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Feature at a Glance
New certificate section with customizable certificate fields

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Feature at a Glance

Introducing: **Certificate section with customizable certificate fields**

Customer challenge

Certificate requirements can differ based on the industry or region where they apply, and the same certificate fields or rules are not necessarily identical across certificate types. The current certificate answer type has certain limitations when it comes to customizing which fields are present or required, and customers cannot add fields to an existing certificate type question.

Meet that challenge with

SAP Ariba

This feature provides an option to create a new certificate section for collecting certificate data in modular supplier management questionnaire templates. Template creators now have the flexibility to customize the standard certificate fields that are automatically included in the certificate section. You can add more questions within the certificate section. The visibility and editability conditions can be defined for the standard certificate fields and any additional questions in the certificate section. You can create multiple certificate sections by copying and pasting an existing certificate section.

Experience key benefits

Template creators may now configure all aspects of the standard certificate fields – including renaming, removing, configuring attributes such as required, syntax, and mapping, and even adding your own custom certificate fields.

Collect relevant information for each specific certificate type.

Additional option to configure certificate expiration reminders to be sent to *any* internal buyer user and not just to the supplier manager and the project owner.

Solution area

- SAP Ariba Supplier Lifecycle and Performance (SLP)
- SAP Ariba Supplier Information and Performance Management (SIPM) new architecture
- SAP Ariba Strategic Sourcing Suite

Implementation information

This feature is automatically on for all customers with the applicable solutions but requires **customer configuration**.

Prerequisites and Restrictions

This feature is only applicable for certificates collected via modular questionnaires and is not available for standard Registration and Qualification questionnaires.

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New Certificate Section

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New Certificate Section

- Standard and fully-configured certificate fields are created by default and placed in the section as separate questions.

- Each question may be edited/configured independently by the template creator (rename, add, remove, reconfigure).

- Certificate Type is a special field that must be provided either as part of section configuration (see previous slide) or as a specific question in the section.

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Reminder about Certificate Type

- Certificate type is a list of all the certificates that a buying organization wishes to collect from suppliers.

- Certificate type may be used later for searching for suppliers based on selected certificate type(s) and/or certificate status (Valid, Expiring, Expired)

- Upload the Certificate type file in the Data Import/Export – Administration section
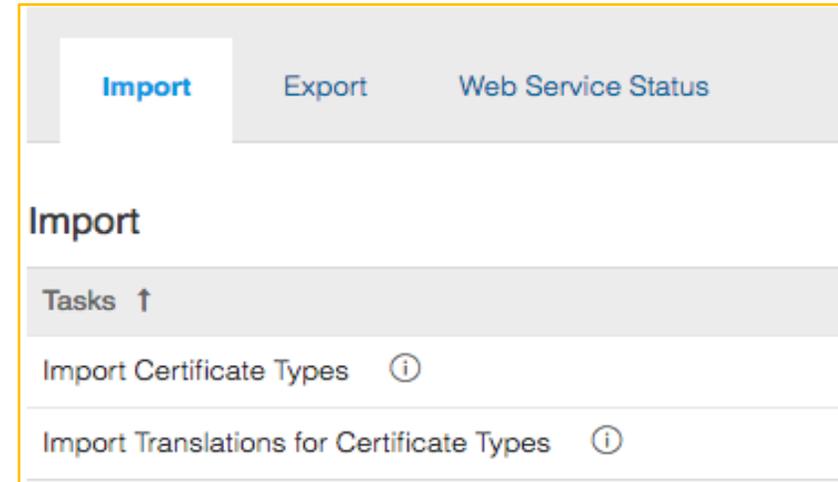
Import	Export	Web Service Status

Import

Tasks ↑

Import Certificate Types ⓘ

Import Translations for Certificate Types ⓘ

	A	B	C
1	UTF-8		
2	Description	Name	UniqueName
3	MBE	Minority Business Enterprise	MBE
4	Risk Management	ISO31000	ISO31000
5	Quality Management	ISO9001	ISO9001
6	Environmental Management	ISO14001	ISO14001
7	Information Technology - Service Management	ISO20000	ISO20000
8	Information Technology - Security Technique	ISO27001	ISO27001
9	Energy Management	ISO50001	ISO50001
10	Quality Management - Medical Devices	ISO13485	ISO13485
11	Competence Of Testing And Calibration Laboratories	ISO17025	ISO17025

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How to Enable

- In *Intelligent Configuration Manager* set the parameter: *Application.SM.CustomizableCertificateSectionSupport (Enable certificate sections in supplier management questionnaires)*

- The default value is **False.** Setting this parameter to **True** will add the option in the UI to add a new certificate section in **internal and external modular questionnaire** templates which is configurable and customizable based on the customer need for each certificate type added in to the questionnaire.

Detailed Feature Overview

- Certificate section includes the default certificate fields and pre-defined mappings. These can be changed based on customer need by changing the standard field names, adding visibility and editability conditions to the standard fields, or adding new questions within the section to collect additional information related to certificate.

- Users can configure standard certificate fields to be made either optional and mandatory.

- Standard certificate fields available within the certificate section are: Certificate Type, Issuer, Issuer ID, Audit Result, Year of Publication, Certificate Number, Certificate Location, Effective Date, Expiration Date, Attachment, Description

- New option available to **select any internal buyer user** to receive the expiration reminder for the defined certificate expiration schedule.

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Restrictions and Considerations

- A certificate *question* may not be added within a certificate *section*. The configuration is either/or.

- A certificate section may not be added (or nested) within another certificate section.

- A certificate section may not be added in a *repeatable* section.

- A certificate type value must be specified either at the certificate section header or in the details as a question with certificate type mapping.

- Only *standard* certificate fields are displayed in the 360 Certificates tab on the certificate card.

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