



Feature at a Glance Smart Excel import to create RFP event line items from unstructured Excel files

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Introducing: Smart Excel import to create RFP event line items from unstructured Excel files

Customer challenge

Previously, to create line items in an SAP Ariba Sourcing event, you would need to either create each line item manually in the UI, or use the predefined Ariba Excel import format. This was a cumbersome and time consuming process.

Meet that challenge with

SAP Ariba

The smart import from unstructured Excel file feature enables buyers using SAP Ariba Sourcing to populate line items for an RFP event from data that does not conform to any predefined SAP Ariba format.

Experience key benefits

- Speed up event creation by using your own Excelbased bid sheet to create event line items.
- SAP Ariba Sourcing interprets the data from the unstructured Excel file and maps that to various fields based on the global settings or template settings.
- Buyers can review and revise the mappings before the data import is finalized.

Solution area

SAP Ariba Sourcing SAP Ariba Strategic Sourcing Suite

Implementation information

This feature is **automatically on** for all customers with the applicable solutions and is ready for immediate use.

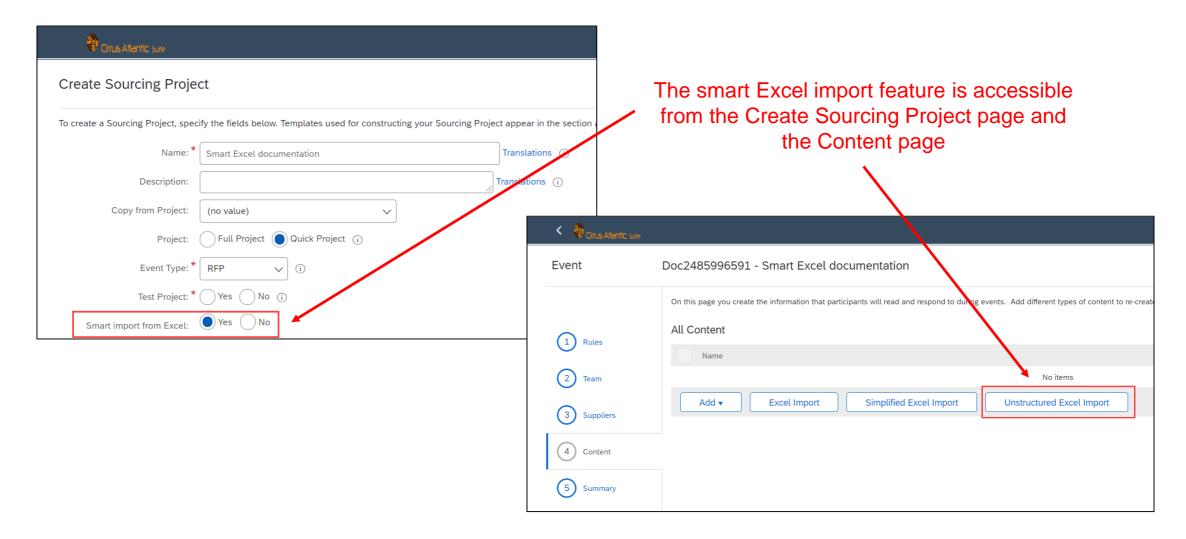
Prerequisites and Restrictions

Available on US and EU Data Centers only.

See slide 7 for restrictions.

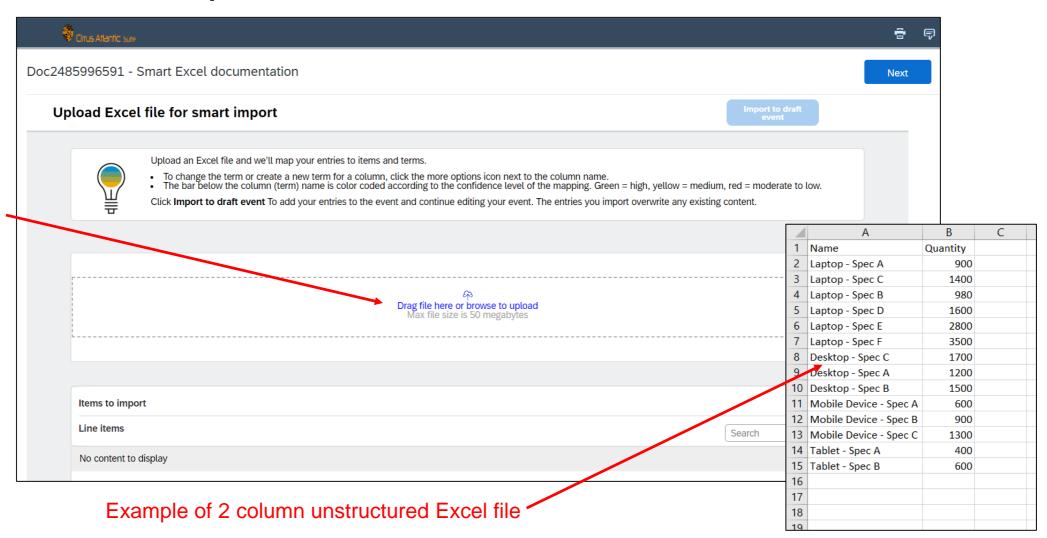
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Drag or browse for the file you want to upload

