

Ariba Sourcing Training Manual

Sipchem Ariba Led Transformation

Training Manual for Suppliers
How to Respond to Sourcing Events
(RFI, RFP, FOLLOW-ON RFP AND AUCTION)

1. Overview

1.1 Description

Objective of this manual is:

1. Understand process of participating and submitting Responses in RFI (Request for Information) from Ariba Network
2. Understand process of participating and submitting Responses in RFP (Request for Proposal) from Ariba Network
3. Understand process of participating and submitting Responses in Auction from Ariba Network

1.2 Targeted Audiences

Targeted audiences for this process are:

- i. Suppliers

Prerequisites

- N/A

Helpful Hints

- N/A

2. SAP Ariba Login

2.1 Description

This section will explain to login into ARIBA network.

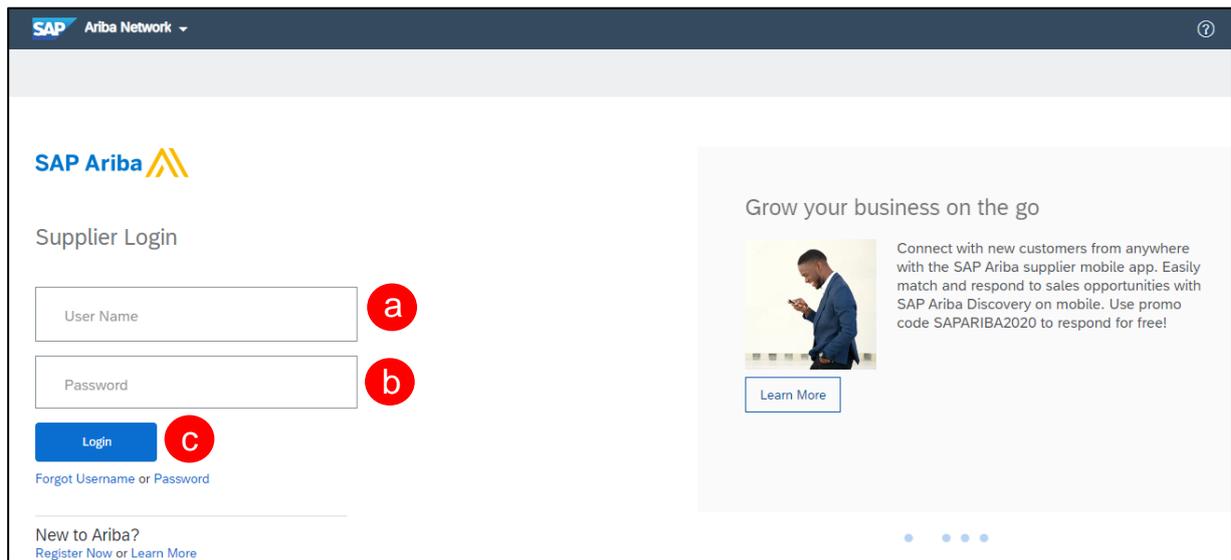
2.2 Login Ariba

Access below URL in browser (Preferred browser: Google Chrome):

https://supplier.ariba.com

A login screen will appear. Enter login details:

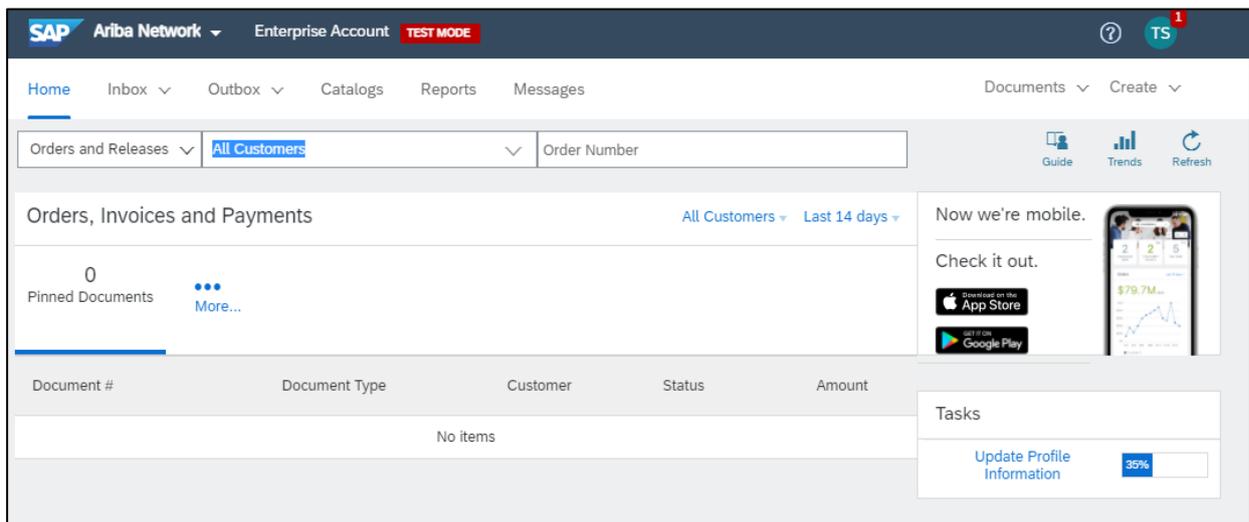
- a. User ID
- b. Password
- c. Now click on Login button.



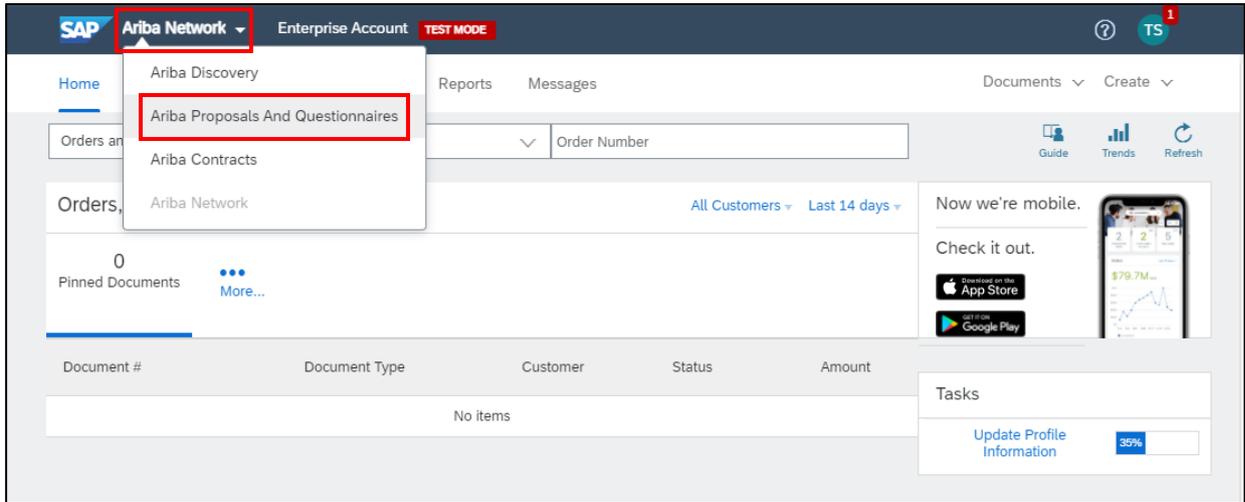
2.3 Home Screen

You have logged in SAP ARIBA Home Page. User will be able to find:

- a. Different module tabs.
- b. Tiles to track event status, expiring contract, etc.
- c. To Do list of tasks assigned to user. Tasks can be managed through this as well



d. Now click on Ariba Network > Ariba Proposal and Questionnaires



e. This will navigate to dashboard where supplier can see all the open and pending events, and questionnaires.

