

# BNET B.S.C Supplier Ariba Registration Process

## 1. Receive Registration Invitation

Supplier will receive email notification to register with BNET.

Invitation: Register to become a supplier with BNET B.S.C Inbox x

**Bnet B.S.C** <s4system-prodksa+BNET-T.Doc38321245@smtp.mn2.ariba.com>  
to Test ▾



### Register as a supplier with BNET B.S.C

Hello!

Hedaia Neiroukh has invited you to register to become a supplier with BNET B.S.C. Start by creating an account with Ariba Network. It's free.

BNET B.S.C uses Ariba Network to manage its sourcing and procurement activities and to collaborate with suppliers. If Testing Supplier 29 Mar already has an account with Ariba Network, sign in with your username and password.

Click here to start the  
Registration Process.

[Click Here](#) to create account now

You are receiving this email because your customer, BNET B.S.C, has identified you as the appropriate contact for this correspondence. If you are not the correct contact, please contact BNET B.S.C.

[Offices](#) | [Data Policy](#) | [Contact Us](#) | [Customer Support](#)

Powered by [SAP Ariba](#) 

## 2. Start the Registration Process

Ariba network screen will be displayed.

Welcome, Test Supplier 29 Mar

Have a question? [Click here to see a Quick Start guide.](#)

Sign up as a supplier with **BNET B.S.C - TEST** on SAP Ariba.

BNET B.S.C - TEST uses SAP Ariba to manage procurement activities.

Create an SAP Ariba supplier account and manage your response to procurement activities required by BNET B.S.C - TEST.

Already have an account?

[Log in](#)

Login here if you already have an Ariba Network Account

Click here to register to Ariba Network.

[Sign up](#)

\*Note: If you already have an Ariba Network Account and you want to use the same, you can login and skip point (3), after login BNET Registration Questionnaire from point (4) will be available immediately.

### 3. Register to Ariba Network (Continue to point 4 if you have account).

- a. Fill out all the mandatory fields (\*) as per Ariba instructions.
- b. Start with the company information section:

**Ariba Proposals and Questionnaires** ?

**Create account** [Create account and continue](#) [Cancel](#)

First, create an SAP Ariba supplier account, then complete questionnaires required by BNET B.S.C - TEST.

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**Company information**

\* Indicates a required field

Company Name:\*

Country/Region:\*  If your company has more than one office, enter the main office address. You can enter more addresses such as your shipping address, billing address or other addresses later in your company profile.

Address:\*

City:\*

State:\*

Zip:\*

**c. Continue with the User Account Information**

**User account information**

\* Indicates a required field

Name:\*   [SAP Ariba Privacy Statement](#)

Email:\*   
 Use my email as my username

Username:\*  Must be in email format(e.g john@newco.com) ⓘ

Password:\*   
 Passwords must contain a minimum of eight characters including upper and lower case letters, numeric digits, and special characters. ⓘ

Language:

Email orders to:\*  The language used when Ariba sends you configurable notifications. This is different than your web b...

Customers may send you their orders through Ariba Network. To send orders to multiple contacts in your organization, create a distribution list and enter the email address here. You can change this anytime.

**d. Complete the last section with “Services” and “Locations” and select the checkboxes for Terms and Conditions.**



Tell us more about your business

Product and Service Categories: \*   -or- [Browse](#)

Ship-to or Service Locations: \*   -or- [Browse](#)

Tax ID:  Enter your nine-digit Company Tax ID number.

DUNS Number:  Enter the nine-digit number issued by Dun & Bradstreet. By default, DUNS number is appended with ".T" in test account. [i](#)

Ariba will make your company profile, which includes the basic company information, available for new business opportunities to other companies. If you want to hide your company profile, you can do so anytime by editing the profile visibility settings on the Company Profile page after you have finished your registration. By clicking the Create account and continue button, you expressly acknowledge and give consent to Ariba for your data entered into this system to be transferred outside the European Union, Russian Federation or other jurisdiction where you are located to Ariba and the computer systems on which the Ariba services are hosted (located in various data centers globally), in accordance with the Ariba Privacy Statement, the Terms of Use, and applicable law.

You have the right to access and modify your personal data from within the application, by contacting the Ariba administrator within your organization or Ariba, Inc. This consent shall be in effect from the moment it has been granted and may be revoked by prior written notice to Ariba. If you are a Russian citizen residing within the Russian Federation, You also expressly confirm that any of your personal data entered or modified in the system has previously been captured by your organization in a separate data repository residing within the Russian federation.

