



# Top Glove Supplier Summit

CUSTOMER



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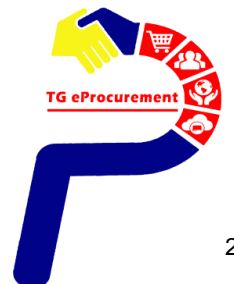


## Timing & Expectations

7 weeks before go-live date  
 1 week before go-live date  
 1 week before go-live date  
 1 week before go-live date



For more information, please contact [tgeprocurement@topglove.com.my](mailto:tgeprocurement@topglove.com.my)



# Ariba Network (AN)



# Ariba Overview

Who is Ariba?

Ariba Network is a cloud-based procurement network that connects buyers and suppliers. It enables companies to manage their procurement processes, from sourcing to payment, in a secure and efficient manner. Ariba Network is a global platform that supports multiple languages and currencies, making it a valuable tool for international businesses. It offers a range of services, including e-sourcing, e-procurement, and e-invoicing, which help to streamline procurement operations and reduce costs. Ariba Network is a leading provider of procurement solutions, with a large and growing user base across various industries.

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# Why Ariba Network?

## Single point for business collaboration

- Manage leads, proposals, contracts, orders, invoices, and payments
- Collaborate with multiple customers



## Works with how you do business

- Access a wide range of transaction options
- Use many browsers, formats, languages, and currencies



## World's largest trading community of over \$1 trillion

- Help active Global 2000 buyers find your products and services
- Get expertise, experience, and advice



# SAP Ariba

× 100%



15% เพิ่มความสัมพันธ์อันดีกับลูกค้า

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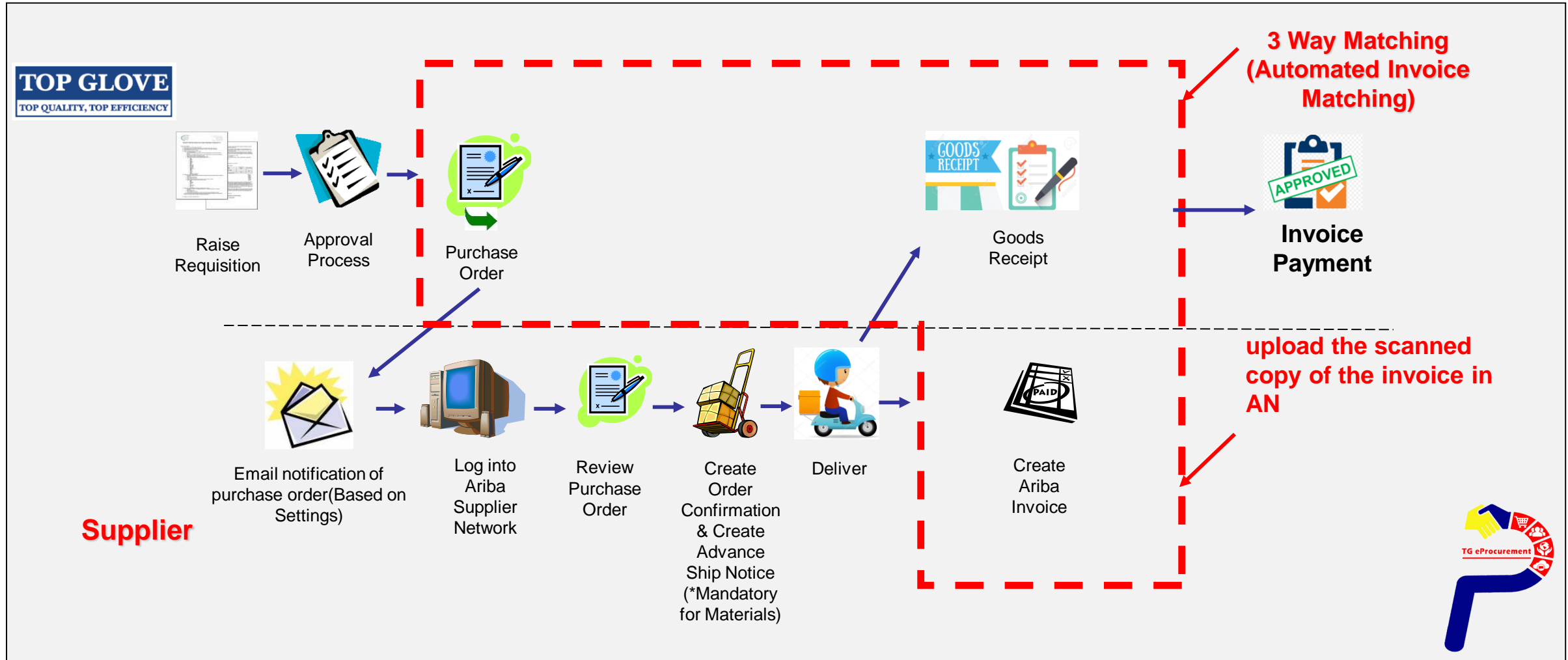
- ติดตามสถานะใบแจ้งหนี้ออนไลน์แบบเรียลไทม์และเพิ่มความถูกต้องและรวดเร็วในการติดตามทวงหนี้

- ระบบสนับสนุนและช่วยให้ผู้ขายได้รับเงินตรงตามเวลา

- สามารถปรับปรุงประสิทธิภาพในการวางแผนชำระ และรับเงินได้ดีขึ้นถึง 68%



# Requisition to Pay Process Flow





# Enterprise Standard Account Support

## Standard Account

- Access to SAP Ariba Network
- POs via email
- Ability to create POs via Ariba Network
- Supplier Information Portal (SIP) access
- Ability to create sourcing events

## Standard Account

- 14-day trial period
- Ability to create POs via email
- 14-day trial period
- Ability to create POs via email
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## Enterprise Account

- Access to SAP Ariba Network
- POs via email
- Ability to create POs via Ariba Network
- Supplier Information Portal (SIP) access
- Ability to create sourcing events
- 24x5 support
- 14-day trial period

## Enterprise Account

- Access to SAP Ariba Network
- POs via email
- Ability to create POs via Ariba Network
- Supplier Information Portal (SIP) access
- Ability to create sourcing events



ตัวอย่าง :

Standard Account Dashboard  
Enterprise Account Dashboard



TAKE  
A  
LOOK

## PROCESS ORDER (PO) (INTERACTIVE EMAIL)

### TOP GLOVE SDN BHD

sent a new order

If more than one email address is associated with your organization for PO delivery, then the copy of this purchase order would be sent to them as well.  
Your customer sent you this order through Ariba Network.



Process order



Next step

## Next Steps



# Standard Account

## Home Page

### 1. Create

- Non-PO Invoices and Credit Notes
- Contract Invoices\*

### 2. Show only last 200 documents.

List view with send me a copy to take action

### 3. Deactivated features

- Inbox/ Outbox
- Catalogs
- Reports
- CSV Documents

### 4. Upgrade from Standard Account

- → upgrade to full-use account
- Permission controlled

The screenshot displays the Ariba Network Home Page. At the top, the navigation bar includes 'HOME', 'INBOX', 'OUTBOX', 'CATALOGS', 'ENABLEMENT TASKS', and 'REPORTS'. A red box highlights the 'CATALOGS' tab, with a callout '3' indicating a message: 'Upgrade to publish catalogs that detail your products and services. Learn More'. Another red box highlights the 'ENABLEMENT TASKS' tab, with a callout '3' indicating a message: 'Upgrade from light account'. A third red box highlights the 'REPORTS' tab, with a callout '3' indicating a message: 'Upgrade to publish catalogs that detail your products and services. Learn More'. On the right side, a 'Create' dropdown menu is open, showing options for 'Non-PO Invoice' and 'Contract Invoice'. Below the navigation bar, the main content area features a 'Purchase Order by Amount' chart for the 'Last 12 months'. The chart shows a significant increase in purchase order amounts starting in March 2017. To the right of the chart, there are links for 'Purchase Order by Volume', 'Purchase Order by Amount', and 'Outstanding Invoices'. Below the chart, the 'Orders, Invoices and Payments' section displays a summary of key metrics: 1 New Purchase Order, 1 Order to Confirm, 0 Orders that Need Attention, and 0 Pinned Documents. A table below this summary lists the details of the new purchase order, including the Order Number (2017-04-26VNT4OSID01), Customer, Status (New), Amount (20.00 EUR), Date (26 Apr 2017), and Amount Invoiced (0.00 EUR). A red box highlights the 'Action' column of the table, with a callout '2' indicating a message: 'Send me a copy to take action'. On the right side of the page, there is a 'Now we're mobile.' section with links to download the Ariba Network app from the App Store and Google Play. Below this, there is a 'Tasks' section showing 'Tasks are pending'.

