



Top Glove Supplier Summit

CUSTOMER



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Timing & Expectations

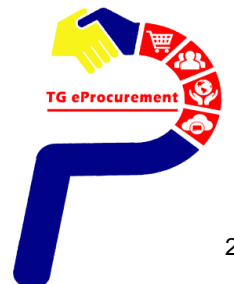
October 8: Attend Supplier Training Sessions

October 21 : Go Live



Questions? Email us at tgeprocurement@topglove.com.my

Send Ariba Network account related questions to: SEA_SE@sap.com



Before we start lets see a video



Ariba Network (AN)



Ariba Overview

Who is Ariba?

Ariba is the leading provider of **collaborative business commerce solutions** to enable more efficient and effective buying, selling, and cash management between companies.

Our value proposition?

We eliminate the inefficiencies and burdens of commerce to help businesses

How do we do it?

The **Ariba Commerce Cloud** is a global, web-based utility that combines:

- A web-based **community** to discover, connect, & collaborate with a global network of trading partners
- **Capabilities** to augment internal resources and skills with always-on expertise and commerce services

Why Ariba Network?

Single point for business collaboration

- Manage leads, proposals, contracts, orders, invoices, and payments
- Collaborate with multiple customers



Works with how you do business

- Access a wide range of transaction options
- Use many browsers, formats, languages, and currencies



World's largest trading community of over \$1 trillion

- Help active Global 2000 buyers find your products and services
- Get expertise, experience, and advice



SAP Ariba helps you...



60% average reduction in operating costs

Lower costs

- Reduce time and paper usage
- Eliminate postage costs
- Reduce costs associated with resources used to generate/ rework the invoices



30% growth in existing accounts
35% growth in new business

Increase your revenue

- Become searchable customers using the AN worldwide
- Establish new customer relationships via Ariba Discovery
- Publish your Catalogs in front of thousand buyers



15% increase in customer retention

Satisfy your customer

- Support your customer's strategic business plan
- Become a preferred supplier
- Simplify the communication process

80% efficiency & transform business operations



Stay organized

- Consolidate Network relationships under one account
- Enjoy a simple way to store POs and invoices
- Get better visibility into customers' spend and payments
- View invoice status in real time

62% decrease in late payments



Receive faster payments

- Help your invoice reach the correct contact in the approval flow
- No need to confirm the orders via email/phone
- Feel confident all order information is complete and accurate
- Prevent errors through system checks

Here's what suppliers say...

Find buyers ready to buy



10% growth for minority owned business



80% of business comes through Ariba Network

Improve customer retention



15% increase in customer retention



99% average fill rate with
98% on-time delivery rate

Accelerate the sales cycle



Accelerated deal cycle by **75%**



50% higher conversion rate with **11%** increase in lines per order

Predict and apply cash



Invoices paid in as few as **4 days**

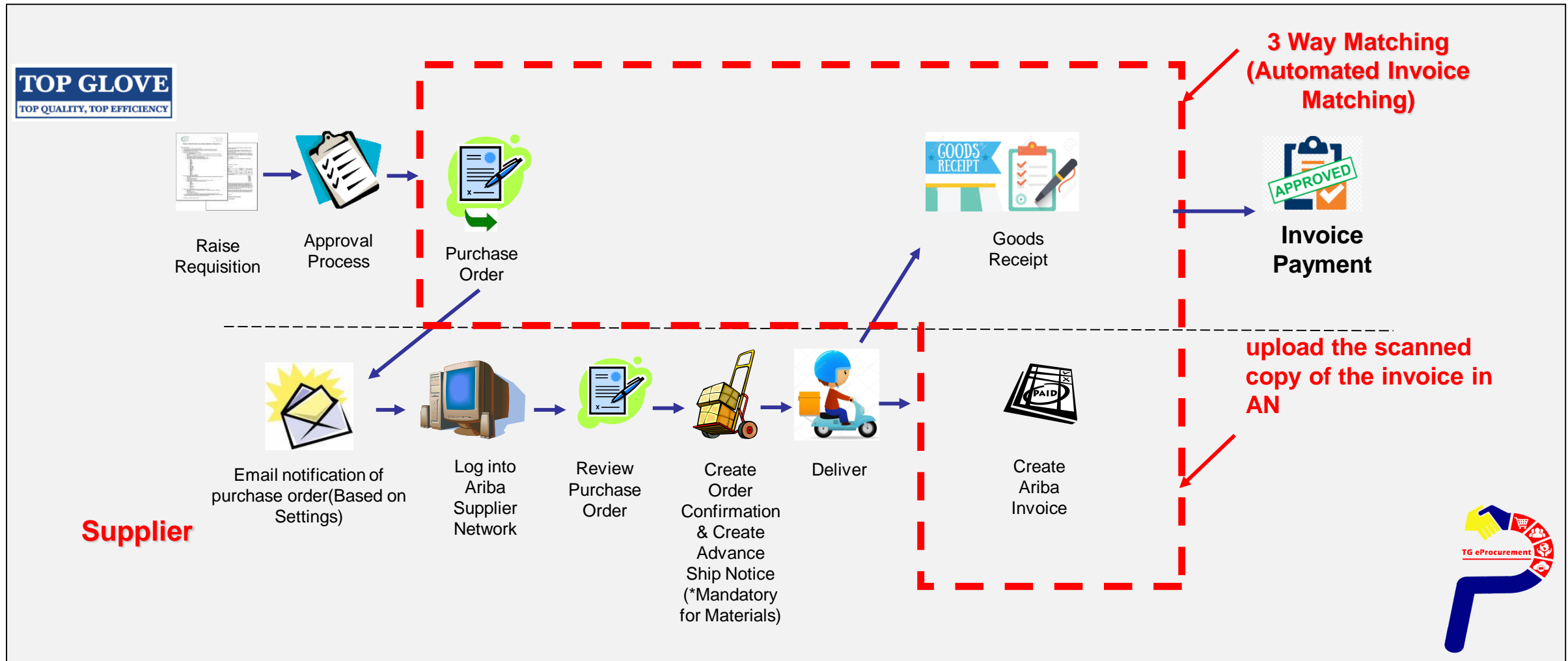


A couple hours instead of three to four days **reconciling** payments and invoices monthly

A Day in the Life: Procurement with SAP Ariba

Video 2

Requisition to Pay Process Flow



Enterprise and Standard Account Support

FULFILLMENT

STANDARD ACCOUNT Your Current Account

ENTERPRISE ACCOUNT

Upgrade

 Orders and invoices

- ✓ Respond to emailed orders using features that your customer requests, like order confirmations, ship notices and invoices
- ✓ Check invoice status and create non-PO invoices, if supported by your customer

- ✓ Skip the emails. Get and manage orders and invoices all on Ariba Network.
- ✓ Use CSV uploads to manage large documents.

 Catalogs

- ✓ Publish catalogs that detail your products and services

 Integration

- ✓ Integrate with your backend systems through CXML, EDI or CSV

 Legal Archive

Email notification and online download provide access to invoices for your local archiving.

- ✓ Access to long-term invoice archiving (regional restrictions apply)

 Reporting

- ✓ Get reports to track transactions and sales activities

 Support

Help Center

- ✓ Help Center, phone, chat, and web form

 Fees

Free

Based on usage

SELLING

By the way, you can use these with any account.

 Ariba Discovery

- ✓ Join our business matchmaking service to get high quality sales leads.
Fees may apply

 Sourcing, Contract Management

- ✓ Attract potential customers with your profile and get invited to auctions and other events.

Sample

Standard Account Dashboard

Enterprise Account Dashboard



TAKE
A
LOOK



CLICK THE **PROCESS ORDER** BUTTON IN THE PO NOTIFICATION (INTERACTIVE EMAIL)

TOP GLOVE SDN BHD

sent a new order

If more than one email address is associated with your organization for PO delivery, then the copy of this purchase order would be sent to them as well.
Your customer sent you this order through Ariba Network.



Process order



Next step

Standard Account

Use your existing Ariba Account by clicking on **Log in**



Supplier Login

User Name

Password

Login

[Having trouble logging in?](#)

New to Ariba?

[Register Now](#) or [Learn More](#)

Support to Help You Succeed



As a supplier, we've compiled many tutorials, customer support, and other available resources to enable you to get help faster and make the most out of SAP Ariba. Click our online webinar below to learn more.

[Learn More](#)



Standard Account

Home Page

1. Create

- Non-PO Invoices and Credit Notes
- Contract Invoices*

2. Show only last 200 documents.

List view with send me a copy to take action

3. Deactivated features

- Inbox/ Outbox
- Catalogs
- Reports
- CSV Documents

4. Upgrade from Standard Account

- → upgrade to full-use account
- Permission controlled

The screenshot shows the Ariba Network Home Page. The top navigation bar includes links for HOME, INBOX, OUTBOX, CATALOGS, ENABLEMENT TASKS, and REPORTS. A red box highlights the 'Create' dropdown menu, which contains 'Non-PO Invoice' and 'Contract Invoice'. A red box highlights the 'Upgrade from light account' button. A red box highlights the 'Send me a copy to take action' button in the 'Orders, Invoices and Payments' section. A red box highlights the 'Tasks' section. The main content area features a 'Purchase Order by Amount' chart for the last 12 months, showing a sharp increase in April 2017. Below the chart is a table of 'Orders, Invoices and Payments' with columns for Order Number, Customer, Status, Amount, Date, Amount Invoiced, and Action. The table shows one new purchase order for 20.00 EUR. The right sidebar includes links for 'Purchase Order by Volume', 'Purchase Order by Amount', and 'Outstanding Invoices', as well as a 'Now we're mobile' section with App Store and Google Play links.

