



Dear Cognizant Supplier,

In order to fulfill our vision of improving and streamlining our Sourcing, Procurement and Accounts Payable processes, we are pleased to announce that we have collaborated with **SAP Ariba** to transact business electronically through the **Ariba® Network**. Ariba has been providing this electronic platform to global businesses of all sizes since 1996, and we are excited about making it available to you.

As a strategic supplier of ours, you have been selected to participate in this initiative as a requirement for maintaining our on-going business relationship.

## Benefits of E-Commerce and the Ariba Network

One of the reasons we selected Ariba as our partner is that being on the Ariba Network and doing business with us electronically offers you multiple benefits, including:

- **Real-time PO and invoice delivery** for quicker fulfillment, identification of discrepancies, and payment status reporting
- Greater share of wallet through use of **online catalogs**, as well as potential **new business opportunities** through visibility to other buying organizations on the Ariba Network
- **Reduction in administrative business expenses** for items such as postage, printing, and mailroom handling
- Access to **receivables financing options**
- **Simple set-up** – all you need is an Internet connection

## KEY POINTS TO NOTE:

1. **Please note:** Compliance for suppliers wanting to continue to do business with us is mandatory and will be monitored – so please be ensure to respond to all forth-coming requests and complete the required steps in a timely manner.
2. **Ariba Network fees:** Suppliers new to the Ariba Network generally start transacting on the Ariba Network for free, though based on the volume of transactions you do on the Network with us as well as other buyers with which you may be transacting – there may eventually be fees associated with your use. These fees will be billed by and payable to Ariba. For more details about fees, please visit the [Supplier Membership Program Pricing Information page](#).

3. **Detailed explanation of Fees** - <https://www.youtube.com/watch?v=vBVNFqdYt40>

Thank you in advance for your support. **Transacting electronically on the Ariba Network will soon be a standard part of doing business with us**, and we are excited to bring you along on this e-commerce journey. We look forward to our enhanced relationship during this transition and beyond.

If you are not the correct recipient, or have questions about this initiative, please contact the **Cognizant Supplier Enablement Team** at [S2PSimplification@cognizant.com](mailto:S2PSimplification@cognizant.com).

Regards,  
S2P Simplification Team  
Cognizant