# Home Page – àïÓðè ìÙ ÷ ¼ Þ Ì ÷ ÖþÔ Enterprise Account

To Upgrade to Enterprise Account :

1. à ã¼½Ö à í Ü “Learn more”

2. à ã¼½ Upgrade

The screenshot displays the Ariba Network interface. A red line connects a yellow box labeled '1' to the 'Learn More' button in the top navigation bar. Another red line connects a yellow box labeled '2' to the 'Upgrade' button in the 'ENTERPRISE ACCOUNT' section. The page is titled 'Upgrade to realize the full value of Ariba Network'. It compares 'STANDARD ACCOUNT' (Your current account) with 'ENTERPRISE ACCOUNT'. The 'STANDARD ACCOUNT' section lists features like Fulfillment, Selling, and Help Center. The 'ENTERPRISE ACCOUNT' section lists enhanced features like skip emails, CSV uploads, catalog publishing, and integration. A 'Based on usage' link is provided. At the bottom, a note states 'By the way, you can use these with any account.' and provides links for joining business matchmaking and attracting customers.

**1**

**2**

Ariba Network

Upgrade from standard account

Learn More

Company Settings

HOME INBOX OUTBOX CATALOGS REPORTS MESSAGES External Document CSV Document

Orders, Invoices and Payments

All Customers Last 14 days

0 Orders to Invoice 0 Orders that Need Attention 0 Orders with Service Lines 0 Purchase Orders More...

Order Number Customer Status Amount Date Amount Invoiced Action

You do not have any Orders and Releases.

**STANDARD ACCOUNT**  
Your current account

**ENTERPRISE ACCOUNT**  
Upgrade

**FULFILLMENT**

Orders and invoices

Catalogs

Integration

Legal Archive

Reporting

Support

Fees

**SELLING**

Ariba Discovery

Sourcing, Contract Management

Respond to emailed orders using features that your customer requests, like order confirmations, ship notices and invoices

Check invoice status and create non-PO invoices, if supported by your customer

Skip the emails. Get and manage orders and invoices all on Ariba Network.

Use CSV uploads to manage large documents.

Publish catalogs that detail your products and services

Integrate with your backend systems through CXML or EDI

Access to long-term invoice archiving (regional restrictions apply)

Get reports to track transactions and sales activities

Help Center, phone, chat, and web form

Help Center

Free

Based on usage

By the way, you can use these with any account.

Join our business matchmaking service to get high quality sales leads. Fees may apply

Attract potential customers with your profile and get invited to auctions and other events.

Learn more about all the features of Ariba Network.

# Home Page – Upgrade to Enterprise Account

3. กดตรงกล่อง Upgrade box และ

4. คลิก ปุ่ม Upgrade

Close

## Upgrade to realize the full value of Ariba Network!

	STANDARD ACCOUNT	ENTERPRISE ACCOUNT
	Your current account	<a href="#">Upgrade</a>
<b>FULFILLMENT</b>	Respond to emailed orders using	
<b>Reporting</b>		✓ Get reports to track transactions and sales activities
<b>Support</b>	Help Center	✓ Help Center, phone, chat, and web form
<b>Fees</b>	Free	Based on usage
<b>SELLING</b>		✓ Join our business matchmaking service to get high quality sales leads. <a href="#">Fees</a>

**Confirm upgrade**

☒ Upgrade this Ariba Network standard account to an enterprise account; [fees may apply](#).

By checking the box, and selecting **Upgrade**, you are confirming, on behalf of your organization, the upgrade of this Ariba Network supplier account ([AN Standard Account Test \(UMWT\) - TEST, ANID AN01424330579-T](#)) from a standard account to an enterprise account according to the [Terms of Use \(Suppliers\)](#). Note that fees may apply to transactions after the upgrade. You won't be able to change this account to a standard account after this upgrade.

[Cancel](#) [Upgrade](#)



# Enterprise Account Dashboard

**Inbox** – Documents from buyer/s (TG)

**Reports** – Run reports and extract content into Excel

**Outbox** – Your(Supplier) submitted documents

**Search** – Find documents within your account

**Purchase Order Status** – Number of POs and their status

The screenshot shows the Ariba Network dashboard for a supplier. At the top, there's a navigation bar with 'HOME', 'INBOX', 'OUTBOX', 'CATALOGS', and 'REPORTS'. The 'INBOX' and 'OUTBOX' tabs are highlighted with red boxes. Below the navigation bar is a search bar with 'Orders and Releases' selected. The main content area is divided into several sections. On the left, there's a 'Getting Started' sidebar with steps like 'Get to Know Ariba', 'Review Ariba', 'Confirm Billing Contact', and 'Add Users to Your Account'. The central part features a large video player. To the right of the video player, there's a 'Purchase Order Status' section with a table showing the number of orders and invoices in different states. Below this is a table of orders with columns for Order Number, Customer, Status, Amount, Date, Amount Invoiced, and Action. The 'Status' column is highlighted with a red box. On the far right, there's a 'Help Center' sidebar with a search bar and a list of frequently asked questions. At the bottom, there's a 'Now we're mobile' section with links to the Ariba Network mobile app on the App Store and Google Play. The dashboard also includes a 'CSV Documents' section with a 'Create' button and a 'Tasks' section with an 'Update Profile Information' button.

Order Number	Customer	Status	Amount	Date	Amount Invoiced	Action
C50813-R2	SAP Ariba Education P2P	New	\$29.10 USD	29 Aug 2016	\$0.00 USD	Select
C50836-R1	SAP Ariba Education P2P	New	\$6,750.00 USD	29 Aug 2016	\$0.00 USD	Select

- All functions are activated
- Dashboard Supplier can click documents from dashboard
- Supplier can use single ID with other customer



Cont...

Orders, Invoices and Payments

100  
New Purchase  
Orders

14  
Orders that Need  
Attention

27  
Invoices Rejected

3  
Payments  
Received

114  
Orders to Ship

More...

All Customers

0  
Collaboration  
Requests

0  
New Early Payment  
Offers

134  
Invoices Pending  
Payment

34  
Invoices Pending  
Approval

0  
Payments that Need  
Attention

0  
Pinned Documents

114  
Orders to Confirm

117  
Orders to Invoice

114  
Orders to Ship

2  
Orders with Service  
Lines

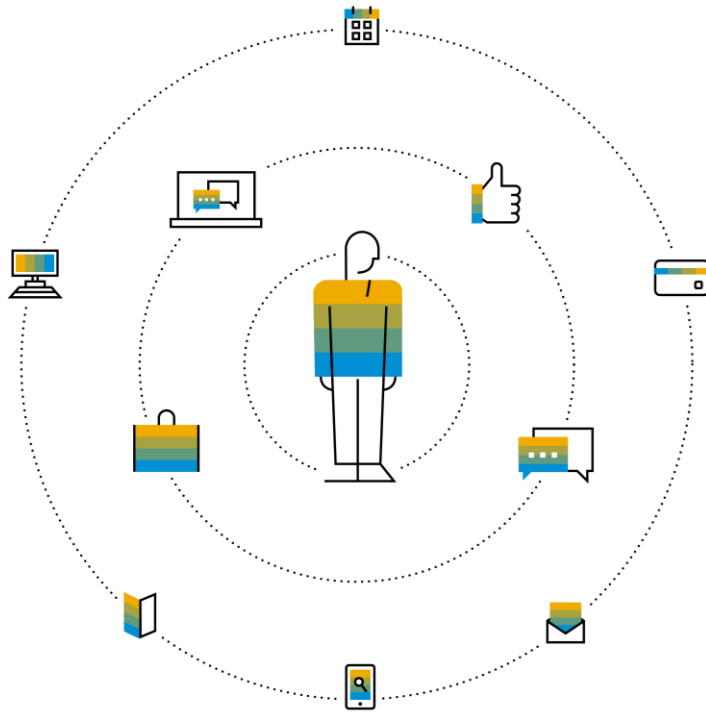
2  
Service Entry Sheets

Order Number		Status	Amount	Date ↓	Amount Invoiced	Action
PO582		TEST New	RM50,000.00 MYR	23 Feb 2019	RM0.00 MYR	Select Invoice Confirm Ship Notice Service Entry Sheet Hide
PO580		TEST New	\$19.90 USD	22 Feb 2019	\$0.00 USD	
PO577		TEST New	\$233.00 USD	22 Feb 2019	\$0.00 USD	
PO578		TEST New	RM56,250.00 MYR	22 Feb 2019	RM0.00 MYR	
PO576		TEST New	RM20,000.00 MYR	22 Feb 2019	RM0.00 MYR	
C127-R2		TEST New	RM20,000.00 MYR	22 Feb 2019	RM0.00 MYR	
PO573		TEST New	\$78.70 USD	22 Feb 2019	\$0.00 USD	
PO570		TEST New	RM350.00 MYR	22 Feb 2019	RM0.00 MYR	
PO566		TEST New	\$19.90 USD	21 Feb 2019	\$0.00 USD	