Annotations:

- 1: Create dropdown menu (Non-PO Invoice, Contract Invoice)
- 2: Send me a copy to take action button
- 3: Upgrade to publish catalogs that detail your products and services. Learn More
- 4: Upgrade from light account button

Home Page – Upgrade to Enterprise Account

To Upgrade to Enterprise Account :

1. Click on Learn more
2. Click on Upgrade

The screenshot displays the Ariba Network home page. A red line with numbered yellow boxes (1 and 2) indicates the upgrade path. Box 1 points to the 'Learn More' button in the top navigation bar. Box 2 points to the 'Upgrade' button in the 'ENTERPRISE ACCOUNT' section.

Ariba Network Upgrade from standard account [Learn More](#) Company Settings

HOME INBOX OUTBOX CATALOGS REPORTS MESSAGES External Document CSV Document

Orders, Invoices and Payments All Customers Last 14 days

0 Orders to Invoice 0 Orders that Need Attention 0 Orders with Service Lines 0 Purchase Orders More...

Order Number	Customer	Status	Amount	Date ↓	Amount Invoiced	Action
You do not have any Orders and Releases.						

Upgrade to realize the full value of Ariba Network

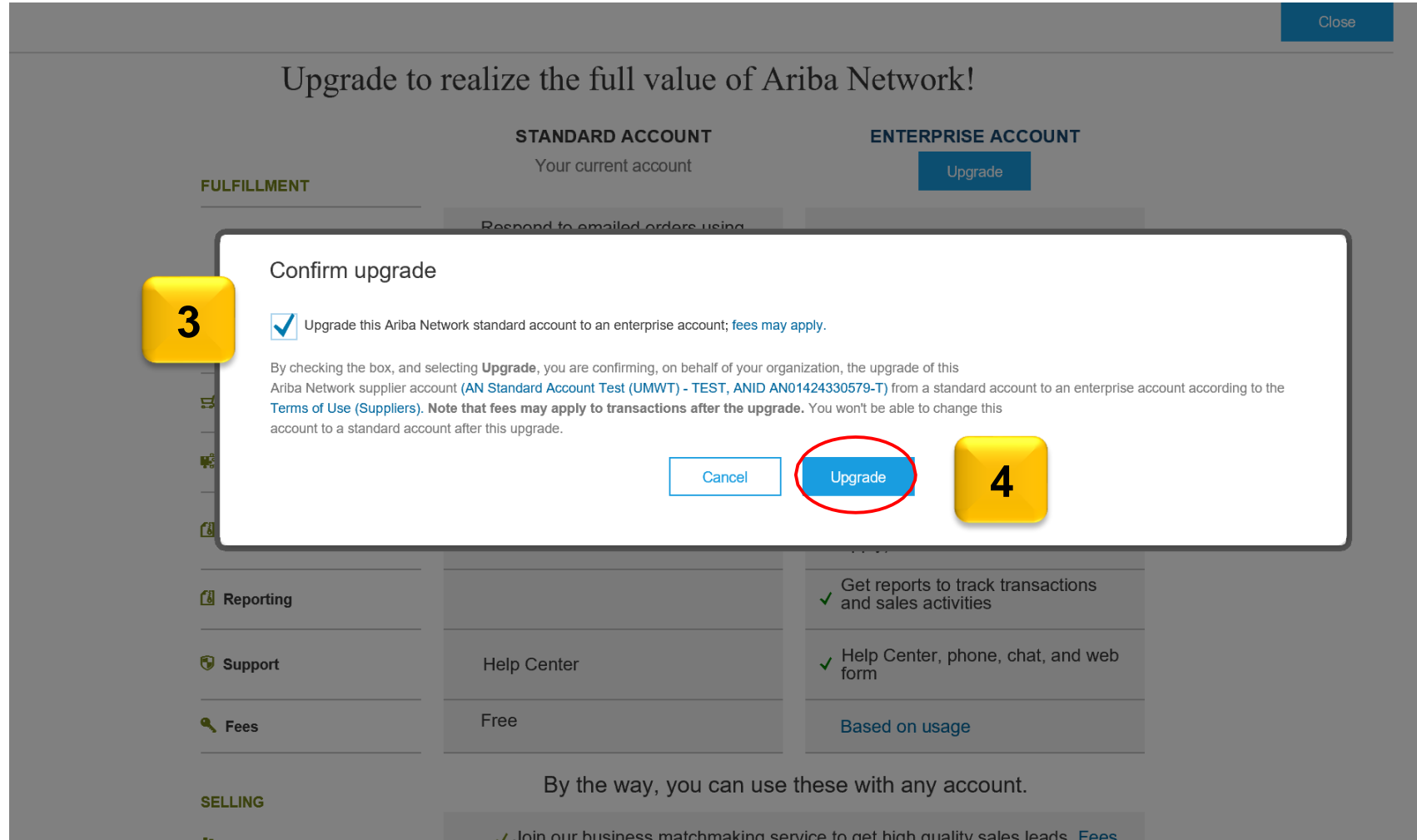
	STANDARD ACCOUNT Your current account	ENTERPRISE ACCOUNT Upgrade
FULFILLMENT	<ul style="list-style-type: none">Respond to emailed orders using features that your customer requests, like order confirmations, ship notices and invoicesCheck invoice status and create non-PO invoices, if supported by your customer	<ul style="list-style-type: none">Skip the emails. Get and manage orders and invoices all on Ariba Network.Use CSV uploads to manage large documents.
SELLING	<ul style="list-style-type: none">Join our business matchmaking service to get high quality sales leads. Fees may applyAttract potential customers with your profile and get invited to auctions and other events.	<ul style="list-style-type: none">Publish catalogs that detail your products and servicesIntegrate with your backend systems through CXML or EDIAccess to long-term invoice archiving (regional restrictions apply)Get reports to track transactions and sales activitiesHelp Center, phone, chat, and web form
Help Center	Free	Based on usage

By the way, you can use these with any account.

[Learn more](#) about all the features of Ariba Network.

Home Page – Upgrade to Enterprise Account

3. Check the Upgrade box and
4. Click on the Upgrade button



Enterprise Account Dashboard

Inbox – Documents from buyer/s (TG)

Reports – Run reports and extract content into Excel

Outbox – Your(Supplier) submitted documents

Search – Find documents within your account

Purchase Order Status – Number of POs and their status

The screenshot shows the Ariba Network dashboard for a supplier. At the top, there's a navigation bar with 'HOME', 'INBOX', 'OUTBOX', 'CATALOGS', and 'REPORTS'. Below this is a search bar with 'Orders and Releases' selected. The main content area is divided into sections: 'Getting Started' with a list of steps, 'Orders, Invoices and Payments' with a summary of 14 orders to invoice, 0 orders needing attention, 0 orders with service lines, and 51 invoices pending payment. Below this is a table of purchase orders. On the right, there's a 'Help Center' with a search bar and a list of FAQs. At the bottom right, there's a 'Tasks' section with 'Update Profile Information' at 95% completion.

Order Number	Customer	Status	Amount	Date	Amount Invoiced	Action
C50813-R2	SAP Ariba Education P2P	New	\$29.10 USD	29 Aug 2016	\$0.00 USD	Select
C50836-R1	SAP Ariba Education P2P	New	\$6,750.00 USD	29 Aug 2016	\$0.00 USD	Select

- All functions are activated
- Dashboard Supplier can click documents from dashboard
- Supplier can use single ID with other customer



Cont...

Orders, Invoices and Payments

100
New Purchase
Orders

14
Orders that Need
Attention

27
Invoices Rejected

3
Payments
Received

114
Orders to Ship

More...

All Customers

0
Collaboration
Requests

0
New Early Payment
Offers

134
Invoices Pending
Payment

34
Invoices Pending
Approval

0
Payments that Need
Attention

0
Pinned Documents

114
Orders to Confirm

117
Orders to Invoice

114
Orders to Ship

2
Orders with Service
Lines

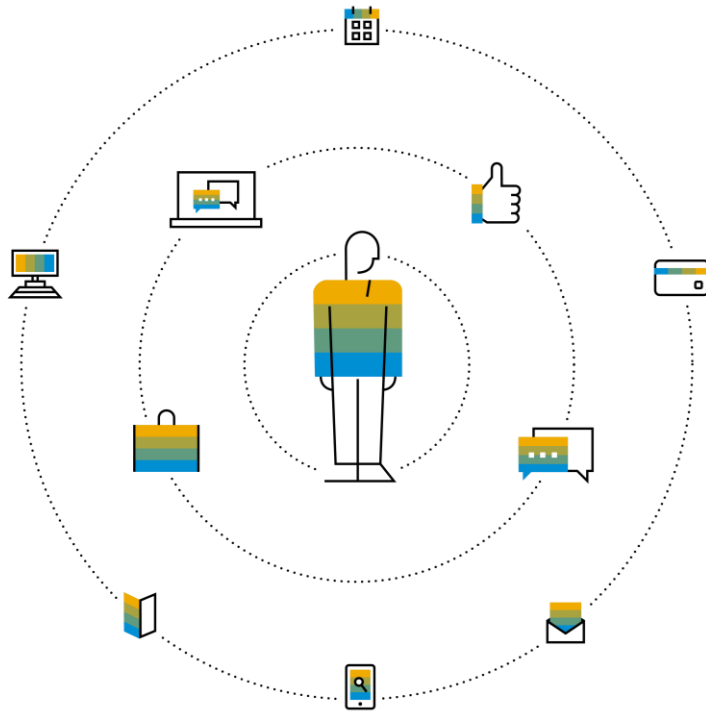
2
Service Entry Sheets

Order Number		Status	Amount	Date ↓	Amount Invoiced	Action
PO582		TEST New	RM50,000.00 MYR	23 Feb 2019	RM0.00 MYR	Select Invoice Confirm Ship Notice Service Entry Sheet Hide
PO580		TEST New	\$19.90 USD	22 Feb 2019	\$0.00 USD	
PO577		TEST New	\$233.00 USD	22 Feb 2019	\$0.00 USD	
PO578		TEST New	RM56,250.00 MYR	22 Feb 2019	RM0.00 MYR	
PO576		TEST New	RM20,000.00 MYR	22 Feb 2019	RM0.00 MYR	
C127-R2		TEST New	RM20,000.00 MYR	22 Feb 2019	RM0.00 MYR	
PO573		TEST New	\$78.70 USD	22 Feb 2019	\$0.00 USD	
PO570		TEST New	RM350.00 MYR	22 Feb 2019	RM0.00 MYR	
PO566		TEST New	\$19.90 USD	21 Feb 2019	\$0.00 USD	

