



SAP Ariba 

Feature at a Glance

Order report enhancements

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CONFIDENTIAL

Feature at a Glance

Introducing: Order report enhancements

Ease of implementation

 Low touch / simple

Geographic relevance

 Global

Customer challenge

Currently order report does not include many purchase order header and item related fields like schedule line and serial number information.

For suppliers the order report returns a maximum of 1000 results only. Also the report is generated in CSV format and difficult to read/use.

Solution area

Ariba Network
Supply Chain Collaboration

Meet that challenge with SAP Ariba

With this feature, all Ariba Network buyers and suppliers can generate the Order report in Excel format. This feature adds additional header level information to the Order report such as supplier's corporate contact information and a Vendor ID column as well as additional line item information (for a full list see next slide). For suppliers with this feature the maximum number of results returned by this report can be increased to 10000 (this option existed for buyers already).

For buyers and suppliers enabled for SAP Ariba Supply Chain Collaboration, the Order report is further enhanced to include multi-tier orders, serial number, schedule line, quality certificate, and accounting information. Order confirmation, schedule line and serial number information is shown in separate worksheets of the excel report (if options are selected).

Implementation information

This feature is **automatically on** for all customers with the applicable solutions and is ready for immediate use.

Experience key benefits

With this feature the usability and ease of use for the buyer and supplier users is increased when reporting on orders. The enhancement adds vital order information and when used by suppliers extends the maximum results option of a reporting job.

Prerequisites and Restrictions

To open XLSX files, you need a spreadsheet or viewer application that supports Microsoft Excel Open XML format, such as LibreOffice Calc or the Microsoft Office Excel Viewer.

If you generate a report from an Order report template that was created before release of this feature, the report continues to generate in CSV format. However, if you open the report definition and save it again, the template gets updated and future reports are generated in Excel format.

Feature at a Glance

Introducing: Order report enhancements

For **Ariba Network** or **Supply Chain Collaboration** buyer and supplier users the general procedure to create an order report is as follows:

1. In the menu navigate to **Reports** and select **Create** or **Edit** an existing report template.

Ariba Supply Chain Collaboration

HOME INBOX OUTBOX QUALITY PLANNING CATALOGS **REPORTS** UPLOAD/DOWNLOAD MESSAGES

Reports

Use CSV reports to track information on account usage, such as purchase orders and invoices. Report files are UTF-8 encoded. If your application does not read UTF-8, it might not display all Asian and accented characters in the data.

Report Templates

Title	Schedule Type	Report Type	Status	Last Run	Next Run	Created
<input checked="" type="radio"/> Order report details	Manual	Order	Processed	5 Sep 2019		30 Aug 2019
<input type="radio"/> Serial	Manual	Serial Number Report	Processed	19 Jun 2019		19 Jun 2019
<input type="radio"/> Serial No. report	Manual	Serial Number Report	Processed	6 Mar 2019		6 Mar 2019

Run Download **Edit** Copy Delete **Create** Refresh Status

Create a new report template

2. Enter title and select Report Type '**Order**' press **Next**

Ariba Supply Chain Collaboration

Company Settings Sourabh Kothari Help Center

Report Next Exit

Enter a title and description for this report. Check the Time Zone and Language settings. You can set the Time Zone and Language for each report. Then, select the Report Type. More

- 1 Report Description
- 2 Criteria

Title: * Order report details

Description: order enhancements with SCC details

Time zone: CET

Language: English

Report Type: * Order

Next Exit

Feature at a Glance

Introducing: Order report enhancements

3. Define the Criteria for an report of type **Order**

For supplier users the following changes occur on the user interface:

this feature adds a **10000** option to the **Max Results Returned** dropdown list

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Report

Set the parameters for this report. To save your changes and put the report into the queue to be run, click Submit. To exit without saving changes or running this report, click Exit.

1 Report Description

2 Criteria

Customer: All Customers

Order Number:

Order Amount: to

Order Routing Status: Any

Order Status: Any

This selection will refresh the page content.

Include Active Orders Only

Order Date: 29 Jul 2019 To 29 Aug 2019

Max Results Returned: 100
100 Spot Buy Marketplace Information
200 Line Item Information
500
1000
10000

Feature at a Glance

Introducing: Order report enhancements

3. Define the Criteria for an report of type **Order**

For **Supply Chain Collaboration** buyer and supplier users the following changes occur on the user interface: this feature displays the following checkboxes as subchoices of the **Include Line Item Information** checkbox:

- **Include Order Confirmation Information**
- **Include Serial Number Information**
- **Include Schedule Line Information**

If e.g. **Include Serial Number Information** and **Include Schedule Line Information** are both checked then the generated report includes separate worksheets for these options.

Ariba Supply Chain Collaboration

Report

Set the parameters for this report. To save your changes and put the report into the queue to be run, click Submit. To exit without saving, click Cancel.

