



Feature at a Glance

Ability to restart denied supplier registrations

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Feature at a Glance

Ease of implementation
Geographic relevance

● High touch
● Global

Introducing: Ability to restart denied supplier registrations

Customer challenge

Once a registration is denied, currently there is no ability to re-invite that same supplier other than creating a new supplier request with identical supplier name ignoring duplicate check.

However, depending on configuration, the supplier may already have been replicated to MDG/ ERP during request phase leading to multiple identical records in MDG or ERP.

Meet that challenge with SAP Ariba

This feature introduces the ability to:

- **Starting a new approval round:** A registration manager can start a new round of approvals for the currently denied questionnaire.
- **Reinvite the supplier for Registration:** A registration manager can reinvite the supplier to a denied registration to give the supplier and internal users the opportunity to update questionnaires before approvals start.

Experience key benefits

- Improve the end to end flow of the registration life cycle.
- Correct the mistake without having to ask the supplier to submit again and trigger the approval.

Solution area

SAP Ariba Supplier Lifecycle and Performance
SAP Ariba Supplier Information and Performance Management (new architecture)
SAP Ariba Strategic Sourcing Suite

Implementation information

To have this feature enabled, please have your Designated Support Contact (DSC) submit a **Service Request (SR)**.

Please note that this feature will be automatically turned ON for all customers with the SAP Ariba 2005 release.

Prerequisites and Restrictions

- This feature is only available in sites that use the new supplier 360° profile.
- Currently, once a supplier contact has opened an external questionnaire, no other contacts for the supplier can access it.
- If you reinvite a supplier to restart a denied registration, only the supplier contact who completed the initial registration can resubmit the external questionnaires.

Please refer to documentation for more details.

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Changes to existing functionality

Action	Registration Status
An approver has started a new round of the approval task on a denied registration questionnaire.	Registration Denied > Pending Approval
A registration manager has re-invited a supplier to a denied registration.	Registration Denied > Invited

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Start a **new approval round** for a denied supplier registration questionnaire

- If an approver has denied a supplier registration questionnaire in error, starting a new round of the approval task removes the denial and restarts the approval task so that approvers can reapprove the questionnaire.
- Starting a new approval round does not require any further action by the supplier and only restarts the approval task on the denied questionnaire.
- Starting a new approval round is useful when not much time has elapsed since the questionnaire denial or when you are otherwise confident that the currently submitted answers are the appropriate basis for new approval decisions.
- If time has elapsed since the original denial or you otherwise want the supplier to submit updates before approving the registration, you can reinvite the supplier to restart the registration instead.

Start a new approval round for a denied supplier registration questionnaire

SAP Ariba

Go To Dashboard

Help ▾

Prabir Bhakat ▾

Done

New Round

Approval for Supplier registration questionnaire

Supplier

Tuser02_25nov

Started

November 25, 2019

Contact

Prabir Bhakat

prabir.kumar.bhakat@sap.com

Completed

November 25, 2019

Registration owner

Prabir Bhakat

Process Flow

Invited

In registration

Approval for Supplier registration questionnaire [Project Owner]

Comments (1)

PB

Prabir Bhakat

Today

Denied 12:42 PM

Supplier registration questionnaire

Tu

Tuser02_25nov

SM Vendor ID: S10071900

Summary

Contacts

ERP data

Certificates

Registration

Questionnaires

Registration

Invited by

Prabir Bhakat

Invited on

November 25, 2019

Registration status

Pending Approval

Supplier recipient

Fname lname02112519

Email

prabir.kumar.bhakat@sap.com

Office phone

Process Flow

Invited

In registration

Approval for Supplier registration questionnaire [Project Owner]

Registered

Questionnaires

NAME	TYPE
Supplier registration questionnaire	External
Internal questionnaire	Internal

Tasks

NAME	ACTION BY	STATUS
Approval for Supplier registration questionnaire	Project Owner	In Approval

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Reinvite a supplier to a denied registration to restart it

- Reinviting a supplier restarts the entire registration workflow so that suppliers and internal users can update questionnaires and approvers can reapprove the registration.
- When you reinvite, the supplier must resubmit external questionnaires and task owners must re-complete all required tasks in the registration workflow.
- Reinviting a supplier to a denied registration is useful when time has elapsed since the original denial or when you otherwise want to completely restart the registration process from the beginning.
- You cannot change which external questionnaires are included reinvite a supplier to a denied registration. The registration always includes the external questionnaires selected during the original registration invitation.

Reinvite a supplier to a denied registration

Contacts

ERP data

Certificates

Registration

Questionnaires

Supplier recipient

Madhuri0802_5 Madhuri0802_5

Email

Madhuri0802_5@ss.ss

Office phone

Process Flow

Invited

In registration

Approval for Internal Questionnaire [Arnold Davis]

Approval for BankQuestions [Project Owner]

Approval for Internal Form [Chad Noll]

Registered

Questionnaires

NAME	TYPE
BankQuestions	External
Internal Questionnaire	Internal
Internal Form	Internal

Invite to register

Confirm questionnaires to send

QUESTIONNAIRE ID	QUESTIONNAIRE NAME
<input checked="" type="checkbox"/> Doc3400510	BankQuestions

Choose recipient

NAME	TYPE	AN STATUS	REGION	CATEGORY	DEPARTMENT
<input type="radio"/> ★ Madhuri0802_5 Madhuri0802_5 Madhuri0802_5@ss.ss	N/A	Private			
<input checked="" type="radio"/> Richard Clarke	N/A	Private			

Send

Cancel

Approval for External2

Supplier

AP55LP112719

Started

November 27, 2019

Contact

Customer Support Admin
anibacustomersupportadmin@sap.com

Registration owner

Customer Support Admin

Process Flow

Invited

In registration

Approval for Supplier Internal questionnaire

Approval for External2 [Chad Noll]

Approval for Supplier registration questionnaire [Project Owner]

Registered

Comments (1)

Chad Noll

Today

denied

Supplier registration questionnaire

Go

Updated

Export