Action- Select action required for the order



Ariba Network Fee Schedule Basics



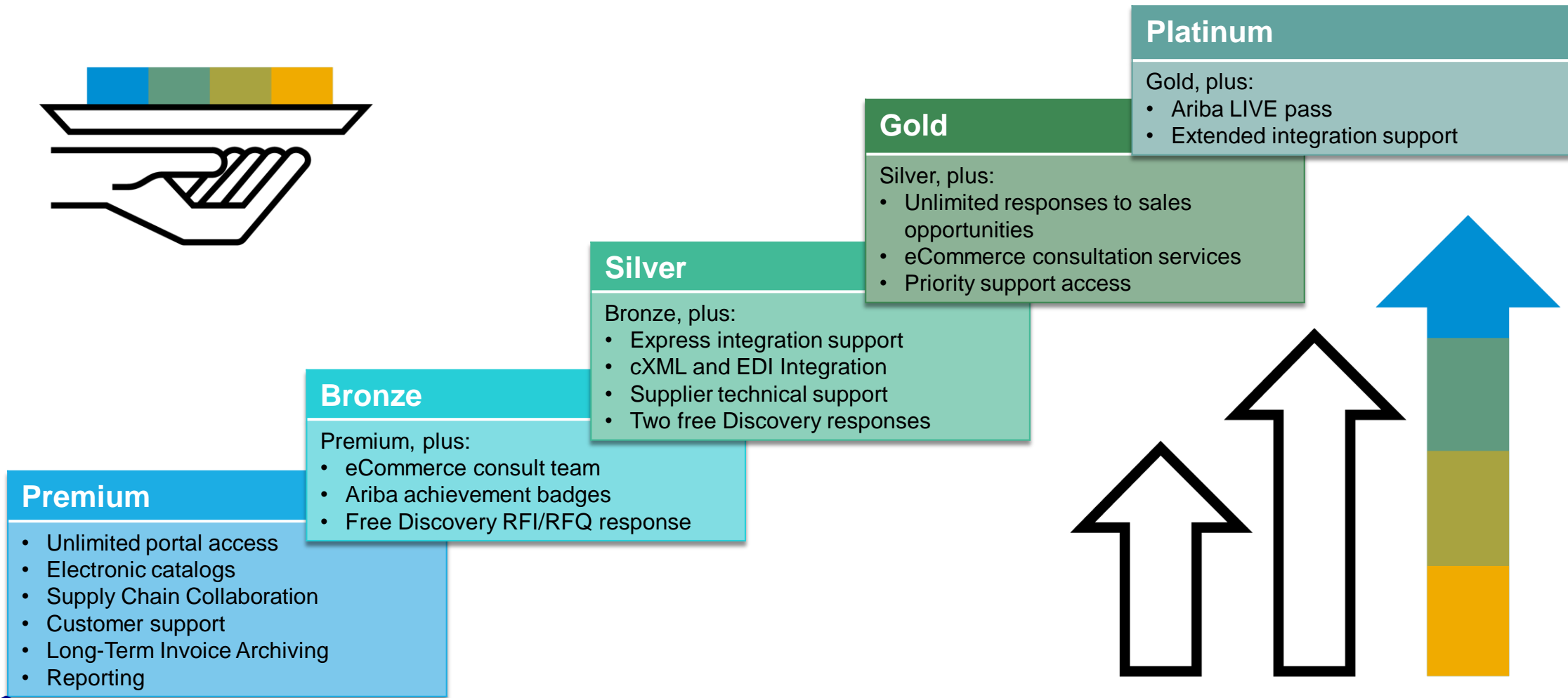
FREE for all suppliers to join and begin transacting

Two components of the supplier fee schedule: Transaction Fees and Subscription Fees

Chargeable documents are considered Purchase Orders & Invoices.

Chargeable suppliers transacting less than \$250,000 in annual financial volume will be assigned to the Bronze level irrespective of annual document count

Subscription Levels



Read more about subscription levels, calculate your fees & check out other currencies on our website
<https://www.ariba.com/ariba-network/ariba-network-for-suppliers>



Supplier Fee Schedule

Transaction Fees

Billed every quarter

Per-relationship fee cap: \$20,000/year (USD)

MYR 82,310

Without Service Entry Sheets

0.155% of transaction volume



Fee Threshold

\$50,000 (USD)/ MYR 206K and 5 Documents

Suppliers who do not cross the Fee Threshold will not be charged fees

****Currency Exchange rate used 1 USD: 4.12 MYR**

Subscription Fees

Billed once a year

Annual Document Count Across <u>All</u> Customer Relationships	Subscription	Annual Fees (USD)
Up to 4 documents	Premium	Free
5 to 24 documents	*Bronze	\$50 [MYR 206]
25 to 99 documents or EDI/cXML usage	Silver	\$750 [MYR 3,087]
100 to 499 documents	Gold	\$2,250 [MYR9,260]
500 and more documents	Platinum	\$5,500 [MYR22,635]

*Chargeable suppliers transacting less than \$250,000 USD/ MYR 1M in annual financial volume will be assigned to the Bronze level irrespective of annual document count



Calculating Supplier Fees

Transaction Fees (USD)
(0.155% or 0.00155 of Sales Volume)

Subscription Fees (USD)
(Annual Chargeable Doc Count)

Annual Fees (USD)

$\$59k \text{ USD} \times 0.155\% = \cancel{\$91.45}$
MYR 242 K \$0

+

4 documents
Premium Level | \$0

=

\$0

$\$400k \text{ USD} \times 0.155\% = \620 USD
MYR 1.6 M MYR 2,250

+

93 documents
Silver Level | \$750
MYR 3,087

=

\$1,370
USD/
MYR 5,337

$\$200k \times 0.155\% = \310
MYR 822K MYR 1,275

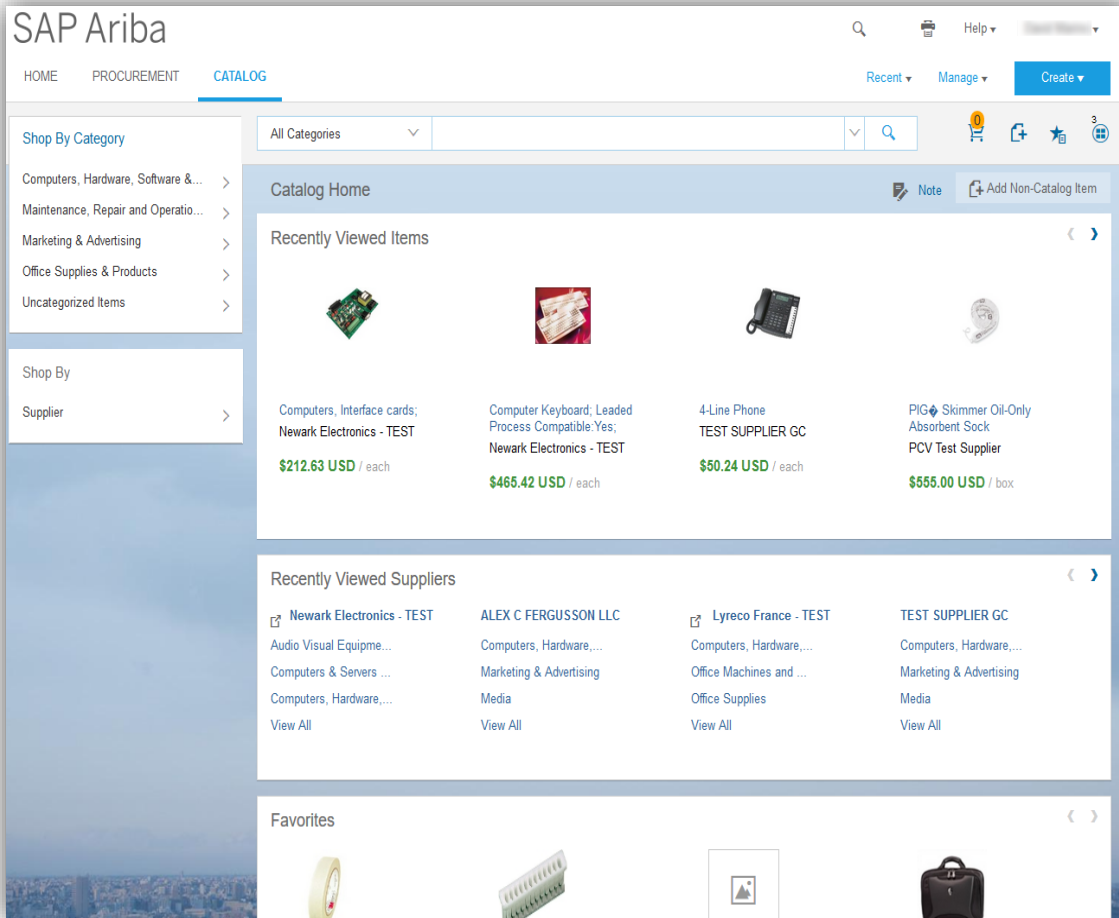
+

700 documents
*Bronze Level | \$50
MYR 205

=

\$360
USD/
MYR 1500

Catalogs on Ariba Network



Catalog Benefits

- Improve purchase order accuracy
- Accelerate responsiveness to customers
- Encourage compliance to procurement processes
- Enhance cash flow
- Provides a simple, consumer-like buying experience for users

