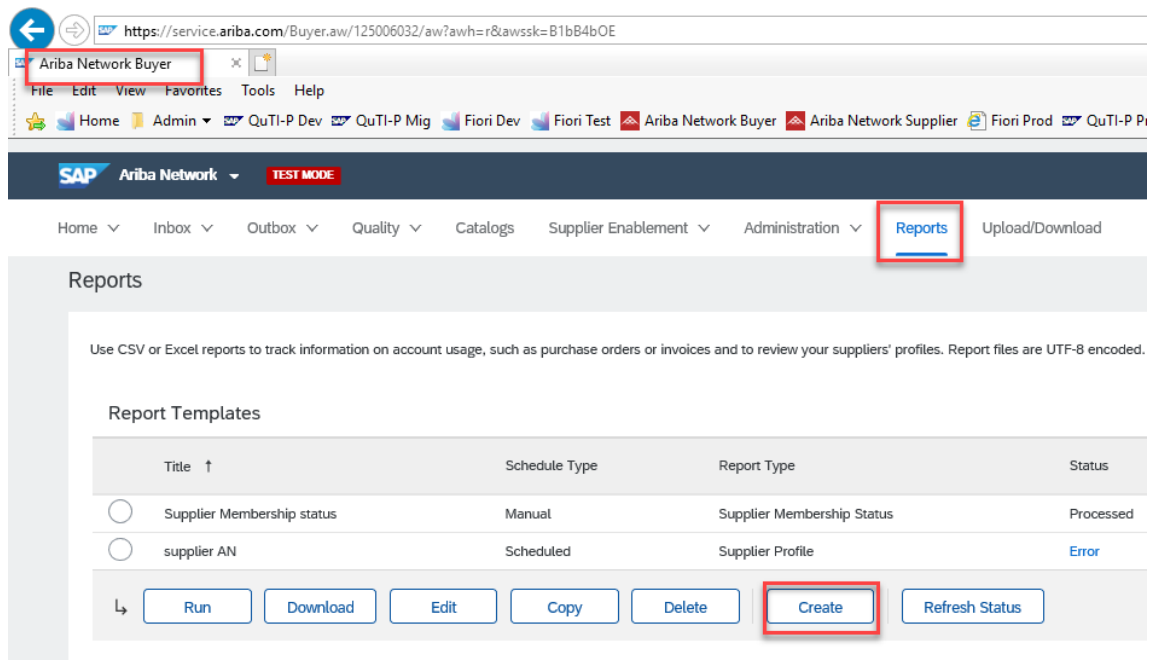


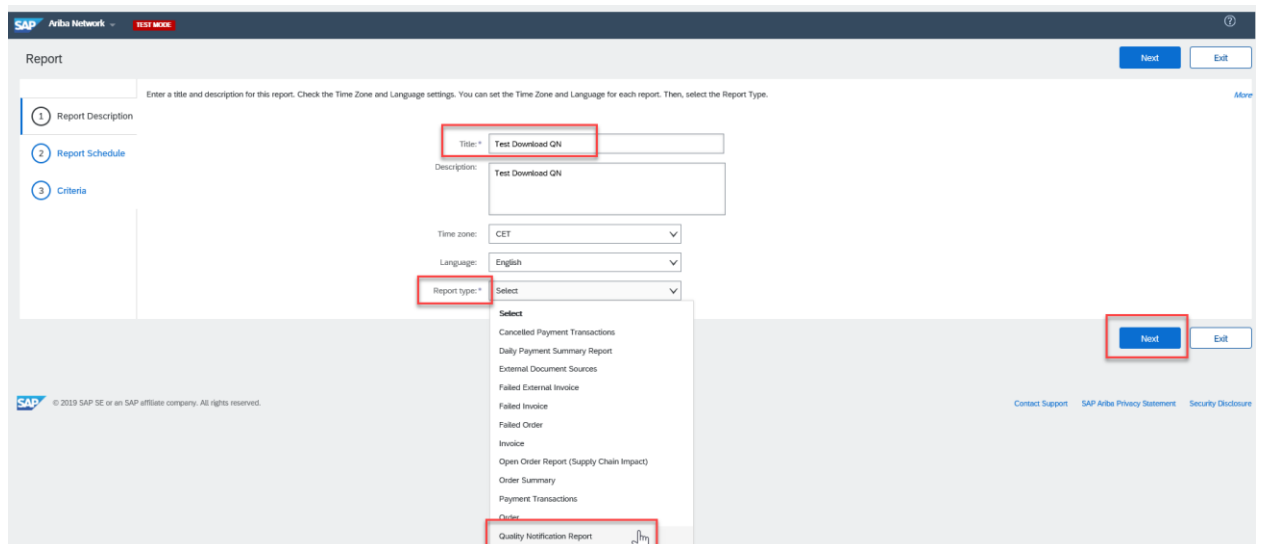
How to download Quality Notification in Ariba Network Buyer account

