



Newell Brands and Ariba Supplier Enablement

Frequently Asked Questions for Enterprise Accounts



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Questions/Answers

1. Who is Ariba?

Ariba is the world's business commerce network. Ariba combines industry-leading cloud-based applications with the world's largest web-based trading community to help companies discover and collaborate with a global network of partners. Using the Ariba Network, businesses of all sizes can connect to their trading partners anywhere, at any time, from any application or device to buy, sell, and manage their cash more efficiently and effectively than ever before. Companies around the world use the Ariba Network to simplify inter-enterprise commerce and enhance the results that they deliver.

The Ariba Network offers suppliers a broad range of solutions and services to manage business transactions and content through a web browser or electronically through EDI/cXML. Being part of the Ariba Network positions suppliers to attract more business from existing customers, as well as gain new ones.

You can access your Ariba Network supplier account and other information about the Ariba Network with these links:

- Ariba Network supplier account: <https://supplier.ariba.com>
- Ariba Network information: <http://www.ariba.com/community/the-ariba-network>
- Ariba Supplier Membership Program: <http://www.ariba.com/solutions/sell/supplier-membership-program>

2. Why is Newell Brands asking suppliers to transact with them electronically?

Newell Brands Company is excited to announce the company's plan to transform the way we source, purchase, and pay for all goods and services, in a way that improves and streamlines business processes for us and our valued suppliers. As a supplier to Newell Brands, we are contacting your organization to inform you of these changes and request your help in preparing and ensuring a smooth transition to our new process.

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Newell Brands has selected the leading e-commerce company Ariba, to provide a technology platform (Ariba Network) that allows suppliers to receive purchase orders and send invoices, electronically.

3. What infrastructure do I need to use the Ariba Network?

A regular Internet connection and a web browser are the only requirements

4. Why did Newell Brands choose the Ariba Network?

The Ariba Network is the world's largest trading partner community, home to more than 1.2 million companies, including more than half of the Fortune 500. Ariba provides fast and efficient transmission, tracking, and processing of orders and invoices.

5. What do I need to know when transacting with Newell Brands through the Ariba Network?

It is important to review the information, training materials, and reference documents provided on Newell Brands Supplier Information Portal. To access the Supplier Information Portal:

- Log into your Ariba Network production account at <https://supplier.ariba.com>
- From the Administrator drop-down menu, select **Customer Relationships**
- Locate Newell Brands and click the **Supplier Information Portal** link next to their name
- Supplier Summit Recording in the event a supplier missed this:

6. What if I don't want to participate?

Newell Brands is committed to the success of this initiative and is working hard to make the transition as seamless for suppliers as possible. Suppliers that are asked to participate are considered strategic to the ongoing business of Newell Brands and are thus expected to comply with this process change as a requirement for continuing the relationship.

7. How do I register on the Ariba Network?

Ariba and Newell Brands are contacting suppliers in phases during the rollout and will send you a **Trading Relationship Request Email** when it is your turn to convert to the new process. This email will explain how to register on the Ariba Network and the steps you should take to create an Ariba Network account. Ariba will also contact and assist you individually throughout this process to ensure a smooth transition.

➔ **Note:** *If you already have an Ariba Network account, you can leverage it to transact with Newell Brands.*

8. What if I forget my password?

If you forget your Ariba Network Password, click the **Forgot Password** link at <http://supplier.ariba.com> to be prompted through the password reset process.

9. Is there a cost for transacting business on the Ariba Network?

As an Ariba Network supplier, you have two choices in Ariba Network accounts. The right one for you is based on your business model and how you think you can best achieve your e-commerce and sales goals. The Standard Account has basic functionality and is completely free for suppliers. An enterprise account provides everything the standard account offers, plus ways to grow and strengthen your business through Ariba Network.