Action- Select action required for the order



# Ariba Network Fee Schedule Basics



**FREE** for all suppliers to join and begin transacting

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Two components of the supplier fee schedule: Transaction Fees and Subscription Fees

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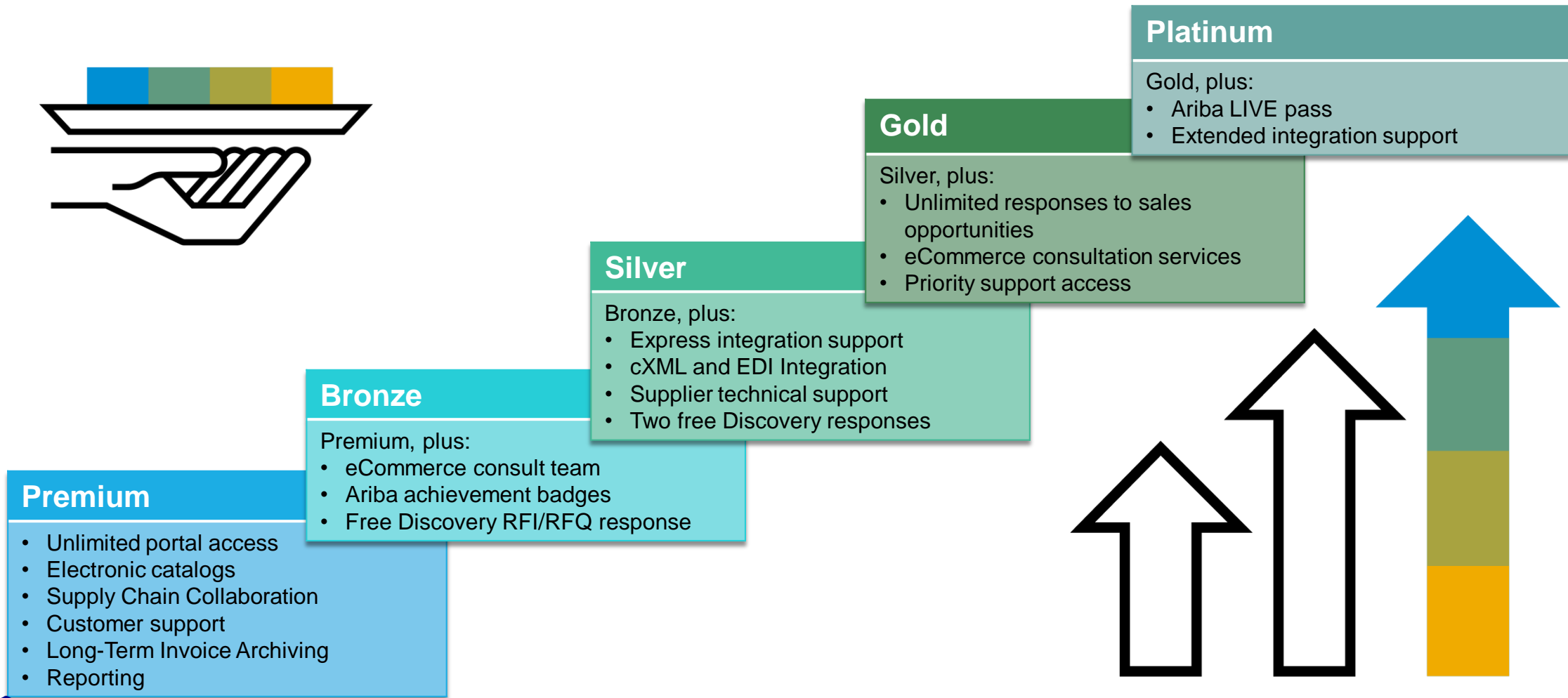
Chargeable documents are considered Purchase Orders & Invoices.

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Chargeable suppliers transacting less than \$250,000 in annual financial volume will be assigned to the Bronze level irrespective of annual document count

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# Subscription Levels



Read more about subscription levels, calculate your fees & check out other currencies on our website  
<https://www.ariba.com/ariba-network/ariba-network-for-suppliers>



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## Enterprise Account

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Service Entry Sheets)  
0.155% ½è ÂÖPİÜ í Î ¼ í P Òŷ ÓP ¼ P P Ü



### เกณฑ์ค่าธรรมเนียม

1,600,000 บาท และ 5 เอกสาร

ซอฟต์แวร์ที่ไม่ผ่านเกณฑ์ค่าธรรมเนียม จะไม่ถูกเรียกเก็บค่าธรรมเนียม

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÷è ¼ à í P ÄŷÖ à Ô 4 ÄÖÖ ½đÜÖ	Premium	Ú Đđ
÷è ¼ à í P ÄŷÖ à Ô 5 ÑÄ 24 ÄÖÖ	*Bronze	1,500
÷è ¼ à í P ÄŷÖ à Ô 25 ÑÄ 99 æ Pē Ü¼ í P úÄ EDI/cXML	Silver	22,000
÷è ¼ à í P ÄŷÖ à Ô 100 ÑÄ 499	Gold	68,000
÷è ¼ à í P 500 ÄÖÖ ½đÜÖ	Platinum	167,000

\*ÆÜ Ü à í Ý÷è è P Òŷ ÓP P Ü Ò í Â¼ í P ÷ÂÖ Öŷ¼ àŷ 7,500,000  
Öí Ò Đŷ Öđ

ÄēÑð¼ æŷÖ Pēñ Őà Ü í Âİ¼ Bronze ùİ ÝÜĐÆ¿ŷí ŐÄÑÄ ÄŷÖ à Ô  
½ è Â÷è ¼ à í P Đŷ Öđ

Điã è Ýř Â¼í Þ¿Ÿ Ô â Î ¿Ÿí ÓÞÞÜ÷ÔŸÜ

### Transaction Fees (USD)

(0.155% or 0.00155 of Sales Volume)

### Subscription Fees (USD)

(Annual Chargeable Doc Count)

### Annual Fees (USD)

$\$59k \text{ USD} \times 0.155\% = \cancel{\$91.45}$   
THB 1,779,440  $\$0$

+

4 documents  
Premium Level | \$0

=

\$0

$\$400k \text{ USD} \times 0.155\% = \$620 \text{ USD}$   
THB 1,2064,000 THB 18,699