1 Report Description

2 Criteria

Customer: All Customers

Order Number: 4500130581

Order Amount: to

Order Routing Status: Any

Order Status: Any

This selection will refresh the page content.

Include Active Orders Only

Order Date: * 1 Sep 2019 To 6 Sep 2019

Max Results Returned: 10000

Include Spot Buy Marketplace Information

Include Line Item Information

Include Order Confirmation Information

Include Serial Number Information

Include Scheduled Line Information

AutoSave: Off

File Home Insert Draw Page Layout Formulas Data Review View Help PDF-XChange

Clipboard Font Alignment Protection

B7

SAP Ariba

Serial Numbers

Document Number	PO Version	Order Status	Line Number	Part Number	Customer Part Number	Customer
4500130581		New	10	Non Catalog Item	PROC-FU-SL01	
4500130581		New	10	Non Catalog Item	PROC-FU-SL01	

Order Line Items Serial Numbers Schedule Lines

If **Include Spot Buy Marketplace Information** and **Include Line Item Information** are both checked, and either or both **Include Schedule Line Information** or **Include Serial Number Information** are checked, the generated report includes all selected information, including spot-buy marketplace information

Feature at a Glance

Introducing: Order report enhancements

- Once the report criteria are defined press **Submit** button, the status of the report changes to 'Queued'
- Select the report and Press **Run**, the **Confirm Run** page appears, press **OK** to confirm
- Press **Refresh Status** for selected report and once status has changed to 'Processed' you can **Download** the report.

Reports

Use CSV reports to track information on account usage, such as purchase orders and invoices. Report files are UTF-8 encoded. If your application does not read UTF-8, it might not display all Asian and accented characters in the downloaded file correctly.

Report Templates

Title ↑	Schedule Type	Report Type	Status	Last Run	Next Run	Created	Created By	Report Size
<input checked="" type="radio"/> Order report details	Manual	Order	Processed	30 Aug 2019		30 Aug 2019	Sourabh Kothari	19 KB
<input type="radio"/> Serial	Manual	Serial Number Report	Processed	19 Jun 2019		19 Jun 2019	Sourabh Kothari	255 B
<input type="radio"/> Serial No. report	Manual	Serial Number Report	Processed	6 Mar 2019		6 Mar 2019	Sourabh Kothari	253 B

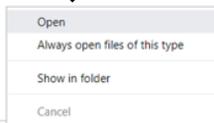
↳ [Run](#) [Download](#) [Edit](#) [Copy](#) [Delete](#) | [Create](#) | [Refresh Status](#)

Report Templates

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<input checked="" type="radio"/> Order report details	Manual	Order	Processed	30 Aug 2019		30 Aug 2019	Sourabh Kothari	19 KB
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<input type="radio"/> Serial No. report	Manual	Serial Number Report	Processed	6 Mar 2019		6 Mar 2019	Sourabh Kothari	253 B

↳ [Run](#) [Download](#) [Edit](#) [Copy](#) [Delete](#) | [Create](#) | [Refresh Status](#)

Download the processed report to your local drive



PO_Report.xlsx

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For **Ariba Network** buyers and suppliers, this feature adds **Corporate contact information** of the supplier and a **Vendor ID** column.

CY	CZ	DA	DB	DC	DD
VendorID	Supplier Corporate Name	Supplier Corporate	Supplier Corporate City	Supplier Corporate State	Supplier Corporate
9024	Ariba CIG Vendor	SAP Labs	Bengaluru	IN-KA	India

For **Ariba Network** buyers and suppliers this feature adds the following information to the order report

- Ship To Code
- Order Date
- Transport Terms
- Transport Terms Description
- Payment Terms
- Has Attachment
- External Document Type Description
- Agent Name
- Location
- Priority
- Reference Product Number
- Line of Business
- Product Family
- Product Sub Family
- Program Code
- Part Category
- Part Type
- Category
- Unit Price Quantity
- Unit Price UOM
- Unit Price Factor
- Currency
- Item Amount
- Customer Batch ID
- Supplier Batch ID
- Planner Code
- Planner Description
- Total Confirmed Quantity
- Open to Ship Quantity
- Tax Amount
- Tax Currency
- Shipping Amount
- Shipping Currency
- Vendor ID
- Supplier Corporate Name
- Supplier Corporate Address
- Supplier Corporate City
- Supplier Corporate State
- Supplier Corporate Country

Feature at a Glance

Introducing: Order report enhancements

If selected in the report criteria this feature adds **Serial Numbers** and/or **Schedule Lines** and/or **Order Confirmations** worksheet(s) and information.

