



SAP Ariba 

Feature at a Glance

Supplier discontinuation process

Balachandar Ponnusamy, SAP Ariba
Target GA: May, 2022

CONFIDENTIAL

THE BEST RUN 

Feature at a Glance

Introducing: **Supplier discontinuation process**

Ease of implementation  Some complexity
Geographic relevance  Global

Customer challenge

Previously, buyers can create, renew, and cancel qualification processes using the Modular Process Framework. A decision-maker can change the status of a qualification process manually, and the buyer administrator can also update the status by using data import tasks or an API client application. However, there's no separate disqualification process workflow with questionnaires and approvals.

Meet that challenge with **SAP Ariba**

This feature introduces the new process type **Disqualification** to the [Modular Process Framework](#). It enables buyer administrators to create a separate process workflow to fully or partially discontinue existing qualification processes and perform other discontinuation-related operations in the supplier 360° profile or through the associated data import task. The cancellation, renewal, and decision-making workflows are the same as those for qualification processes.

Experience key benefits

- Parity with existing legacy Disqualification Process
- Completes the end-to-end qualification cycle
- Full or partial disqualification is now supported

Solution area

SAP Ariba Supplier Lifecycle and Performance
SAP Ariba Strategic Sourcing Suite

Implementation information

This feature is automatically on for all customers with the applicable solutions but requires **customer configuration**.

Prerequisites and Restrictions

Please refer to the detailed slides for prerequisites & restrictions.

Feature at a Glance

Introducing: **Supplier discontinuation process**

Detailed feature information

This feature introduces a new supplier lifecycle **Disqualification**, which is a separate process with its own workflow and process statuses. Discontinuing existing qualification processes is to disqualify these processes.

Discontinuation processes are designed to be internal processes that only involve users in the buying organization. Therefore, it is not recommended that buyers choose external modular questionnaires during the discontinuation process. Otherwise, the suppliers are aware of the discontinuation for their products when they answer external modular questionnaires.

With this feature, buyers with appropriate permissions can perform the following actions in the supplier 360° profile:

- Partially or fully discontinue supplier management processes with approved or conditionally approved decision statuses
- Cancel ongoing discontinuation processes or ongoing discontinuation renewal
- Renew discontinued supplier management processes
- Make decisions for discontinuation processes

In addition, buyer administrators can also create discontinuation processes and change statuses of existing discontinuation processes by running data import tasks.

Feature at a Glance

Introducing: **Supplier discontinuation process**

Prerequisites

- The supplier management process project feature ([SM-16798](#)) must be enabled.
- To discontinue a supplier management process using a project, the buyer administrator must set up the discontinuation process by:
 - Defining the Disqualification process type and associated statuses. Disqualification is a separate process with its own workflow and process statuses.
 - **Note** the buyer administrator currently can configure only one discontinuation process type, which automatically associates with all supplier management process types.
 - Creating and publishing a discontinuation process project template
 - When users create a template, they must choose the defined discontinuation process type for **SM Process Project**.
 - The template *cannot* contain **Process Initiator** and **Decision Maker** groups
 - To keep the discontinuation a strictly internal process, the buyer administrator needs to make sure that *only internal modular questionnaires are referenced* in the external tasks of the discontinuation project template
 - Except for these points, the remaining template setup steps are the same as those for setting up any process project. For details, refer to [Workflow for setting up process projects](#).
- To start a discontinuation, you must be a member of the **Process Initiator** group for the *existing* supplier management process to be discontinued.
- To make a discontinuation decision for a supplier management process, you must be a member of the **Decision Maker** group for the supplier management process being discontinued.

Feature at a Glance

Introducing: **Supplier discontinuation process**

Restrictions

- Discontinuation processes are designed to be **internal processes** that only involve users in the buying organization. Therefore, it is not recommended that buyers choose external MQ during the discontinuation process. Otherwise, the suppliers are aware of the discontinuation for their products when they answer external MQs. To keep the discontinuation a strictly internal process, the buyer administrator needs to make sure that only internal MQs are referenced in the external tasks of the discontinuation project template.
- Currently, a site can only have **one discontinuation process type** and **one associated discontinuation process project template**. The buyer administrator defines discontinuation for all qualification process types in the site.
- Currently, discontinuation is **not supported for miscellaneous processes**. Only qualification processes can be discontinued.

