

SAP Ariba 

SAP SCC Quality Inspection Supplier Training Guide

November 2019



Agenda

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- Supplier Information Portal
- Learning center 1
- Learning Center 2
- Support center
- Subscribe for release updates
- Supplier Login

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- Quality Inspection Process Flow
- Inspection Status and Usage Decision Status

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- Searching and Navigating the Customer Inspection Number
- Understanding the Inspection search display
- Quality Inspection details
- Attaching the quality certificate document
- Recording the Inspection Characteristics result
- Changes in the statuses

Quality Inspection dependency

- Ship Notice Error

Quality Notification Alerts

- E-mail Notification settings
- Sample E-Mail

Supplier User Roles

How to Get Help

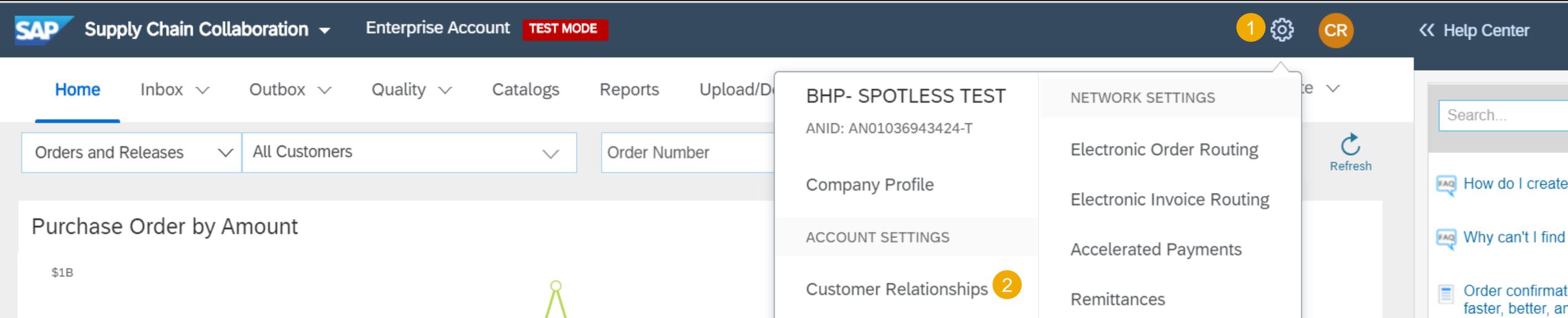
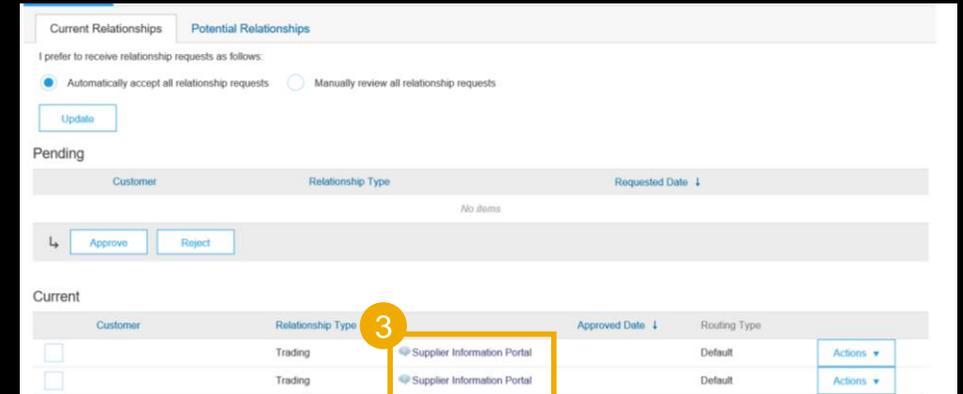
In this Chapter You Will Learn About ...

- ... where to find standard documentation
- ... how to contact support
- ... how to ask the Ariba user community
- ... how to subscribe for Ariba updates

Supplier Information Portal

1. Click Company Settings on the right hand side of the Portal.
2. Select Customer Relationships from the drop down list.
3. Supplier Information Portal will be available on the existing customer level. Download it and use for supplier functional trainings and guides.

Prerequisite: You should have trading relationship established with your Customer.



Supplier Information Portal

Browser address bar: <https://connect.ariba.com/item/view/171402>

Browser tab: BHP - Training Landing Page

Search: Search...

Click on the Link to Access the Training Material

<u>BHP SPECIFIC CLIPS</u>	<u>GENERAL USE CLIPS</u>
 <ul style="list-style-type: none">Introduction and DashboardInbox, Order Review & Order ConfirmationShip Notice, Goods Received Notice & Goods InvoiceService Order and Service InvoiceLine Item Credit Memo and RemittanceService Master Training Clip	 <ul style="list-style-type: none">Administration ClipGeneral Functionality Clip
<u>BHP SPECIFIC GUIDES</u>	<u>GENERAL USE GUIDES</u>
 <ul style="list-style-type: none">Material Order GuideService Order GuideInvoice GuideService Master and Service LocationQuote Automation Guide (RFQ)Unplanned Service Order Guide	 <ul style="list-style-type: none">Administration GuideGeneral Functionality GuideSearch Filter GuideQuick Start GuideQuick Reference Guide

Learning Center

1. Click Help Center.
2. Click Documentation.
3. A new page Learning Center will pop up in which you can search for your answers.
4. Documentation on Quality inspection Collaboration is available here under Supply Chain Collaboration → Quality Issues → Quality Inspection Collaboration
5. Furthermore standard tutorials are available. Locate and download **SAP Ariba Supply Chain Collaboration User Guide**, which is a key generic functional document for SCC suppliers.

Outstanding Invoices

Month	Amount (USD)
Jun 2018	~\$100K
Jul 2018	~\$100K
Aug 2018	~\$400K
Sep 2018	~\$200K
Oct 2018	~\$100K

Orders, Invoices and Payments

Order Number	Customer	Status	Amount	Date	Amount Invoiced	Action
4500044758	NALA CLAG1BUYER2	New	\$14,916.00 USD	4 Oct 2018	\$0.00 USD	Select
4500044667	NALA CLAG1BUYER2	New	\$0.00 USD	2 Oct 2018	\$0.00 USD	Select
4500044670	NALA CLAG1BUYER2	New	\$12,000.00 USD	1 Oct 2018	\$0.00 USD	Select

50 results for SAP Ariba Supply Chain Collaboration User Guide

Sort by: Relevance

SAP Ariba supply chain collaboration user guide

Learning Center > Product Documentation

Tags: cXML order confirmations, Ship notices, Failed purchase orders, cXML purchase orders, Scheduled line items, CSV order confirmations, Scheduling agreement releases, Purchase order due list, Supply chain, Items to ship, Integration, Purchase order details, Order confirmation, Quality inspection collaboration, Quality notification collaboration, Component consumption document

0 · 452 views · edited Feb 07 2019

Collaborative Supply Chain 2.0: List of "items to confirm"

This feature is new in **Ariba Collaborative Supply Chain 2.0**. Suppliers of direct materials ... orders. For more information about this release, see **'Collaborative Supply Chain 2.0: Supporting robust ...**