Catalog Options



CIF (file based catalog)

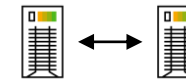


PunchOut Levels 1 & 2 (users shop at your store and return items to their Ariba shopping cart, based on requirements)

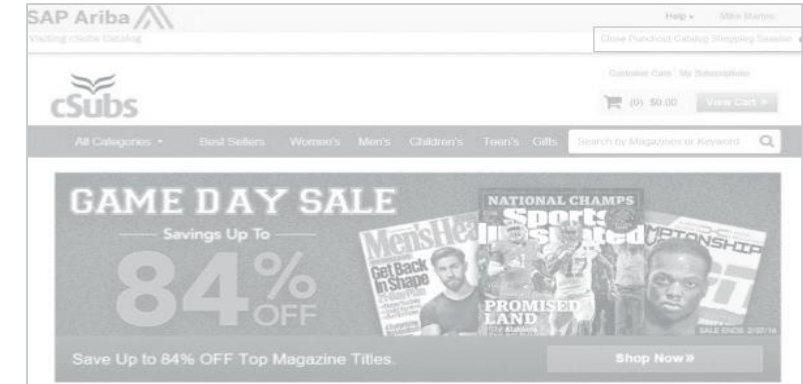
*If your customer determines they would like to enable catalogs with you, a Catalog Enablement Expert from Ariba will reach out to you with further details/instructions

Catalog Enablement

- 
 Static catalog
- Hosted in SAP Ariba Procurement Application

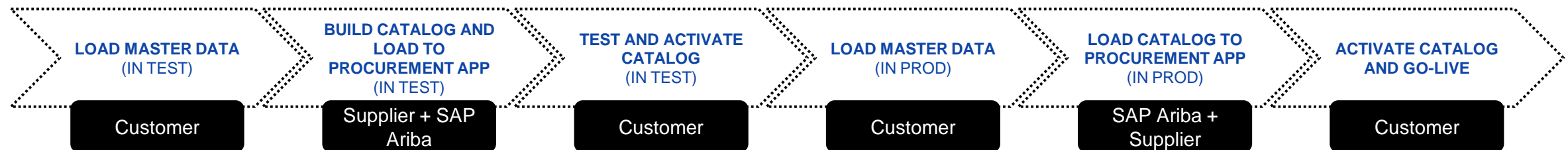


- PunchOut catalog
- Uses supplier's website

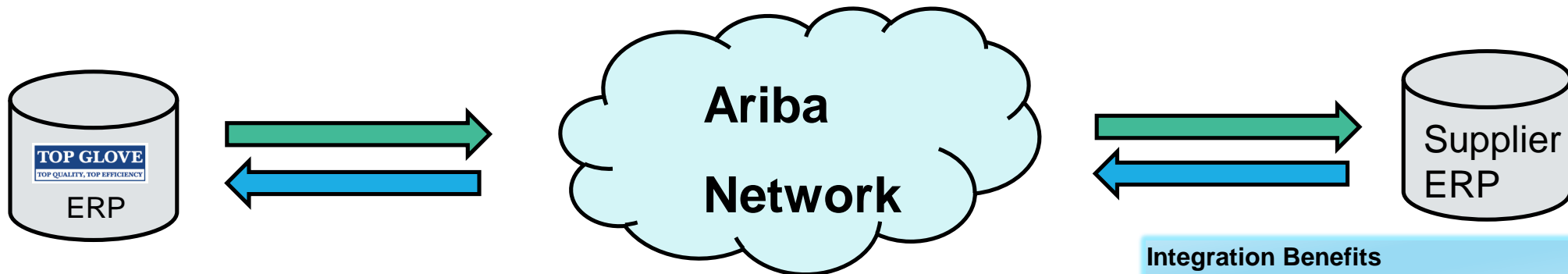
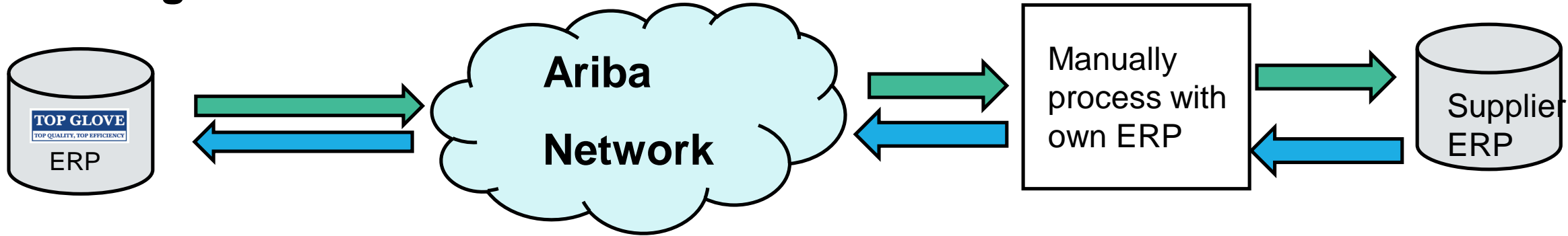


Ariba supports the following catalog formats: CIF, cXML and BMECat.

Every catalog implementation is regarded as mini project with Ariba Catalog Expert assigned. Customer Catalog Lead is involved.



Supplier Integration



Integration Benefits

- ✓ 45 to 65 percent invoice accuracy
- ✓ 60 to 75 percent less costly
- ✓ 15 to 20 percent reduction in DSO
- ✓ Improve customer Retention

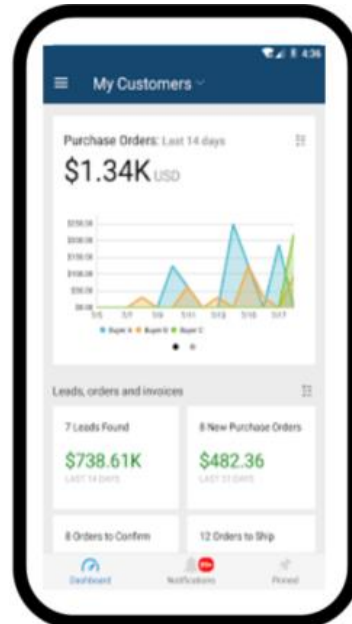
SAP Ariba Supplier Mobile App

Business Insights

- PO trending
- Invoice aging
- PO and invoices by customer

Work on-the-go

- Confirm PO
- Pin important documents for later



Insights

Alerts

Monitoring

Transactions

Real-time Alerts

- View network activity
- Receive push alerts for business critical events

Monitor Key Activity

- View PO and invoice information
- Search for PO and invoices using HANA

Ariba Discovery



Receive qualified leads

A quick 5 minute registration will activate qualified leads sent right to your inbox



Save time

Get in front of buyers when they are actively looking for new suppliers



Sell effectively

Take advantage of the Ariba Network community to get in front of buyers you're not already working with



Win new business

Tap into \$5 billion of new opportunities posted annually



Increase interactivity

Communicate with buyers and prospects in real time



How do I get support?

Supplier Informational Portal

Welcome to the Top Glove Ariba Network Supplier Education Materials Portal

Welcome to the Top Glove Supplier Education Portal! This portal provides educative information for all suppliers that are conducting business with Top Glove via the Ariba Network (AN).

Additional information regarding this project is included in the invitation letter from Top Glove (below). As part of Top Glove's ongoing policy to continuously improve efficiency and service quality to customers and suppliers alike, they are currently implementing the next stage of their overall electronic strategy to move away from paper based financial transaction processing.

What information are you looking for?



[BUYER LETTER](#): Top Glove message to suppliers

- AN Summit Deck
 - [Direct Suppliers](#)
 - [Indirect Suppliers](#)
- [AN Summit Video](#)



[INTRODUCTION Ariba NETWORK](#)

See how to navigate the Network



[ARIBA NETWORK RESOURCES](#)

Resources for suppliers using the Ariba Network (MP4's)



[HOW TO ACCESS Ariba SUPPORT GUIDE](#)

Learn how to contact Ariba support team at any point while transacting on the Ariba network.



[STANDARD ACCOUNT LINKS](#)

Links to generic Standard Account Resources



[TRAINING GUIDES & TRAINING CLIPS](#)

Learn how to transact with Top Glove (PDF & MP4)

under **Company Settings**, review:

- Customer Relationships
- Top Glove "Supplier Information Portal"
- Click Supplier Information Portal for each pop-up window

How to access TG Supplier Information Portal

1. Select the name of your company in the top right corner and then click the Customer Relationships link.
2. Select the **Customer Name (Top Glove)** to view transactional rules - The Customer Invoice Rules determine what you can enter when you create invoices.
3. Select **Supplier Information Portal** to view the following presentations to learn more about transacting with Top Glove.
 - Account Configuration Guide
 - Purchase Order Confirmation and Ship Notice Guide
 - Invoice Guide
 - Supplier Membership Program/ Supplier Registration Guide

The screenshot shows the 'Account Settings' page in SAP Ariba. The page has a sidebar on the right with a 'Company Settings' dropdown menu. The main content area has tabs for 'Customer Relationships', 'Users', 'Notifications', and 'Account Hierarchy'. Under 'Customer Relationships', there are sub-tabs for 'Current Relationships' and 'Potential Relationships'. The 'Current Relationships' tab is active, showing a table of pending and current relationships. A yellow box with the number '1' points to the 'Customer Relationships' link in the sidebar. A yellow box with the number '2' points to the 'Supplier Information Portal' link in the 'Current' relationships table. A yellow box with the number '3' points to the 'Supplier Information Portal' link in the 'Current' relationships table.