There are no matched postings.

Welcome to the **Ariba Spend Management** site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.

Events

Title	ID	End Time ↓	Event Type	Participated
RFP_6000000286	Doc31282901	11/24/2020 4:10 PM	RFP	Yes
Follow-on RFP_6000000272	Doc30574913	11/11/2020 1:02 PM	RFP	Yes
RFP_6000000272	Doc30524766	11/10/2020 3:51 PM	RFP	Yes
RFP_6000000264	Doc30217336	11/4/2020 3:42 PM	RFP	Yes
RFP_6000000259	Doc30172182	11/4/2020 1:11 PM	RFP	Yes
Auction_6000000258	Doc30104092	11/2/2020 1:40 PM	Auction	Yes
RFP_6000000258	Doc30075065	11/1/2020 3:56 PM	RFP	Yes
RFI_6000000258	Doc30072459	11/1/2020 2:38 PM	RFI	Yes
▼ Status: Pending Selection (3)				
SP_6000000293_reporting	Doc31925987	11/29/2020 7:03 PM	RFP	Yes
RFP_6000000259	Doc31208428	11/25/2020 7:44 PM	RFP	No
RFI_6000000264	Doc30213161	11/4/2020 2:09 PM	RFI	Yes

Registration Questionnaires

Title	ID	End Time ↓	Status
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Status: Pending Selection (3)					
SP_600000293_reporting	Doc31925987	11/29/2020 7:03 PM	RFP	Yes	
RFP_600000259	Doc31208428	11/25/2020 7:44 PM	RFP	No	
RFI_600000264	Doc30213161	11/4/2020 2:09 PM	RFI	Yes	

Registration Questionnaires			
Title	ID	End Time ↓	Status
Status: Open (1)			
Supplier Registration Questionnaire	Doc29981100	11/23/6103 2:43 AM	Registered

Qualification Questionnaires					
Title	ID	End Time ↓	Commodity	Regions	Status
No items					

Questionnaires					
Title	ID	End Time ↓	Commodity	Regions	Status
No items					

Certificates					
Certificate Info	Effective	Expiration	Attachment	Questionnaire	Status
No items					

Tasks					
Name	Status	Due Date	Completion Date	Alert	

3. Participate and Submit Response to RFI

1. Once the RFI is published, Supplier will receive below e-mail notification for participating in RFI.
2. Supplier can click on Click Here link available in RFI Invite mail to access the RFI in ARIBA or can directly login to SAP ARIBA (as explained in 2.2).

Welcome to the **Ariba Spend Management** site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.

Events

Title	ID	End Time ↓	Event Type	Participated
Status: Completed (62)				
Status: Open (2)				
Sourcing Project	Doc47010463	10/1/2021 2:53 PM	RFP	No
RFI_6000169235	Doc47031594	9/26/2021 11:39 PM	RFI	No
Status: Pending Selection (27)				

3. RFI window is open, click **Review Prerequisites**

4. Accept **a. Terms and Condition** → **b. Ok.**

5. **Console** window will open where in the suppliers need to respond the questions.
- Respond the mandatory questions
 - If supplier wishes to send any message can click **Compose message**.
 - Supplier can keep track on time to submit the response.**
 - Once done with all questions, click **Submit entire response**.

Console Doc32134889 - RFI_6000000300 Time remaining 00:21:20

<p>Event Messages Response History</p> <p>▼ Checklist</p> <ol style="list-style-type: none"> Review Event Details Review and Accept Prerequisites Submit Response 	<p>All Content</p> <p>Name ↑</p> <p>▼ 1 General Questions & Requirements</p> <table border="1"> <tr> <td>1.1 Is your process complain to our technical specification?</td> <td>* Yes</td> </tr> <tr> <td>2 Question 2</td> <td>* Yes, we are compliant to the requirement </td> </tr> </table> <p>(*) indicates a required field</p> <p>Submit Entire Response Save draft Compose Message Excel Import</p>	1.1 Is your process complain to our technical specification?	* Yes	2 Question 2	* Yes, we are compliant to the requirement
1.1 Is your process complain to our technical specification?	* Yes				
2 Question 2	* Yes, we are compliant to the requirement				

6. Click **Ok** to confirm submission.

7. Supplier can revise the responses till the RFI submission timeline is completed by clicking on **“Revise Response”**. Once the submission timeline is completed, Supplier will not be able to submit or edit responses.

Console Doc32134889 - RFI_6000000300 Time remaining 00:20:18

<p>Event Messages Response History</p> <p>▼ Checklist</p> <ol style="list-style-type: none"> Review Event Details Review and Accept Prerequisites Submit Response <p>▼ Event Contents</p> <p>All Content</p>	<p>✓ Your response has been submitted. Thank you for participating in the event.</p> <p style="text-align: center;">Revise Response</p> <p>All Content</p> <p>Name ↑</p> <p>▼ 1 General Questions & Requirements</p> <table border="1"> <tr> <td>1.1 Is your process complain to our technical specification?</td> <td>Yes</td> </tr> <tr> <td>2 Question 2</td> <td>Yes, we are compliant to the requirement</td> </tr> </table> <p>Compose Message</p>	1.1 Is your process complain to our technical specification?	Yes	2 Question 2	Yes, we are compliant to the requirement
1.1 Is your process complain to our technical specification?	Yes				
2 Question 2	Yes, we are compliant to the requirement				

4. Participate and Submit response to RFP

1. Supplier will receive below mail for participating in RFP from SIPCHEM. Mail will contain:
 - a. Date and time when RFP will open
 - b. Username of Supplier's Ariba Network account.
 - c. Click Here link to access event.
2. Clicking on URL given in email will open Sap ARIBA login page. Login using user id and password as explained in 2.2.
3. Supplier can also log-in to Ariba network and check the invite.

