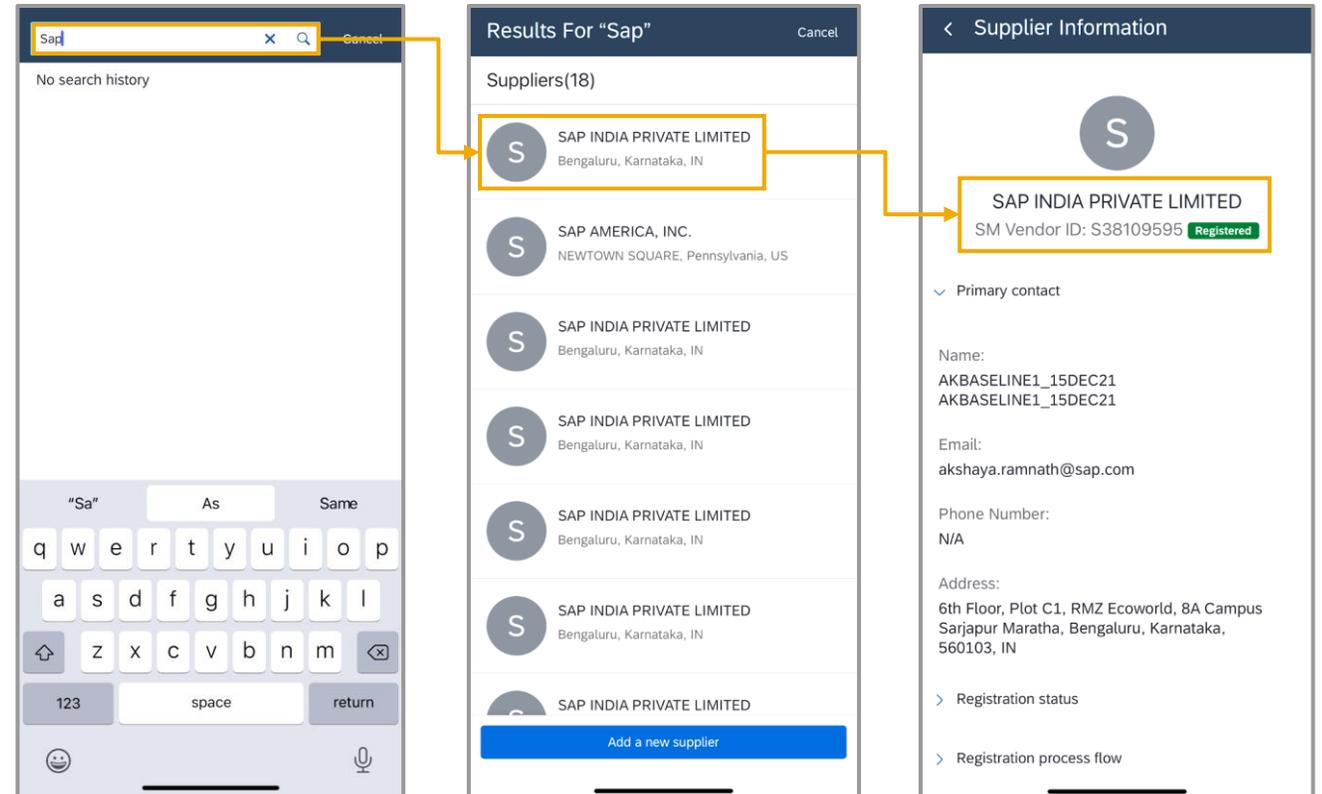
## Introducing: Performing Supplier Management Tasks Using the SAP Ariba Procurement Mobile App

### Search and View Suppliers

**Search for suppliers:** Users can search for suppliers by name, contact details, or location from the **Supplier Management** page, and view detailed information about them.

**View supplier 360° profile:** Users can tap a supplier's name to see their 360° profile. The supplier 360° profile shows all of the information your organization has about a supplier.

**Note:** Only the **Summary** and the **Registration** sections are displayed in the mobile app.



# Feature at a Glance

Introducing: **Performing Supplier Management Tasks Using the SAP Ariba Procurement Mobile App**

## Request New Suppliers and Supplier Registrations

Supplier Request Form

Fill in the form details

Supplier Information

Supplier Name \*

SAP

Doing Business As/Trading As (if different from Supplier Name)

Main Address

Street

Line 2

**Request new suppliers:** Users who want to request to work with new suppliers, create and submit internal supplier request forms. When a supplier request is approved, the supplier is created in your site.

