



SAP Ariba 

機能の概要

Ariba Network の役割管理が改善

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機能の概要

説明: Ariba Network の役割管理が改善

導入の難易度
対象エリア

ロータッチ/容易
グローバル

今までの課題

- アカウント管理者にとって、会社の中で特定の役割に割り当てられているユーザーを見つけることが困難
- 管理者が各ユーザーに個別に移動して、役割を割り当てる/割当を解除する必要がある
- ある役割から別の役割にユーザーを移動する効率的な方法がない
- 指定の権限がある役割を見つける効率的な方法がない
- 役割の上限数が 13

対象ソリューション

Ariba Network (バイヤーアカウントとサプライヤーアカウントの両方)

SAP Ariba で問題解決

- 権限に基づいて役割をフィルタリング
- 役割に割り当てられているユーザーを表示
- 1 つの役割に対し複数のユーザーを検索および割り当て
- 複数のユーザーを選択し、1 つの役割から削除または別の役割に移動
- 役割の制限を 25 に拡大

関連情報

この機能は、Ariba Network を使用しているすべてのお客様 (バイヤーおよびサプライヤ) に対して自動的にオンになっており、すぐに使用できます。

主なメリット

管理の生産性を向上

前提条件と制限事項

なし

機能の概要

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機能の詳細情報

- アカウント管理者が [役割] ページで権限別にフィルタリングし、選択した権限に現在割り当てられているすべての役割を表示する機能。
- アカウント管理者が、役割の一覧ページと詳細ページの両方で、役割に割り当てられたユーザーを表示する機能。
- アカウント管理者が、役割の詳細ページで複数のユーザーを検索し、1 つの役割に割り当てる機能。
- アカウント管理者が、役割の詳細ページで複数のユーザーを選択し、役割から削除して別の役割に移動する機能。
- 役割の制限を 25 に拡大

注: 上記の機能はすべて、Ariba Network のバイヤーとサプライヤの両方が利用できます。

Ariba Network サプライヤのスクリーンショット

機能の概要

説明: Ariba Network の役割管理が改善

The screenshot shows the SAP Enterprise Account Settings interface. The 'Manage Roles' tab is selected. A green box highlights the 'Filters' section, which includes a 'Permission' dropdown menu with the text 'Select permission assigned' and a downward arrow. Below the dropdown are 'Apply' and 'Reset' buttons. A yellow callout box points to the dropdown with the text: 'アカウント管理者が[役割] ページで権限別にフィルタリングし、選択した権限に現在割り当てられているすべての役割を表示する機能'.

Account Settings

Customer Relationships Users Notifications Account Hierarchy Application Subscriptions Account Registration

Manage Roles Manage Users Manage Unapproved Users

Roles (24)

Create and manage roles for your account. You can edit the role and add users to a role. The Administrator role can be viewed, but cannot be modified.

Filters

Permission

Select permission assigned

Apply Reset

Role Name	Users Assigned	Actions
Administrator	jU-NTQDraJv5e3a7d991012521070 lastName	
Tax Book Report Administration	outbox user2, +1	
Payment Profile	sap ariba, +2	
cXML Configuration	sow v, +1	
PCard Configuration and Notifications	jan ssb	

機能の概要

説明: Ariba Network の役割管理が改善

Edit Role

Save

Close

Edit the details of this role. Each role must have at least one permission. Note that any changes are applied to all users with this role.

* Indicates a required field

Selected Role Information

Name:*

Contact Administration

Description:

Permissions

Each role must have at least one permission.

☐ Show me all the available permissions

Permission	Description
☒ Contact Administration	Maintain information for account contact personnel

Assigned Users (2)

You can add users to this role, remove users from this role or move users to another role

+

☐ Username ↑	Email Address	First Name	Last Name	Roles Assigned
☐		Chris		Logistics Access, +1
☐		David		Tax Book Report Administration, +1

↳

Remove

Move to another role

役割と権限を編集する際に、役割に割り当てられたユーザーをアカウント管理者が表示する機能

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機能の概要

説明: Ariba Network の役割管理が改善

SAP Ariba Network Enterprise Account

Account Settings

SaveClose

Customer RelationshipsUsersNotificationsAccount HierarchyApplication SubscriptionsAccount Registration

Manage RolesManage UsersManage Unapproved Users

Roles (25)

Create and manage roles for your account. You can edit the role and add users to a role. The Administrator role can be viewed, but cannot be modified.