1. Login to AN Buyer account and then go to Reports → Create:



2. In the next screen, maintain necessary data:

- Title
- Report Type: Quality Notification Report



Then press 'Next'

3. You can choose to run 'Manual Report' or 'Scheduled Report'. For testing, let's just run a manual report first.

SAP Ariba Network TEST MODE

Report

Specify whether you want to run the report manually or as a scheduled event. Your organization can run a maximum of 20 scheduled reports and 100 reports total.

Select your preference for running the report:

☒ Manual Report

☐ Scheduled Report

Previous Next Exit

Then press 'Next'

- You can further restrict data to be downloaded as per available selection

Please tick:

- Include header Task
- Include Defect
- Include Defect Activity (for future once remedial action is shown in 'Defect' tab)

SAP Ariba Network TEST MODE

Report

Set the parameters for this report. To save your changes and put the report into the queue to be run, click Submit. To exit without saving changes or running this report, click Exit.

Supplier: All Suppliers

Status: Any

Quality notification type: All

Supplier action: All

Creation Date: 22 Jun 2020 To 22 Jul 2020

Maximum Results Returned: 500

☒ Include Header Task

☐ Include Header Activity

☒ Include Defect

☐ Include Defect Task

☒ Include Defect Activity

☐ Include Defect Cause Root

☐ Include Defect Additional Batch

Previous Submit Exit

Then press 'Submit'

- You'll then see created Report in 'Report Templates'

SAP Ariba Network TEST MODE

Home ▾ Inbox ▾ Outbox ▾ Quality ▾ Catalogs ▾ Supplier Enablement ▾ Administration ▾ **Reports** Upload/Download

Reports

Use CSV or Excel reports to track information on account usage, such as purchase orders or invoices and to review your suppliers' profiles. Report files are UTF-8 encoded. If your application does not read UTF-8, it might not display all Asian and accented [More](#)

Report Templates

Title ↑	Schedule Type	Report Type	Status	Last Run	Next Run	Created	Created By	Report Size
☐ Supplier Membership status	Manual	Supplier Membership Status	Processed	31 Aug 2018		31 Aug 2018	Pia Kupka Persson	43 KB
☒ Test Download QN	Manual	Quality Notification Report	Queued	22 Jul 2020		22 Jul 2020	Juwita Tan	4 KB
☐ supplier AN	Scheduled	Supplier Profile	Error	15 Apr 2016	18 Apr 2016	1 Dec 2015	Pia Kupka Persson	4 KB

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Then press 'Run'

- Confirm the run by press 'OK' button

SAP Ariba Network TEST MODE

Confirm Run: Test Download QN

The report is going to be requested. Are you sure you want to run this report?

By requesting this report, you will overwrite the existing report file. If you do not want to lose the report file, cancel out of this operation and download the file to your local drive before running the report.