Events				
Title	ID	End Time ↓	Event Type	Participated
▼ Status: Completed (2)				
Sourcing Project	Doc29160535	10/12/2020 10:15 PM	RFP	No
SP_6000000161	Doc29156073	10/12/2020 10:04 PM	RFP	No
▼ Status: Open (1)				
RFP_6000000193	Doc29610111	11/8/2020 10:46 AM	RFP	No
▼ Status: Pending Selection (1)				
SP_6000000171	Doc29201654	10/14/2020 10:25 AM	RFP	No

4. Click on the RFP in Pending Status. RFP window is open, click **Review Prerequisites**.

▼ Checklist

Download Content

Review Prerequisites

1. Review Event Details

5. Accept **a. Terms and Condition** → **b. Ok**.

▼ Checklist

1. Review Event Details

2. Review and Accept Prerequisites

3. Select Lots

4. Submit Response

Prerequisites must be completed prior to participation in the event.

In consideration of the opportunity to participate in on-line events ("On-Line Events") held and conducted by the company sponsoring this On-Line Event ("Sponsor") on the web site (this "Site") hosted by Ariba, Inc. ("Site Owner"), your company ("Participant" or "You") agrees to the following terms and conditions ("Bidder Agreement"):

1. Bids. If you are invited to participate in the On-Line Event, Sponsor reserves the right to amend, modify or withdraw this On-Line Event. Sponsor reserves the right to accept or reject all or part of your proposal. Submission of a bid does not create a contract or any expectation by Participant of a future business relationship. Rather, by submitting a bid, you are making a firm offer which Sponsor may accept to form a contract, subject to section 2 below. Sponsor is not liable for any costs incurred by Participant in the preparation, presentation, or any other aspect of Participant's bid.

2. Price Quotes. Except to the extent Sponsor allows a non-binding bid, all Bids which Participant submits through the On-Line Events are legally valid quotations without qualification, except for data entry errors.

3. Procedures and Rules. Participant further agrees to be bound by the procedures and rules established by the Site and Sponsor.

4. Confidentiality. Participant shall keep all user names and passwords, the On-Line Event content, other confidential materials provided by the Site and/or Sponsor, and all bids provided by You or another participating organization in confidence and shall not disclose the foregoing to any third party.

5. Bids through Site only. Participant agrees to submit bids only through the on-line bidding mechanism supplied by the Site and not to submit bids via any other mechanism including, but not limited to, post, courier, fax, E-mail, or orally unless specifically requested by Sponsor.

6. Ethical Conduct. All parties will prohibit unethical behavior and are expected to notify the Site Owner by contacting the appropriate project team if they witness practices that are counter-productive to the fair operation of the On-Line Event. If Participant experiences any difficulties during a live On-Line Event, Participant must notify Site Owner immediately.

7. Survival. The terms and conditions of this Bidder Agreement shall survive completion of the On-Line Event.

BA v1.1 19Aug05

I accept the terms of this agreement.

I do not accept the terms of this agreement.

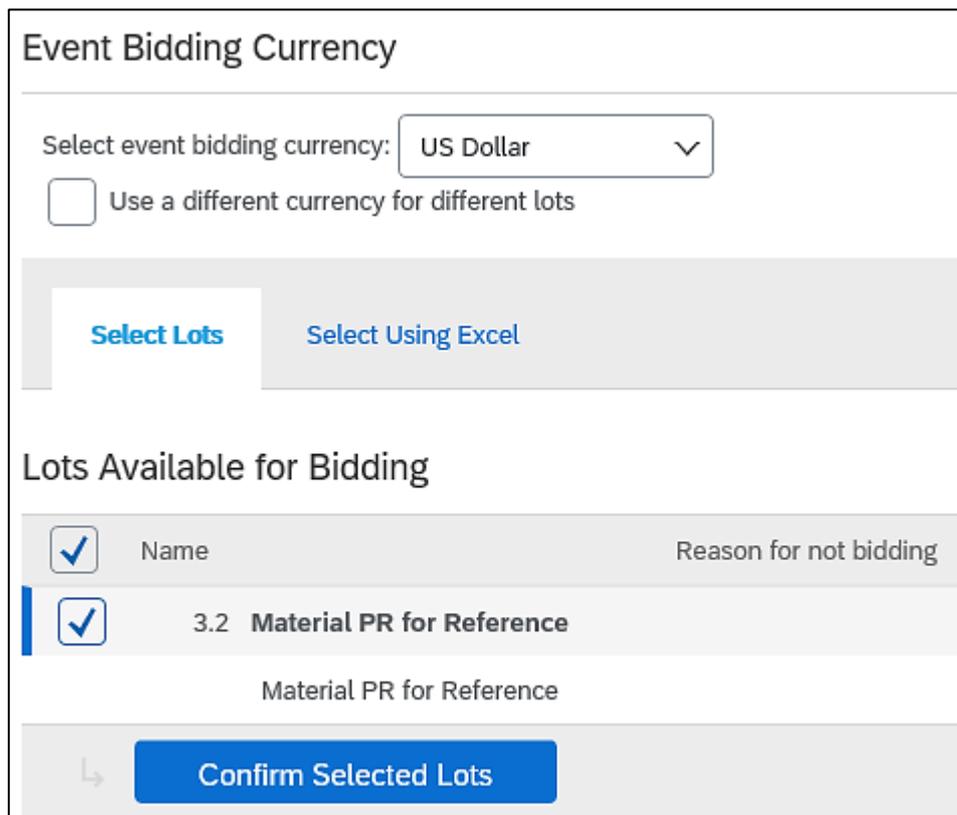
OK
Cancel

6. Click **Ok** to submit the agreement.



7. Perform below steps to show intend to participate.

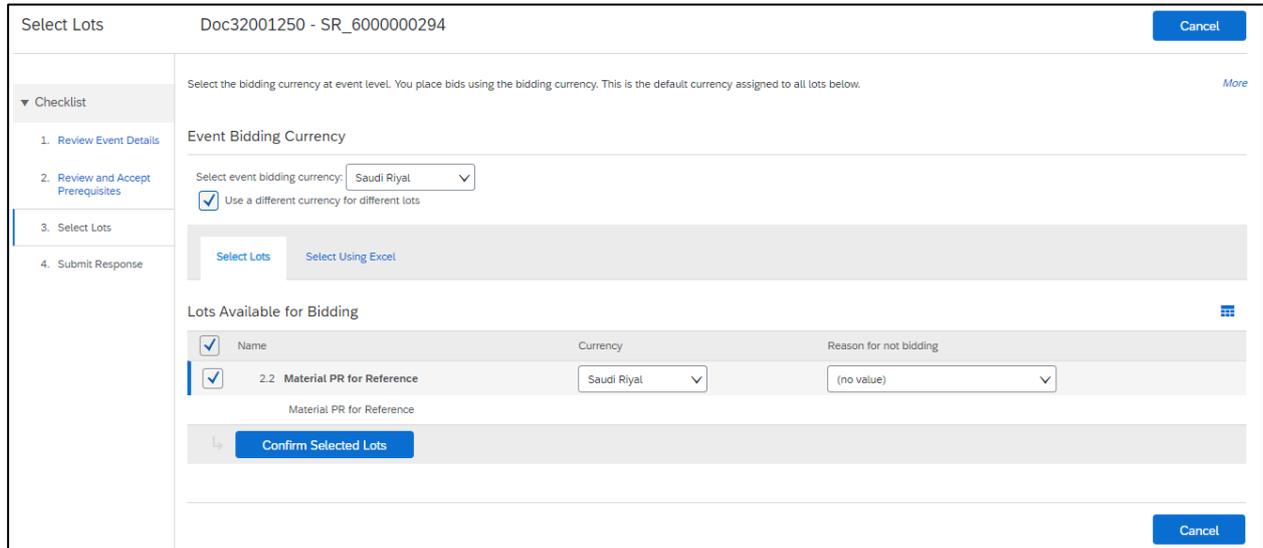
- a. Select bidding Currency. Do it carefully, once it is selected and submitted, it cannot be changed for this RFP.
- b. Select line items for which you want to provide quotation and Click on **“Confirm Select Lot”**