Account Settings

Customer Relationships Users Notifications Account Hierarchy

Current Relationships Potential Relationships

I prefer to receive relationship requests as follows:

☒ Automatically accept all relationship requests ☐ Manually review all relationship requests

Update

Pending

Customer
Arbit

Approve Reject

Current

Customer
Arbit
Pouliot Industries

Supplier Information Portal

Reject

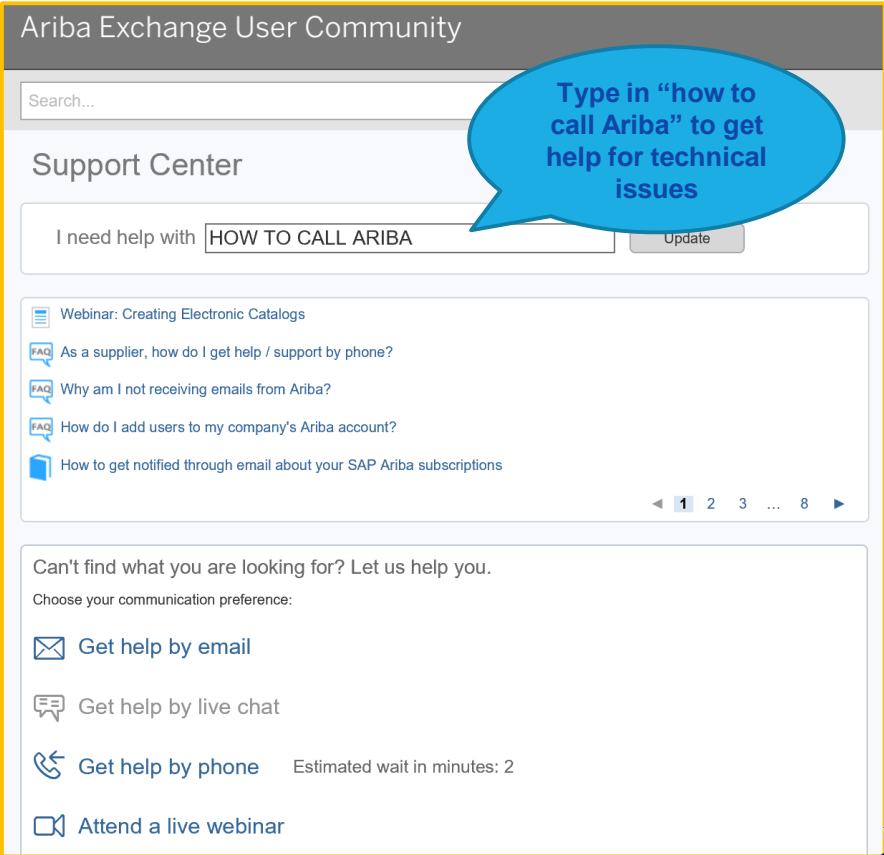
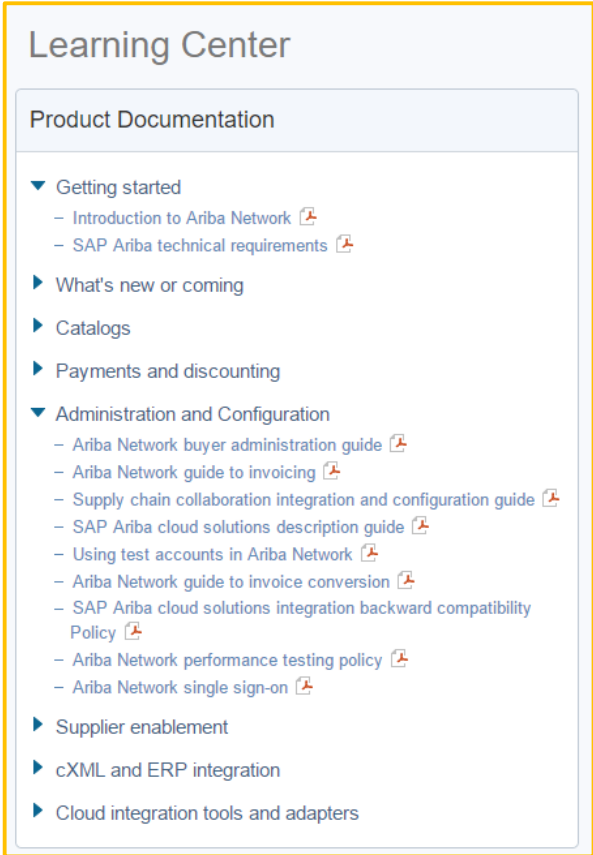
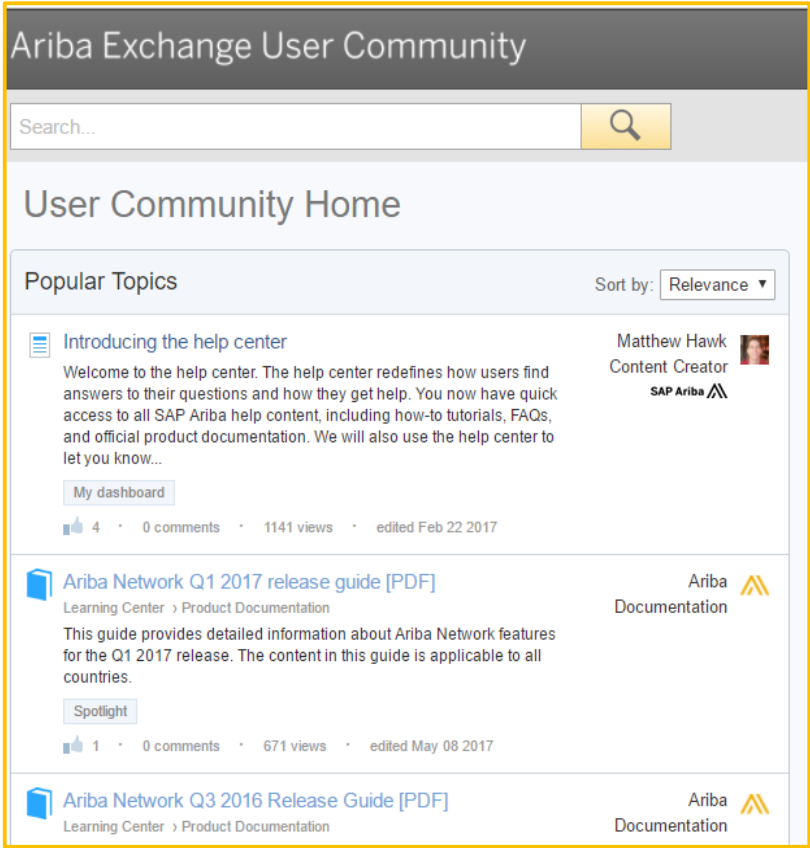
Company Settings

- jUnitOrg - LV8b8ft...
- ANID: AN02003380348
- Standard Package
- Company Profile
- Service Subscriptions
- Account Settings
- Customer Relationships**
- Users
- Notifications
- Account Hierarchy
- View All
- Network Settings
- Electronic Order Routing
- Electronic Invoice Routing
- Accelerated Payments
- Remittances
- Network Notifications

Ariba Exchange User Community



- From the Help link, access the **Learning Center** for Product Documentation or the **Support Center** to Contact Support



Already on Ariba Network- to register a new account or use existing account to transact with TG?



Benefits to use Existing ANID



Ease of Login

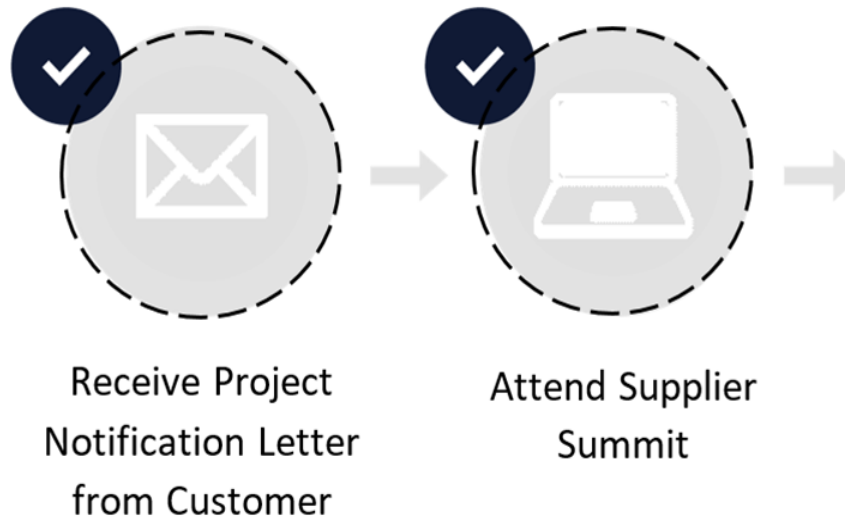


**Subscriptions Level
Benefits**

A Day in the Life: Supplier with SAP Ariba

Video 1

Next Steps



Please reach out to us to assist if you have not received TG collaboration invitation