+

93 documents  
Silver Level | \$750  
THB 22,620

=

\$1,370 USD/  
THB 41,319

$\$200k \times 0.155\% = \$310$   
THB 6,032,000 THB 9,349

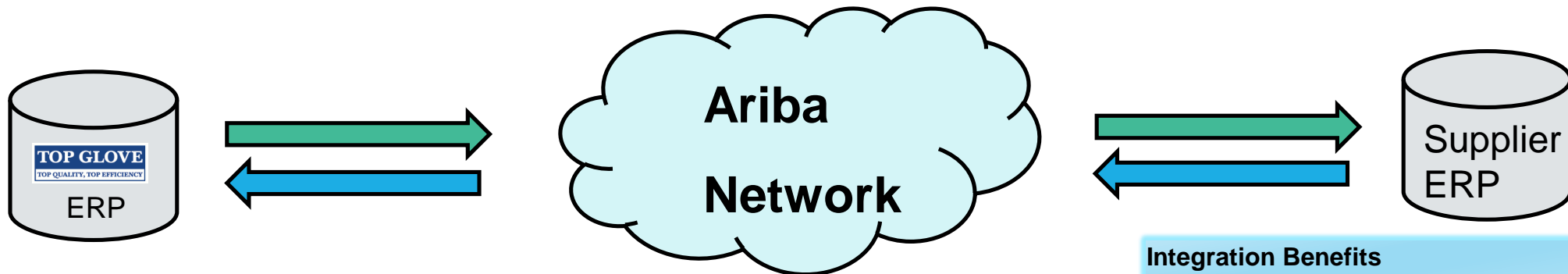
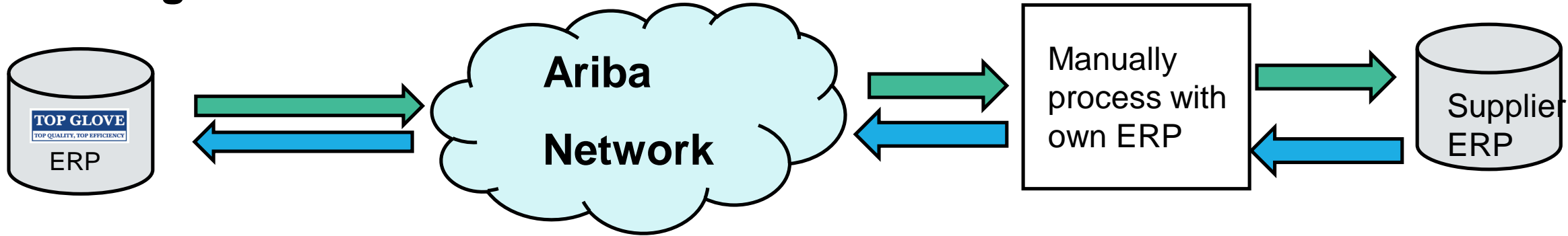
+

700 documents  
\*Bronze Level | \$50  
THB 1,508

=

\$360 USD/  
THB 10,857

# Supplier Integration



## Integration Benefits

- ✓ 45 to 65 percent invoice accuracy
- ✓ 60 to 75 percent less costly
- ✓ 15 to 20 percent reduction in DSO
- ✓ Improve customer Retention

# SAP Ariba Supplier Mobile App Supplier

Available on :



## Business Insights

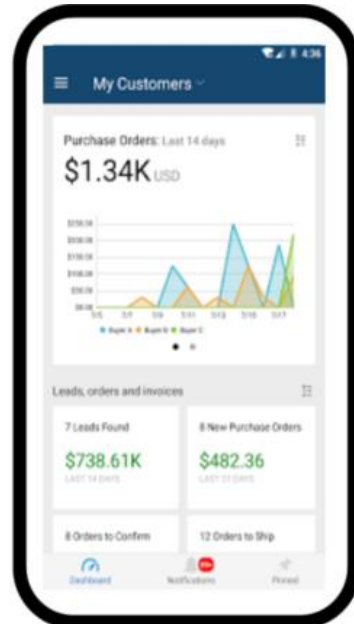
แนวโน้ม ของ PO

PO and invoices ที่ได้รับ/ส่งจากลูกค้า

## Work on-the-go

ยืนยัน PO ได้ทันที ผ่านมือถือ

ปึกหมุดสำหรับเอกสารที่สำคัญไว้อ่านภายหลัง...



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Insights

Alerts

Monitoring

Transactions

## Real-time Alerts

View network activity

สามารถรับรู้การแจ้งเตือนของ business critical events

## Monitor Key Activity

เรียกดูรายละเอียดของ PO and invoice

ค้นหา PO and invoices โดยใช้ระบบ HANA



# Ariba Discovery:

Receive qualified leads



## Receive qualified leads

A quick 5 minute registration will activate qualified leads sent right to your inbox



- ผู้ซื้อโฆษณาผู้ขายเป็นมูลค่ากว่า US\$3 ล้านล้าน



- มีสินค้ามากกว่า 20,000 รายการ



- มีผู้ซื้อจากองค์กรใหญ่กว่า 4,000 ราย



- มีผู้ขายมากกว่า 1,000,000 ราย



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# Supplier Informational Portal

## Welcome to the Top Glove Ariba Network Supplier Education Materials Portal

Welcome to the Top Glove Supplier Education Portal! This portal provides educative information for all suppliers that are conducting business with Top Glove via the Ariba Network (AN).

Additional information regarding this project is included in the invitation letter from Top Glove (below). As part of Top Glove's ongoing policy to continuously improve efficiency and service quality to customers and suppliers alike, they are currently implementing the next stage of their overall electronic strategy to move away from paper based financial transaction processing.

What information are you looking for?

	<b>BUYER LETTER</b> Top Glove message RE: The Ariba Network		<a href="#">INTRODUCTION ARIBA NETWORK</a> See how to navigate the Network		<a href="#">ARIBA NETWORK RESOURCES</a> Resources for suppliers using the Ariba Network (MP4's)
	<a href="#">INTEGRATION &amp; CATALOG</a> Information for Suppliers transacting using Catalogs or integrating with their Buyer		<a href="#">STANDARD ACCOUNT LINKS</a> Links to generic Standard Account Resources		<a href="#">TRAINING GUIDES &amp; TRAINING CLIPS</a> Learn how to transact with Top Glove (PDF & MP4)

### Accessing Support

- To access the Help Centre and Customer Support Select Help Centre from either the Supplier Login Screen or from the Dashboard/Homepage from within the Ariba Network.

### Types of Support Available

- Search for Generic Online Help
- Guided Help
- Online Chat
- Live Webinars

เลือก **Company Settings**, review:

- Customer Relationships
- Top Glove “Supplier Information Portal”
- Click Supplier Information Portal for each pop-up window

# How to access TG Supplier Information Portal

1. Select the name of your company in the top right corner and then click the Customer Relationships link.
2. Select the **Customer Name (Top Glove)** to view transactional rules - The Customer Invoice Rules determine what you can enter when you create invoices.
3. Select **Supplier Information Portal** to view the following presentations to learn more about transacting with Top Glove.
  - Account Configuration Guide
  - Purchase Order Confirmation and Ship Notice Guide
  - Invoice Guide
  - Supplier Membership Program/ Supplier Registration Guide

The screenshot shows the 'Account Settings' page in SAP Ariba. The page has a sidebar on the right with a 'Company Settings' dropdown menu. The main content area has tabs for 'Customer Relationships', 'Users', 'Notifications', and 'Account Hierarchy'. Under 'Customer Relationships', there are sub-tabs for 'Current Relationships' and 'Potential Relationships'. The 'Current Relationships' tab is active, showing a table of pending and current relationships. A yellow callout '1' points to the 'Customer Relationships' link in the sidebar. A yellow callout '2' points to the 'Supplier Information Portal' link in the 'Current' relationships table. A yellow callout '3' points to the 'Supplier Information Portal' link in the 'Current' relationships table.

**Account Settings**

Customer Relationships Users Notifications Account Hierarchy

Current Relationships Potential Relationships

I prefer to receive relationship requests as follows:

☒ Automatically accept all relationship requests ☐ Manually review all relationship requests