Supply chain

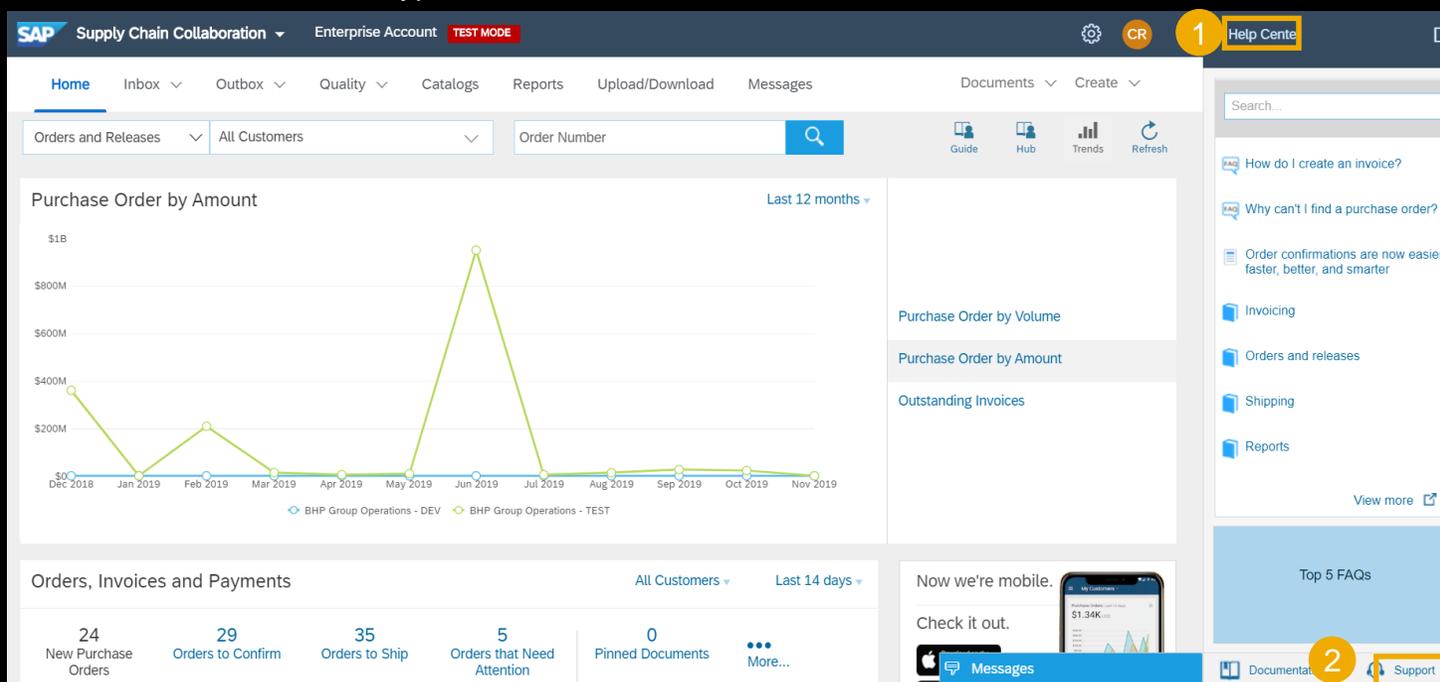
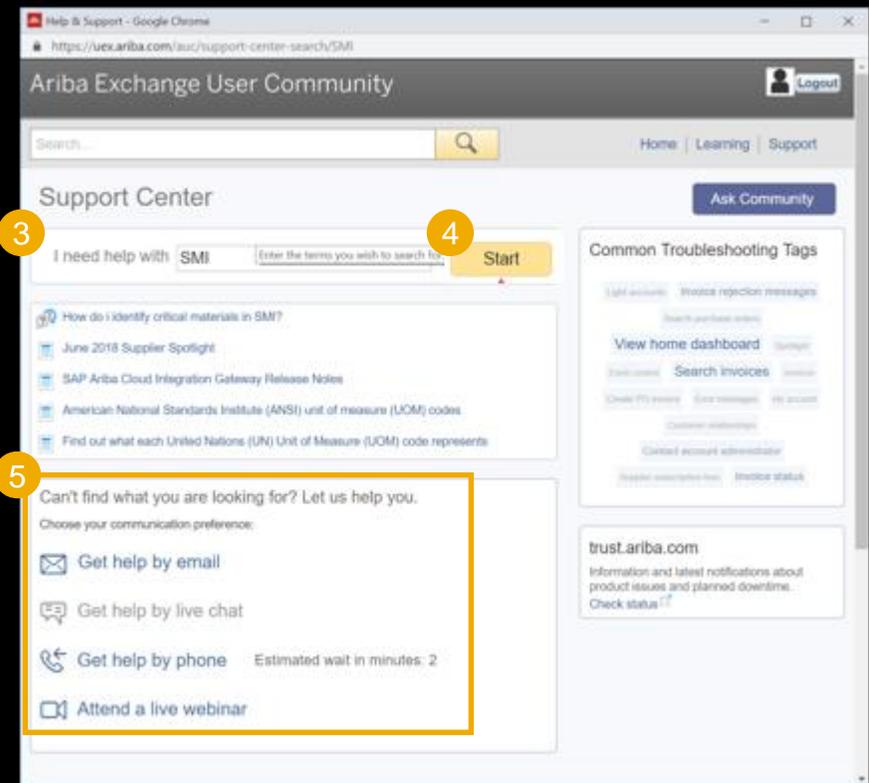
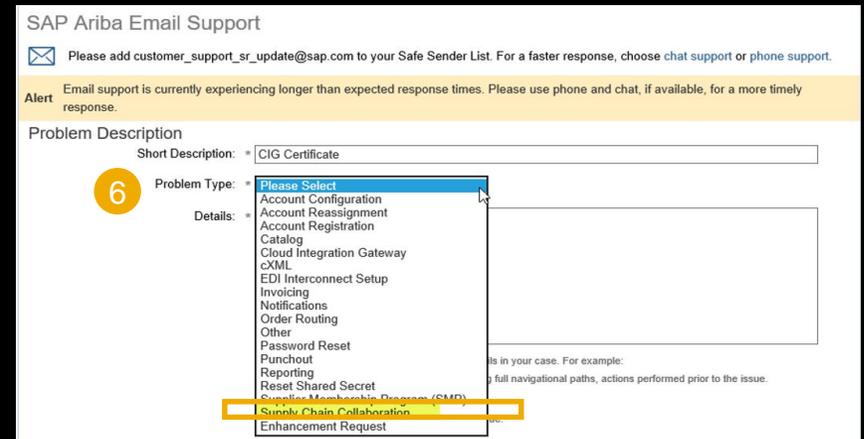
1 · 174 views · edited Nov 06 2015

Order confirmations are now easier, faster, better, and smarter

Collaborative Supply Chain 3.0 Release Guide, which can be found in the

Support Center

1. Click Help Center.
2. Click Support.
3. State in which area you need help.
4. Click Start.
5. Choose your communication preference – if help desk documentation is not satisfactory
6. When choosing email option, select Supply Chain Collaboration in the Problem Type field.



Subscribe for Release Updates

1. Click Company Settings on the right hand side of the Portal.
2. Select Notifications from the drop down list.
3. Check the box Network Service in Other Notifications section.
4. Enter email(s) to which you would receive notifications about planned and unplanned network down time and feature release updates. In case of multiple emails entry, use comma.

