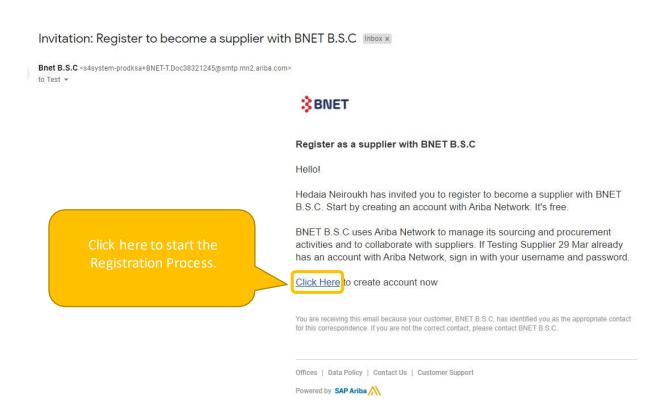


# **BNET B.S.C Supplier Ariba Registration Process**

# 1. Receive Registration Invitation

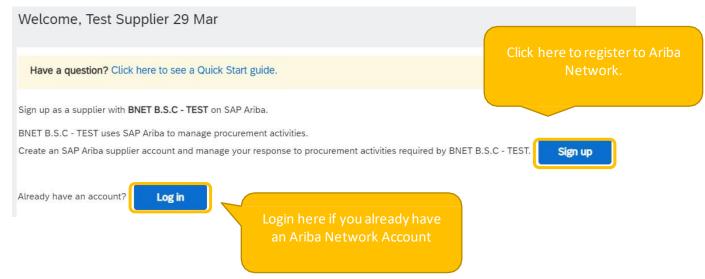
Supplier will receive email notification to register with BNET.



# 2. Start the Registration Process

Ariba network screen will be displayed.

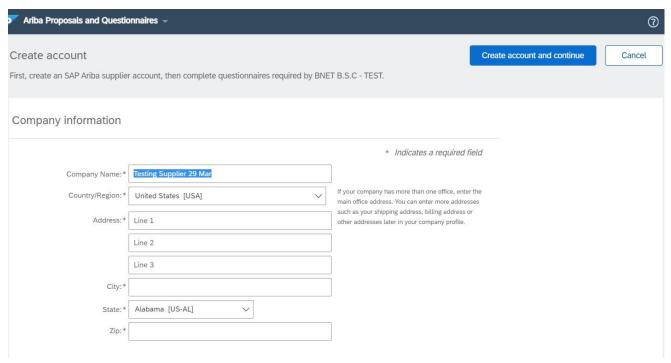




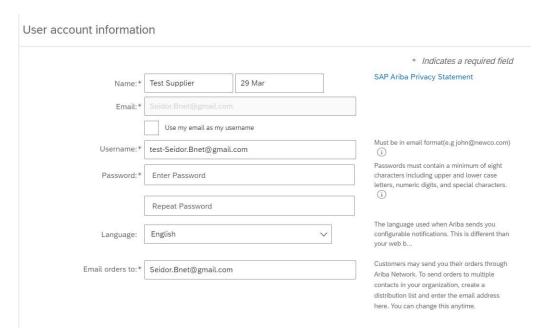
\*Note: If you already have an Ariba Network Account and you want to use the same, you can login and skip point (3), after login BNET Registration Questionnaire from point (4) will be available immediately.

- 3. Register to Ariba Network (Continue to point 4 if you have account).
  - a. Fill out all the mandatory fields (\*) as per Ariba instructions.
  - b. Start with the company information section:





c. Continue with the User Account Information



d. Complete the last section with "Services" and "Locations" and select the checkboxes for Terms and Conditions.



#### Tell us more about your business

Product and Service Categories:*	Enter Product and Service Categories	Add	-or-	Browse		
Ship-to or Service Locations:*	Enter Ship-to or Service Location	Add	-or-	Browse		
Tax ID:	Optional	Enter your nine-digit Company Tax ID number.				
DUNS Number:	Optional	Enter the nine-digit number issued by Dun & Bradstreet. By default, DUNS number is appended with "-T" in test account.				
Ariba will make your company profile, which includes the basic company information, available for new business opportunities to other companies. If you want to hide your company profile, you can do so anytime by editing the profile visibility settings on the Company Profile page after you have finished your registration.  By clicking the Create account and continue button, you expressly acknowledge and give consent to Ariba for your data entered into this system to be transferred outside the European Union, Russian Federation or other jurisdiction where you are located to Ariba and the computer systems on which the Ariba services are hosted (located in various data centers globally), in accordance with the Ariba Privacy Statement, the Terms of Use, and applicable law.						
shall be in effect from the moment it has bee	r personal data from within the application, by contacting the Ariba admir en granted and may be revoked by prior written notice to Ariba. If you are personal data entered or modified in the system has previously been cap	a Russian citizen residing within	the Russian Fe	ederation,		
I have read and agree to the Terms of	Use					
I have read and agree to the SAP Ariba Privacy Statement						