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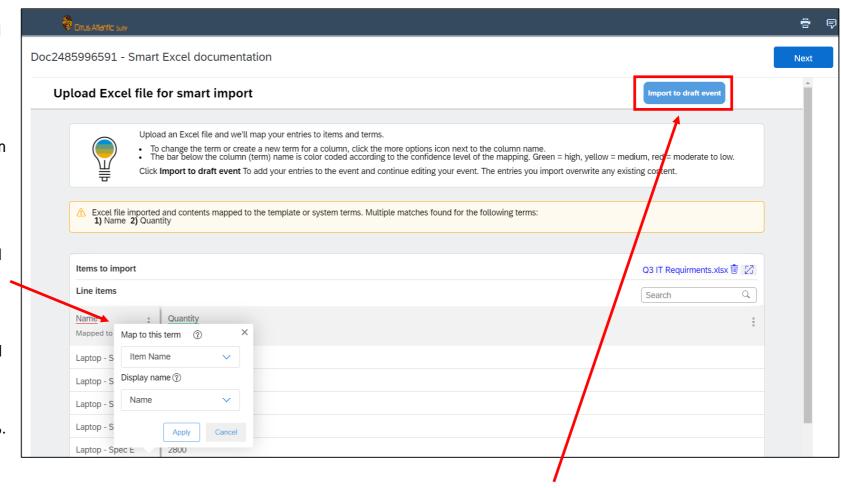
After the file has been uploaded, review the line items and make any changes required in the field mappings. To modify a mapping, click the header cell that you want to modify and enter a value or select a value from the dropdown list. For example, if you have a column titled "Annual Qty" which contains the quantities of your items, you can ensure it is mapped to our system global term Quantity (which is typically a mandatory field).

SAP Ariba Sourcing uses color-coding to denote the confidence level of each of the mappings. Confidence scores are calculated based on a number of factors such as the similarity in the cell heading, type of data, and previous mappings of similar values.

The color-coding is as follows:

- Green, when the confidence level is 91% and above.
- Yellow, when the confidence level is between 70% and 90%.
- Red, when the confidence level is below 70%.

SAP Ariba Sourcing saves the corrections you make and puts that learning to use while interpreting unstructured Excel files later.

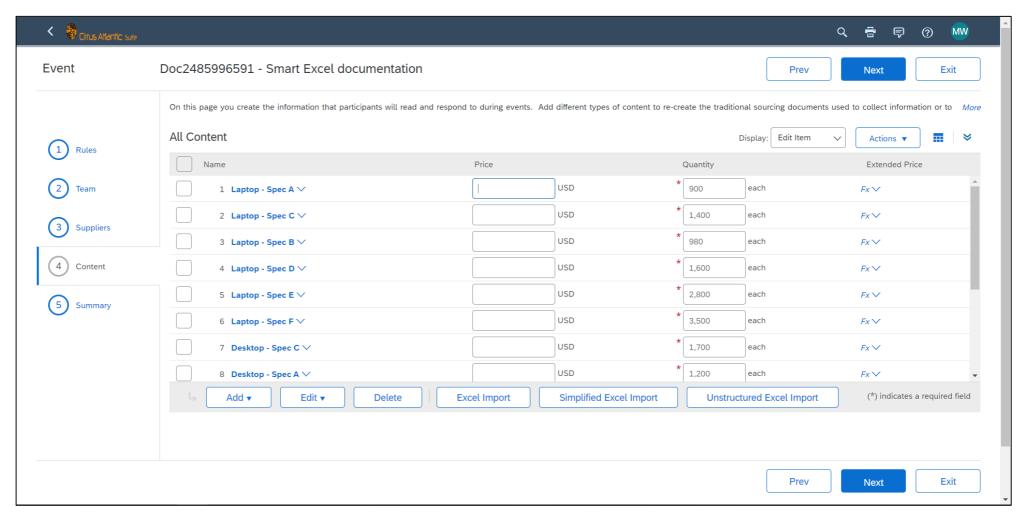


Click Import to draft event and Next once review of mapping is complete

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Navigate to the Content page of the event to review and make any further edits.



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Restrictions

The following restrictions apply to smart Excel import to create RFP event line items from unstructured excel files:

- Excel files of only .xls or .xlsx formats are supported for import of line-item content to an RFP event.
- You can import only line items from the unstructured Excel file. The following items are not supported for import from the unstructured Excel file:
 - Questions
 - Conditions
 - Requirements
 - Sections
- Unstructured Excel file-based import is supported only for locale EN.
- Unstructured Excel file-based import is not supported for the following types of events:
 - Auctions
 - RFI events
 - · Large-capacity events
- The content to be imported from the unstructured Excel file should be present in the first sheet of the Excel workbook and should be in a simple table format. Data in complex tables are not supported for import from unstructured Excel files.

Note

A simple table contains a maximum of one level of header (row, column, or both), whereas a complex table contains multiple levels of headers (rows, columns, or both). A complex table may also contain merged or straddled cells.

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