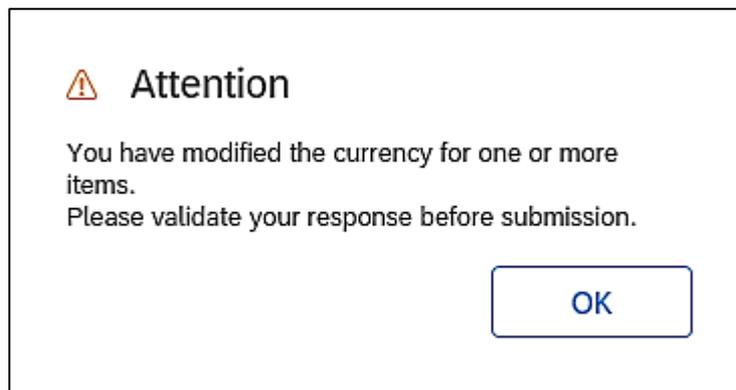
The interface is divided into two main sections. The top section, titled "Event Bidding Currency", contains a dropdown menu for "Select event bidding currency:" with "US Dollar" selected. Below it is a checkbox labeled "Use a different currency for different lots". The bottom section, titled "Lots Available for Bidding", features a table with two columns: "Name" and "Reason for not bidding". The first row in the table is "3.2 Material PR for Reference" with a checked checkbox in the "Name" column. Below the table is a blue button labeled "Confirm Selected Lots".

✓	Name	Reason for not bidding
✓	3.2 Material PR for Reference	
	Material PR for Reference	

8. If the supplier wishes to bid the event in different currency, follow the following: select the currency → Check the checkbox (Use a different currency for different lots) → Select line items → **Confirm Select Lot.**



9. Click **Ok** to confirm.



10. Read all the Instructions, Requirements and Questions of RFP carefully and:
- Respond the mandatory questions
 - If supplier wishes to send any message can click **Compose message.**
 - Supplier can keep track on time to submit the response.**
 - Once done with all questions, click **Submit entire response.**

1. Review Event Details

2. Review and Accept Prerequisites

3. Select Lots

4. Submit Response

▼ Event Contents

All Content

1 Introduction

2 Technical

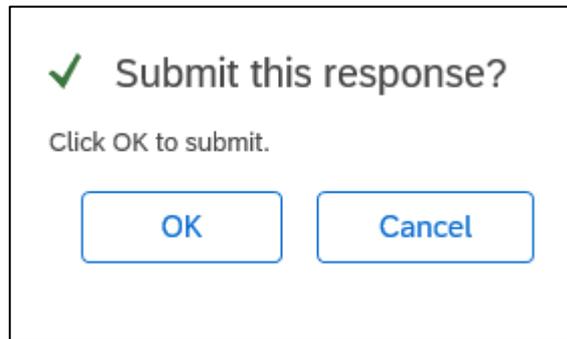
3 Commercial

All Content

Name ↑	Price	Quantity	Ext...
▼ 2 Technical			
2.1 Are you compliant with specifications?	* <input type="text" value="Yes"/>		
▼ 3 Commercial			
3.2 Material PR for Reference	Less... - * <input type="text" value="\$100.00"/> USD	100 each	
Material PR for Reference			
Surcharge Percentage: <input type="text" value="0%"/>		all units	
Surcharge Amount: <input type="text"/>		USD all units	
(*) indicates a required field			

Submit Entire Response
Update Totals
Save draft
Compose Message
Excel Import

11. Click **Ok** to confirm submission.



12. Supplier can revise the responses till the RFP submission timeline is completed by clicking on **“Revise Response”**. Once the submission timeline is completed, Supplier will not be able to submit or edit responses.

Event Messages

Response History

▼ Checklist

1. Review Event Details

2. Review and Accept Prerequisites

3. Select Lots

4. Submit Response

▼ Event Contents

All Content

1 Introduction

2 Technical

3 Commercial

You have submitted a response for this event. Thank you for participating.

Revise Response
Create Alternative ▼

Primary

All Content

Name ↑	Price	Quantity	Extended Price	Total Cost
1 Introduction				
▼ 2 Technical				
2.1 Are you compliant with specifications?	Yes			
▼ 3 Commercial				
3.2 Material PR for Reference	More... + <input type="text" value="\$100.00"/> USD	100 each	\$10,000.00 USD	\$10,000.00 USD

Sync Primary Bid
Compose Message

13. Confirm the revise response by clicking **Ok**.

 **Revise Response?**

You have already submitted a response for this event. Click OK if you would like to revise your response.

OK
Cancel

14. Revise the response and click **Submit Entire Response**.

All Content ☰

Name ↑	Price	Quantity	Extended Price	Total Cost
1 Introduction				
▼ 2 Technical				
2.1 Are you compliant with specifications?	* <input type="text" value="Yes"/>			
▼ 3 Commercial				
3.2 Material PR for Reference More... +	* <input type="text" value="\$90,000"/> USD	100 each	\$9,000.00 USD	\$9,000.00 USD
(*) indicates a required field				

