**Documents to complete Supplier Registration Process**

To complete the registration process, you shall need to have the below documents handy.

1. Code of Conduct
2. One-year financial statement
3. Attachment for Sole Agent (If you are Sole Agent)
4. Attachment for National ID (Ahwal)
5. Company Profile
6. Please attach a bank reference or bank statement from the nominated bank account
7. Please attach official supporting documentation that supports the tax information provided
8. Zakat certificate (Saudi Based Vendor)
9. Commercial Registration certificate (Saudi Based Vendor)
10. Any other document you want to highlight to SIPCHEM

**If you are chemical or motor carrier:**

1. EHS Manual
2. Attach your Training policy, Matrix & programs?
3. List the last 5 Recordable Incidents (lost workday/restricted workday/medical treatment) and the action taken. Get this document signed by a company officer and attach it here for our reference
4. ISO Certificate
5. All documents which support that you are chemical provider or motor carrier (Please note that you will be scored on the documents you provide for each questions).You will get a clear understanding as you go through each questions.