Trading Relationship Requests	<input type="checkbox"/>	Send a notification when a customer responds to my trading relationship request.	*	<input type="text"/>
Supplier Enablement Activity and Task Reminder	<input type="checkbox"/>	Send a notification when a supplier enablement activity is assigned or a task is overdue.	*	<input type="text"/>
Other Notifications				
Network Service	<input checked="" type="checkbox"/>	Send a notification in advance of planned network downtime, unplanned downtime, and new releases.	*	<input type="text"/>
Certification Expiration Notifications	<input type="checkbox"/>	Send a notification when company certification information has expired. Examples of company certifications include, Small and Disadvantaged Business, Minority-Owned Business, and Veteran-Owned Business.	*	<input type="text"/>
Reminder of Unconfirmed Orders	<input checked="" type="checkbox"/>	Send reminders of unconfirmed orders. This notification depends upon a customer rule.	*	<input type="text"/>
Other Notifications	<input checked="" type="checkbox"/>	Send other important notifications to this email address when they do not belong to a specific notification category.	*	<input type="text"/>

The screenshot shows the SAP Supply Chain Collaboration portal interface. At the top, the header includes 'SAP Supply Chain Collaboration', 'Enterprise Account', and 'TEST MODE'. A settings gear icon is highlighted with a yellow circle '1'. Below the header, a navigation bar contains 'Home', 'Inbox', 'Outbox', 'Quality', 'Catalogs', 'Reports', and 'Upload/D'. A dropdown menu is open, showing 'BHP- SPOTLESS TEST' with 'ANID: AN01036943424-T'. The menu items are: 'Company Profile', 'ACCOUNT SETTINGS', 'Customer Relationships', 'Notifications' (highlighted with a yellow circle '2'), and 'View All'. A sub-menu for 'Notifications' is also visible, listing: 'NETWORK SETTINGS', 'Electronic Order Routing', 'Electronic Invoice Routing', 'Accelerated Payments', 'Remittances', 'Network Notifications', and 'View All'. The background shows a 'Purchase Order by Amount' chart and a 'Refresh' button.

Supplier Login

- Below link is used to access Ariba network and by clicking Supplier network supplier Ariba network <https://service.ariba.com>.
- Supplier Ariba network can be directly accessed through below link

<https://service.ariba.com/Supplier.aw/128485094/aw?awh=r&awssk=gcwY3qBc&ard=1>

- Ariba network web URL can be accessed using any internet browser i.e. Edge, Google chrome, Firefox..
- Ariba web URL is system independent and can be accessed with any internet supported devices.
- Verify User name and Password is received from Ariba Admin. Contact Admin for any Log in issue.

SAP Ariba Orders & Invoices Powered by Ariba Network Help Center >>

Supplier Login

User Name

Password

Login

Having trouble logging in?

New to Ariba?
Register Now or Learn More

Are you using pdf invoices?

You can now turn your pdf invoices into Ariba Network invoices automatically with this new feature that is free of charge.

Learn More

Supported browsers and plugins

SAP

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Access Strip and Quote(S&Q) Application from Ariba Network

- On the header screen of the list of Purchase orders in inbox an icon indicating that the PO has a link to S&Q application(highlighted in the adjacent screenshot) will be seen

The screenshot displays the SAP Ariba Network interface. At the top, there is a navigation bar with tabs: HOME, INBOX, OUTBOX, QUALITY, CATALOGS, REPORTS, and UPLOAD/DOWNLOAD. Below this, there are sub-tabs: Orders and Releases, Extended Collaboration, Time & Expense Sheets, Early Payments, and Scheduled P. The main content area is titled 'Orders and Releases' and includes sub-tabs: Orders and Releases, Items to Confirm, Items to Ship, and Return Items. A 'Search Filters' section is visible. Below that, a blue header indicates 'Orders and Releases (100+)'. The main table lists purchase orders with columns: Type, Order Number, Ver, Customer, Inquiries, and Ship To Address. Two rows have external link icons (a square with a right-pointing arrow) next to their Order Numbers, which are highlighted in yellow.

Type	Order Number	Ver	Customer	Inquiries	Ship To Address
Order	4505993009	1	BHP Group Operations - TEST		Perth Main Warehouse Hazelmere Australia
Order	4505993009	1	BHP Group Operations - TEST		Perth Main Warehouse Hazelmere Australia
Order	4505992322	1	BHP Group Operations - TEST		Perth Main Warehouse Hazelmere Australia
Order	4505992910	1	BHP Group Operations - TEST		Perth Main Warehouse Hazelmere Australia
Order	4505992910	1	BHP Group Operations - TEST		Perth Main Warehouse Hazelmere Australia
Order	4505990947	1	BHP Group Operations - TEST		Perth Main Warehouse Hazelmere Australia
Order	4505992906	1	BHP Group Operations - TEST		Perth Main Warehouse Hazelmere Australia

Access Strip and Quote(S&Q) Application from Ariba Network

- When navigating to the item level detail of the Purchase Order, a URL link 'Strip and Quote Form' is seen. Clicking on this URL will launch the Strip and Quote application for the PO item.

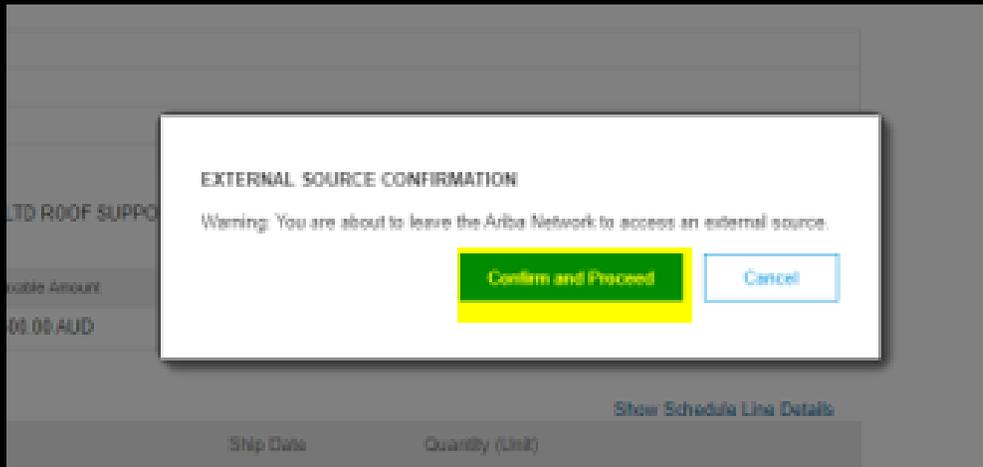
*Each PO Line item has its unique URL Link to "Strip and Quote Form".

Line Items						
Line #	Change	Part #	Customer Part #	Type	Category	Return
10			10347189	Material	Subcontract	
Description:		VALVE,SOL,3/2 WAY,CAT 344857BE				
20			10347189	Material	Subcontract	

Line Items						
Line #	Change	Part #	Customer Part #	Type	Category	Return
10			10347189	Material	Subcontract	
Description:		VALVE,SOL,3/2 WAY,CAT 344857BE				
20			10347189	Material	Subcontract	
Description:		VALVE,SOL,3/2 WAY,CAT 344857BE				
30			10347189	Material	Subcontract	
Description:		VALVE,SOL,3/2 WAY,CAT 344857BE				
40			10347189	Material	Subcontract	
Description:		VALVE,SOL,3/2 WAY,CAT 344857BE				
50			10347189	Material	Subcontract	
Description:		VALVE,SOL,3/2 WAY,CAT 344857BE				
60			10347189	Material	Subcontract	
Description:		VALVE,SOL,3/2 WAY,CAT 344857BE				
70			10347189	Material	Subcontract	
Description:		VALVE,SOL,3/2 WAY,CAT 344857BE				
80			10347189	Material	Subcontract	
Description:		VALVE,SOL,3/2 WAY,CAT 344857BE				
90	→ Edited		10347189	Material	Subcontract	

Access Strip and Quote(S&Q) Application from Ariba Network

- Go into details on item line level, under “additional Sources”, “Strip and Quote Form” to launch the Strip and Quote application for the PO item.