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Features	Standard Account	Enterprise Account
Orders & Invoices	<ul style="list-style-type: none"> Respond to emailed orders only, like order confirmations, ship notices and invoices Check invoice status only through email notifications sent by Newell Brands Document retrieval from the Ariba Network portal is limited to 200 most recent and can only be resent via email 	<ul style="list-style-type: none"> Avoid email notifications if desired. Obtain all orders and invoice copies directly from the Ariba Network portal No limit to the number of documents you can retrieve on the Ariba Network. Access copies instantly Use CSV uploads to manage large documents or many documents at once
Catalogs	<ul style="list-style-type: none"> No catalogs can be published on the Ariba Network Newell Brands has the option to publish and manage internal catalogs that they choose to create within their internal procurement platform 	<ul style="list-style-type: none"> Publish catalogs that detail suppliers' products and services Available to Newell via Punchout connection or through hosted catalogs (CIF) on the Ariba Network
ERP Integration	<ul style="list-style-type: none"> Not available 	<ul style="list-style-type: none"> Suppliers are able to integrate their backend systems entirely to the Ariba Network to create 100% touchless transactions Drops benefits directly to suppliers' bottom line through faster payments, reducing errors and lower costs
Reporting	<ul style="list-style-type: none"> Not available 	<ul style="list-style-type: none"> Reports can be generated to track transactions and review sales activities
Support	<ul style="list-style-type: none"> Basic support is available through the use of the Online Help Center documentation, beyond that it is up to Newell Brands to assist each supplier should the need arise 	<ul style="list-style-type: none"> Basic support through the Help Center is available In addition, phone, chat and web form support resources
Fees	Downstream (P2P)	<ul style="list-style-type: none"> 100% free no matter how many transactions occur, documents that are communicated or \$ value of the relationship
	Upstream (Sourcing)	<ul style="list-style-type: none"> Fees may apply based on the number of documents and transactional \$ value between suppliers and their customers

For Enterprise Accounts, use of the Ariba Network is free until you reach five documents (POs & Invoices) and \$50,000 in at least one customer relationship. Beyond that, the fee structure is:

Enterprise Account Fee Structure		
Transaction Fees		
Billed every quarter		
0.155% of transaction volume without Service Entry Sheets Capped at \$20,000/year (per Relationship)		
+		
Subscription Fees		
Billed once a year		
Annual Document Count Across <u>All</u> Customer Relationships	Subscription	Annual Fees
5 to 24 documents	Bronze	\$50
25 to 99 documents	Silver	\$750
100 to 499 documents	Gold	\$2,250
500 and more documents	Platinum	\$5,500
Total Supplier Fees Capped at \$25,500		

Pricing information is current as of January 2020. Ariba reserves the right to update pricing from time to time, which may affect future subscription periods. For more information on how fees are calculated, please go to the [SMP pricing information page](#), review information about [Fulfillment on Ariba Network](#), or watch the [Ariba Network Tutorial](#) video. [You can also access localized pricing information in regional currencies here.](#)

10. How secure is the Ariba Network?

The Ariba Network uses Secure Hypertext Transfer Protocol (HTTPS) for all communication between procurement applications, suppliers, and the Ariba Network. HTTPS is the standard for secure Internet communication and uses Secure Socket Layer (SSL) with RSA Labs encryption.

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Additionally, accounts on the Ariba Network are password protected. [You can learn more about Ariba data security policies here.](#)

11. What is the privacy policy for registration and company information?

By registering on the Ariba Network, suppliers make their company profile information available to their current customers as well as other buying organizations on the network. Your customers use this information to conduct transactions with you through the network, and prospective buyers use it to initiate new business relationships.

Protected account information, such as Tax ID and account settings, is not shared. Suppliers do not have access to the account information of other suppliers.

12. What if I have more questions?

Visit our Supplier Information Portal by following these steps:

- Log into your Ariba Network production account at <https://supplier.ariba.com>
- Click the **Administration Navigator** menu, then **Customer Relationships**
- Under **Current Relationships**, locate **Newell Brands**
- Click the **Supplier Information Portal** link

Ariba Supplier Enablement Team: [Click Here for contact form](#)

- For assistance with Ariba Network setup, functionality, PO delivery, or the invoice submission process

Newell Brands: SupplierEnablement.Ariba@newellco.com

- For business process questions or general inquiries on the new process

13. What date will I start transacting with Newell Brands over the Ariba Network?

Approximately 1 week prior to “Go Live”, Newell Brands will send a “Go Live” communication by email to confirm the exact “Go Live” date. The target date is July 13th.

14. Will there be training offered to teach me how to use the Ariba Network?

Yes, Newell Brands and Ariba will be hosting Functional Training sessions to teach suppliers how to use the Ariba Network. Information on how to register for these sessions will be included in the Supplier Enablement Notification email you will receive from Newell Brands.

We will also provide a Quick Reference Card for Suppliers with basic step-by-step instructions.

15. Why do I need to enter my remittance information?

Newell Brands requires your remittance address on your invoices