Sync Primary Bid
Submit Entire Response
Update Totals
Reload Last Bid
Save draft

Compose Message
Excel Import
Alternative ▼

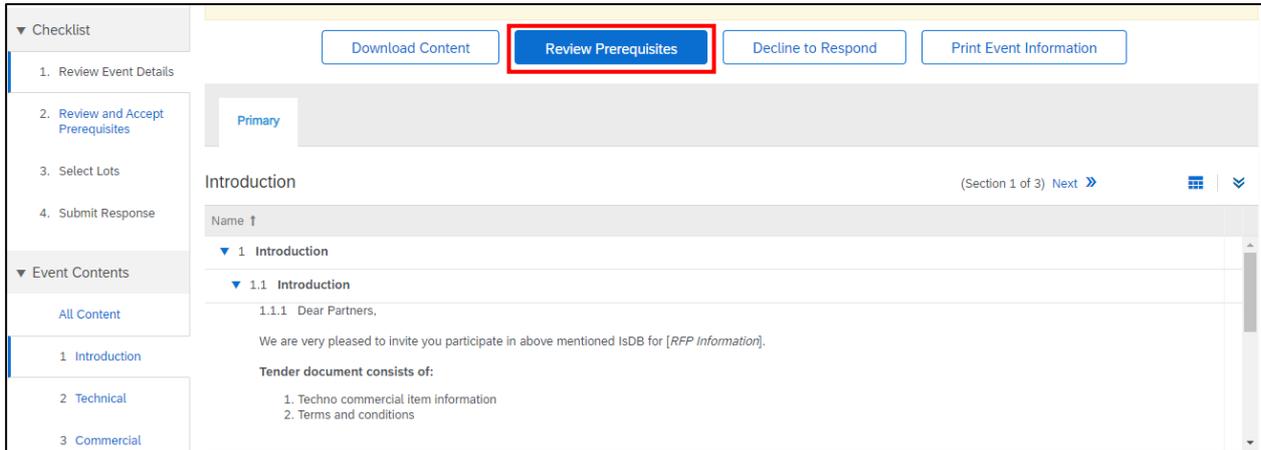
5. Submit response to follow-on RFP

1. Supplier will receive below mail for participating in RFP from SIPCHEM. Mail will contain:
 - a. Date and time when RFP will open
 - b. Username of Supplier’s Ariba Network account.
 - c. Click Here link to access event.
2. Clicking on URL given in email will open Sap ARIBA login page. Login using user id and password as explained in 2.2.
3. Supplier can also log-in to Ariba network and check the invite.

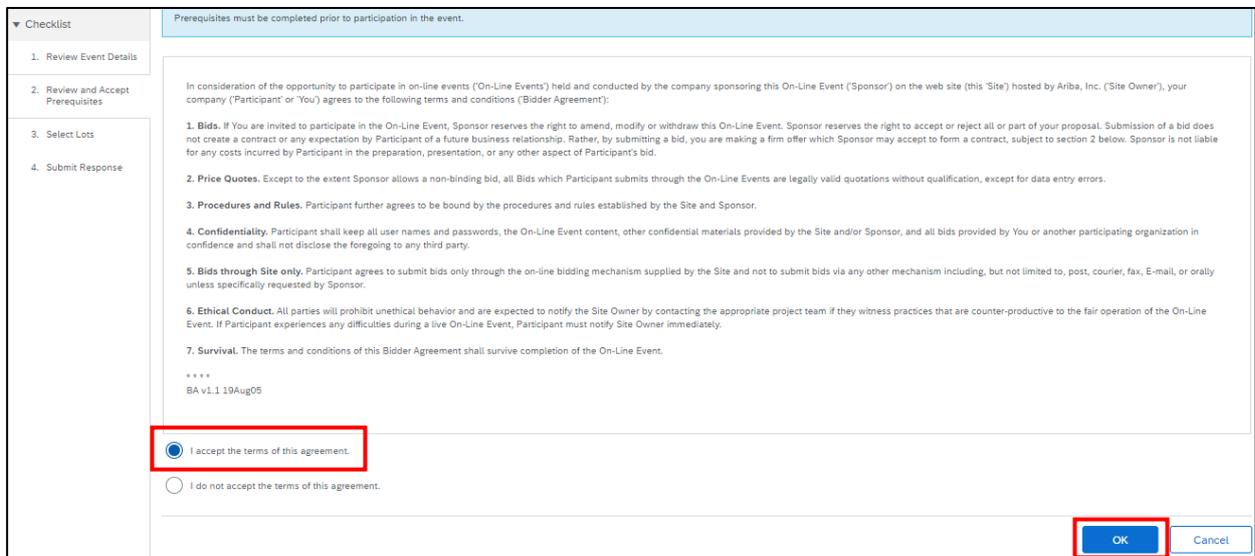
Events ☰

Title	ID	End Time ↓	Event Type	Participated
▼ Status: Completed (1)				
SP_Emailbidding_6000000854	Doc30501685	11/10/2020 11:41 AM	RFP	No
▼ Status: Open (1)				
Follow-on RFP_6000000260	Doc31278122	12/9/2020 2:42 PM	RFP	No
▼ Status: Pending Selection (2)				

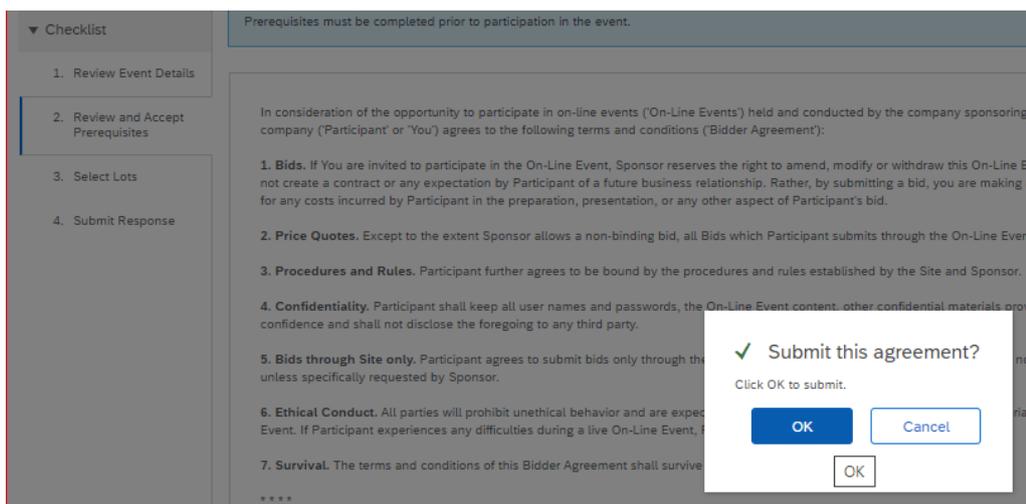
4. Click on Review Prerequisites.