Line Items

Line #	Change	Part #	Customer Part #	Type	Category	Return	Revision Level	Qty (Unit)	Need By	Unit Price	Subtotal
10		↗	10347189	Material	Subcontract			1.0 (EA)	28 Feb 2020	\$1,500.00 AUD	\$1,500.00 AUD

Description: VALVE,SOL,3/2 WAY,CAT 344857BE

Status
1.0 Unconfirmed

Control Keys

Order Confirmation: allowed
Ship Notice: allowed
Invoice: is not ERS

Comments
Reject Valve,Solenoid,3/2 way,AUSTRALIAN LONGWALL PTY LTD ROOF SUPPORT SHIELD

Tax

Tax Category	Tax Rate (%)	Taxable Amount	Tax Amount	Tax Location	Description	Exempt Detail
VAT	10.000	\$1,500.00 AUD	\$150.00 AUD			

Schedule Lines [Show Schedule Line Details](#)

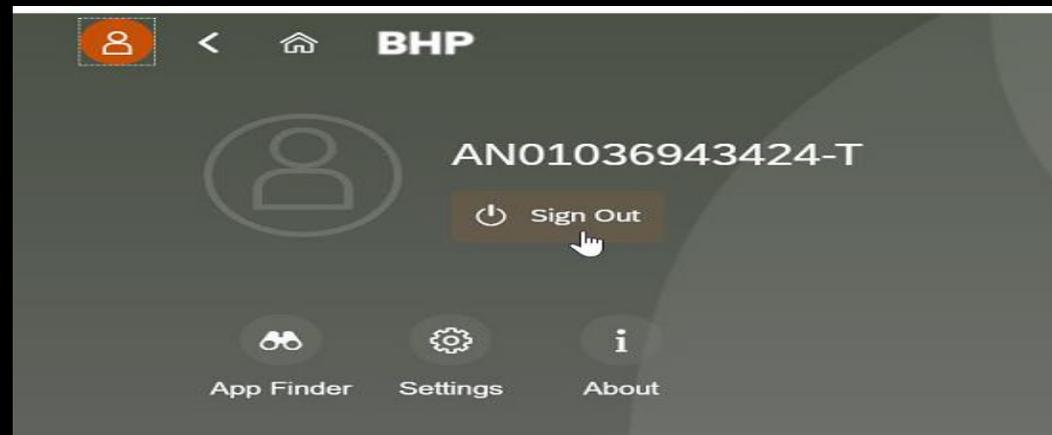
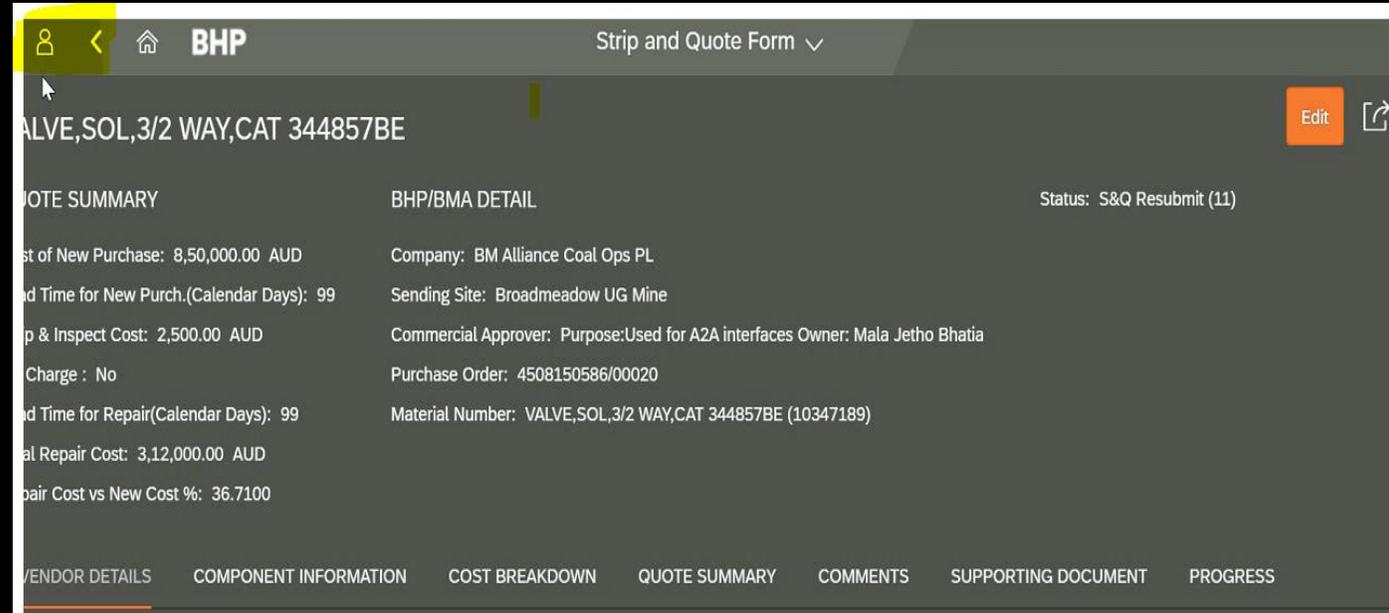
Schedule Line #	Delivery Date	Ship Date	Quantity (Unit)	
1	28 Feb 2020 1:00 PM AEDT		1.0 (EA)	Show Components

Additional Sources

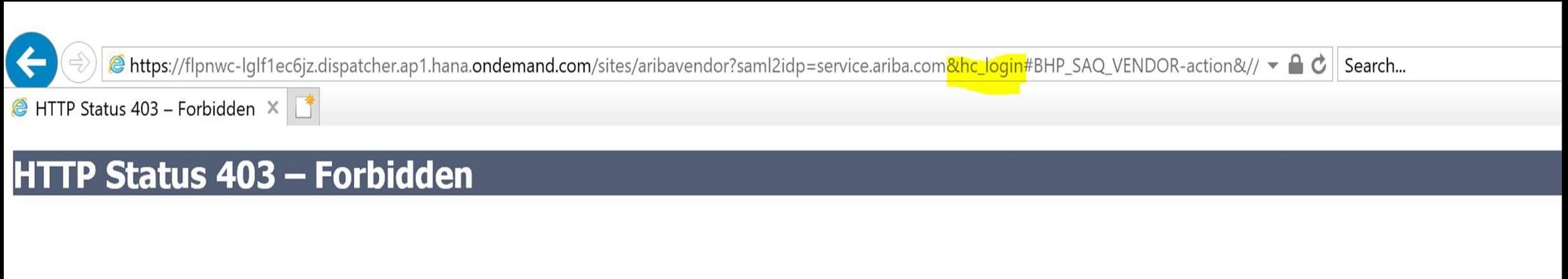
Source Name	Version	Description
Strip and Quote Form	00	Strip and Quote Form

Access Strip and Quote(S&Q) Application from Ariba Network

- Click on the  sign to leave the page.



Access Strip and Quote(S&Q) Application from Ariba Network



Forbidden error when launching the Strip and Quote form from Ariba Network –
Error Root Cause - Another session has got the Strip and Quote form open, or slow connectivity.

Solution –

- 1) Log out of all the sessions and delete cookies from settings, then try again;
- 2) Remove the '&hc_login' part of the URL(highlighted above in the screenshot) and refresh the page.

Quality Inspection Process

In this Chapter You Will Learn About ...