Feature at a Glance

Introducing: **Supplier discontinuation process**

Disqualification Process

You can fully or partially discontinue an existing qualification process depending on the **Matrix** (commodity, region, and department combination) selection when starting a discontinuation.

- To fully discontinue (Parent Disqualification), simply accept the pre-filled matrix combination.
- To partially discontinue (Child Disqualification), you can select a subset combination of prefilled Matrix (specific commodity/region/department underneath the pre-filled value).

For discontinuation process creation:

- You can only create one parent discontinuation process with the same matrix combination.
- After starting a partial discontinuation, the parent qualification can still be fully disqualified. After the parent matrix is discontinued, the child discontinuations are not affected.

After starting a discontinuation, you cannot create a new qualification with the same matrix combination.

The intake form can also have expiration schedule and expiration reminder schedule.

Feature at a Glance

Introducing: **Supplier discontinuation process**

Template Configuration

1. Create and publish one discontinuation SM Process project template: Templates >> Action >> Template >> SM Process Project.
2. When users create a template, they must choose the already defined discontinuation process type for **SM Process Project**.
3. The template cannot contain **Process Initiator** and **Decision Maker** groups.
4. Except these points, the remaining template setup steps are the same as those for setting up any process project.

Disqualification Project Template

Listed below are the details of this SM Process Project, including Tasks associated with it. You can [Edit Overview](#), [Copy or Move](#) the SM Process Project, [Publish](#) it for use by [More](#)

Name: Disqualification Project Template [Translations](#)

Description:
Disqualification Project Template

Translations

ID: WS3283558

Owner: Customer Support Admin

Base Language: English

Rank: 0

SM Process Type: **Disqual Process**

Applicable to direct Material: Yes No

Allowed Commodity Levels: From: To:

Access Control: (No restrictions - Accessible to all users) [View Details](#)

Disqualification Project Template

Status: Draft [Exit](#)

SM Process Project

Version: v1 (editing)

Overview Documents Tasks **Team** Conditions Advanced Options History

Team Members [Actions](#)

Group ↑	Members	Conditions
Project Owner	Customer Support Admin, Template Creator	(none)*

No Process Initiator & Decision Maker

Feature at a Glance

Introducing: **Supplier discontinuation process**

Qualifications

Process qualifications Legacy qualifications

Process: External (Only) Qualification

CATEGORY	REGION	BUSINESS UNIT	STATUS	OWNER	EFFECTIVE DATE
Chlorine CI Category ID: 12141901	USA Region ID: USA	FE - Central Purchasing Business Unit ID: BU01	Qualified		2/1/2019
Fuels Category ID: 15	Asia Pacific Region ID: APAC	VK - Alterseries	Qualified	sridhar	

1. In the Qualifications area of the supplier 360° profile the **Discontinue** option is available under the (...) icon for Qualification processes with an approved or conditionally approved status.
2. All discontinuation process records are displayed in red. If a discontinuation process is created with the subset Matrix for a process, this discontinuation process is nested under the existing process.
3. In the Summary area of the supplier 360° profile, the overall qualification status might be updated as decision makers set decision statuses for discontinuation processes.
4. In supplier search, buyers can search suppliers who have discontinuation processes by selecting their configured discontinuation status in Process status.

Priority Supplier Qualification

CATEGORY	REGION	BUSINESS UNIT	STATUS	OWNER	EFFECTIVE DATE
Air compressed spray Category ID: 44102904	Denmark Region ID: Denmark	HR Business Unit ID: 2	Qualified	Balachandar	10/24/2021
Accounting machines Category ID: 44101803	Denmark Region ID: Denmark	TS - Production Purchasing Business Unit ID: BU02	Qualified	Balachandar	2/10/2022
Rubber or vinyl mats Category ID: 52101511	Denmark Region ID: Denmark	HR Business Unit ID: 2	Supplier Disqualified	Balachandar	2/10/2022

Back to search results

NO

NOVTESR

SM Vendor ID: S10038402

About

Registration Status: Registered

Preferred Status: Not Preferred

ERP Integration Status: In Process

Qualification Status: **Qualified For Some**

Onboarding time: 0 day

Created On: 3 Mar 2022

More options

Process status 2

Qualification status 0

Categories 0

Regions 0

Category status 0

- Anti-Corruption Check Completed
- Anti-Corruption Check Failed
- Compliance Check In Progress
- Conditionally Qualified
- Denied ✓
- Disqualification Pending decision ✓

Feature at a Glance

Introducing: **Supplier discontinuation process**

Data Import Capabilities

New lifecycle type of Disqualification is required in Process Types and Process Statuses master data imports. Note **only one** Disqualification process type must be included – this will be automatically associated with all qualification process types.