**View supplier registrations:** Users can view a list of the available supplier registrations in various statuses.

Supplier Management

Registration

Filtered by: Registered

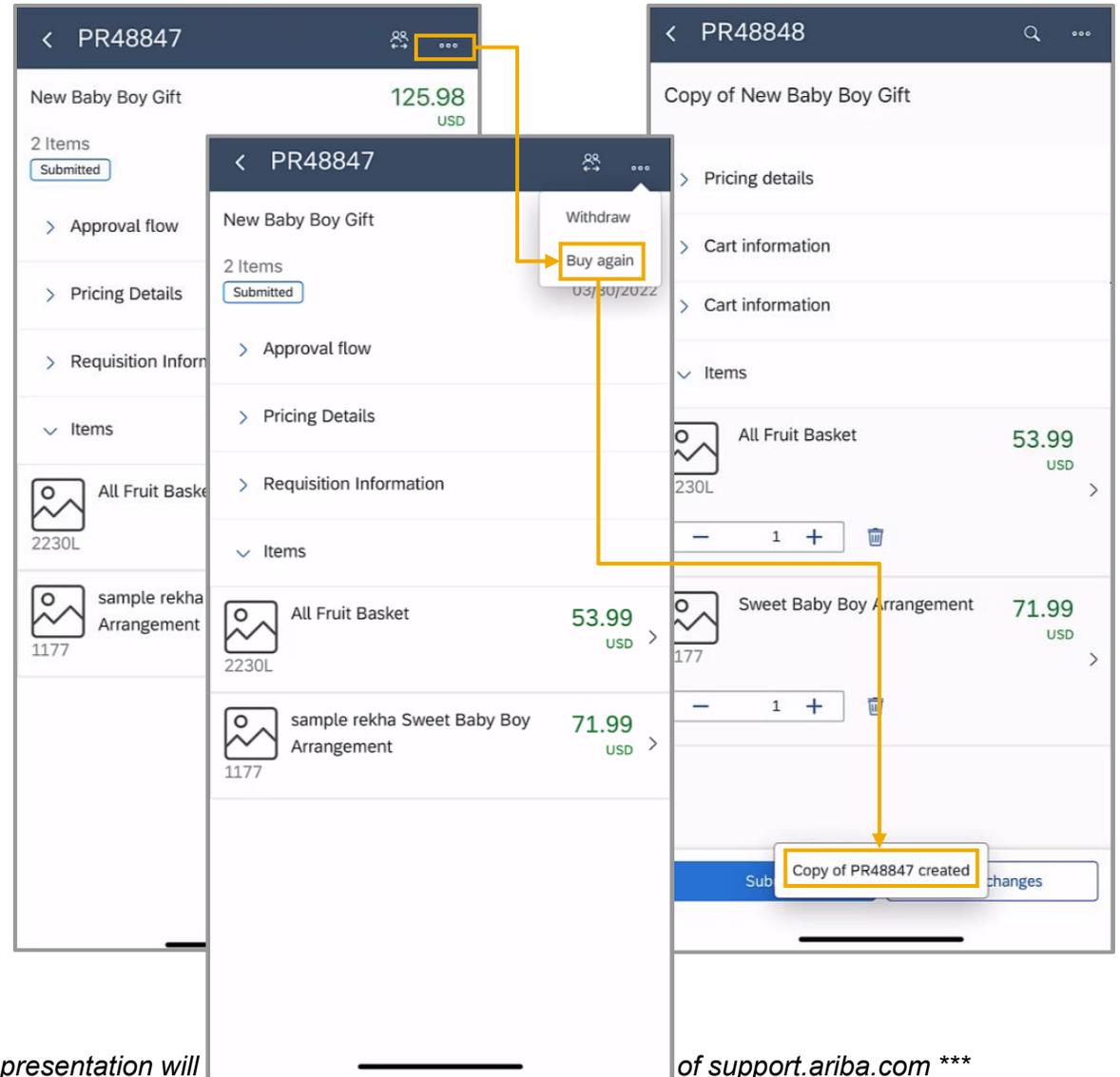
S	SM_POST_PRO...	Mar 19, 2022	Registered
S	SAP INDIA PRIVA...	Mar 19, 2022	Registered
S	SAP INDIA PRIVA...	Mar 19, 2022	Registered
R	relhf_saran_feb2...	Mar 20, 2022	Registered
S	SAP INDIA PRIVA...	Mar 16, 2022	Registered
K	kt2-feb26-22	Feb 27, 2022	Registered
S	SUNFLOWER FA...	Feb 20, 2022	Registered