... Quality Inspection Process

... Recording Results for the Quality Inspection

... Quality Inspection status and Usage decision status descriptions

Quality Inspection Process

Quality Collaboration between Buyer and Supplier

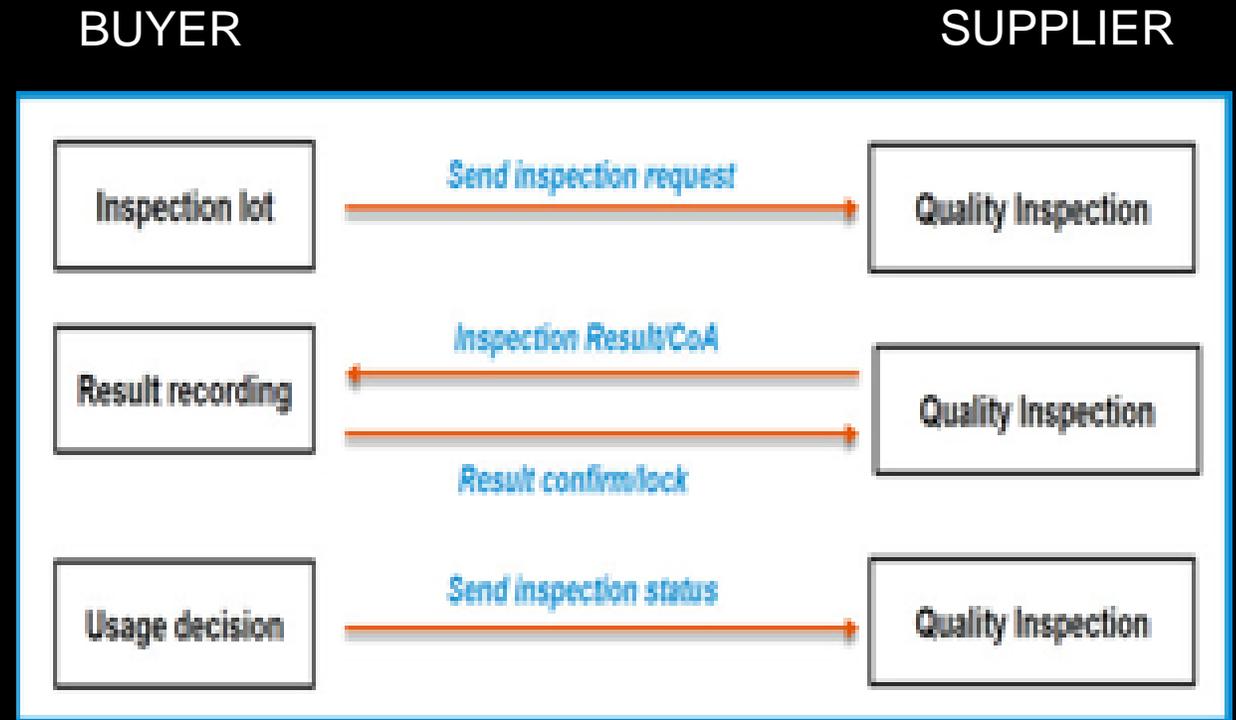
When BHP delivers components to Suppliers for repair, buyers and suppliers can collaborate on quality inspection of components after the repair is completed. Quality inspection collaboration supports the following functionality

- Buyer can request the supplier to perform a quality inspection based on a specified inspection lot.
- Supplier can perform the inspection and send inspection results.
- Buyer can review the inspection results and lock them, preventing the supplier from making further changes.
- Buyer can respond to the inspection results by sending the usage decision for the inspection lot to supplier.
- Buyer and supplier can receive email notifications for quality inspection documents.
- Supplier managers can assign roles to users to view or edit inspection results.

Quality Inspection Process

Business Process

- Buyer creates an inspection lot and sends an inspection request to the supplier.
- Supplier sends inspection results to the buyer.
- Buyer updates the inspection request, locking it to prevent the supplier from making further changes.
- Buyer sends a usage decision to the supplier with an Acceptance of the results or Rejection of the results.
- Supplier can create a ship notice when the Results were Accepted by Buyer .



Quality Inspection Process

Process Flow



Quality Inspection Process

Inspection and Usage Decision Status Description

Inspection Status	Description
Pending	Inspection request is received by supplier and no inspection result are entered.
Submitted	Inspection results are submitted by supplier. Supplier can still update the results.
Reviewed	Inspection results are reviewed by Buyer and Supplier cannot edit the inspection results anymore
Partially Reviewed	Inspection results are partly reviewed by buyer and supplier cannot edit those inspection results.
Cancelled	Inspection results are cancelled

Usage Decision Status	Description
Not Valuated	Usage Decision is not done yet
Valuated	Results are evaluated by buyer but usage decision is not performed yet
Accepted	Usage Decision is accepted by the Buyer
Rejected	Usage Decision is rejected by the Buyer

Quality Inspection Transactions

In this Chapter You Will Learn About ...

- ... how to search the details of Quality Inspection
- ... how to record the Quality Inspection results
- ... how to attach the Quality certificate document
- ... what are the statuses of a quality Inspection and Usage Decision

Quality Inspection Transactions

Searching and Navigating the Customer Inspection Number

From the Homepage/Dashboard

1. Click on Quality
2. Click on Inspection
3. Search Criteria allows user to search quality notification based on different search criteria
4. Screen displays Quality Inspection details

The screenshot displays the SAP Quality Inspection Transactions interface. The top navigation bar includes 'SAP Supply Chain Collaboration', 'Enterprise Account', and 'TEST MODE'. The main menu has 'Quality' selected. The search criteria section includes fields for Customer, Customer location, Customer inspection no., Customer part no., Customer batch, Inspection created from, Inspection due from, Supplier inspection no., Supplier part no., Supplier batch, Inspection type, Inspection status, and Usage decision. A table below shows the results of the search, with columns for Customer inspection no., Supplier inspection no., Customer, Customer batch, Supplier batch, No. of characteristics, Inspection lot quantity, Customer part no., Supplier part no., Days to complete, Inspection end date, Inspection progress, Inspection status, Usage decision, Order no., and Order Line Number.

Customer inspection no.	Supplier inspection no.	Customer	Customer batch	Supplier batch	No. of characteristics	Inspection lot quantity	Customer part no.	Supplier part no.	Days to complete	Inspection end date	Inspection progress	Inspection status	Usage decision	Order no.	Order Line Number
010000050855	INS855	BHP Group Operations - TEST			6	2	11096005		0	Dec 23, 2019	<div style="width: 100%;"></div>	Reviewed	Accepted	4505993084	10
010000050856	adasdasds	BHP Group Operations - TEST			6	2	11096005		0	Dec 23, 2019	<div style="width: 100%;"></div>	Reviewed	Accepted	4505993085	10
010000050854		BHP Group Operations - TEST			6	2	11096005		0	Dec 22, 2019	<div style="width: 50%;"></div>	Pending	Not valuated	4505993065	10
010000050828		BHP Group Operations - TEST			6	2	11096005		0	Dec 10, 2019	<div style="width: 50%;"></div>	Pending	Not valuated	4505992862	10
010000050827		BHP Group Operations - TEST			6	2	11096005		0	Oct 11, 2019	<div style="width: 50%;"></div>	Pending	Not valuated	4505992851	10

Quality Inspection Transactions

Understanding the Inspection search displays

Quality Inspection displays the:

- 1) Customer inspection no.
- 2) Supplier inspection no.
- 3) Name of Customer
- 4) Inspection Status
- 5) Inspection progress
- 6) Usage decision.
- 7) Inspection lot quantity
- 8) Customer part no
- 9) Order no.
- 10) Table options