AribaLifeCycle	Description	Name	UniqueName
Disqualification	Supplier Disqualification Process		
Qualification			
Miscellaneous	Certificate Collection Process		

Description	Name	ProcessType.UniqueName	ProjectStatus	UniqueName
Disqualification In Progress	Disqualification In Progress	Disqualification_Process	InProgress	Disqualification_In_Progress
Disqualification Pending decision	Disqualification Pending decision	Disqualification_Process	PendingDecision	Disqualification_Pending_decision
Disqualification Denied	Disqualification Denied	Disqualification_Process	Denied	Disqualification_Denied
Supplier Conditionally Disqualified	Supplier Conditionally Disqualified	Disqualification_Process	ConditionallyApproved	Supplier_Conditionally_Disqualified
Disqualification Not Started	Disqualification Not Started	Disqualification_Process	InCreation	Disqualification_Not_Started
Disqualification Started	Disqualification Started	Disqualification_Process	Created	Disqualification_Started
Supplier Disqualified	Supplier Disqualified	Disqualification_Process	Approved	Supplier_Disqualified
Disqualification Failed	Disqualification Failed	Disqualification_Process	Failed	Disqualification_Failed

Buyer administrators can create or change the discontinuation status of existing qualification processes with the **Supplier Process Projects Import** in SM Admin.

vendorId	type	categoryIds	regionIds	departmentIds	status	action	erpVendorId	sourceSystem	expiryDate	discontinue
S31318108	Data Security	43223101	AU	BU02	Disqualification_Pending_decision		VDR4407063	SM		Y
S31318108	Data Security	43223103	AU	BU01	Supplier_Conditionally_Disqualified		VDR4407063	SM		Y
S31318108	Data Security	43223101	China	BU02			VDR4407063	SM		Y
S15760385	200_PriorityQual	52101511	Denmark		2		VDR2040031	SM		Y
S31318108	Data Security	43223104	EMEA	BU01	Supplier_Conditionally_Disqualified		VDR4407063	SM		Y



Follow us



www.sap.com/contactsap

© 2022 SAP SE or an SAP affiliate company. All rights reserved.

No part of this publication may be reproduced or transmitted in any form or for any purpose without the express permission of SAP SE or an SAP affiliate company.

The information contained herein may be changed without prior notice. Some software products marketed by SAP SE and its distributors contain proprietary software components of other software vendors. National product specifications may vary.

These materials are provided by SAP SE or an SAP affiliate company for informational purposes only, without representation or warranty of any kind, and SAP or its affiliated companies shall not be liable for errors or omissions with respect to the materials. The only warranties for SAP or SAP affiliate company products and services are those that are set forth in the express warranty statements accompanying such products and services, if any. Nothing herein should be construed as constituting an additional warranty.

In particular, SAP SE or its affiliated companies have no obligation to pursue any course of business outlined in this document or any related presentation, or to develop or release any functionality mentioned therein. This document, or any related presentation, and SAP SE's or its affiliated companies' strategy and possible future developments, products, and/or platforms, directions, and functionality are all subject to change and may be changed by SAP SE or its affiliated companies at any time for any reason without notice. The information in this document is not a commitment, promise, or legal obligation to deliver any material, code, or functionality. All forward-looking statements are subject to various risks and uncertainties that could cause actual results to differ materially from expectations. Readers are cautioned not to place undue reliance on these forward-looking statements, and they should not be relied upon in making purchasing decisions.

SAP and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP SE (or an SAP affiliate company) in Germany and other countries. All other product and service names mentioned are the trademarks of their respective companies.

See www.sap.com/copyright for additional trademark information and notices.

