



SAP Ariba 

# Feature at a Glance

## Specifying limits for unplanned items in service purchase orders sites

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CONFIDENTIAL

# Feature at a Glance

Ease of implementation  low-touch / simple  
Geographic relevance  Global

## Introducing: **Specifying limits for unplanned items in service purchase orders**

### Customer challenge

Previously, customers were able to configure only a maximum amount limit. This was an overall limit that would apply to all items submitted on a service sheet or invoice, whether planned or unplanned items.

It was not possible to specify a specific limit for the unplanned contracted items or unplanned non-contracted (ad-hoc) items.

### Meet that challenge with

#### SAP Ariba

In service purchase requisitions, buyers can now specify the amounts that can be spent on unplanned contract or non-contract items.

When service sheets and invoices are submitted for unplanned service items, the amounts are validated against these limits

### Experience key benefits

Customers can now be more specific on the limits of unplanned items that can be included on service sheets or invoices.

### Solution area

SAP Ariba Buying  
SAP Ariba Buying and Invoicing

### Implementation information

This feature is automatically on for all customers with the applicable solutions but requires **customer configuration**.

### Prerequisites and Restrictions

Please refer to the Release guide.

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When buyers enable the support for specifying limits for unplanned items in SAP Ariba Procurement solutions, they can now additionally specify the following limits in the purchase requisition:

- **Contract Limit** for the maximum amount to be spent on unplanned contract items. You must select a contract before you can specify this limit.
- **Other Limit** for the maximum amount to be spent on unplanned non-contract or ad-hoc items.

When service sheets and invoices are submitted, the value of the unplanned contract and non-contract items are validated against these limits, if they are specified.

The contract limit value or the other limit value cannot exceed the maximum amount, but the sum of these limits can exceed the maximum amount.

However, the total service sheet and invoice accumulations cannot exceed the maximum amount. Once the **maximum amount** is reached, service sheets and invoices cannot be submitted even if the contract limit or the other limit is not reached.

The screenshot displays a SAP Ariba Procurement purchase requisition form. The form includes various fields for commodity, item category, vendor, and payment terms. Two specific limit fields are highlighted with red boxes: 'Max Amount' and 'Contract Limit'. The 'Max Amount' field is set to \$3,000.00 USD, and the 'Contract Limit' field is set to \$2,000.00 USD. Other fields include 'Expected Amount' (\$100.00 USD), 'Service Start Date' (Sun, 21 Jun, 2020), 'Service End Date' (Thu, 30 Jul, 2020), 'Incoterms Code' (no value), 'Purch Org' (3000 (IDES USA)), 'Line Item Text', 'Contract Workspace ID', 'Contract' (C470-V2), and 'Other Limit' (\$2,000.00 USD).

Commodity Code:	Business and corporate management co... ▾
Item Category: *	Service ▾
Goods Receipt-based Invoice Verification:	No
Material Group:	(no value) ▾
Vendor:	VDR1533050 (Boilermaker Inc.) ▾
Contact:	Boilermaker HQ [ select ]
Payment Terms:	0001 [ select ]
Additional Supplier Email Address:	<input type="text"/> ⓘ
Max Amount:	\$3,000.00 USD ▾
Expected Amount:	\$100.00 USD ▾
Service Start Date:	Sun, 21 Jun, 2020 📅
Service End Date:	Thu, 30 Jul, 2020 📅
Incoterms Code:	(no value) ▾
Incoterms Location:	<input type="text"/>
Purch Org:	3000 (IDES USA)
Line Item Text:	<input type="text"/>
Contract Workspace ID:	<input type="text"/> [ select ]
Contract:	C470-V2 [ select ]
Contract Limit:	\$2,000.00 USD ▾
Other Limit:	\$2,000.00 USD ▾
Asset Line Type:	(no value) ▾

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## Introducing: Specifying limits for unplanned items in service purchase orders

The screenshot displays the SAP Service Purchase Order interface. It features a table with columns: No., Type, Description, Item Category, Qty, Unit, Price, Discount, Net Amount, Charges, Taxes, Amount, and Purchase Group. The first item is 'SAP Consulting Service' (Service, Qty 1, Unit hour, Price \$1,201.00 USD, Net Amount \$1,201.00 USD, Taxes \$108.09 USD, Amount \$1,309.09 USD, Purchase Group 003 (IDES USA)). The second item is 'Risk Consultant 01' (Qty 1, Unit each, Price \$1,200.00 USD, Net Amount \$1,200.00 USD, Purchase Group 003 (IDES USA)).

Below the table, there are two sections for item details. The first section is for 'SAP Consulting Service' and the second is for 'Risk Consultant 01'. Both sections include fields for Vendor (VDR1533050 (Boilermaker Inc.)), Contact (Boilermaker HQ), Purchase Group (003 (IDES USA)), Commodity Code (Business and corporate management co...), and Material Group (no value).

Key limit fields are highlighted with red boxes:

- Max Amount:** \$3,000.00 USD (This field is linked to the first callout box).
- Contract Limit:** \$0.00 USD (This field is linked to the second callout box).
- Other Limit:** \$500.00 USD (This field is linked to the third callout box).

At the bottom of the interface, there are buttons for 'Actions', 'More', 'Import Accounting', and 'Update Total'.

Maximum amount allowed across all Service sheets/invoices for **both planned + unplanned items**

Maximum amount allowed across all Service sheets/invoices for **unplanned contract items**. In this particular case, no unplanned contract items allowed

Maximum amount across all Service sheets/invoices for **unplanned ad-hoc (non-contracted) items**.

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2 Items Total Hide Details

No.	Type	Description	Item Category	Qty	Unit	Price	Discount	Net Amount	Charges	Taxes	Amount	Purchase Group
1	Service	SAP Consulting Service	Service	1	hour	\$1,201.00 USD		\$1,201.00 USD		\$108.09 USD	\$1,309.09 USD	003 (IDES USA)

Vendor: VDR1533050 (Boilermaker Inc.)  
Contact: Boilermaker HQ

Purchase Group: 003 (IDES USA)  
Commodity Code: Business and corporate management co...  
Material Group: (no value)

Max Amount: \$3,000.00 USD  
Expected Amount: USD  
Service Start Date:   
Service End Date:

Contract Limit: \$500.00 USD  
Other Limit: \$0.00 USD

2	Risk Consultant 01			1	each	\$1,200.00 USD					\$1,200.00 USD	003 (IDES USA)
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Vendor: VDR1533050 (Boilermaker Inc.)  
Contact: Boilermaker HQ

Purchase Group: 003 (IDES USA)  
Commodity Code: Business and corporate management co...  
Material Group: (no value)

Actions More Import Accounting Update Total

Maximum amount allowed across all Service sheets/invoices for **both planned + unplanned items**

Maximum amount allowed across all Service sheets/invoices for **unplanned contract items**

Maximum amount across all Service sheets/invoices for **unplanned ad-hoc (non-contracted) items**. In this particular case, no ad-hoc items allowed