Quality inspection

Search filters

The Inspection Status indicates the current status of the inspection

The Usage Decision identifies when a supplier/Buyer has actioned

1	2	3	4	5	6	7	8	9	10
Customer inspection no.	Supplier inspection no.	Customer	Inspection status	Inspection progress	Usage decision	Inspection lot quantity	Days to complete	Inspection end date	Customer part no. Order no.
010000000118	dasdasd	QIBUYER	Pending	<div style="width: 50%;"></div>	Not Valuated	100			II-14412 Non-PO
010000000123		QIBUYER	Submitted	<div style="width: 100%;"></div>	Not Valuated	5			CSC-IM-FP-5001 4500441679
010000000122		QIBUYER	Pending	<div style="width: 50%;"></div>	Not Valuated	3			CSC-IM-FP-4001 Non-PO
010000000234		QIBUYER	Pending	<div style="width: 50%;"></div>	Not Valuated	2.5			CSC-IM-FP-5001 Non-PO
010000000233		QIBUYER	Submitted	<div style="width: 100%;"></div>	Not Valuated	1			CSC-IM-FP-5001 4500441679
010000000232	232	QIBUYER	Pending	<div style="width: 50%;"></div>	Not Valuated	1			CSC-IM-FP-5001 4500441679
010000000231	231	QIBUYER	Pending	<div style="width: 50%;"></div>	Not Valuated	2			CSC-IM-FP-5001 Non-PO
010000000230	230	QIBUYER	Pending	<div style="width: 50%;"></div>	Not Valuated	2			CSC-IM-FP-5001 Non-PO
010000000229	010000000229	QIBUYER	Pending	<div style="width: 50%;"></div>	Not Valuated	2			CSC-IM-FP-1001 Non-PO
010000000228		QIBUYER	Pending	<div style="width: 50%;"></div>	Not Valuated	2			II-14417 Non-PO
010000000227		QIBUYER	Submitted	<div style="width: 100%;"></div>	Not Valuated	2			CSC-IM-FP-1001 Non-PO
010000000226	162222	QIBUYER	Submitted	<div style="width: 100%;"></div>	Not Valuated	1			II-14417 Non-PO
010000000225	0100000002251	QIBUYER	Reviewed	<div style="width: 100%;"></div>	Accepted	1			II-14417 Non-PO
010000000224		QIBUYER	Reviewed	<div style="width: 100%;"></div>	Accepted	1			II-14417 Non-PO
010000000223		QIBUYER	Reviewed	<div style="width: 100%;"></div>	Accepted	1			II-14417 Non-PO

« Page 5 »

The Supplier inspection no. created by the supplier

The Inspection progress is a visual scale

Fields can be added or removed from view use table options

Navigate from Inspection display to Purchase order and Vice versa

Quality Inspection Transactions

Understanding the Inspection details

➤ Once you click the Customer Inspection lot Number, The Inspection detail displays the details, List of certificates and documents and test results for characteristics

1. Inspection due date indicates the date by which the Buyer needs the inspection to be completed by
2. Three Inspection characteristics need to be recorded
 - The maximum, minimum and mean values are available for the quantitative characteristics
 - A drop down of details are available for qualitative characteristics
3. Once the values are entered, the horizontal bar indicates the result as Passed, Failed

← Inspection details
Edit

Export cXML ▼

Details

History

Inspection date Apr 17, 2019	Inspection due date Apr 17, 2019	Inspection status Pending	Usage decision Not Valuated	Inspection progress <div style="width: 100%; height: 10px; background-color: #ccc; position: relative;"> 0 of 3 complete </div>
Customer NALA CLAQ1BUYER2	Customer location 3200 Atlanta	Supplier LOB NALA Supplier 9	Supplier part no.	Date of Manufacture --
Customer part no. PROC-IM-CO-1000 - Castor Oil	Customer inspection no. 000000006416	Supplier inspection no. --	Supplier batch --	Inspection type ZA - Ariba Goods Rpt Insp. for Purchase Order
Customer Batch --				Inspection lot quantity 100
				Revision --
				Purchase order 4500048960
				Purchase order item 10

List certificates and documents

Test results for characteristics (3)

Operation Number: 0010

▼	0010	Viscosity	Inspect 1 * 1 BBL	Not started
	Minimum 20 ; Maximum 40 ;		Summarized Recording	required
	Samples summary	Inspected 1	Mean value	Above range 0 Below range 0 Non-conformance 0
▼	0020	PHLEVEL	Inspect 1 * 1 BBL	Not started
	Minimum 4 ; Maximum 4 ;		Summarized Recording	required
	Samples summary	Inspected 1	Mean value	Above range 0 Below range 0 Non-conformance 0
	0030	Visual test	Inspect 1 * 1 BBL	Not started

Quality Inspection Transactions

Start Recording Results

Customer inspection no.	Supplier inspection no.	Customer	Customer batch	Supplier batch	No. of characteristics	Inspection status	Inspection progress	Usage decision	Inspection lot quantity	Inspection end date	Customer part no.	Order no.
00000000646 2		NALA CLAQ1 BUYER2			1	Pending		Not valuated	10	Apr 20, 2019	PROC-PH-T B-01	4500048989
00000000641 6		NALA CLAQ1 BUYER2			3	Pending		Not valuated	100	Apr 17, 2019	PROC-IM-CO -1000	4500048960
00000000641 5		NALA CLAQ1 BUYER2			1	Pending		Not valuated	10	Apr 16, 2019	PROC-PH-T B-01	4500048935

The Inspection Number is visible in the Ariba Network, once the Buyer creates the inspection lot in their ERP

1. The Inspection status initially will be “Pending”
2. The Usage decision initially will be “Not Valuated”
3. Click “Customer Inspection Number” to record the inspection results.
4. There are 3 Inspection Characteristics to record the results for this inspection number

Quality Inspection Transactions

Attaching the Quality Document

Under Quality Inspection details

1. Click Edit to record the Inspection details and Attach the Quality related documents
2. Enter “Supplier Inspection Number”

Inspection details

Details History

Export cXML

Inspection date	Apr 17, 2019	Inspection due date	Apr 17, 2019	Inspection status	Pending	Usage decision	Not Valuated	Inspection progress	0 of 3 complete
Customer	NALA CLAQ1BUYER2	Supplier	LOB NALA Supplier 9	Date of Manufacture	--	Inspection type	ZA - Ariba Goods Rpt Insp. for Purchase Order	Inspection lot quantity	100
Customer location	3200 Atlanta	Supplier part no.		Revision	--	Purchase order	4500048960	Purchase order item	10
Customer part no.	PROC-IM-CO-1000 - Castor Oil	Supplier inspection no.	XYZ123						
Customer inspection no.	000000006416	Supplier Batch	10						
Customer batch	--								

List Certificates and documents

3. Click “Attach files” and then “Additional Documents” to attach the Quality related documents like Certification of Analysis, calibration documents etc.,

Customer inspection no. 000000006416

Supplier Batch

Revision --

Purchase order 4500048960

Purchase order item 10

List certificates and documents

Test results for characteristics (3)

Operation Number: 0010

0010	Viscosity	Inspect 1 * 1 BBL	Not started
Minimum 20 ; Maximum 40 ;		Summarized Recording	required

Quality Inspection Transactions

Recording the Inspection characteristics results

Under Test results for Characteristics

1. Quantitative characteristics can accept summarized result or may need individual result. Enter the Mean Value for Characteristics if it is summarized recording or enter individual results if it is individual recording.
 - Once the entered Value is within the Minimum and Maximum range, the horizontal monitor bar shows 100% Passed
2. For Qualitative characteristics select from the drop down list of values.