Update

**Pending**

Customer
Arbit

Approve Reject

**Current**

Customer
Arbit
Pouliot Industries

Supplier Information Portal

Reject

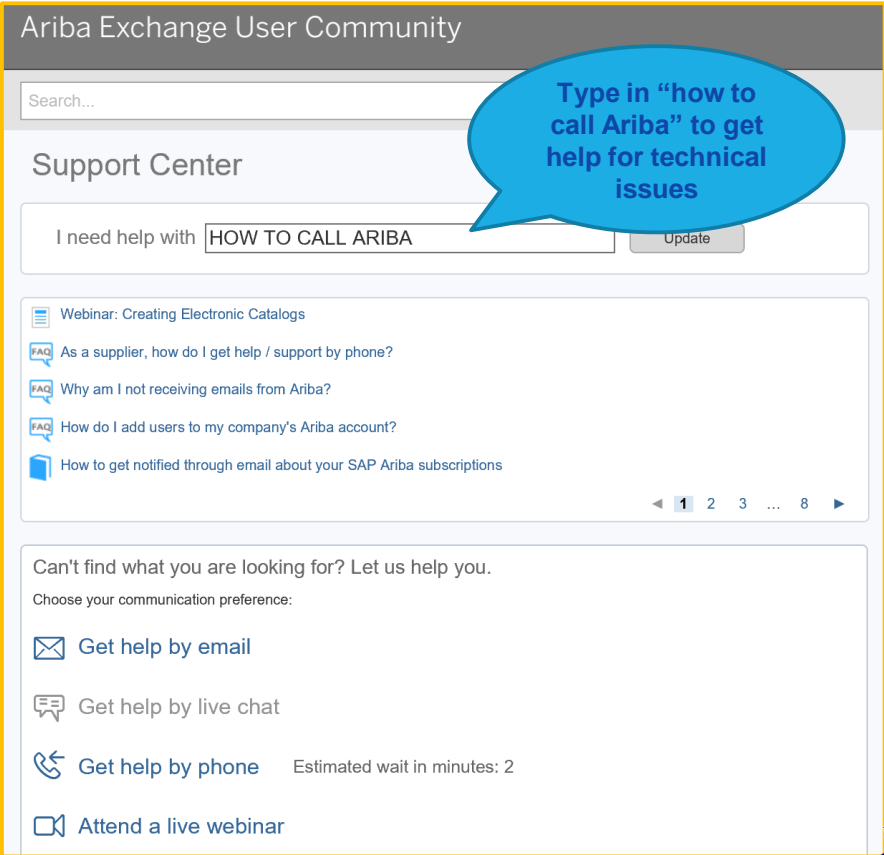
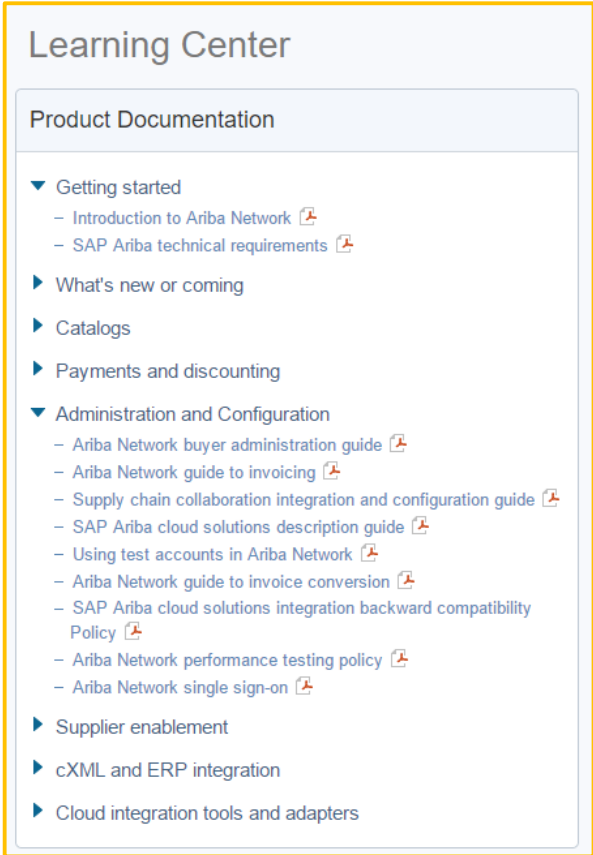
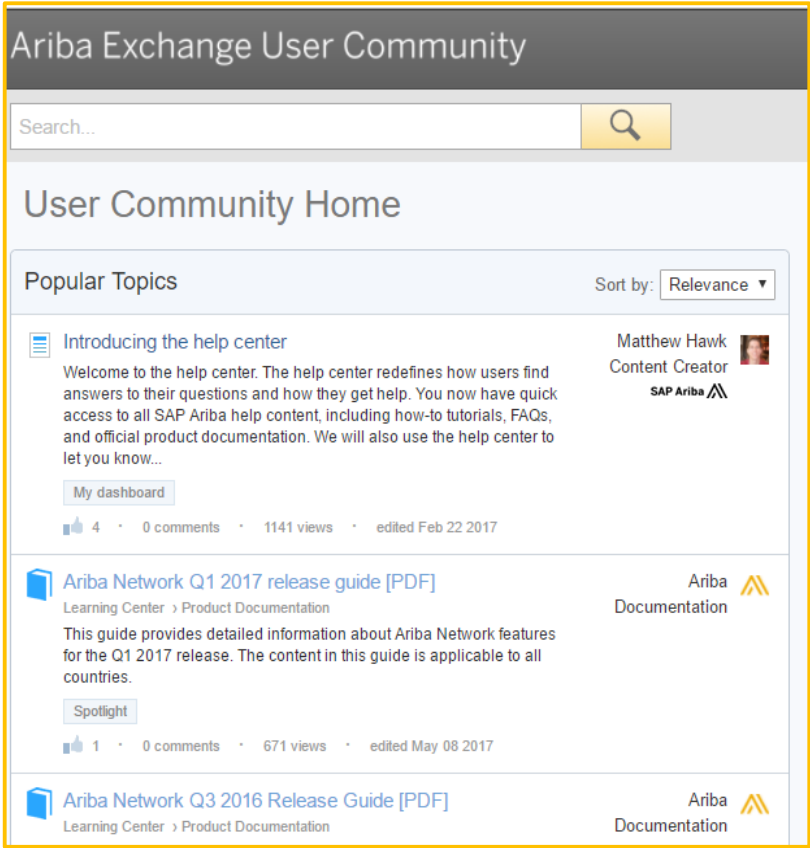
**Company Settings**

- jUnitOrg - LV8b8ft...
- ANID: AN02003380348
- Standard Package
- Company Profile
- Service Subscriptions
- Account Settings
- Customer Relationships**
- Users
- Notifications
- Account Hierarchy
- View All
- Network Settings
- Electronic Order Routing
- Electronic Invoice Routing
- Accelerated Payments
- Remittances
- Network Notifications

# Ariba Exchange User Community



- From the Help link, access the **Learning Center** for Product Documentation or the **Support Center** to Contact Support



Can I use my Ariba Network account to transact with TG?



# ÖP èùÝ Å Ôæ í ¼úÅÖÈ ÅðÖÜæ Ýð àÖ / Existing ANID

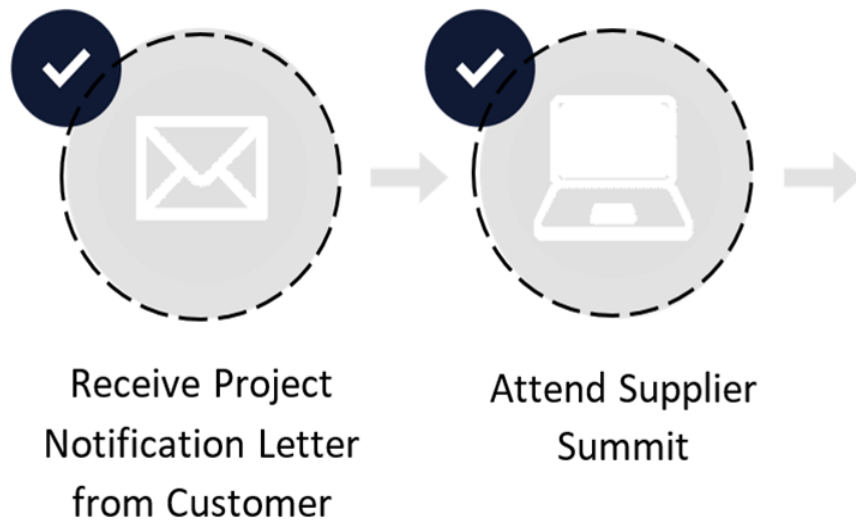


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**Subscriptions Level  
Benefits**

## เงื่อนไข ๕ ข้อ



**\*\*โปรดเรียกทีมงาน หากท่านยังไม่ได้รับอีเมลขอความสัมพันธ์ทางการค้าจาก Top Glove**



# Registration/ Enablement Activity



# Điã è Ýř Äè÷Û à : TG Collaboration invitation (\*ùÖPİ ;Ö æ í Ò Spam/æ P ¼ àyè Â½E ; â í Û èÔ ý æ í ¼ ÝÄ ñ Ûñ İÖÖè÷Û à )

ขั้นตอนที่ 1: เปิดอีเมล Top Glove Group of Companies / Divya Mohadkar

ขั้นตอนที่ 2: คลิก “Click Here” ภายใน 24 ชั่วโมง เพื่อสร้าง Create Account or Log in with your existing Ariba account



## Top Glove Group of Companies

### Register as a supplier with Top Glove Group of Companies

Hello! ABC COMPANY

Top Glove Group of Companies has invited you to register to become a supplier with Top Glove Group of Companies. Start by creating an account with Ariba Network. It's free.