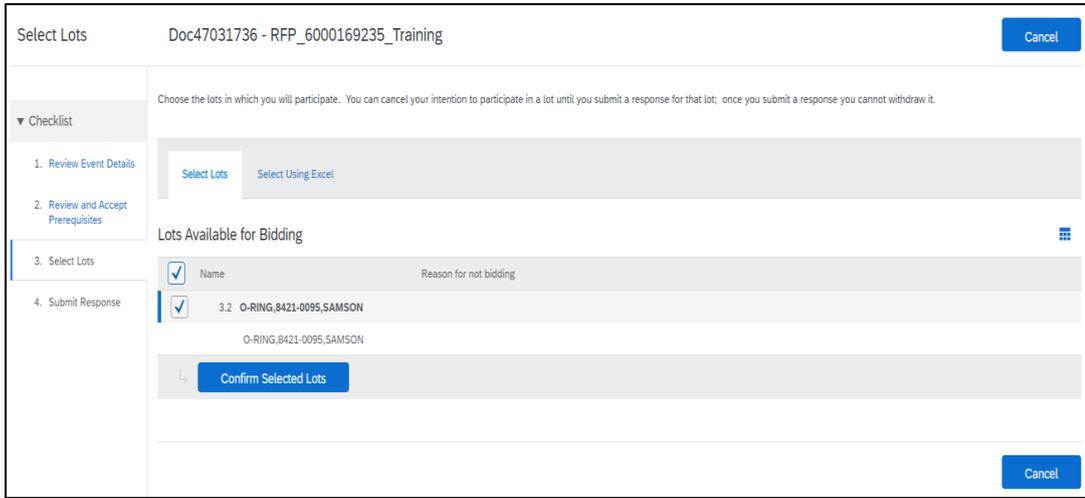
5. Click on I accept option → Ok



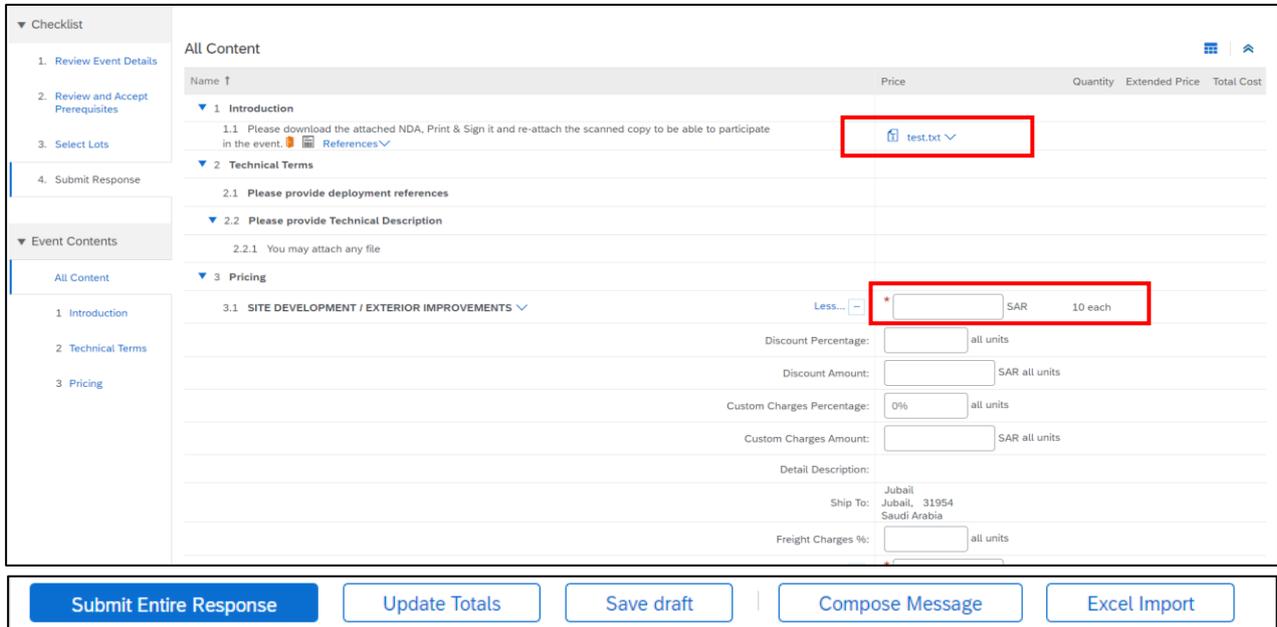
6. Click on Ok to submit the agreement



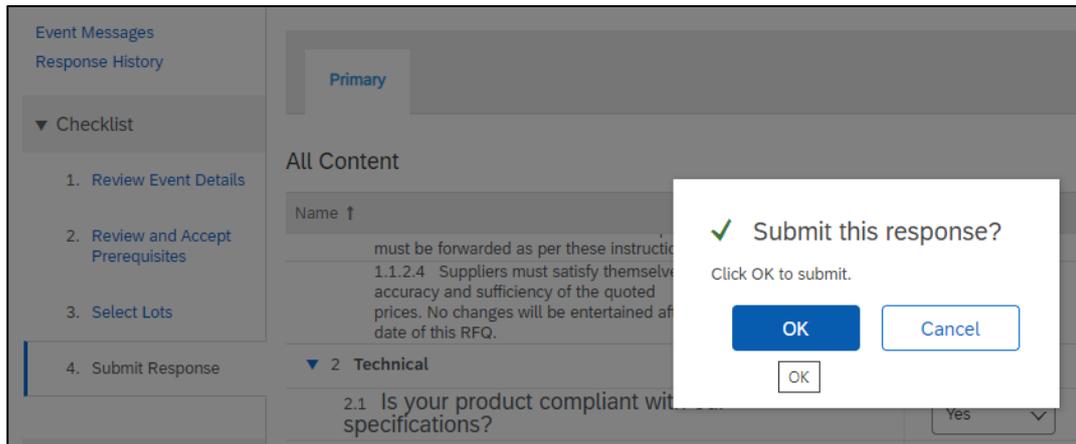
7. Move to Select Lot tab. Select a. Lots Available for Bidding → b. Confirm Selected Lots.



8. Move to next Submit Response tab. Enter mandatory fields and click Submit entire Response.



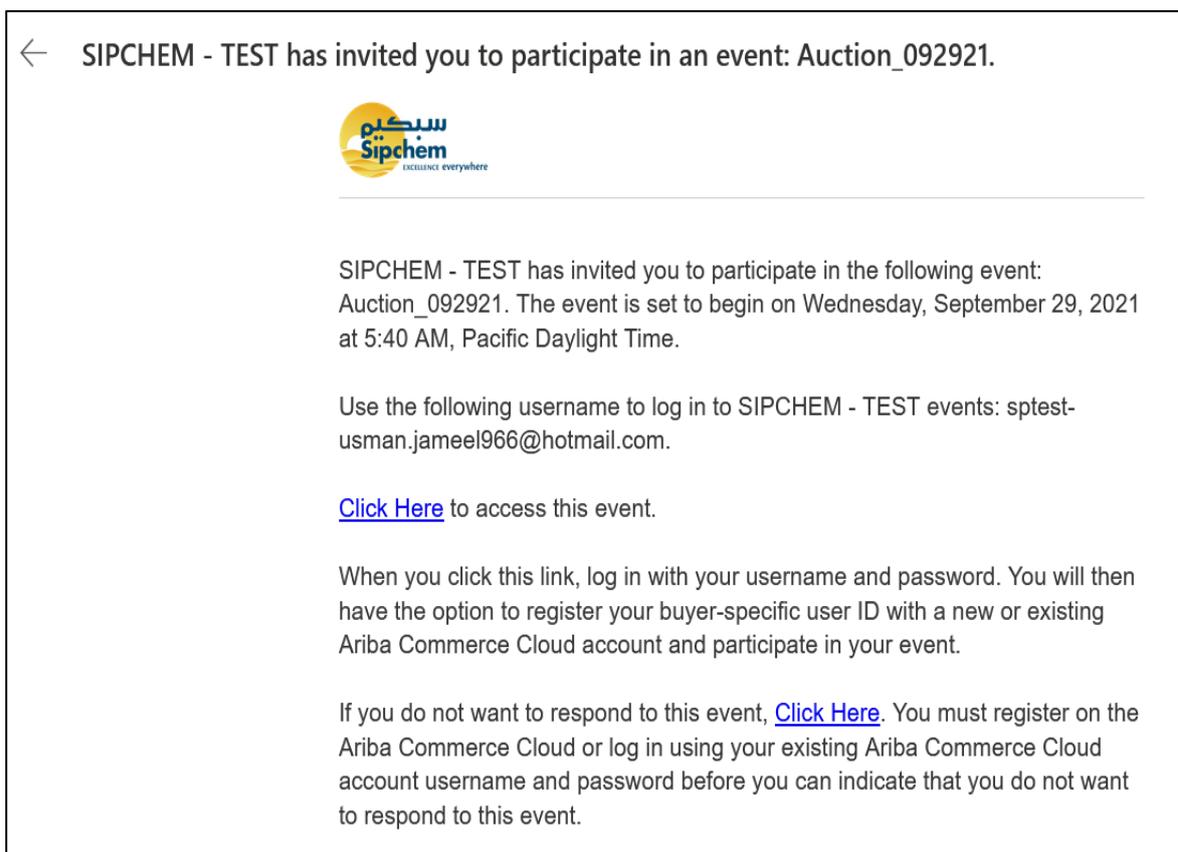
9. Click Ok to Submit this response.



