



Feature at a Glance

Preventing addition or deletion of attachments from approved purchase requisitions

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Introducing: Preventing addition or deletion of attachments from approved purchase requisitions

Customer challenge

Today users can add or delete attachments from approved requisitions. For some organizations, the change can lead to compliance issues as the change is considered as an alteration of the purchasing record. This is especially relevant for heavily regulated industries.

Solution area

SAP Ariba Buying SAP Ariba Buying and Invoicing

Meet that challenge with

SAP Ariba

This feature adds a parameter that restricts users from adding or deleting attachments for fully approved requisitions.

When the parameter is active users will not see the Add Attachment option on approved requisitions and the Delete Attachment button will be disabled. Users who belong to the *Manage Approved Requisition Attachments* group can still add or delete attachments even when the parameter is enabled.

This covers both internal and external attachments.

Implementation information

This feature is automatically on for all customers with the applicable solutions but requires **customer configuration**.

Application.Purchasing.RestrictAddingOrRemovingAttachmentsOnApprovedRequisitions

Experience key benefits

Customers who have polices to restrict users from adding or deleting attachments can use this new parameter to enforce that policy.

This facilitates improved ability to be compliant with internal policies, regulations, and audit requirements.

For power users who need the ability to add or remove attachments from approved requisitions can be assigned the *Manage Approved Requisition Attachments* group.

Prerequisites and Restrictions

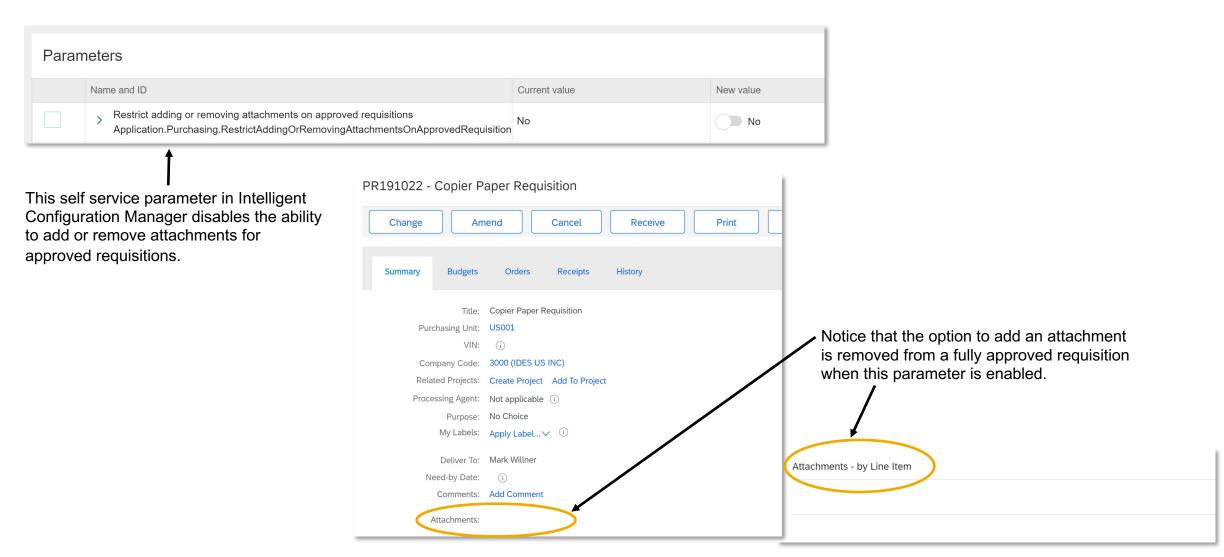
Prerequisites:

- Customer administrator must ensure the following parameters are enabled in customer realm:
 - Application.Purchasing.RestrictAddingOrRemovingAttachmentsOnApprovedRequisitions

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