Top Glove Group of Companies uses Ariba Network to manage its sourcing and procurement activities and to collaborate with suppliers.

If ABC COMPANY already has an account with Ariba Network, sign in with your username and password.

[Click Here](#) Create Account or [Log In](#) with your existing account.

## Demo & Training





**TAKE  
A  
LOOK**

1. Configure your account
2. Process Invoice

## Login.

**Note:** Ensure to use the same username & password which you've registered for SLP

 Orders & Invoices Powered by Ariba Network

 [Help Center >>](#)

# Supplier Login

Login


Having trouble logging in?

New to Ariba?

[Register Now](#) or [Learn More](#)

**Existing User – Log in**  
using your current Ariba  
username and password

## Support to Help You Succeed



As a supplier, we've compiled many tutorials, customer support, and other available resources to enable you to get help faster and make the most out of SAP Ariba. Click our online webinar below to learn more.

Learn More



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The screenshot shows the 'Ariba Network' settings interface. A red arrow points to the 'Company Settings' dropdown in the top right. The 'Network Settings' section has a red circle around the 'Electronic Order Routing' tab. Below this, the 'Capabilities Preferences' section includes a 'cXML Setup' link and a checkbox for 'Process non-catalog orders as catalog orders if part numbers are entered manually'. The 'New Orders' section contains a table with columns 'Document Type', 'Routing Method', and 'Options'. A red circle highlights the 'Routing Method' dropdown menu, which is open and showing options: Email, Online, cXML, EDI, cXML Pending Queue, Fax, and Same as new catalog orders without attachments. Another red circle highlights the 'Options' column, which includes an 'Email address' field (test@yourcompany.com), a checkbox for 'Attach cXML document in the email message' (marked with a red X), and three rows for 'Current Routing method for new orders' (all set to 'Email'). A red line connects the 'Save' button in the top right to the 'Update Profile Information' button at the bottom right.

Document Type	Routing Method	Options
Catalog Orders without Attachments	Email	Email address: test@yourcompany.com <input type="checkbox"/> Attach cXML document in the email message <input checked="" type="checkbox"/> Include document in the email message Leave attachments online and do not include them with email message. This applies to all orders with attachments that have the routing method "Same as new catalog orders without attachments".
Catalog Orders with Attachments	without attachments	Current Routing method for new orders: Email Attachments will be included in the order.
Non-Catalog Orders without Attachments	without attachments	Current Routing method for new orders: Email Attachments will be included in the order.
Non-Catalog Orders with Attachments	without attachments	Current Routing method for new orders: Email Attachments will be included in the order.



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# Supplier Account Interface

**Inbox** – Documents from your buyer(s)

**Reports** – Run reports and extract content into Excel

[HOME](#)
[INBOX](#)
[OUTBOX](#)
[CATALOGS](#)
[REPORTS](#)
[MESSAGES](#)

Company Settings ▾
 Aman Singh ▾
 Help Center

**Outbox** – Your submitted documents

Orders and Released

Order Number

Search

**Search** – Find documents within your account

Orders, Invoices and Payments

All Customers ▾
Last 200 Documents ▾

56 Orders to Invoice
3 Orders that Need Attention
0 Invoices Rejected
0 Pinned Documents
More...

**Purchase Order Status** – Number of POs and their status

Order Number

Customer

Status

Amount

Date ↓

Amount Invoiced

Action

1700000039	TOP GLOVE SDN BHD (F09 HQ)	New	RM22,250.00 MYR	8 May 2019	RM0.00 MYR	Select ▾
1700000038	TOP GLOVE SDN BHD (F09 HQ)	New	RM22,250.00 MYR	8 May 2019	RM0.00 MYR	Select ▾

Page 1 ▾


Tasks

Update

I need help accessing a sourcing event
I need help with invoicing
I need help with purchase orders
I need help with payment
I need help connecting with a customer
Why has my invoice or service entry sheet been rejected?

View more

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TG eProcurement

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# View Purchase Order

Ariba **1**work

HOME

**INBOX**

OUTBOX

CATALOGS

REPORTS

MESSAGES

Company Settings

External Document ▼ CSV D

Orders and Releases ▼

All Customers ▼

Order Number

🔍

Orders, Invoices and Payments

All Customers ▼Last 14 days ▼

24  
Orders to Invoice  
**2**

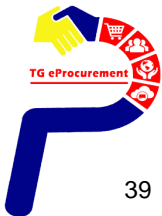
0  
Orders that Need  
Attention

0  
Invoices Rejected

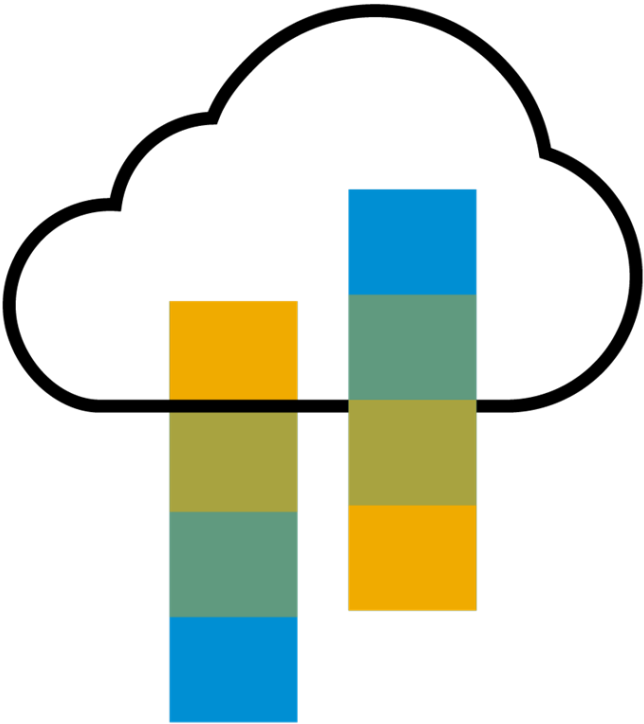
0  
Pinned Documents

⋮  
More...

Order Number	Customer	Status	Amount	Date ↓	Amount Invoiced	Action
1700000033	TOP GLOVE SDN BHD (F09 HQ)	New	RM22,250.00 MYR	7 May 2019	RM0.00 MYR	Select ▼



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**SUPPLIER confirms TG's order and create shipping note**  
**Activity: Click [Create Order Confirmation] to confirm orders**

Ariba Network

Company Settings ▾

Aman Singh

Help Center >>

Purchase Order: 1700000033

Done

✓ Create Order Confirmation ▾

Create Ship Notice

Create Invoice ▾

Hide | Print ▾ | Download PDF | Export cXML | Download CSV | Resend

Order Detail

Order History

**From:**  
**TOP GLOVE SDN BHD (F09 HQ)**  
Lot 4969, Jalan Teratai,  
41050 Klang  
SEL  
Malaysia  
Phone: +60 (603) 339219921905  
Fax: +60 (603) 339212918410

**To:**  
**TG Full Account Test01-TEST**  
Selangor  
40171 Setia Alam  
Selangor  
Malaysia  
Phone:  
Fax:  
Email:  
[aribatgsupplier@gmail.com](mailto:aribatgsupplier@gmail.com)


**Purchase Order**  
(New)  
**1700000033**  
Amount: RM22,250.00 MYR

**Payment Terms** ⓘ  
Before End in 2 months Due net Baseline date on End of the month

**Contact Information**  
**Supplier Address**  
**ASIA AUTO CENTRE SDN. BHD**  
12-1, UDARAMA KOMPLEK  
50350 KUALA LUMPUR

Routing Status: Sent

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TG eProcurement

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**SUPPLIER** creates order confirmation, which is mandatory, to imply that the supplier has accepted the order.  
**BUYER** cannot proceed further without supplier's order confirmation.  
**Activity:** Fill in the relevant information in order confirmation and click [Next]  
(ie: confirmation no, estimated delivery date)