6. Participate and Submit response to Auction

Since Auction is live competitive sourcing event, which runs for few hours, where supplier competes online with other supplier in live environment, it is recommended that supplier reviews the entire Auction Rules, Contents and accept the terms, get their queries clarified, if any, well in advance and should be well prepared and ready to provide bids as soon as the Auction starts.

1. Supplier will receive below mail for participating in Auction from SIPCHEM. Mail will contain:
 - a. Date and time when Auction will open
 - b. Username of Supplier’s Ariba Network account.
 - c. Click Here link to access event.



- Clicking on URL given in email will open Sap ARIBA login page. Login using user id and password as explained in 2.2.

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Events

Title	ID	End Time ↓	Event Type	Participated
RFP_6000000264	Doc30217336	11/4/2020 3:42 PM	RFP	Yes
RFP_6000000259	Doc30172182	11/4/2020 1:11 PM	RFP	Yes
Auction_6000000258	Doc30104092	11/2/2020 1:40 PM	Auction	Yes
RFP_6000000258	Doc30075065	11/1/2020 3:56 PM	RFP	Yes
RFI_6000000258	Doc30072459	11/1/2020 2:38 PM	RFI	Yes
▼ Status: Open (1)				
Auction_6000000295	Doc31955345	12/1/2020 6:50 PM	Auction	No
▼ Status: Pending Selection (4)				

- RFP window is open, click **Review Prerequisites**.

▼ Checklist

- Review Event Details
- Review and Accept Prerequisites
- Select Lots
- Submit Bids

▼ Event Contents

- All Content
- 1 Technical
- 2 Commercial

[Download Content](#)
[Review Prerequisites](#)
[Decline to Respond](#)
[Print Event Information](#)

Technical

(Section 1 of 2) [Next >](#)

Name ↑

▼ 1 Technical

1.1 Is your product compliant with our specifications?

» Next Section: [Commercial](#)

Event Overview and Timing Rules

ia Nimje ⓘ

Currency: US Dollar

Event Type: Auction

Commodity: All Commodities All

Regions: SAU Saudi Arabia

Publish time: 12/1/2020 6:20 PM

Response end time: 12/1/2020 6:50 PM

Specify how lot bidding will begin and end: Parallel ⓘ

Bid rank that triggers overtime: 1 ⓘ

Start overtime if bid submitted within (minutes): 2 ⓘ

4. Accept a. Terms and Condition → b. Ok.

Prerequisites must be completed prior to participation in the event.

In consideration of the opportunity to participate in on-line events ('On-Line Events') held and conducted by the company sponsoring this On-Line Event ('Sponsor') on the web site (this 'Site') hosted by Ariba, Inc. ('Site Owner'), your company ('Participant' or 'You') agrees to the following terms and conditions ('Bidder Agreement'):

1. **Bids.** If you are invited to participate in the On-Line Event, Sponsor reserves the right to amend, modify or withdraw this On-Line Event. Sponsor reserves the right to accept or reject all or part of your proposal. Submission of a bid does not create a contract or any expectation by Participant of a future business relationship. Rather, by submitting a bid, you are making a firm offer which Sponsor may accept to form a contract, subject to section 2 below. Sponsor is not liable for any costs incurred by Participant in the preparation, presentation, or any other aspect of Participant's bid.
2. **Price Quotes.** Except to the extent Sponsor allows a non-binding bid, all Bids which Participant submits through the On-Line Events are legally valid quotations without qualification, except for data entry errors.
3. **Procedures and Rules.** Participant further agrees to be bound by the procedures and rules established by the Site and Sponsor.
4. **Confidentiality.** Participant shall keep all user names and passwords, the On-Line Event content, other confidential materials provided by the Site and/or Sponsor, and all bids provided by You or another participating organization in confidence and shall not disclose the foregoing to any third party.
5. **Bids through Site only.** Participant agrees to submit bids only through the on-line bidding mechanism supplied by the Site and not to submit bids via any other mechanism including, but not limited to, post, courier, fax, E-mail, or orally unless specifically requested by Sponsor.
6. **Ethical Conduct.** All parties will prohibit unethical behavior and are expected to notify the Site Owner by contacting the appropriate project team if they witness practices that are counter-productive to the fair operation of the On-Line Event. If Participant experiences any difficulties during a live On-Line Event, Participant must notify Site Owner immediately.
7. **Survival.** The terms and conditions of this Bidder Agreement shall survive completion of the On-Line Event.

BA v1.1 19Aug05

I accept the terms of this agreement.

I do not accept the terms of this agreement.

OK
Cancel

5. Perform below steps to show intend to participate.

- a. Select bidding Currency. Do it carefully, once it is selected and submitted, it cannot be changed for this Auction.
- b. Select line items/lots for which you want to provide quotation.
- c. Click on **“Confirm Select Lot”**

Select Lots Doc47031736 - RFP_6000169235_Training Cancel

Choose the lots in which you will participate. You can cancel your intention to participate in a lot until you submit a response for that lot; once you submit a response you cannot withdraw it.

Select Lots
Select Using Excel

Lots Available for Bidding

<input checked="" type="checkbox"/>	Name	Reason for not bidding
<input checked="" type="checkbox"/>	3.2 O-RING,8421-0095,SAMSON	
	O-RING,8421-0095,SAMSON	

Confirm Selected Lots

Cancel

Doc31955345 - Auction_6000000295 ⌚ Time remaining in open bidding 00:19:21

You must submit answers to questions before you begin bidding.