# Feature at a Glance

Introducing: **Support for Copying Requisitions and Line Items in the SAP Ariba Procurement Mobile App**

## Copying Requisitions

- Users can use the **Buy again** menu option to make a copy of an existing requisition.
- Users can then modify requisition details, add or delete items, and submit it for approval.
- Requisitions can be copied regardless of their state

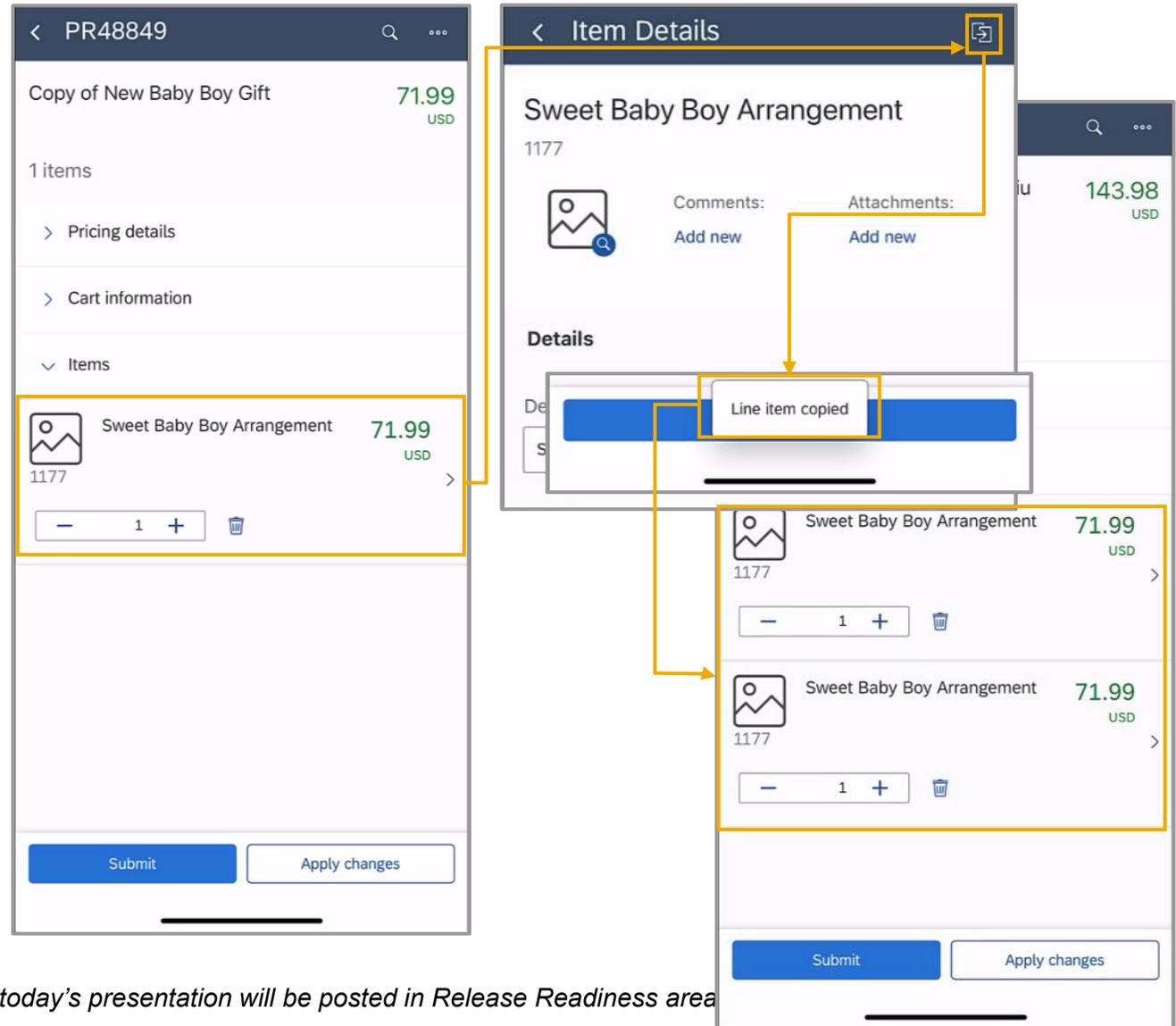


# Feature at a Glance

Introducing: **Support for Copying Requisitions and Line Items in the SAP Ariba Procurement Mobile App**

## Copying Requisitions

- In requisitions that are in the composing status, users can add line items by making copies of existing line items.