Confirming PO

Exit

Next

1 Confirm Entire Order

2 Review Order Confirmation

▼ Order Confirmation Header

\* Indicates required field

Confirmation #:

Associated Purchase Order #:

1700000033

Customer:

TOP GLOVE SDN BHD (F09 HQ)

Supplier Reference:

SHIPPING AND TAX INFORMATION

Est. Shipping Date: \*

Est. Shipping Cost:

Est. Delivery Date: \*

Est. Tax Cost:

Comments:

**SUPPLIER submits order confirmation**  
**Activity: Click [Submit] to submit order confirmation**

Ariba Network

Company Settings ▾

Aman Singh

Help Center >>

Confirming PO

PreviousSubmitExit

1 Confirm Entire Order

2 Review Order Confirmation

Confirmation Update

Confirmation #: OC123456

Supplier Reference:

Attachments:

Line Items

Line #	Part # / Description	Qty (Unit)	Need By	Unit Price	Subtotal
1	Non Catalog Item A PZ0300D853 TRD TRUNK SPOILER	50.000 (EA)	31 May 2019	RM188.00 MYR	RM9,400.00 MYR
Current Order Status: <b>50.000 Confirmed With New Date</b> (Estimated Shipment Date: 7 May 2019 ; Estimated Delivery Date: 8 May 2019)					
2	Non Catalog Item A PZ0350D865 FRT BUMPER SPOILER	50.000 (EA)	31 May 2019	RM257.00 MYR	RM12,850.00 MYR
Current Order Status: <b>50.000 Confirmed With New Date</b> (Estimated Shipment Date: 7 May 2019 ; Estimated Delivery Date: 8 May 2019)					

**SUPPLIER can then observe the change in PO status from “New” to “Confirmed” after order confirmation**  
**Activity: View PO status change on Ariba Network**

Ariba Network

Company Settings ▾

Aman Singh

Help Center >>

Purchase Order: 1700000033

Done

Create Order Confirmation ▾

Create Ship Notice

Create Invoice ▾

Hide

Print ▾

Download PDF

Export cXML

Download CSV

Resend

Order Detail

Order History

From:

**TOP GLOVE SDN BHD (F09 HQ)**  
Lot 4969, Jalan Teratai,  
41050 Klang  
SEL  
Malaysia  
Phone: +60 (603) 339219921905  
Fax: +60 (603) 339212918410

To:

**TG Full Account Test01-TEST**  
Selangor  
40171 Setia Alam  
Selangor  
Malaysia  
Phone:  
Fax:  
Email:  
[aribatgsupplier@gmail.com](mailto:aribatgsupplier@gmail.com)

Purchase Order  
(Confirmed)  
1700000033  
Amount: RM22,250.00 MYR

Payment Terms ⓘ

Before End in 2 months Due net Baseline date on End of the month

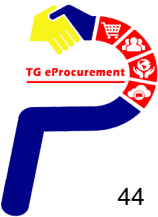
Routing Status: Acknowledged

Related Documents: [OC123456](#)

Contact Information

Supplier Address

**ASIA AUTO CENTRE SDN. BHD**  
12-1, UDARAMA KOMPLEK  
50350 KUALA LUMPUR



# SHIP

## NOTICE



**SUPPLIER** creates ship notice to notify the buyers on shipping dates and estimated delivery date.  
**SUPPLIER** may also include tracking information for the items delivered  
**Activity:** Click [Create Ship Notice] and fill in the necessary fields  
Click [Next] to proceed

Ariba Network

Company Settings ▾

Aman Singh

Help Center >>

Create Ship Notice

Download PDF

Save

Exit

Next

\* Indicates required field

SHIP FROM		DELIVER TO	
<b>TG Full Account Test01-TEST</b> Selangor 40171 Setia Alam Selangor Malaysia Phone: Fax: Email: <a href="mailto:aribatgsupplier@gmail.com">aribatgsupplier@gmail.com</a>	<a href="#">Update Address</a>	<b>TOP GLOVE SDN BHD (F09 HQ)</b> Lot 4969, Jalan Teratai, 41050 Klang SEL Malaysia Phone: +60 (603) 339219921905 Fax: +60 (603) 339212918410	<a href="#">Update Address</a>

▼ Ship Notice Header

SHIPPING	TRACKING
Packing Slip ID:* <input type="text"/>	Carrier Name: <input type="text"/>
Invoice No.: <input type="text"/>	Service Level: <input type="text"/>
Requested Delivery Date: --	
Ship Notice Type* <input type="text" value="Select"/>	

**SUPPLIER** submits ship notice to notify the buyers  
Activity: Review information entered in the previous page  
Click [Submit] to submit the ship notice

## Create Ship Notice

Previous

Download PDF

Save

Submit

Exit

Confirm and submit this document.

### SHIP FROM

**TG Full Account Test01-TEST**  
Selangor  
40171 Setia Alam  
Selangor  
Malaysia  
Phone:  
Fax:  
Email:  
[aribatgsupplier@gmail.com](mailto:aribatgsupplier@gmail.com)

### DELIVER TO

**TOP GLOVE SDN BHD (F09 HQ)**  
Lot 4969, Jalan Teratai,  
41050 Klang  
SEL  
Malaysia  
Phone: +60 (603) 339219921905  
Fax: +60 (603) 339212918410

## Ship Notice Header

### SHIPPING

Packing Slip ID: PS12345678  
Invoice #: --  
Requested Delivery Date: --  
Ship Notice Type: Actual  
Actual Shipping Date: 7 May 2019  
Actual Delivery Date: 8 May 2019 12:00:00 PM

### TRACKING

Tracking information not provided.

**SUPPLIER can then observe the change in PO status from “Confirmed” to “Shipped” after ship notice submission**  
**Activity: View PO status change on Ariba Network**

Ariba Network

Company Settings ▾

Aman Singh

Help Center >>

Purchase Order: 1700000033

Done

Create Order Confirmation ▾

Create Invoice ▾

Hide

Print ▾

Download PDF

Export cXML

Download CSV

Resend

Order Detail

Order History

From:

TOP GLOVE SDN BHD (F09 HQ)

Lot 4969, Jalan Teratai,

41050 Klang

SEL

Malaysia

Phone: +60 (603) 339219921905

Fax: +60 (603) 339212918410

To:

TG Full Account Test01-TEST

Selangor

40171 Setia Alam

Selangor

Malaysia

Phone:

Fax:

Email:

[aribatgsupplier@gmail.com](mailto:aribatgsupplier@gmail.com)

Purchase Order

(Shipped)

1700000033

Amount: RM22,250.00 MYR

Payment Terms ⓘ

Before End in 2 months Due net Baseline date on End of the month

Contact Information

Supplier Address

ASIA AUTO CENTRE SDN. BHD

12-1, UDARAMA KOMPLEK

50350 KUALA LUMPUR

Routing Status: Acknowledged

Related Documents: PS12345678

OC123456

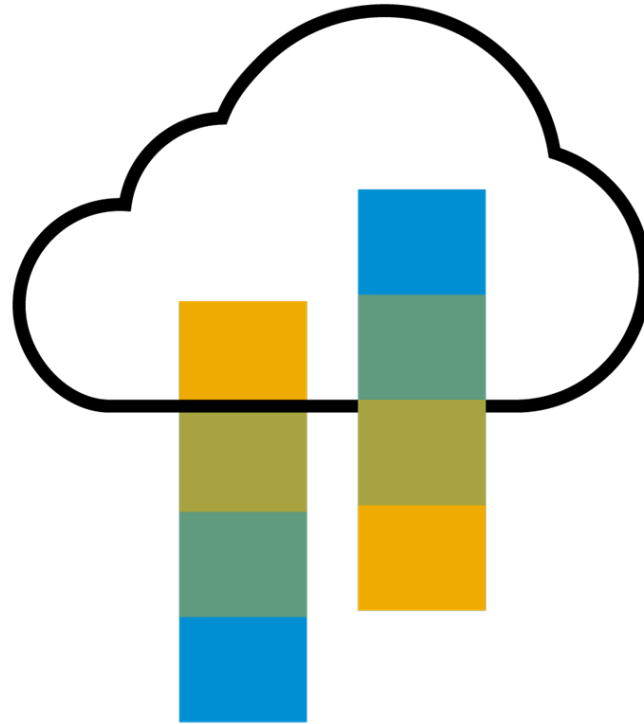
TG eProcurement

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# Invoice ( INVOICE )