All Content ☰ | ⌵

Name ↑	Rank	Price	Quantity	Extended Price	Total Cost
Tax %: all units					
Retention %:					
Down Payment %:					
Detail Description: Material PR Item text test					
Requested Delivery Date: Tue, 29 Dec, 2020					
Lead Time:					
ShipTo: 8111 King Khalid St. Jeddah 22332-2444, 22332 Saudi Arabia					

(*) indicates a required field

Submit Entire Response
Update Totals
Save draft
Compose Message
Excel Import

6. Auction Console will open, Review the Auction content and Bidding rules carefully. Supplier can:
 - a. Select the Line item for which bid decrement needs to be applied.
 - b. Unit Price for line item.
 - c. Supplier can provide amount here by which price should be decremented for next bid.
 - d. Click “Apply” button to apply the bid decrement to update the price of next bid.
 - e. Compose and send message by clicking on “**Compose Message**”.
 - f. Once complete, click **Submit Entire Response**.

✔ Your response has been submitted.

All Content ☰ | ⌵

Name ↑	Rank	Price	Quantity	Extended Price	Total Cost
▼ 1 Technical					
1.1 Is your product compliant with our specifications? * Yes ▾					
▼ 2 Commercial					
2.2 Material PR for Reference ▾ More... + <input checked="" type="checkbox"/> * 90 USD 100 each					
Decrement Discount Percentage ▾ for selected items by value ▾ Apply (*) indicates a required field					

Submit Entire Response
Update Totals
Reload Last Bid
Save draft
Compose Message
Excel Import

7. Click Ok to submit the response.
8. If supplier exceeds more than 10% of its Celine value, warning message will appear.

✓ **Submit this response?**

Your bid has generated the following warnings:

The value you entered for Item 2.2 (\$7,455.00 USD) improves your previous bid or the ceiling value (\$8,295.00 USD) by more than 10%

Check here to ignore the warnings and submit your bid anyway.

- 9. After submitting responses, Confirmation message will appear on top of Auction. Once the submission timeline is completed, Supplier will not be able to submit or edit any bid.

< Go back to Islamic Development Bank - TEST Dashboard Desktop File Sync

Compose New Message

From: [Test Supplier 35 \(Test Supplier 35\)](#)

To: Project Team

Subject:

Attachments: [Attach a file](#)

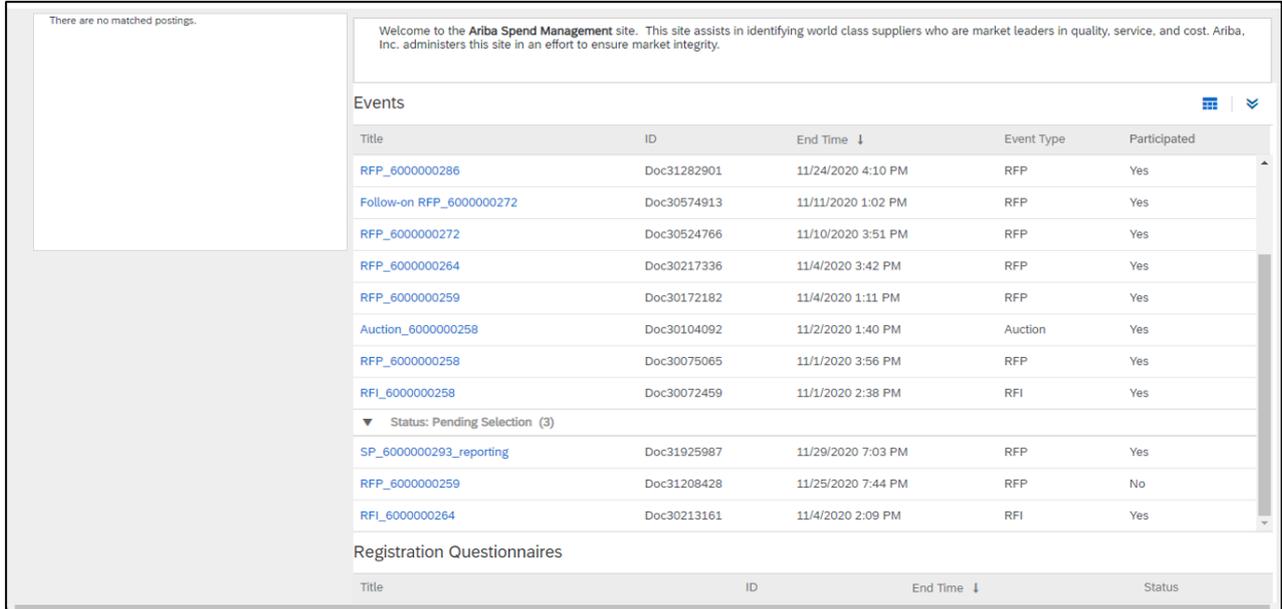
B I U [List Icons] [font size] [font type] [Color Picker] [Link Icon] [Image Icon]

Compose Message|

7. Accessing Event from Dashboard

Supplier can access all events for which he/she has been invited for participation from his/ her Ariba Network Dashboard by clicking on the Event name. Supplier can view:

- a. Event: all the events in which supplier has been invited for participation.
- b. Event type.
- c. Completed events.
- d. Open events.
- e. Pending events.



The screenshot shows the Ariba Spend Management interface. At the top left, it says "There are no matched postings." Below this is a welcome message: "Welcome to the Ariba Spend Management site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity." The main section is titled "Events" and contains a table with the following data:

Title	ID	End Time ↓	Event Type	Participated
RFP_6000000286	Doc31282901	11/24/2020 4:10 PM	RFP	Yes
Follow-on RFP_6000000272	Doc30574913	11/11/2020 1:02 PM	RFP	Yes
RFP_6000000272	Doc30524766	11/10/2020 3:51 PM	RFP	Yes
RFP_6000000264	Doc30217336	11/4/2020 3:42 PM	RFP	Yes
RFP_6000000259	Doc30172182	11/4/2020 1:11 PM	RFP	Yes
Auction_6000000258	Doc30104092	11/2/2020 1:40 PM	Auction	Yes
RFP_6000000258	Doc30075065	11/1/2020 3:56 PM	RFP	Yes
RFI_6000000258	Doc30072459	11/1/2020 2:38 PM	RFI	Yes
▼ Status: Pending Selection (3)				
SP_6000000293_reporting	Doc31925987	11/29/2020 7:03 PM	RFP	Yes
RFP_6000000259	Doc31208428	11/25/2020 7:44 PM	RFP	No
RFI_6000000264	Doc30213161	11/4/2020 2:09 PM	RFI	Yes

Below the events table is a section for "Registration Questionnaires" with a table header:

Title	ID	End Time ↓	Status
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