#### e. Ariba Network Registration Confirmation

### Welcome to the Ariba Commerce Cloud Indox x



Ariba Commerce Cloud <ordersender-prod@ansmtp.ariba.com>

to Seidor.Bnet 🕶



#### Welcome to the Ariba Commerce Cloud

Your registration process on the Ariba Commerce Cloud for Testing Supplier 29 Mar is now complete.

Your organization's account ID: AN01669875016-T

Your username: Test\_29.03\_Seidor.Bnet@gmail.com

As the account administrator for this account, make sure to keep your username and password in a secure place. Do not share this information.

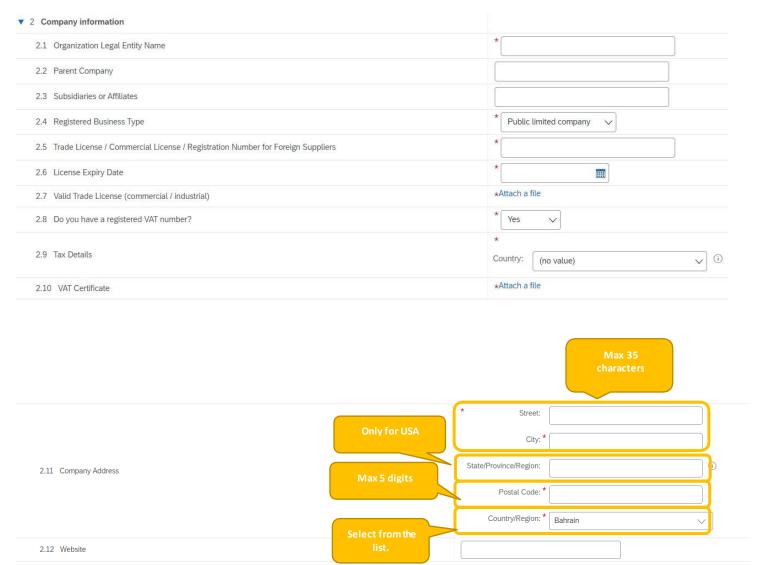
If you registered after receiving an invitation from an Ariba On Demand Sourcing buyer, you can now access and participate in the buyer's sourcing events. The Seller Collaboration Console provides a centralized location for you to manage all your Ariba On Demand Sourcing events and buyer relationships.

Ariba On Demand Sourcing buyers might request that you complete additional profile information as part of their Supplier Profile Questionnaire. When you access customer requested fields for a specific buyer, you will see a pop-up page with that buyer's name; that page contains the buyer's customer requested fields.



## 4. Fill out BNET Registration Questionnaire

- a. The questionnaire below will be displayed.
- b. Fill all the mandatory field with asterisk (\*), and all the optional if applicable.



c. Fill all the mandatory Contact Details.



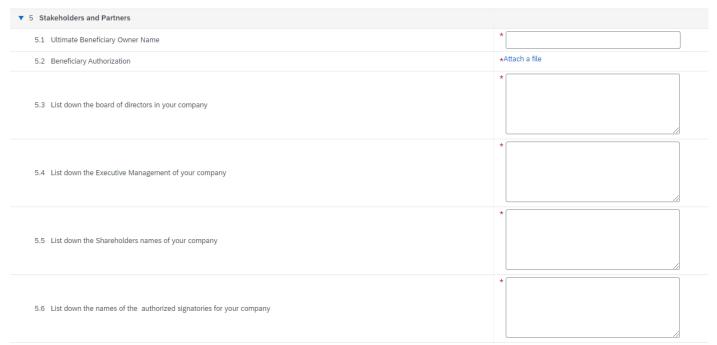
▼ 3 Contact Details	
3.1 Contact First Name	*
3.2 Contact Last Name	*
3.3 Designation	
3.4 Organization Mobile Number	*
3.5 Organization Office Number	*
3.6 Organization Email Address	*

d. Fill the Financial Information for your company.



e. Fill the stakeholders and partners information.





f. Select the Services and goods offered, and add the additional document if applicable.



g. Scroll down to the end and click on "Submit Entire Response".



h. Click "Ok".