List certificates and documents Attach Files

Test results for characteristics (3)
Operation Number: 0010

Characteristic ID	Description	Inspect 1 * 1 BBL	Summarized Recording	100% passed
0010	Viscosity	Inspect 1 * 1 BBL	Summarized Recording	100% passed
Minimum 20 ; Maximum 40 ;				
Samples summary	Inspected 1	Mean value 30	Above range 0 Below range 0 Non-conformance 0	
0020	PHLEVEL	Inspect 1 * 1 BBL	Summarized Recording	100% passed
Minimum 4 ; Maximum 4 ;				
Samples summary	Inspected 1	Mean value 4	Above range 0 Below range 0 Non-conformance 0	
0030	Visual test	Inspect 1 * 1 BBL	Summarized Recording	100% passed
Samples summary	Inspected 1	Non-conformance 0		

Good
Bad
Good

SAP Ariba
LOB NALA Supplier 9 (admin@lobnalasupplier9.com) last visited 25 Apr 2019 7:45:12 AM | LOB NALA Supplier 9 | AN01050865378-T
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3. Click “Submit” once the characteristic values are recorded

Inspection Details Cancel Submit

Details History

Inspection date	Inspection due date	Inspection status	Usage decision
Apr 17, 2019	Apr 17, 2019	Pending	Not Valuated

Quality Inspection Transactions

Changes in the status

Once the Inspection results are recorded and Submitted

1. The Inspection status changes from “Pending” to “Submitted” and the Inspection Progress turns from Blank to Solid.

Customer inspection no.	Supplier inspection no.	Customer	Customer batch	Supplier batch	No. of characteristics	Inspection status	Inspection progress	Usage decision	Inspection lot quantity	Inspection end date	Customer part no.	Order no.
000000006462		NALA CLAQ1BUYE R2			1	Pending		Not valuated	10	Apr 20, 2019	PROC-PH-TB-01	4500048989
000000006416	XYZ123	NALA CLAQ1BUYE R2		10	3	Submitted		Not valuated	100	Apr 17, 2019	PROC-IM-CO-1000	4500048960
000000006415		NALA CLAQ1BUYE R2			1	Pending		Not valuated	10	Apr 16, 2019	PROC-PH-TB-01	4500048935

Buyer reviews the Inspection results in ERP system

2. The Inspection status changes from “Submitted” to “Reviewed” or “Partially Reviewed” depending on how many characteristics have been evaluated and Usage decision changes to “Valuated”

Customer inspection no.	Supplier inspection no.	Customer	Customer batch	Supplier batch	No. of characteristics	Inspection status	Inspection progress	Usage decision	Inspection lot quantity	Inspection end date	Customer part no.	Order no.
000000006183	SUP762762	NALA CLAQ1BUYE R2			3	Reviewed		Valuated	100	Mar 14, 2019	PROC-IM-CO-1000	4500048250

Once the Usage decision is made by the Buyer in the ERP system

3. The Usage Decision status changes from “Valuated” to ‘Accepted’ or ‘Rejected’

Customer inspection no.	Supplier inspection no.	Customer	Customer batch	Supplier batch	No. of characteristics	Inspection status	Inspection progress	Usage decision	Inspection lot quantity	Inspection end date	Customer part no.	Order no.
000000006166	SIN6166	NALA CLAQ1BUYE R2	0000000707		2	Reviewed		Accepted	500	Mar 12, 2019	SCC201QA	4500048158

Quality Inspection Transactions

“Done” button in the Inspection Lot

Locate Inspection lot from “Related Document” in the PO.



Purchase Order: **4505992848**

Done

Create Order Confirmation ▾

Create Ship Notice

Create Invoice ▾

Hide

Print ▾

Download PDF

Export cXML

Download CSV

Resend

Order Detail

Order History

From:
Kanchan Angural
Buyer ABN: 46 008 700 981

To:
BHP- SPOTLESS TEST
QUEEN STREET
MELBOURNE 85256
Australia
Phone: +61 893380337
Fax: +61 392697603
Email: david.chong@bhp.com

Purchase Order
(New)
4505992848
Amount: \$22.00 AUD
Version: 1



Payment Terms ⓘ
Within 30 days Due net

Routing Status: Sent

Related Documents: 010000050818

Quality Inspection Transactions

“Done” button in the Inspection Lot

When supplier has clicked the inspection lot and edited the same for result recording; all four buttons are visible on screen. SUBMIT button will be hit after recording all QI data.

Ariba Supply Chain Collaboration

Company Settings ▾ Chandrakiran Racham... Help Center >>

Done Previous

Inspection details

Details History

Export cXML ▼

Inspection date	Inspection due date	Inspection status	Usage decision	Inspection progress
Dec 9, 2019	Dec 9, 2019	Pending	Not Valuated	<div style="width: 100%; height: 10px; background-color: #ccc;"></div> 0 of 6 complete

Ariba Supply Chain Collaboration

Company Settings ▾ Chandrakiran Racham... Help Center >>

Done Previous

Inspection Details

Details History

Cancel Submit

Inspection date	Inspection due date	Inspection status	Usage decision
Dec 9, 2019	Dec 9, 2019	Pending	Not Valuated

Quality Inspection Transactions

“Done” button in the Inspection Lot

After supplier records QI results and scrolls down, supplier will see there is no SUBMIT button at the bottom of the page, but only DONE button.

This DONE button will take supplier back to the PO, without recording the data.

Solution –

Always scroll up to top of the page and hit “submit” button to lodge the record.

The screenshot shows a summary table with the following data:

1	2
0	0

Samples summary	Inspected	2	Mean value	Above range	0	Below range	0	Non-conformance	0
-----------------	-----------	---	------------	-------------	---	-------------	---	-----------------	---

At the bottom right, there are two buttons: "Done" and "Previous". The "Done" button is highlighted with a thick black border.

Quality Inspection Transaction dependency

Ship Notice Error When Inspection is Not Completed

If Supplier tries to create an ASN without receiving the acceptance of Inspection results

➤ Supplier gets error "Cannot send ship notice before receiving acceptance of inspection results"

➤ The Usage Decision status should be in "Accepted" status for the supplier to proceed with Ship Notice.

Order Items

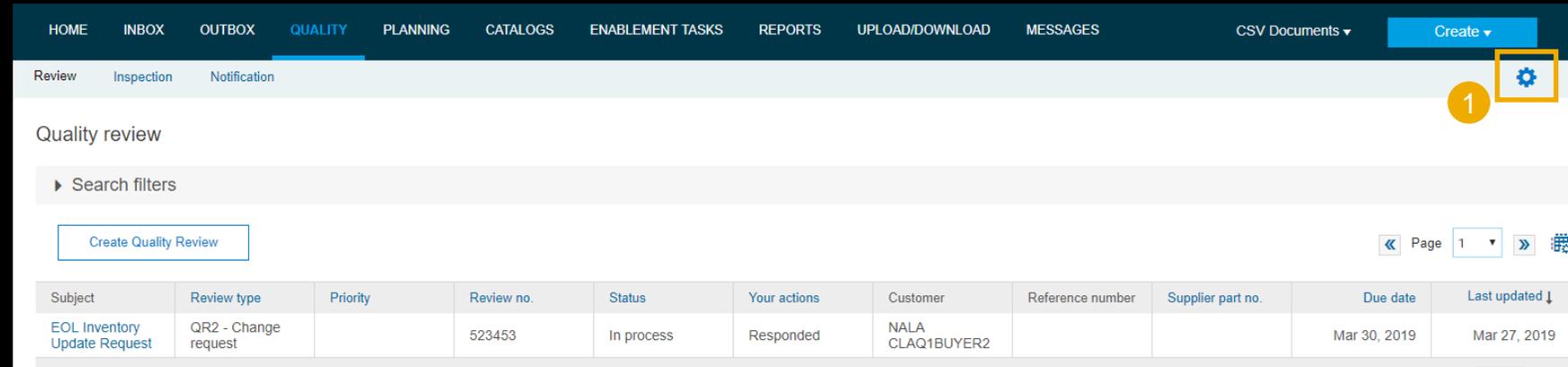
Order #	Line #	Part #	Customer Part #	Revision Level	Qty	Unit	Need By	Ship By	Unit Price	Subtotal	Customer Location	
4124511	1	SFV	BFV		10	CT	6 Mar 2017		1.50 EUR	15.00 EUR	0102	Remove
Description: Laptop												
Shipment Status Total Item Due Quantity: 10 CT												
Confirmation Status Total Confirmed Quantity: 0 CT Total Backordered Quantity: 0 CT												
Line	Ship Qty	Batch ID	Production Date	Expiry Date								
1	<input type="text" value="10"/>	<input type="text" value="BA-1200"/>	<input type="text" value=""/>	<input type="text" value=""/>	Edit Details							
Add Ship Notice Line		! Cannot send ship notice 1 before receiving acceptance of inspection results.										