# Features Becoming Mandatory

Procure to pay

## Core Procurement

1. **Limits for the number of material line items in imported requisitions [CP-18899]**

Introduced with 2202 release

Import limit is now 500 line items

# Planned Features

Procure to pay

## Buying & invoicing

1. Enhanced warnings for force order and force cancel [\[CP-19268\]](#)
2. Support for importing Purchase Contracts from SAP S/4HANA Cloud [\[SINV-12789\]](#)

## Guided buying

1. Availability of Web assistant help in guided buying [\[GB-17952\]](#)
2. Give select users permission to modify attachments in approved requisitions [\[GB-16678\]](#)
3. Self-service transfer of ownership [\[GB-18843\]](#)
4. Support for supplier diversity information in non-catalog purchases [\[GB-9570\]](#)

**Demonstration**

# Feature at a Glance

## Introducing: Enhanced Warnings for Force Order and Force Cancel

### Detailed feature information - Force Order

This feature enhances the warnings that are displayed when users perform the force order or the force cancel action. This way users are better informed about following actions they might need to take.

1. In the respective Purchase Order, that is still in **Ordering** state, users can click on the **Force Order** button.

SAP Ariba

EP55 - Bluetooth Mouse Status: **Ordering**

These are the details of the request you selected. Depending on its status, you can edit, change, copy, cancel, or submit the request for approval. You may also print the details of the request. Review your request and take the desired action(s).

**Force Order** **Print**

**Summary** Approval Flow Receipts Invoices Payments History

Order ID: EP55  
Version: 1  
Workorder ID:  
Title: Bluetooth Mouse  
Purchasing Unit: US003  
Supplier: JCN Technologies  
Contact: Hr.TestUser : Washington  
Close Order: Open  
My Labels: Apply Label...

▼ Line Items

2 Line Items Hide Details

Type ↑	No.	ReqID	Qty	Unit	Description	Supplier Part Number	Price	Amount	
	1	PR681	10	each	Non-Catalog1		\$9.00 USD	\$90.00 USD	<b>Detail</b>

## Feature at a Glance

# Introducing: Enhanced Warnings for Force Order and Force Cancel

## Detailed feature information - Force Order

2. This will open the next screen where the enhanced warning message will appear.

The screenshot shows the SAP Ariba interface for the 'Force Order - Comments' screen. A red circle with the number '2' is positioned at the top left of the screen. The header bar includes 'SAP Ariba', a 'Back' button, and a 'FULL PAGE REFRESH' button. The main content area features a yellow warning box with the following text: 'Consult your customer administrator before you perform this action. Use this action only when there is an interruption in the ordering process and there is no other way to recover from the problem. This action only changes the purchase order state to Ordered and the order is not sent to the Ariba Network, to any external ERP system, or to any other integration point. After the force order action, the order can only be processed similar to a manual order.' Below the warning box, the text 'You chose to force order EP55' is displayed. A 'Comments:' label is followed by a large empty text input area. At the bottom right, there are 'OK' and 'Cancel' buttons.