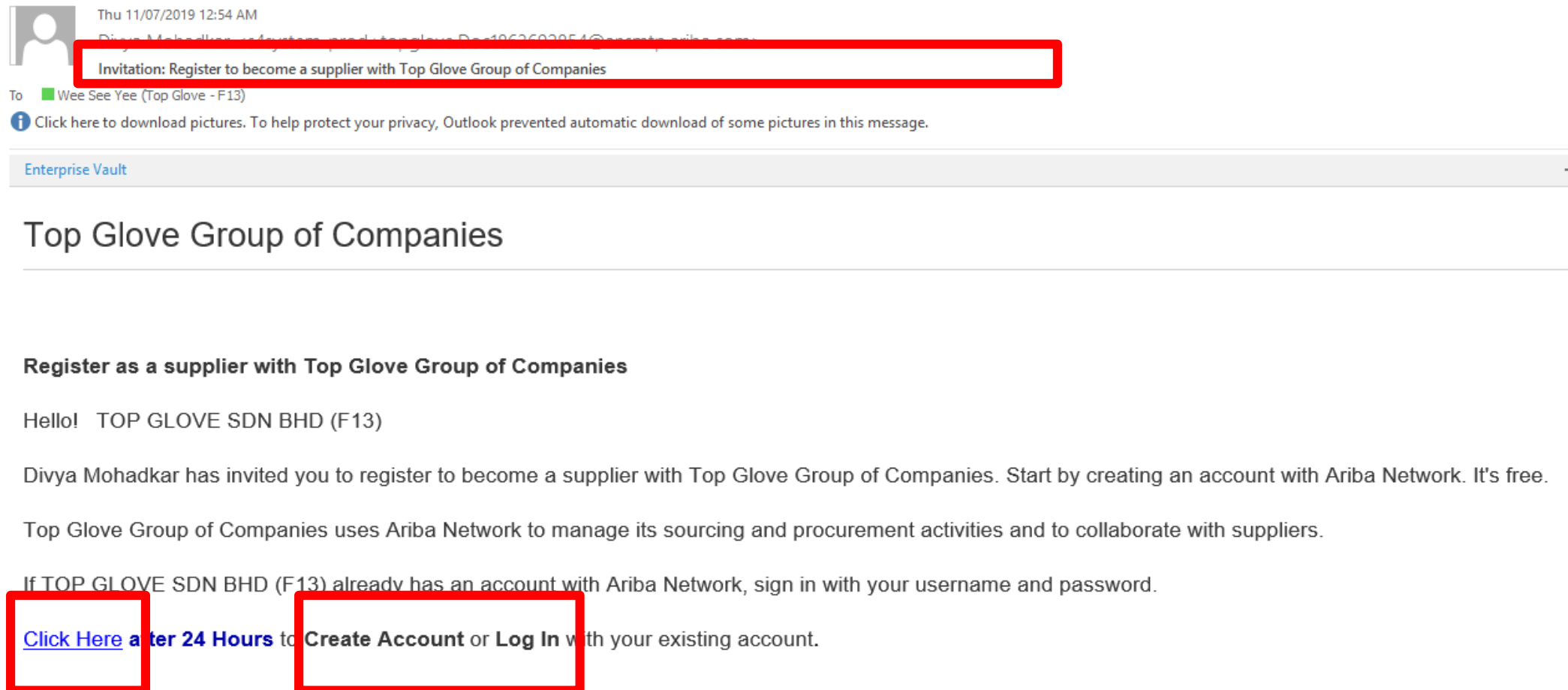


Registration/ Enablement Activity

Sample of TG Collaboration email invitation (*please check your Spam/ Other folder if you have not received them)

Step 1: check email from Top Glove Group of Companies / Divya Mohadkar

Step 2: to click on “Click Here” after 24 hours to Create Account or Log in with your existing Ariba account





Demo & Training





**TAKE
A
LOOK**

1. Configure your account
2. Process Invoice

Login.

Note: Ensure to use the same username & password which you've registered for SLP

 Orders & Invoices Powered by Ariba Network [Help Center >>](#)

Supplier Login


Login

Having trouble logging in?

New to Ariba?
[Register Now](#) or [Learn More](#)

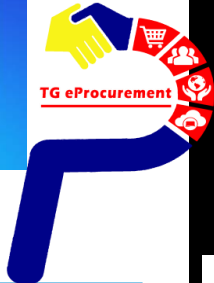
Existing User – Log in
using your current Ariba
username and password

Support to Help You Succeed



As a supplier, we've compiled many tutorials, customer support, and other available resources to enable you to get help faster and make the most out of SAP Ariba. Click our online webinar below to learn more.

Learn More



Configure Your Account

Ariba Network

Company Settings Early Access John Doe

Network Settings

Electronic Order Routing Electronic Invoice Routing Accelerated Payments Settlement

* Indicates a required field

Capabilities Preferences

cXML Setup

Configure cXML setup

Non-Catalog Orders with Part Numbers

☐ Process non-catalog orders as catalog orders if part numbers are entered manually

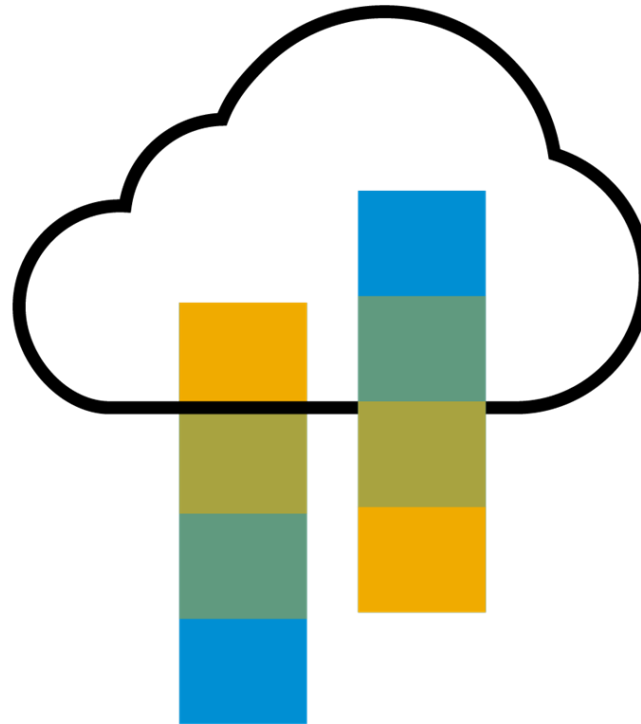
New Orders

Document Type	Routing Method	Options
Catalog Orders without Attachments	Email	Email address: test@yourcompany.com <input type="checkbox"/> Attach cXML document in the email message <input checked="" type="checkbox"/> Include document in the email message Leave attachments online and do not include them with email message. This applies to all orders with attachments that have the routing method "Same as new catalog orders without attachments".
Catalog Orders with Attachments	without attachments	Current Routing method for new orders: Email Attachments will be included in the order.
Non-Catalog Orders without Attachments	without attachments	Current Routing method for new orders: Email
Non-Catalog Orders with Attachments	Same as new catalog orders without attachments	Current Routing method for new orders: Email Attachments will be included in the order.

Update Profile Information



How to process the order?



Supplier Account Interface

Inbox – Documents from your buyer(s)

Reports – Run reports and extract content into Excel

[HOME](#)
[INBOX](#)
[OUTBOX](#)
[CATALOGS](#)
[REPORTS](#)
[MESSAGES](#)

Company Settings ▾
 Aman Singh ▾
 Help Center

Outbox – Your submitted documents

Orders and Released

Order Number

Search

Search – Find documents within your account

Orders, Invoices and Payments

All Customers ▾
Last 200 Documents ▾

56
Orders to Invoice

3
Orders that Need Attention

0
Invoices Rejected

0
Pinned Documents

More...

Purchase Order Status – Number of POs and their status

Page 1 ▾

Order Number	Customer	Status	Amount	Date ↓	Amount Invoiced	Action
1700000039	TOP GLOVE SDN BHD (F09 HQ)	New	RM22,250.00 MYR	8 May 2019	RM0.00 MYR	Select ▾
1700000038	TOP GLOVE SDN BHD (F09 HQ)	New	RM22,250.00 MYR	8 May 2019	RM0.00 MYR	Select ▾

Now View

Check

Tasks

I need help accessing a sourcing event

I need help with invoicing

I need help with purchase orders

I need help with payment

I need help connecting with a customer

Why has my invoice or service entry sheet been rejected?

View more

View Purchase Order

Ariba **1**work

HOME

INBOX

OUTBOX

CATALOGS

REPORTS

MESSAGES

Company Settings

External Document ▼ CSV D

Orders and Releases ▼

All Customers ▼

Order Number

🔍

Orders, Invoices and Payments

All Customers ▼

Last 14 days ▼

24
Orders to Invoice

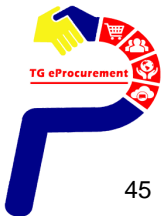
0
Orders that Need
Attention

0
Invoices Rejected

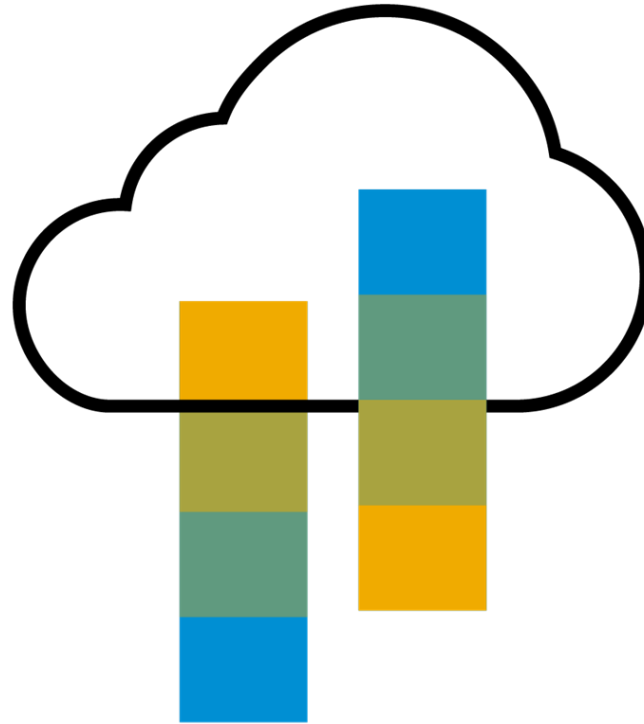
0
Pinned Documents

⋮
More...