**SUPPLIER may proceed to create invoice when the PO status has changed from “Shipped” to “Received”**  
**Activity: Click [Create Standard Invoice] to create an invoice against a PO**

Ariba Network

Company Settings ▾

Aman Singh

Help Center >>

Purchase Order: 1700000033

Done

Create Order Confirmation ▾

Create Ship Notice

Create Invoice ▾

Hide

Print ▾

Download PDF

Export cXML

Download CSV

Resend

Order Detail

Order History

Standard Invoice

Credit Memo

Line-Item Credit Memo

Line-Item Debit Memo

From:

**TOP GLOVE SDN BHD (F09 HQ)**  
Lot 4969, Jalan Teratai,  
41050 Klang  
SEL  
Malaysia  
Phone: +60 (603) 339219921905  
Fax: +60 (603) 339212918410

**ib Vendor - 710 - TEST**  
Malaysia  
50000 KL  
Malaysia  
Phone:  
Fax:  
Email: aman.singh01@sap.com

**Purchase Order**  
(Received)  
1700000033  
Amount: RM22,250.00 MYR

Payment Terms ⓘ  
Before End in 2 months Due net Baseline date on End of the month

Contact Information  
Supplier Address  
**ASIA AUTO CENTRE SDN. BHD**  
12-1, UDARAMA KOMPLEK

Routing Status: Acknowledged

Related Documents: 5304287809  
 PS12345678  
 OC123456

**SUPPLIER fills in the relevant invoicing information and add on other charges where applicable**  
**Activity: Fill in relevant information and mandatory fields**  
**Click [Next] to proceed**



Create Invoice

Update

Save

Exit

Next

▼ Invoice Header

\* Indicates required field

Add to Header ▾

Summary

Purchase Order: 1700000033

Invoice #: \*

|

Invoice Date: \* 8 May 2019



Service Description:

Supplier Tax ID:

Remit To: **TG Full Account Test01-TEST**

KL

Malaysia

Bill To: **TOP GLOVE SDN BHD (F09 HQ)**

Lot 4969, Jalan Teratai,  
41050 Klang  
SEI

Subtotal: **RM22,250.00 MYR**  
Total Tax: RM0.00 MYR  
Amount Due: **RM22,250.00 MYR**

[View/Edit Addresses](#)

# Include Attachment (Invoice)

Create Invoice

Update

Save

Exit

Next

▼ Invoice Header

\* Indicates required field 

Add to Header ▾

Summary

Purchase Order: 3114000252

Invoice #: \*

Invoice Date: \*

Service Description:

Supplier Tax ID:

Remit To: HLH Industrial Supply (M) SDN BHD - TEST

Shah Alam  
Selangor  
Malaysia

Bill To: TOP GLOVE SDN BHD (F10)

Klang,  
SEL  
Malaysia

Subtotal: RM290.00 MYR

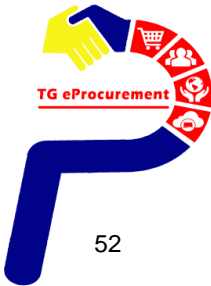
Total Tax: RM0.00 MYR

Total Gross Amount: RM290.00 MYR

Total Net Amount: RM290.00 MYR

Amount Due: RM290.00 MYR

- Shipping Cost
- Shipping Documents
- Special Handling
- Payment Term
- Additional Reference Documents and Dates
- Comment
- Attachment



# Add Attachment

## \*Attachments

The total size of all attachments cannot exceed 10MB

Browse...

Add Attachment

articleNumber:

Add to Header ▼

**SUPPLIER reviews the invoice information before submission**  
**Activity: Review the information filled in from the previous page**  
**Click [Submit] to submit the invoice to the buyer**

Create Invoice

Previous

Save

Submit

Exit

Confirm and submit this document. It will be electronically signed according to the countries of origin and destination of invoice. The document's originating country is:Malaysia. The document's destination country is:Malaysia.

Standard Invoice / Tax Invoice

Invoice Number: INV0012345

Invoice Date: Wednesday 8 May 2019 12:53 PM GMT+08:00

Original Purchase Order: 1700000033

Subtotal: RM22,250.00 MYR

Total Tax: RM0.00 MYR

Amount Due: RM22,250.00 MYR

REMIT TO:

**TG Full Account Test01-TEST**  
Selangor  
40171 Setia Alam  
Selangor  
Malaysia  
Phone:  
Fax:  
Email:  
[aribatgsupplier@gmail.com](mailto:aribatgsupplier@gmail.com)

BILL TO:

**TOP GLOVE SDN BHD (F09 HQ)**  
Lot 4969, Jalan Teratai,  
41050 Klang  
SEL  
Malaysia  
Phone: +60 (603) 339219921905  
Fax: +60 (603) 339212918410

SUPPLIER:

**TG Full Account Test01-TEST**  
Selangor  
40171 Setia Alam  
Selangor  
Malaysia  
Phone:  
Fax:  
Email:  
[aribatgsupplier@gmail.com](mailto:aribatgsupplier@gmail.com)

**SUPPLIER can then observe the change in PO status from “Received” to “Invoiced” after invoice submission**  
**Activity: View PO status change on Ariba Network**

Done

[Resend](#)

## Order History

Fax: +60 (603) 339212918410

[aribatgsupplier@gmail.com](mailto:aribatgsupplier@gmail.com)

Amount: RM22,250.00 MYR

## 12-1, UDARAMA KOMPLEK

[More\(1\) »](#)

**SUPPLIER** may review the approved invoice on Ariba Network  
Activity: Review the details on the approved invoice



Invoice: INV0012345

Done

Create Line-Item Credit Memo

Create Line-Item Debit Memo

Copy This Invoice

Print

Download PDF ▾

Export cXML

Detail

Scheduled Payments

History

Standard Invoice / Tax Invoice

**Status**

Invoice: Approved

Routing: Acknowledged

Invoice Number: INV0012345

Invoice Date: Wednesday 8 May 2019 12:53 PM GMT+08:00

Original Purchase Order: [1700000033](#)

Submission Method: Online

Origin: Supplier

Source Document: Order

**Subtotal:**

**RM22,250.00 MYR**

**Total Tax:**

**RM0.00 MYR**

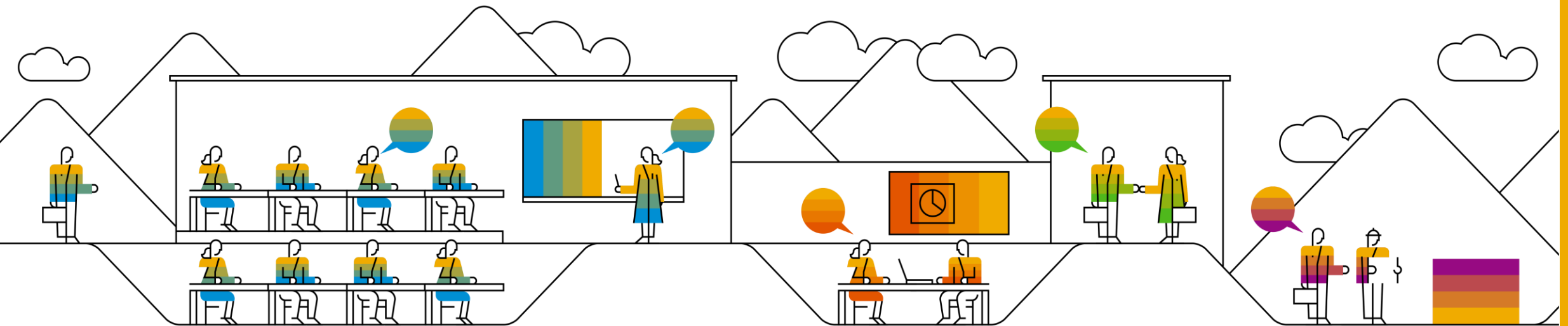
**Amount Due:**

**RM22,250.00 MYR**



# Go Live on Ariba Network for Thailand

Projected Date to Start Transacting – **Mid Nov, 2019**



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**November 7:** Attend Training

**Mid November, 2019:** Go Live



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**Procurement:**

[tgeprocurement@topglove.com.my](mailto:tgeprocurement@topglove.com.my)

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# Thank you.