# Planned Features

Procure to pay

## Buying & invoicing

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# Demonstration

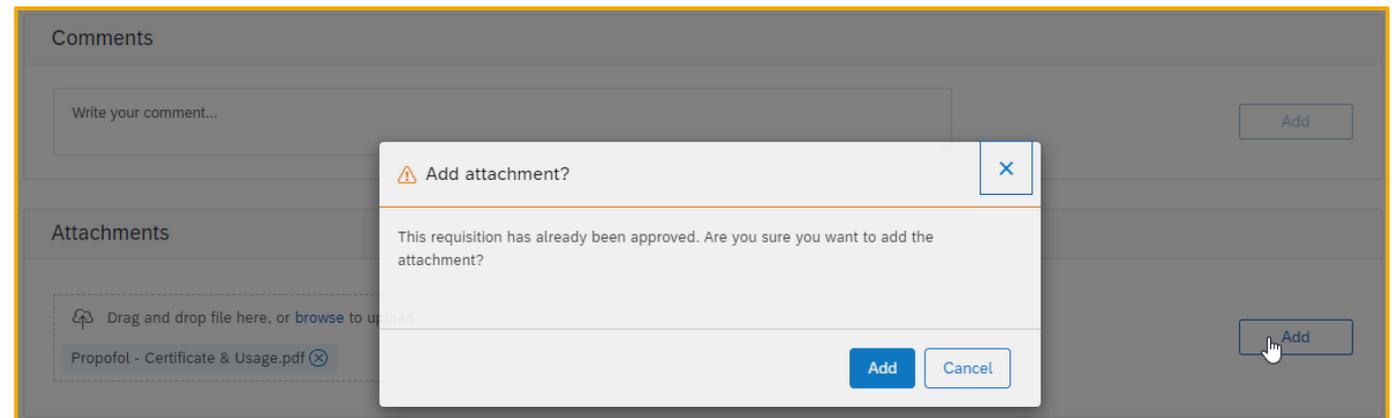
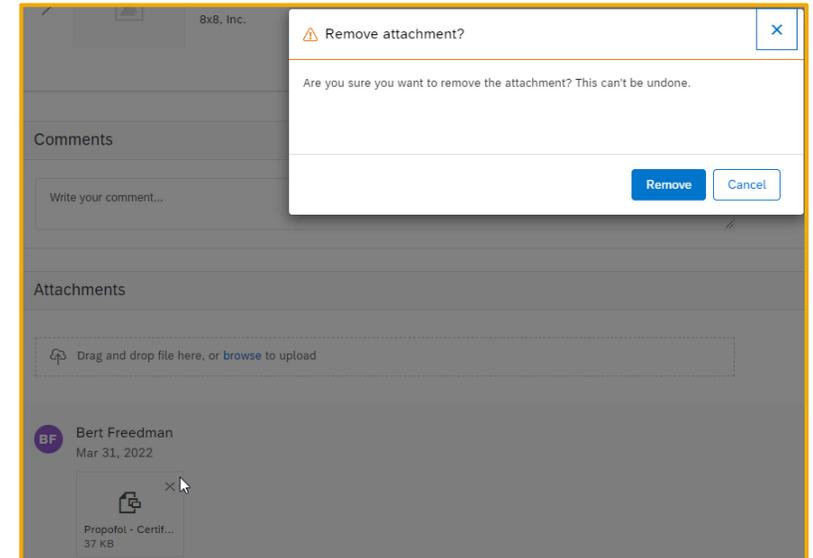
# Feature at a Glance

Introducing: **Give select users permission to modify attachments in approved requisitions**

## Detailed feature information

When adding or removing attachments as a user with **Managed Approved Requisition Attachments**, users will now be prompted with a warning message letting them know that any change to attachments is permanent.

The top screenshot shows an example warning message for deleting an attachment and the bottom screenshot shows an example warning message for adding an attachment.



# Planned Features

Procure to pay

## Buying & invoicing

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# Feature at a Glance

## Introducing: **Self-service transfer of ownership**

### Detailed feature information

Transferring ownership can be performed by opening the transfer of ownership form and filling in the relevant details.

- **From User** refers to the user who the approvable documents currently belong to
- **To User** refers to the user who will receive ownership of the approvable documents
- **Approvable Type** refers to which type of approvable documents will be transferred. Options for this field are **Purchase Requisition, Invoice and All**. Note that Transferring ownership of purchase requisitions will cascade transfer of ownership of purchase orders and receipts associated with the purchase requisition. Transferring ownership of invoices will also transfer ownership of invoice reconciliations associated with the invoice.
- **Approvable Status** refers to the status that the approvable documents to be transferred are in
- **Date Range** refers to the range of creation dates for which approvable documents will be transferred
- **Reason** provides context for others including approvers for why the transfer is being performed
- **Additional comments** can be added for additional context
- Clicking the **Apply** button uses the above criteria to search for documents requiring transfer

**Transfer of Ownership**  
First test of creating a template for the transfer of ownership feature

Submit Cancel

User selection

From User \*  
Select

To User \*  
Select

Approvable Type \*  
All

Approvable Status \*  
All

Date Range \*  
Last month

Reason for transfer \*  
Choose one

Additional comments

Apply

Documents to transfer

Results

	Document ID	Title	Total Cost	Date Requested	Approvable Type
1					

Delete row Add row

> Approval

Submit Cancel

# Planned Features

Procure to pay

## Buying & invoicing

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# Feature at a Glance

## Introducing: Support for supplier diversity information in non-catalog purchase

### Detailed feature information

Diversity labels appear on recommended suppliers when viewing suppliers in a supplier carousel or when selecting suppliers in a non-catalog requisition.