Order Number	Customer	Status	Amount	Date ↓	Amount Invoiced	Action
1700000033	TOP GLOVE SDN BHD (F09 HQ)	New	RM22,250.00 MYR	7 May 2019	RM0.00 MYR	Select ▼



CREATE ORDER CONFIRMATION



SUPPLIER confirms TG's order and create shipping note
Activity: Click [Create Order Confirmation] to confirm orders

Ariba Network

Company Settings ▾

Aman Singh

Help Center >>

Purchase Order: 1700000033

Done

✔ Create Order Confirmation ▾

Create Ship Notice

Create Invoice ▾

Hide

Print ▾

Download PDF

Export cXML

Download CSV

Resend

Order Detail

Order History

From:
TOP GLOVE SDN BHD (F09 HQ)
Lot 4969, Jalan Teratai,
41050 Klang
SEL
Malaysia
Phone: +60 (603) 339219921905
Fax: +60 (603) 339212918410

To:
TG Full Account Test01-TEST
Selangor
40171 Setia Alam
Selangor
Malaysia
Phone:
Fax:
Email:
aribatgsupplier@gmail.com


Purchase Order
(New)
1700000033
Amount: RM22,250.00 MYR

Payment Terms ⓘ
Before End in 2 months Due net Baseline date on End of the month

Contact Information
Supplier Address
ASIA AUTO CENTRE SDN. BHD
12-1, UDARAMA KOMPLEK
50350 KUALA LUMPUR

Routing Status: Sent

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TG eProcurement

47

SUPPLIER creates order confirmation, which is mandatory, to imply that the supplier has accepted the order.
BUYER cannot proceed further without supplier's order confirmation.
Activity: Fill in the relevant information in order confirmation and click [Next]
(ie: confirmation no, estimated delivery date)

Confirming PO

Exit

Next

1 Confirm Entire Order

2 Review Order Confirmation

▼ Order Confirmation Header

* Indicates required field

Confirmation #:

Associated Purchase Order #: 1700000033

Customer: TOP GLOVE SDN BHD (F09 HQ)

Supplier Reference:

SHIPPING AND TAX INFORMATION

Est. Shipping Date: *

Est. Shipping Cost:

Est. Delivery Date: *

Est. Tax Cost:

Comments:

SUPPLIER submits order confirmation
Activity: Click [Submit] to submit order confirmation

Confirming PO

Previous

Submit

Exit

1 Confirm Entire Order

2 Review Order Confirmation

Confirmation Update

Confirmation #: OC123456

Supplier Reference:

Attachments:

Line Items

Line #	Part # / Description	Qty (Unit)	Need By	Unit Price	Subtotal
1	Non Catalog Item A PZ0300D853 TRD TRUNK SPOILER	50.000 (EA)	31 May 2019	RM188.00 MYR	RM9,400.00 MYR
Current Order Status: 50.000 Confirmed With New Date (Estimated Shipment Date: 7 May 2019 ; Estimated Delivery Date: 8 May 2019)					
2	Non Catalog Item A PZ0350D865 FRT BUMPER SPOILER	50.000 (EA)	31 May 2019	RM257.00 MYR	RM12,850.00 MYR
Current Order Status: 50.000 Confirmed With New Date (Estimated Shipment Date: 7 May 2019 ; Estimated Delivery Date: 8 May 2019)					

SUPPLIER can then observe the change in PO status from “New” to “Confirmed” after order confirmation
Activity: View PO status change on Ariba Network

Ariba Network

Company Settings ▾

Aman Singh

Help Center >>

Purchase Order: 1700000033

Done

Create Order Confirmation ▾

Create Ship Notice

Create Invoice ▾

Hide

Print ▾

Download PDF

Export cXML

Download CSV

Resend

Order Detail

Order History

From:

TOP GLOVE SDN BHD (F09 HQ)
Lot 4969, Jalan Teratai,
41050 Klang
SEL
Malaysia
Phone: +60 (603) 339219921905
Fax: +60 (603) 339212918410

To:

TG Full Account Test01-TEST
Selangor
40171 Setia Alam
Selangor
Malaysia
Phone:
Fax:
Email:
aribatgsupplier@gmail.com

Purchase Order

(Confirmed)

1700000033

Amount: RM22,250.00 MYR

Payment Terms ⓘ

Before End in 2 months Due net Baseline date on End of the month

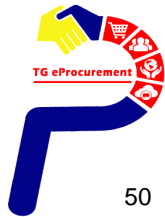
Contact Information

Supplier Address

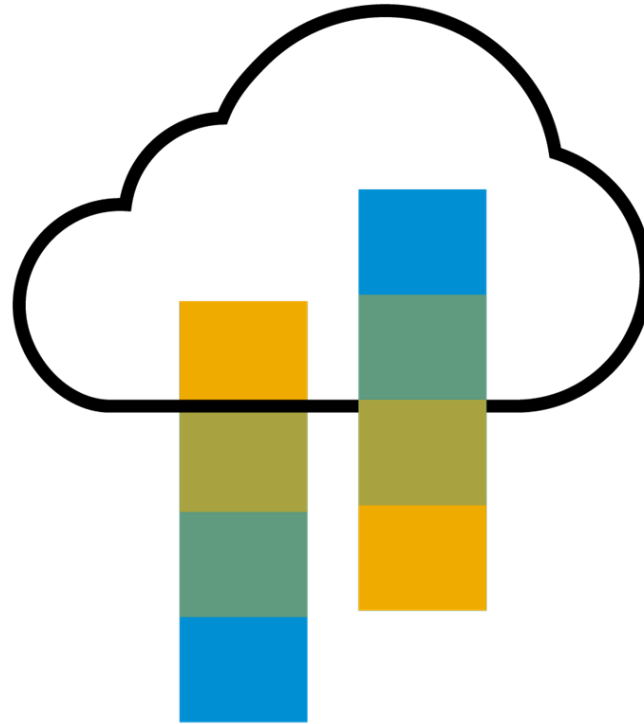
ASIA AUTO CENTRE SDN. BHD
12-1, UDARAMA KOMPLEK
50350 KUALA LUMPUR

Routing Status: Acknowledged

Related Documents: [OC123456](#)



CREATE SHIP NOTICE



SUPPLIER creates ship notice to notify the buyers on shipping dates and estimated delivery date.
SUPPLIER may also include tracking information for the items delivered
Activity: Click [Create Ship Notice] and fill in the necessary fields
Click [Next] to proceed

Ariba Network

Company Settings ▾

Aman Singh

Help Center >>

Create Ship Notice

Download PDF

Save

Exit

Next

* Indicates required field

SHIP FROM		DELIVER TO	
TG Full Account Test01-TEST Selangor 40171 Setia Alam Selangor Malaysia Phone: Fax: Email: aribatgsupplier@gmail.com	Update Address	TOP GLOVE SDN BHD (F09 HQ) Lot 4969, Jalan Teratai, 41050 Klang SEL Malaysia Phone: +60 (603) 339219921905 Fax: +60 (603) 339212918410	Update Address

▼ Ship Notice Header

SHIPPING	TRACKING
Packing Slip ID:* <input type="text"/>	Carrier Name: <input type="text"/>
Invoice No.: <input type="text"/>	Service Level: <input type="text"/>
Requested Delivery Date: --	
Ship Notice Type* <input type="text" value="Select"/>	

SUPPLIER submits ship notice to notify the buyers
Activity: Review information entered in the previous page
Click [Submit] to submit the ship notice

Create Ship Notice

Previous

Download PDF

Save

Submit

Exit

Confirm and submit this document.

SHIP FROM

TG Full Account Test01-TEST
Selangor
40171 Setia Alam
Selangor
Malaysia
Phone:
Fax:
Email:
aribatgsupplier@gmail.com

DELIVER TO

TOP GLOVE SDN BHD (F09 HQ)
Lot 4969, Jalan Teratai,
41050 Klang
SEL
Malaysia
Phone: +60 (603) 339219921905
Fax: +60 (603) 339212918410

Ship Notice Header

SHIPPING

Packing Slip ID: PS12345678
Invoice #: --
Requested Delivery Date: --
Ship Notice Type: Actual
Actual Shipping Date: 7 May 2019
Actual Delivery Date: 8 May 2019 12:00:00 PM

TRACKING

Tracking information not provided.