Quality Inspection Alerts

Configure E-mail Notifications

In order to receive alerts via e-mail on Quality Inspection events, the user must configure the email notifications for their user account. This is a 1 time requirement:

1. Click Settings Button.



HOME INBOX OUTBOX **QUALITY** PLANNING CATALOGS ENABLEMENT TASKS REPORTS UPLOAD/DOWNLOAD MESSAGES CSV Documents Create

Review Inspection Notification

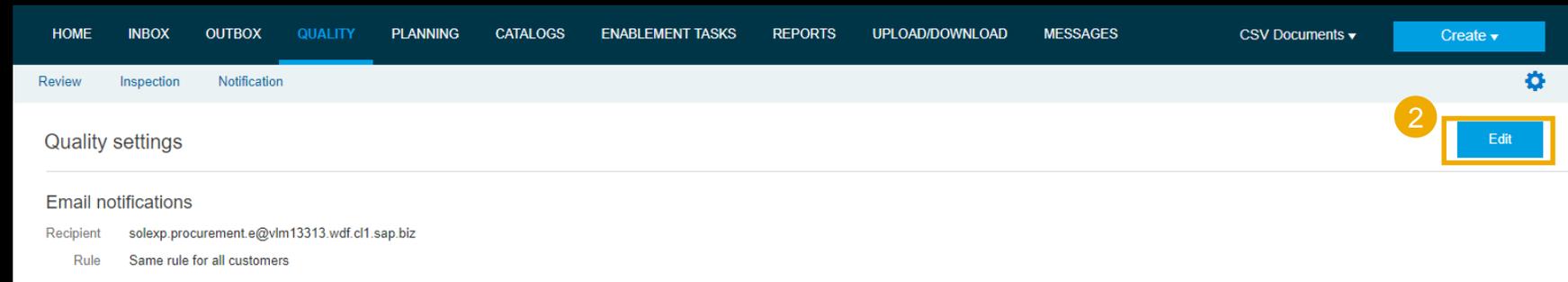
Quality review

Search filters

Create Quality Review

Subject	Review type	Priority	Review no.	Status	Your actions	Customer	Reference number	Supplier part no.	Due date	Last updated ↓
EOL Inventory Update Request	QR2 - Change request		523453	In process	Responded	NALA CLAQ1BUYER2			Mar 30, 2019	Mar 27, 2019

2. Click Edit Button. Enter the events that need to send an e-mail for all customers or on a customer specific basis



HOME INBOX OUTBOX **QUALITY** PLANNING CATALOGS ENABLEMENT TASKS REPORTS UPLOAD/DOWNLOAD MESSAGES CSV Documents Create

Review Inspection Notification

Quality settings

Email notifications

Recipient solexp.procurement.e@vlm13313.wdf.cf1.sap.biz

Rule Same rule for all customers

Quality Inspection Alerts

Configure Email Notifications.. (Contd.)

1. **Select** either Same rule or separate rule for each Customer.
2. **Select** Quality Inspections check box to enable QR notification.
3. **Select** the Events that you would like to receive notifications for.
4. **Submit** to save the changes.

The screenshot shows the 'Edit quality reviews settings' interface. At the top right, there are 'Cancel' and 'Submit' buttons. The 'Submit' button is highlighted with a yellow circle containing the number 4. Below the title bar, the 'Email notifications' section is visible. It includes a 'Recipient' field with the email address 'solexp.procurement.e@vlm13313.wdf.cf1.sap.biz'. Under 'Choose rule', there are two radio button options: 'Same rule for all customers' (selected, with a yellow circle containing the number 1) and 'Separate rules for each customer' (with a '+ Add customer' link below it). Below this, there is a checked checkbox for 'Quality inspections' (with a yellow circle containing the number 2). To the right, under the 'Events' section (with a yellow circle containing the number 3), there are three checkboxes: 'Inspection request has been submitted.' (checked), 'Usage Decision request has been submitted.' (checked), and 'Inspection request has been canceled.' (unchecked).

Quality Inspection Alerts

Email Notification to Suppliers

➤ Sample e-mail notification



Wed 9/6/2017 7:04 AM
ordersender-dev7@ansmtp.lab1.ariba.com
--- Ariba Internal Testing ---Quality Inspection Request from QIBUYER

To:  Singhai, Prashant

 If there are problems with how this message is displayed, click here to view it in a web browser.

 The linked image cannot

Hello qisupplier,

You have received a Quality Inspection Request document # 010000000307.

Customer: QIBUYER
Supplier: qisupplier
Document number: [010000000307](#)
Customer part no: CSC-IM-FP-4001
Supplier part no:
Customer batch:
Supplier batch:
Date received: 2017-09-06T07:03:43
You can view this [document](#) in the Quality tab in SAP Ariba Supply Chain Collaboration.

If you have any questions, please contact QIBUYER directly.
Please do not reply to this automatically generated email.

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Sincerely,
The Ariba Network Team
<http://buyer.ariba.com>

For further assistance, contact [Ariba Help and Support](#).



Ariba Inc., 3410 Hillview Ave, Palo Alto, CA 94304, USA
[Privacy Policy](#) [Data Policy](#) [User Community](#)

You have received this notification because your email address, or a group email address that you belong to, is specified in an Ariba Network account. If you do not want to receive future notifications, update the email addresses in your account (in the top right corner, click your company name to expand the Manage Profile, then click Notifications).

Quality Inspection Supplier User Role

Supplier User can create or only View Inspection document

- Supplier can create Two Quality Inspection roles for their users
- Under Company Settings/Users/Create Role
 - **Quality Inspection Access** – The supplier User has access to view Quality Inspection documents
 - **Quality Inspection Creation** – The Supplier user has access to **create** Quality Inspection documents

Create Role Save Cancel

* Indicates a required field

New Role Information

Name: *

Description:

Permissions

Each role must have at least one permission.

Page 1

Permission	Description
<input type="checkbox"/> Timestamp Verification	Verify timestamp token on invoices
<input type="checkbox"/> Payment Activities	Manage your payment activities
<input type="checkbox"/> Quality Inspection Access	Access to view quality inspection documents
<input type="checkbox"/> Quality Inspection Creation	Access to create quality inspection documents
<input type="checkbox"/> Quality Notification Access	Access to view quality notification documents
<input type="checkbox"/> Quality Notification Creation	Access to create quality notification documents
<input type="checkbox"/> Quality Review Access	Access to view quality review documents
<input type="checkbox"/> Quality Review Creation	Access to create quality review documents
<input type="checkbox"/> Receivables Upload	Select receivables for auction

Save Cancel

Thank you.