- I have read and agree to the [Terms of Use](#)
- I have read and agree to the [SAP Ariba Privacy Statement](#)

### e. Ariba Network Registration Confirmation

## Welcome to the Ariba Commerce Cloud Inbox x



**Ariba Commerce Cloud** <ordersender-prod@ansmtp.ariba.com>  
to Seidor.Bnet ▾



### Welcome to the Ariba Commerce Cloud

Your registration process on the Ariba Commerce Cloud for Testing Supplier 29 Mar is now complete.

Your organization's account ID: **AN01669875016-T**

Your username: [Test\\_29.03\\_Seidor.Bnet@gmail.com](mailto:Test_29.03_Seidor.Bnet@gmail.com)



As the account administrator for this account, make sure to keep your username and password in a secure place. Do not share this information.


If you registered after receiving an invitation from an Ariba On Demand Sourcing buyer, you can now access and participate in the buyer's sourcing events. The Seller Collaboration Console provides a centralized location for you to manage all your Ariba On Demand Sourcing events and buyer relationships.

Ariba On Demand Sourcing buyers might request that you complete additional profile information as part of their Supplier Profile Questionnaire. When you access customer requested fields for a specific buyer, you will see a pop-up page with that buyer's name; that page contains the buyer's customer requested fields.

## 4. Fill out BNET Registration Questionnaire

- The questionnaire below will be displayed.
- Fill all the mandatory field with asterisk (\*), and all the optional if applicable.

▼ 2 Company information	
2.1 Organization Legal Entity Name	* <input type="text"/>
2.2 Parent Company	<input type="text"/>
2.3 Subsidiaries or Affiliates	<input type="text"/>
2.4 Registered Business Type	* Public limited company <input type="text"/>
2.5 Trade License / Commercial License / Registration Number for Foreign Suppliers	* <input type="text"/>
2.6 License Expiry Date	* <input type="text"/> 
2.7 Valid Trade License (commercial / industrial)	*Attach a file
2.8 Do you have a registered VAT number?	* Yes <input type="text"/>
2.9 Tax Details	* Country: (no value) <input type="text"/> 
2.10 VAT Certificate	*Attach a file

2.11 Company Address	<div style="border: 2px solid orange; padding: 5px;"> <p style="text-align: center; background-color: orange; color: white; border-radius: 10px; display: inline-block;">Max 35 characters</p> <p>* Street: <input type="text"/></p> <p>City: * <input type="text"/></p> <p>State/Province/Region: <input type="text"/> </p> <p>Postal Code: * <input type="text"/></p> <p>Country/Region: * Bahrain <input type="text"/></p> </div>
2.12 Website	<input type="text"/>

Only for USA

Max 5 digits

Select from the list.

- Fill all the mandatory Contact Details.

▼ 3 Contact Details

3.1 Contact First Name	*	<input type="text"/>
3.2 Contact Last Name	*	<input type="text"/>
3.3 Designation		<input type="text"/>
3.4 Organization Mobile Number	*	<input type="text"/>
3.5 Organization Office Number	*	<input type="text"/>
3.6 Organization Email Address	*	<input type="text"/>

d. Fill the Financial Information for your company.

▼ 4 Financial Information

4.1 Bank Account Details	*	Bank Type: No Choice ▾
		Country: (no value) ▾
		Name: <input type="text"/>
		Bank Branch: <input type="text"/>
		Street: <input type="text"/>
		City: <input type="text"/>
		Region: <input type="text"/>
		Postal Code: <input type="text"/>
		Account Holder Name: <input type="text"/>
		Bank Key/ABA Routing Number: <input type="text"/>
		Account Number: <input type="text"/>
		IBAN Number: <input type="text"/>
		SWIFT Code: <input type="text"/>
		Bank Account Type: No Choice ▾
4.2 Currency	*	BHD ▾
4.3 Bank Certificate		*Attach a file

Max 10 characters

Max 20 characters

Max 10 characters

Only for US

Max 5 digits

Do not use special characters or space.

e. Fill the stakeholders and partners information.

▼ 5 Stakeholders and Partners	
5.1 Ultimate Beneficiary Owner Name	* <input type="text"/>
5.2 Beneficiary Authorization	* Attach a file
5.3 List down the board of directors in your company	* <input type="text"/>
5.4 List down the Executive Management of your company	* <input type="text"/>
5.5 List down the Shareholders names of your company	* <input type="text"/>
5.6 List down the names of the authorized signatories for your company	* <input type="text"/>

f. Select the Services and goods offered, and add the additional document if applicable.

▼ 6 Services / Goods Offered	
6.1 Commodity (You can select multiple answers)	*(select a value) [ select ]
▼ 7 Additional Documents <span style="float: right;">Less... -</span>	
To attach multiple documents, please create a .zip file with them and upload it	
7.1 Promotional Materials / Company Profile	Attach a file
7.2 Valid Passport Copy	Attach a file

g. Scroll down to the end and click on “Submit Entire Response”.



h. Click “Ok”.

