SAP Ariba

Feature at a Glance
Enhancements to email bidding to support MS Excel file-based bidding

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THE BEST RUN **SAP**

Feature at a Glance
Introducing: **Enhancements to email bidding to support Excel file-based bidding**

Customer challenge

The existing bid by email feature is limited to single line events. Customers requested this functionality be enhanced to allow for full bid submission by email.

Meet that challenge with
SAP Ariba

We listened to our customers feedback and enhanced the functionality so that a supplier can now respond to an entire sourcing event via email without the need to access the supplier portal.

Experience key benefits

- Buyers can now choose to have suppliers send the offline bid sheet for their event via email.
- Suppliers can now respond to an entire event via email without the need to access the Supplier Portal.

Solution area

SAP Ariba Sourcing
SAP Ariba Strategic Sourcing Suite

Implementation information

This feature is ready for immediate use for all customers with the applicable solutions but requires **customer enablement** steps.

Prerequisites and Restrictions
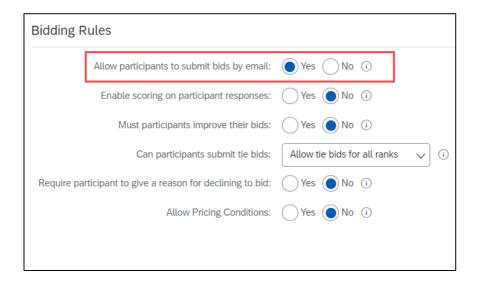
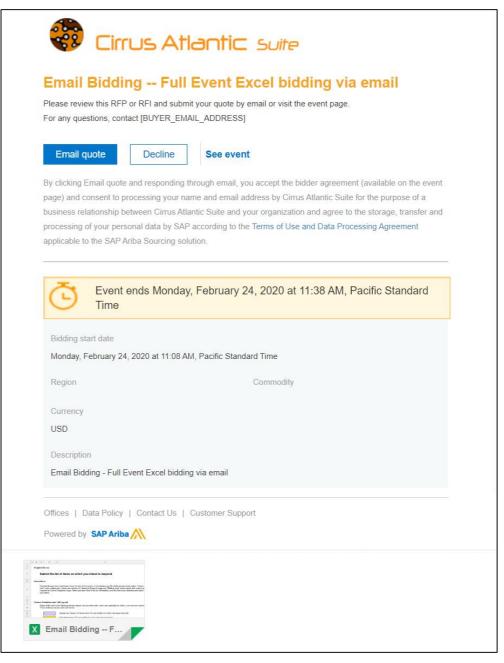See Documentation for Prerequisites and Restrictions

Feature at a Glance

Introducing: **Enhanced Bid by Email**

Detailed feature information

- Suppliers will receive the offline bid sheet as an attachment to the event invite email.

- Once suppliers update the bid sheet with their responses they click "Email quote" to submit their bid.

- The Bidding Rule "Allow participants to submit bids by email" must be set to **Yes.**

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Upon Bid submission

- Suppliers will receive an email confirming success or failure of their bid submission.

- Buyers will be notified and the audit log will be updated accordingly.

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Introducing: **Enhanced Bid by Email**

Restrictions

- Excel file-based email bidding is available only for the RFI and RFP sourcing event types.

- Excel file-based email bidding is available for only sourcing events with standard-capacity line items.

- Excel file-based email bidding does not support multi-currency bidding. Bids are assumed to be submitted in the currency specified in the sourcing event.

- Excel file-based email bidding does not support events that have alternative bidding enabled; events that contain prerequisite questions, conditional questions or conditional content; events with large-capacity line items; or competitive events.

- Excel file-based email bidding does not support attachments in bid responses. To provide additional documents, suppliers may upload the files to a shareable location and include the link in the response Excel file.