Filters

Permission

Select permission assigned

ApplyReset

You have reached the maximum of 25 allowable roles

役割の制限を 13 から 25 に拡大

Role Name	Users Assigned	Actions
Administrator	Sonal	
Accounting, External	Sonal, +12	
Accounting, Internal	Sonal, +11	

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機能の概要

説明: Ariba Network の役割管理が改善

The screenshot shows the 'Edit Role' interface in SAP Ariba Network. The background page has sections for 'Selected Role Information', 'Permissions' (with a checked 'Contact Administration' permission), and 'Assigned Users' (currently empty). A modal window titled 'Search and Add Users' is open in the center. It features a search bar with a dropdown set to 'Username' and a placeholder 'Enter username'. Below the search bar, two user tags 'chris' and 'david' are visible. There are 'Search' and 'Reset' buttons. The 'Search Results (2)' section contains a table with two rows of results. At the bottom of the modal are 'Add and Save' and 'Cancel' buttons. A green box highlights a '+' button in the bottom right corner of the background page, with a blue dashed arrow pointing from it to the modal window.

Edit Role

Edit the details of this role. Each role must have at least one permission. Note that any changes are applied to all users with this role.

* Indicates a required field

Selected Role Information

Description

Permissions

Each role must have at least one permission.

☐ Show me all the available permissions

Permission
☒ Contact Administration

Assigned Users (0)

You can add users to this role, remove users from this role or move

☐ Username ↑	Email Address	First Name	Last Name	Roles Assigned
No users assigned yet.				

Search and Add Users

Users (You can only search on one category at a time)

Username +

chris x david x

Search Results (2)

☐	Username	Email Address	Role Assigned
☐			Logistics Access
☐			Tax Book Report Administration

アカウント管理者が、役割の詳細ページで複数のユーザーを検索し、1つの役割に割り当てる機能

機能の概要

説明: Ariba Network の役割管理が改善

Edit Role [Save] [Close]

Edit the details of this role. Each role must have at least one permission. Note that any changes are applied to all users with this role.

* Indicates a required field

Selected Role Information

Name: * Contact Administration

Description:

Permissions

Each role must have at least one permission.

☐ Show me all the available permissions

Permission
☒ Contact Administration

Maintain information for account contact personnel

Assigned Users (2)

You can add users to this role, remove users from this role or move users to another role

☒ Username ↑
☒
☒

[L] [Remove] [Move to another role] ⓘ

Please confirm

Are you sure you want to remove the selected users from this role?

[Yes] [No]

アカウント管理者が、役割の詳細ページで複数のユーザーを選択し、役割から削除する機能。

機能の概要

説明: Ariba Network の役割管理が改善

The screenshot displays the 'Edit Role' page for a role named 'Contact Administration'. A modal dialog titled 'Move Users to Another Role' is open, prompting the user to select a new role for the selected users. The modal includes a dropdown menu currently set to 'PCard Configuration and Notifications' and buttons for 'Move and Save' and 'Cancel'. A blue dashed arrow points from the 'Move to another role' button in the background interface to the modal. An orange callout box with Japanese text points to the 'Move to another role' button.

Edit Role [Save] [Close]

Edit the details of this role. Each role must have at least one permission. Note that any changes are applied to all users with this role.

* Indicates a required field

Selected Role Information

Name:* Contact Administration

Description:

Permissions

Each role must have at least one permission.

☐ Show me all the available permissions

Permission
☒ Contact Administration

Assigned Users (2)

You can add users to this role, remove users from this role or move users to another role.

☒	Username ↑	Email Address	First Name	Last Name	Roles Assigned
☒					
☒					

[Remove] [Move to another role]

Move Users to Another Role [X]

Please choose the new role you want to assign to the selected users.
Note: This action will only affect this role. No other roles assigned to the users will be affected.

Role

PCard Configuration and Notifications ▼

[Move and Save] [Cancel]

アカウント管理者が、役割の詳細ページで複数のユーザーを選択し、別の役割に移動する機能

Ariba Network バイヤーのスクリーンショット

機能の概要

説明: Ariba Network の役割管理が改善

The screenshot displays the SAP Ariba Network Administration interface. The top navigation bar includes links for Home, Inbox, Outbox, Catalogs, Supplier Enablement, Administration (selected), Reports, Upload/Download, and Messages. The main content area is titled 'Roles (25)' and includes a description: 'Create and manage roles for your account. You can edit the role and add users to a role. The Administrator role can be viewed, but cannot be modified.' A 'Filters' section on the left allows users to filter roles by 'Permission', with 'Inbox and Order Access' selected. Below the filter, there are 'Apply' and 'Reset' buttons. A table titled 'Filtered Results (2)' shows two roles: 'Administrator' and 'Inbox and Order Access'. The 'Administrator' role is assigned to the user 'jU-j991ruXc5e3a7dc11012521071 lastName'. The 'Inbox and Order Access' role is also listed. A yellow callout box points to the filter section, stating: 'アカウント管理者が [役割] ページで権限別にフィルタリングし、選択した権限に現在割り当てられているすべての役割を表示する機能'.