The screenshot displays a supplier interface with two main sections: 'Our Apparel Suppliers' and 'Recommended supplier'. The 'Recommended supplier' section is highlighted with a yellow border and contains three supplier cards, each with a 'Preferred' label and a diversity icon. The first card, 'DirectPaper Supplies Inc.', has a 'Chicago, IL' location label highlighted in yellow and lists 'Veteran owned business' and 'Vietnam veteran own...' as diversity categories. The second card, 'Syntech Incorporated', has a 'Sydney, NSW' location label highlighted in yellow and lists 'Indigenous owned busi...'. The third card, 'Best Staffing Inc.', has a 'Sunnyvale, CA' location label highlighted in yellow and lists 'Indigenous owned busi...'. The 'Our Apparel Suppliers' section shows three 'Qualified' suppliers with their locations: 'W Lafayette, IN', 'Middletown, OH', and 'Sunnyvale'. A banner at the top left states 'Branded apparel is available for use in company events and sponsorships.' with an image of people in green shirts.

# Feature at a Glance

## Introducing: Support for supplier diversity information in non-catalog purchase

### Detailed feature information

Recommended suppliers can now also be filtered by their diversity indicators. The supplier diversity program can also be highlighted in the details of the supplier. When selecting a diverse supplier, users will be thanked for promoting diversity.

The screenshot illustrates the SAP Ariba interface for supplier selection, highlighting the new diversity features. It is divided into three main sections:

- Supplier List:** A grid of recommended suppliers. A dropdown menu is open, showing filters for "Preferred suppliers" and "Diverse suppliers". The "Diverse suppliers" menu is expanded to show checkboxes for "Veteran owned business", "Vietnam veteran owned business", and "Indigenous owned business".
- Supplier Details (Syntech Incorporated):** A detailed view of a selected supplier. It includes a "Contact" section with "No contact available" and a "Supplier diversity" section. The diversity section features a "Global Diversity and Inclusion program" banner and lists "Indigenous owned business" as a diversity factor. A "Supplier story" is provided: "Syntech is majority owned by indigenous Australian co-operative Koori Co-operative".
- Confirmation Modal:** A pop-up window with a blue balloon icon and the text: "Thanks for choosing to support diverse suppliers! Thanks for being part of the journey to promote diversity and create a more sustainable supply chain with us." A green "Selected" button is at the bottom.

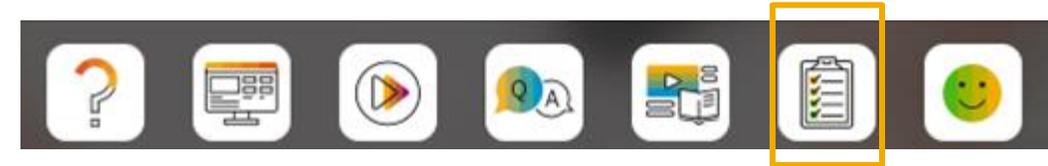
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Release Readiness

[Have a question?](#)

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Contact information:

**Rob Jones**

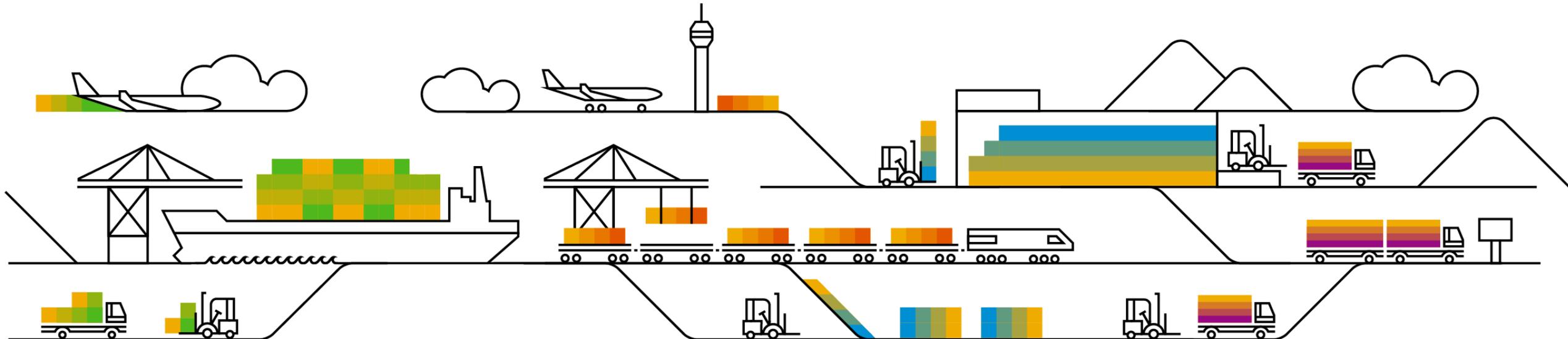
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## Appendix: Additional information of possible interest

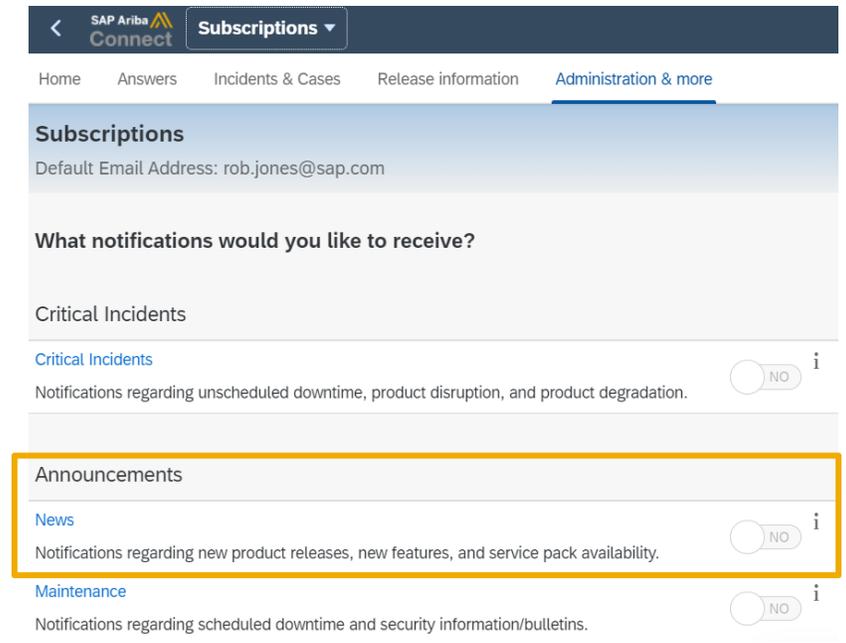
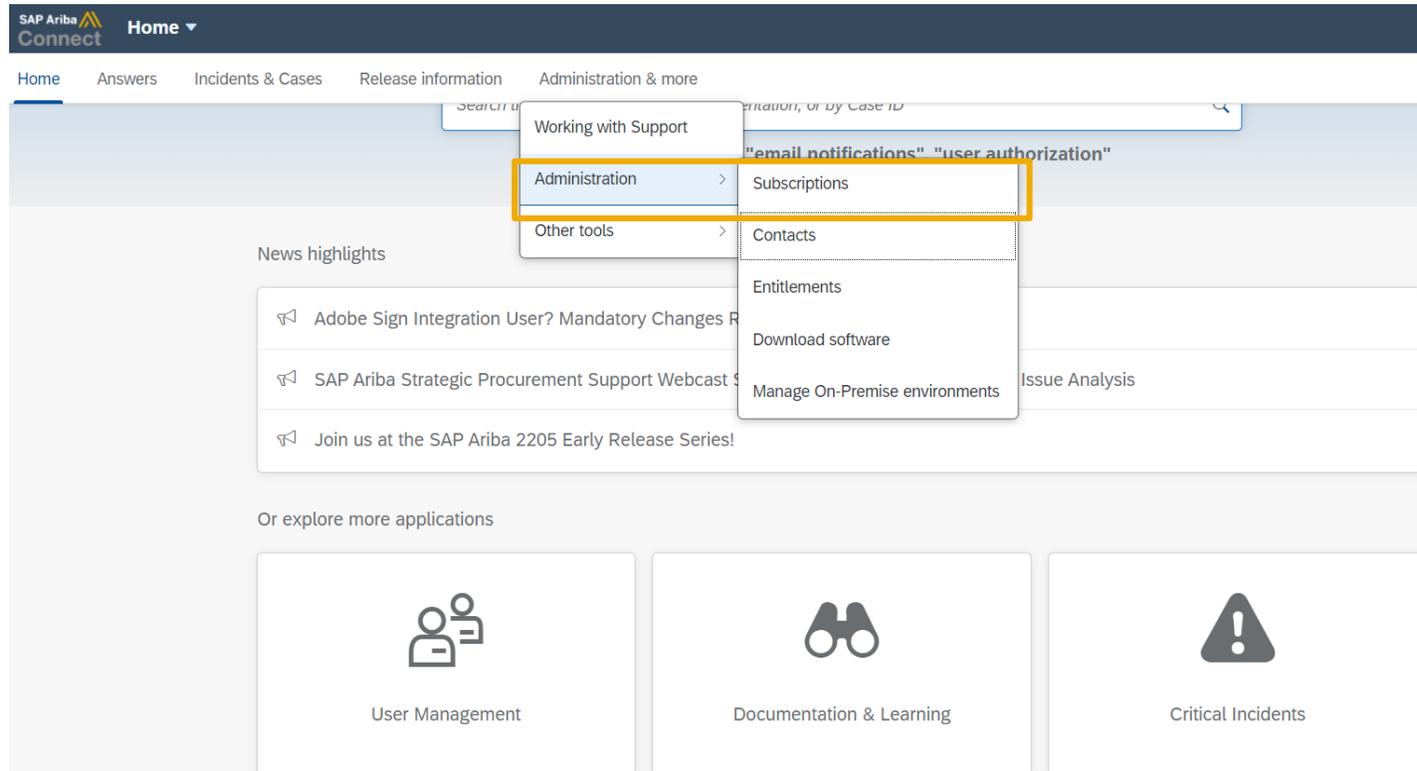


