SAP Ariba

Feature at a Glance
Bulk creation and management of contracts and eSignature tasks
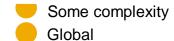
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Target GA: August 2022

THE BEST RUN **SAP**

Feature at a Glance

Introducing: **Bulk creation and management of contracts and eSignature tasks**

Customer challenge

Customers do not have a way to create or update documents and contract workspaces or initiate the eSignature process in the contract workspaces in bulk.

Customers have to manually create/update contracts , documents and initiate tasks one by one leading to lot of effort.

Meet that challenge with
SAP Ariba

This feature allows administrators of SAP Ariba Contracts to quickly create and update contract workspaces in bulk by uploading a .zip file containing the contracts workspace information.

Users may create contracts, add documents, update contract meta data and documents, and update the status of contracts in bulk.

Experience key benefits

This feature provides productivity improvements via bulk upload/create/initiation of signature task of a contract workspace.

Solution area

SAP Ariba Contracts
SAP Ariba Strategic Sourcing Suite
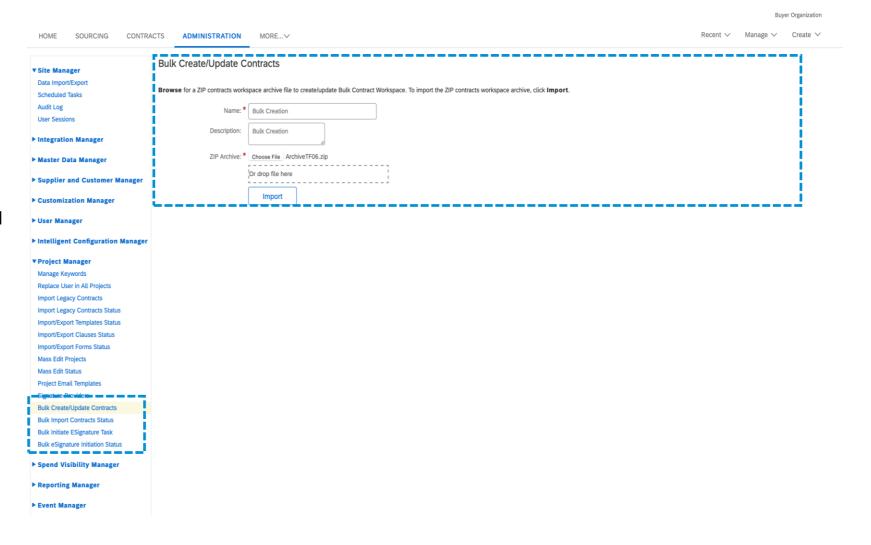
Implementation information
This feature is **Automatically On** for all customers.

Prerequisites and Restrictions
Not Applicable.

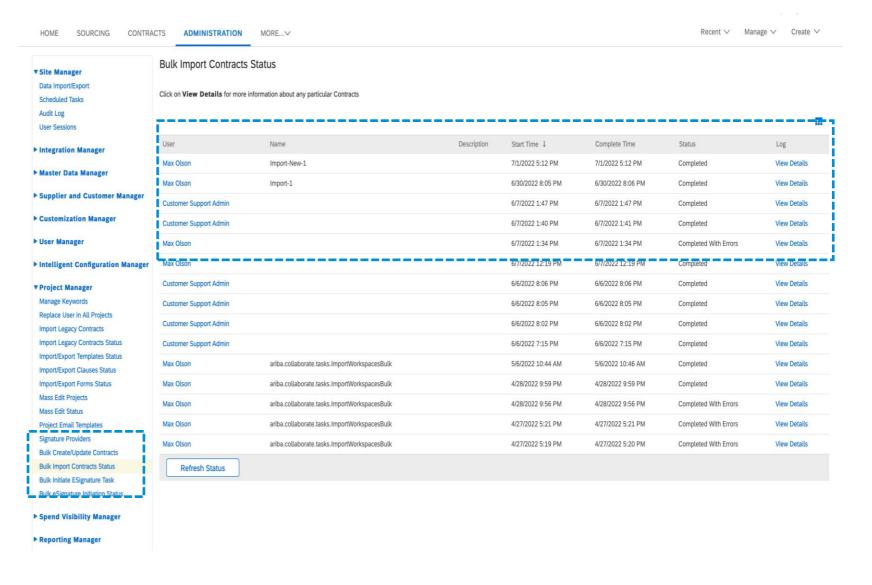# Bulk creation and management of contracts and eSignature tasks

Customer admin users with the "Bulk Contract Administrator" group membership can initiate Bulk Contracts Create/Update via Zip on "Bulk Create/Update Contracts" Page.

The Instruction on creating a bulk contract zip for signature can be referred from the documentation(SC-7663).

Bulk creation and management of contracts and eSignature tasks

Customer can view the status and details of processing in the "Bulk Import Contract Status" Page.

Bulk creation and management of contracts and eSignature tasks

Customer can initiate the eSignature on the "Bulk Initiate ESginature Task" Page.

The Instruction on creating a bulk contract zip for signature can be referred from the documentation(SC-7663).

Note: This feature support Bulk ESignature Task via only DocuSign.

Bulk creation and management of contracts and eSignature tasks

Customer can view the status and details of processing in the "Bulk Import Contract Status" Page.

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