- To check the status, press 'Refresh Status'. The status will be 'Queued' at first

SAP Ariba Network TEST MODE

Home ▾ Inbox ▾ Outbox ▾ Quality ▾ Catalogs ▾ Supplier Enablement ▾ Administration ▾ **Reports** Upload/Download

Reports

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Report Templates

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☐ Test Download QN	Manual	Quality Notification Report	Queued	22 Jul 2020		22 Jul 2020	Juwita Tan	45 KB
☐ supplier AN	Scheduled	Supplier Profile	Error	15 Apr 2016	18 Apr 2016	1 Dec 2015	Pia Kupka Persson	4 KB

- When completed, it is shown as 'Processed'

SAP Ariba Network TEST MODE

Home ▾ Inbox ▾ Outbox ▾ Quality ▾ Catalogs ▾ Supplier Enablement ▾ Administration ▾ **Reports** Upload/Download

Reports

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Report Templates

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☐	supplier AN	Scheduled	Supplier Profile	Error	15 Apr 2016	18 Apr 2016	1 Dec 2015	Pia Kupka Persson	4 KB

9. To download the result, select the report and press 'Download'

SAP Ariba Network TEST MODE

Home ▾ Inbox ▾ Outbox ▾ Quality ▾ Catalogs ▾ Supplier Enablement ▾ Administration ▾ **Reports** Upload/Download

Reports

Use CSV or Excel reports to track information on account usage, such as purchase orders or invoices and to review your suppliers' profiles. Report files are UTF-8 encoded. If your application does not read UTF-8, it might not display all Asian and accented [More](#)

Report Templates

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Do you want to open or save QN_Report.xlsx from service.ariba.com?

You can choose to either open or save the result.

10. Result is as follow.

AutoSave OFF QN_Report.xlsx - Protected View Search Tan Juwita

Supplier deviation no.	Supplier	Supplier ANID	Subject	Status	Supplier part no.	Customer part no.	Customer location	Quality notification type	Revision level	Priority
5 000870000925	Ecor International SPA - AN01466050889-T		test material description	New		177526-0000 - ROLL	ID02 - MC Indonesia Pack SP 8 Q6 - Y2			Low
6 0008700000997	Ecor International SPA - AN01466050889-T		TBA/22 Torque rigid coupling break	Closed		1548598-0000 - Forming Ring	RU02 - MC Russia Carton. TS& Q6 - Y2			Low
7 0008700000886	Ecor International SPA - AN01466050889-T		test email comm	New		1755-0001 - WASHER	TS01 - Parts Main Store Q6 - Y2			Medium
8 000870000924	Ecor International SPA - AN01466050889-T		Test - Mat Desc for old parts 3000-04	New		3000-0001 - Films for Shrink Wrappi	TS01 - Parts Main Store Q6 - Y2			Medium
9 0002000001476	Ecor International SPA - AN01466050889-T		test PO with line item	New		1110558-0000 - Coil	BL03 - Sealing & Creasing Q6 - F2			Low
10 0002000001475	Ecor International SPA - AN01466050889-T		test PO with line item	New		1110558-0000 - Coil	BL03 - Sealing & Creasing Q6 - F2			Low
11 0002000001474	Ecor International SPA - AN01466050889-T		test PO with line item	New		1110558-0000 - Coil	BL03 - Sealing & Creasing Q6 - F2			Low
12 0002000001473	Ecor International SPA - AN01466050889-T		test	New		1110558-0000 - Coil	BL03 - Sealing & Creasing Q6 - F2			Low
13 0002000001472	Ecor International SPA - AN01466050889-T		test PO with line item	New		1110558-0000 - Coil	BL03 - Sealing & Creasing Q6 - F2			Low
14 000870000923	Ecor International SPA - AN01466050889-T		test	New		90459-0782 - TAPER ROLLER BEARING	TS01 - Parts Main Store Q6 - Y2			Low
15 0002000001470	Ecor International SPA - AN01466050889-T		Test Purchase Order	New		1110558-0000 - Coil	BL03 - Sealing & Creasing Q6 - F2			Low
16 0008700000021	Ecor International SPA - AN01466050889-T		Test_Description_Subject_Test	In-Process		315202-0501 - O-ring 30x1,78 mm	PX01 - TPPS DK BUIC Q6 - Y2			Medium
17 0008700000879	Ecor International SPA - AN01466050889-T		test material description	In-Process		177526-0000 - ROLL	ID02 - MC Indonesia Pack SP 8 Q6 - Y2			Low