# Communications Notice Recipients

Release Notifications are sent to all Designated Support Contacts by default and any other users that subscribe.

## Best Practice:

- Encourage relevant team members to subscribe by clicking Administration & more / Administration / Subscriptions
- Announcements / News, toggle from No to Yes



# Historical release information **Archive page**

Prior release materials grouped by product/solution area for quick reference.

Listed in chronological order inclusive of feature lists and each solution area presentation and materials.



The Feature Overview webcasts are interactive customer sessions conducted to review planned new features and respond to questions related to the upcoming SAP Ariba release. This page includes links to information on features and webcasts delivered in previous SAP Ariba releases.

		Procurement		Strategic Sourcing		Business Network		Integration		Supplemental Sessions	
	Release Feature List	Replay*	Preso	Replay*	Preso	Replay*	Preso	Replay*	Preso	Session	Rep
2202 Release	<a href="#">click</a>										
2111 Release	<a href="#">click</a>	APJ Regional Overviews									
2108 Release	<a href="#">click</a>	APJ Regional Overviews									

**2202 Release: Feature Names and Descriptions For Buyers**

ARTICLE ATTRIBUTES LANGUAGES (10) FEEDBACK

**2202 Early Release Series**  
The 2202 Early Release Series have been completed. Access the [presentations and replays](#) from these sessions.

**What's new in SAP Ariba**  
Describes new or changed SAP Ariba features included in the 2202 (Q1 2022) release.

General Features		Enablement Model		Learn More	
Feature Name & Description	Automatically On	Customer Configured	KT	NFA	
<b>Using the mobile device's screen lock or passcode to unlock the SAP Ariba Procurement mobile app [BMA-2898]</b> This feature introduces a security measure that ensures that the mobile device's screen lock or passcode is used to unlock the SAP Ariba Procurement mobile app. Users can unlock the app only by using the same screen lock (PIN, pattern, password, or finger print for android devices) or passcode (code, fingerprint, or facial recognition for apple devices) that they've setup to unlock the device.					
<b>Force signout SAP Ariba Procurement mobile app users [BMA-3251]</b>					