SUPPLIER can then observe the change in PO status from “Confirmed” to “Shipped” after ship notice submission
Activity: View PO status change on Ariba Network

Ariba Network

Company Settings ▾

Aman Singh

Help Center >>

Purchase Order: 1700000033

Done

Create Order Confirmation ▾

Create Invoice ▾

Hide

Print ▾

Download PDF

Export cXML

Download CSV

Resend

Order Detail

Order History

From:

TOP GLOVE SDN BHD (F09 HQ)

Lot 4969, Jalan Teratai,

41050 Klang

SEL

Malaysia

Phone: +60 (603) 339219921905

Fax: +60 (603) 339212918410

To:

TG Full Account Test01-TEST

Selangor

40171 Setia Alam

Selangor

Malaysia

Phone:

Fax:

Email:

aribatgsupplier@gmail.com

Purchase Order

(Shipped)

1700000033

Amount: RM22,250.00 MYR

Payment Terms ⓘ

Before End in 2 months Due net Baseline date on End of the month

Contact Information

Supplier Address

ASIA AUTO CENTRE SDN. BHD

12-1, UDARAMA KOMPLEK

50350 KUALA LUMPUR

Routing Status: Acknowledged

Related Documents: PS12345678

OC123456

CREATE INVOICE



SUPPLIER may proceed to create invoice when the PO status has changed from “Shipped” to “Received”
Activity: Click [Create Standard Invoice] to create an invoice against a PO

Ariba Network

Company Settings ▾

Aman Singh

Help Center >>

Purchase Order: 1700000033

Done

Create Order Confirmation ▾

Create Ship Notice

Create Invoice ▾

Hide

Print ▾

Download PDF

Export cXML

Download CSV

Resend

Order Detail

Order History

Standard Invoice

Credit Memo

Line-Item Credit Memo

Line-Item Debit Memo

ib Vendor - 710 - TEST

Malaysia

50000 KL

Malaysia

Phone:

Fax:

Email: aman.singh01@sap.com

From:

TOP GLOVE SDN BHD (F09 HQ)

Lot 4969, Jalan Teratai,

41050 Klang

SEL

Malaysia

Phone: +60 (603) 339219921905

Fax: +60 (603) 339212918410

Purchase Order

(Received)

1700000033

Amount: RM22,250.00 MYR

Payment Terms ⓘ

Before End in 2 months Due net Baseline date on End of the month

Contact Information

Supplier Address

ASIA AUTO CENTRE SDN. BHD

12-1, UDARAMA KOMPLEK

Routing Status: Acknowledged


Related Documents:

5304287809

PS12345678

OC123456

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TG eProcurement

56

SUPPLIER fills in the relevant invoicing information and add on other charges where applicable
Activity: Fill in relevant information and mandatory fields
Click [Next] to proceed



Create Invoice

Update

Save

Exit

Next

▼ Invoice Header

* Indicates required field

Add to Header ▾

Summary

Purchase Order: 1700000033

Invoice #: *

|

Invoice Date: *

8 May 2019



Service Description:

Supplier Tax ID:

Remit To: **TG Full Account Test01-TEST**

KL

Malaysia

Bill To: **TOP GLOVE SDN BHD (F09 HQ)**

Lot 4969, Jalan Teratai,
41050 Klang
SEI

Subtotal: **RM22,250.00 MYR**
Total Tax: **RM0.00 MYR**
Amount Due: **RM22,250.00 MYR**

[View/Edit Addresses](#)

Include Attachment (Invoice)

Create Invoice

Update

Save

Exit

Next

▼ Invoice Header

* Indicates required field

Add to Header ▾

Shipping Cost

Shipping Documents

Special Handling

Payment Term

Additional Reference Documents and Dates

Comment

Attachment

Summary

Purchase Order: 3114000252

Invoice #: * 2345

Invoice Date: * 17 Jul 2019

Service Description:

Supplier Tax ID:

Remit To: HLH Industrial Supply (M) SDN BHD - TEST

Shah Alam
Selangor
Malaysia

Bill To: TOP GLOVE SDN BHD (F10)

Klang,
SEL
Malaysia

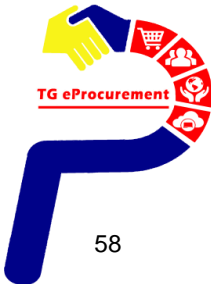
Subtotal: RM290.00 MYR

Total Tax: RM0.00 MYR

Total Gross Amount: RM290.00 MYR

Total Net Amount: RM290.00 MYR

Amount Due: RM290.00 MYR



Add Attachment

*Attachments

The total size of all attachments cannot exceed 10MB

Browse...

Add Attachment

articleNumber:

Add to Header ▼

SUPPLIER reviews the invoice information before submission
Activity: Review the information filled in from the previous page
Click [Submit] to submit the invoice to the buyer

Create Invoice

Previous

Save

Submit

Exit

Confirm and submit this document. It will be electronically signed according to the countries of origin and destination of invoice. The document's originating country is:Malaysia. The document's destination country is:Malaysia.

Standard Invoice / Tax Invoice

Invoice Number: INV0012345

Invoice Date: Wednesday 8 May 2019 12:53 PM GMT+08:00

Original Purchase Order: 1700000033

Subtotal: RM22,250.00 MYR

Total Tax: RM0.00 MYR

Amount Due: RM22,250.00 MYR

REMIT TO:

TG Full Account Test01-TEST
Selangor
40171 Setia Alam
Selangor
Malaysia
Phone:
Fax:
Email:
aribatgsupplier@gmail.com

BILL TO:

TOP GLOVE SDN BHD (F09 HQ)
Lot 4969, Jalan Teratai,
41050 Klang
SEL
Malaysia
Phone: +60 (603) 339219921905
Fax: +60 (603) 339212918410

SUPPLIER:

TG Full Account Test01-TEST
Selangor
40171 Setia Alam
Selangor
Malaysia
Phone:
Fax:
Email:
aribatgsupplier@gmail.com

SUPPLIER can then observe the change in PO status from “Received” to “Invoiced” after invoice submission
Activity: View PO status change on Ariba Network

Ariba Network

Company Settings Aman Singh Help Center >>

Purchase Order: 1700000033

Done

Create Order Confirmation Create Ship Notice Create Invoice Hide Print Download PDF Export cXML Download CSV Resend

Order Detail Order History

From:

TOP GLOVE SDN BHD (F09 HQ)

Lot 4969, Jalan Teratai,

41050 Klang

SEL

Malaysia

Phone: +60 (603) 339219921905

Fax: +60 (603) 339212918410

To:

TG Full Account Test01-TEST

Selangor

40171 Setia Alam

Selangor

Malaysia

Phone:

Fax:

Email:

aribatgsupplier@gmail.com

Purchase Order

(Invoiced)

1700000033

Amount: RM22,250.00 MYR

Payment Terms ⓘ

Before End in 2 months Due net Baseline date on End of the month

Contact Information

Supplier Address

ASIA AUTO CENTRE SDN. BHD

12-1, UDARAMA KOMPLEK

Routing Status: Acknowledged

Related Documents:

INV0012345

5304287809

PS12345678

More(1) »

TG dProcurement

SUPPLIER may review the approved invoice on Ariba Network
Activity: Review the details on the approved invoice



Invoice: INV0012345

Done

Create Line-Item Credit Memo

Create Line-Item Debit Memo

Copy This Invoice

Print

Download PDF ▾

Export cXML

Detail

Scheduled Payments

History

Standard Invoice / Tax Invoice

Status

Invoice: Approved

Routing: Acknowledged

Invoice Number: INV0012345

Invoice Date: Wednesday 8 May 2019 12:53 PM GMT+08:00

Original Purchase Order: [1700000033](#)

Submission Method: Online

Origin: Supplier

Source Document: Order

Subtotal:

RM22,250.00 MYR

Total Tax:

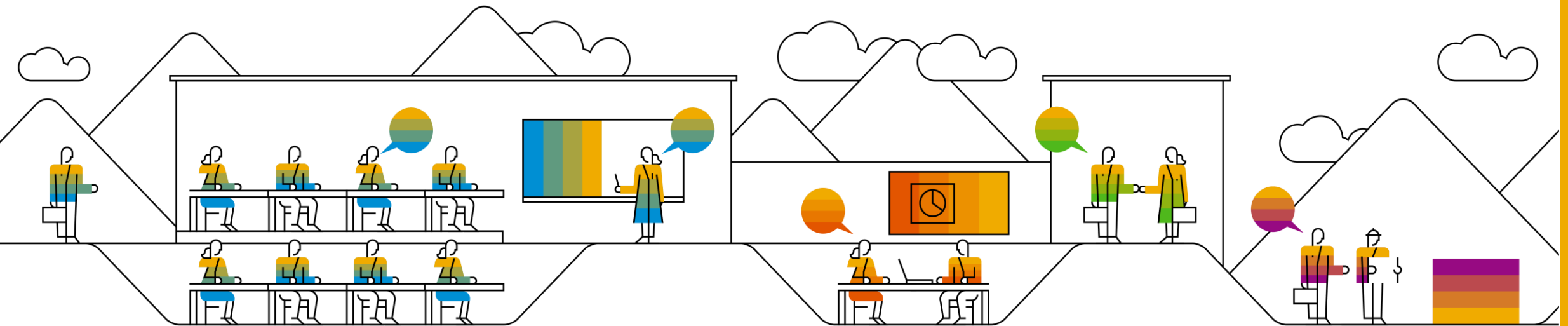
RM0.00 MYR

Amount Due:

RM22,250.00 MYR

Go Live on Ariba Network

Projected Date to Start Transacting – **Mid Oct, 2019**



Questions?



Business Related Questions

Procurement:

tgeprocurement@topglove.com.my

System or General AN Questions

Please refer to the user manual or email

SEA_SE@sap.com

Dear **Top Glove Suppliers,**

Please take few minutes to update the feedback form so that we know you are now prepared and ready to transact with Top Glove



OR

<https://bit.ly/2RPRGU4>

**WIFI Username:
Password**

Please log in to your Ariba Network Account via supplier.ariba.com to obtain your account information (ANID)

Intro to Ariba Commerce Cloud

[Video 1](#)

Thank you.