Filters

Permission

Inbox and Order Access

Apply Reset

Filtered Results (2)

Role Name	Users Assigned	Actions
Administrator	jU-j991ruXc5e3a7dc11012521071 lastName	
Inbox and Order Access		

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機能の概要

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Roles (25)
Create and manage roles for your account. You can edit the role and add users to a role. The Administrator role can be viewed, but cannot be modified.

Filters
Permission
Select permission assigned

Apply Reset

⚠ You have reached the maximum of 25 allowable roles

役割の制限を 10 から 25 拡大

Role Name	Users Assigned	Actions
Administrator	jU-j991ruXc5e3a7dc11012521071 lastName	
Service Sheet Report Administration	ss1 ss2, +5	
Tax Book Report Administration	ss1 ss2, +3	
Time & Expense Sheet Management	She , +1	
Contact Administration	R , +1	
Supplier Membership Report Administration		

機能の概要

説明: Ariba Network の役割管理が改善

Edit Role

SaveClose

Edit the details of this role. Each role must have at least one permission. Note that any changes are applied to all users with this role.

* Indicates a required field

Selected Role Information

Name: *

Supplier Enablement Task Mai

Description:

Permissions

Each role must have at least one permission.

Show me all the available permissions

Permission	Description
☒ Supplier Enablement Task Management	Allows you to manage and monitor tasks for supplier enablement and edit vendor details(Vendor Name, Preferred Language, Email, Contact Information, Address, Vendor Comments, Enablement Status)

Assigned Users (2)

You can add users to this role, remove users from this role or move users to another role

+⌵

☐	Username ↑	Email Address	First Name	Last Name	Roles Assigned
☐			Roger		Contact Administration, +2
☐			Sherry		Time & Expense Sheet Management, +1

↳

Remove

Move to another role ⓘ

役割と権限を編集する際に、役割の詳細ページで役割に割り当てられたユーザーをアカウント管理者が表示する機能

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機能の概要

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Edit Role

Edit the details of this role. Each role must have at least one permission.

* Indicates a required field

Selected Role Information

Permissions

Each role must have at least one permission.

☐ Show me all the available permissions

Permission	Details
☒ Supplier Enablement Task Management	AL, Er

Assigned Users (0)

You can add users to this role, remove users from this role.

☐ Username ↑ Email Address First Name Last Name Roles Assigned

No users assigned yet.

Search and Add Users

Users (You can only search on one category at a time)

Username Enter username

roger x sherry x

Search Results (2)

☒	Username	Email Address	Role Assigned
☒			Time & Expense Sheet Management
☒			Contact Administration, +1

アカウント管理者が、役割の詳細ページで複数のユーザーを検索し、1つの役割に割り当てる機能

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Edit Role [Save] [Close]

Edit the details of this role. Each role must have at least one permission. Note that any changes are applied to all users with this role.

* Indicates a required field

Selected Role Information

Name: * Supplier Enablement Task Man

Description:

Permissions

Each role must have at least one permission.

☐ Show me all the available permissions

Permission	Description
☒ Supplier Enablement Task Management	Allows you to manage and monitor tasks for supplier enablement and edit vendor details (vendor Name, Preferred Language, Email, Contact Information, Address, Vendor Comments, Enablement Status)

Assigned Users (2)

You can add users to this role, remove users from this role or move users to another role

☒ Username ↑	Email
☒ rogerli	
☒	

[Remove] [Move to another role] ⓘ

Please confirm [X]

Are you sure you want to remove the selected users from this role?

[Yes] [No]

アカウント管理者が、役割の詳細ページで複数のユーザーを選択し、役割から削除する機能。

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Selected Role Information

Name: *

Supplier Enablement Task Mai

Description:

Permissions

Each role must have at least one permission.

☐ Show me all the available permissions

Permission	Description
☒ Supplier Enablement Task Management	Allows you to manage and monitor tasks for supplier enablement and edit vendor details(Vendor Name, Preferred Language, Email, Contact Information, Address, Vendor Comments, Enablement Status)

Assigned Users (2)

You can add users to this role, remove users from this role or move users to another role

☒

Username ↑

Email Address

First Name

Last Name

Roles Assigned

☒

☒

↳

Remove

Move to another role

①

アカウント管理者が、役割の詳細ページで複数のユーザーを選択し、別の役割に移動する機能

This action will only affect this role. No other roles assigned to the users will be affected.

Save

Close