Order Date: * 1 Sep 2019 To 6 Sep 2019

Max Results Returned: 10000

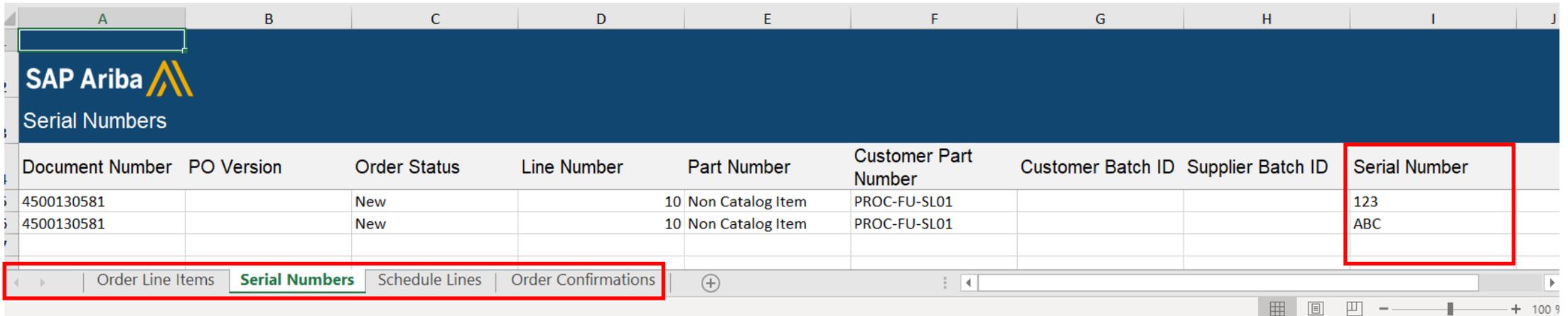
Include Spot Buy Marketplace Information

Include Line Item Information

Include Order Confirmation Information

Include Serial Number Information

Include Scheduled Line Information



Document Number	PO Version	Order Status	Line Number	Part Number	Customer Part Number	Customer Batch ID	Supplier Batch ID	Serial Number
4500130581		New		10 Non Catalog Item	PROC-FU-SL01			123
4500130581		New		10 Non Catalog Item	PROC-FU-SL01			ABC

Feature at a Glance

Introducing: Order report enhancements

For **Ariba Supply Chain Collaboration** buyers and suppliers, this feature adds following information to the order report

- Copy Partner (buyers only, three columns used)
- Multi-Tier Order
- Header Quality Certificate Code
- Header Quality Certificate Description

Line Item Level

- Cumulative Shipped Quantity
- Cumulative Shipped Quantity UOM
- RMA number
- Release Type
- Cumulative Received Quantity
- Cumulative Received UOM
- Material Go Ahead End Date
- Production Go Ahead End Date
- Agreement Date
- Agreement ID
- Previous Ship Notice Id
- Previous Ship Notice Date
- Previous Received Quantity
- Previous Received Quantity UOM
- Requested Delivery Date
- Requested Shipment Date
- Storage Location
- Accounting Segment Name
- Accounting Segment Description
- Accounting Segment Name
- Accounting Segment Description
- Accounting Segment Name
- Accounting Segment Description
- Line Item Quality Certificate Code
- Line Item Quality Certificate Description
- Total Additional Shipment Quantity
- Adjusted Cumulative Shipped Quantity
- Total Received Quantity

When **Include Schedule Line Information** is selected, this feature adds the **Schedule Lines** sheet, which includes the following information:

- Document Number
- PO Version
- Order Status
- Line Number
- Part Number
- Customer Part Number
- Customer Batch ID
- Supplier Batch ID
- Schedule Line #
- Delivery Date
- Ship Date
- Schedule Line Quantity
- Schedule Line UOM
- Commitment Code
- Cumulative Schedule Line Quantity
- Cumulative UOM
- Storage Location

When **Include Serial Number Information** is enabled, this feature adds the **Serial Numbers** sheet, which includes the following information:

- Document Number
- PO Version
- Order Status
- Line Number
- Part Number
- Customer Part Number
- Customer Batch ID
- Supplier Batch ID
- Serial Number

Feature at a Glance

Introducing: Order report enhancements

For Ariba Supply Chain Collaboration **buyers**, this feature adds a **Multi-Tier Order** and up to three **Copy Partner** columns to contain copy partner names.

	A	B	C	D	E	F	G	H	
1	SAP Ariba 								
2	Order Line Items								
3									
4	Order No.	Supplier	Supplier_ANID	Multi-Tier Order	Copy Partner	Copy Partner	Copy Partner	Is CSC	Rev
5	4500130581	SK Enterprise	AN01400994956-T	no				yes	Original
6									
7	Report generated on 17 Sep 2019 10:18 AM GMT-07:00								

For Ariba Supply Chain Collaboration **suppliers** this feature adds a **Multi-Tier Order** column.

	A	B	C	D	E	F
1	SAP Ariba 					
2	Order Line Items					
3						
4	Order No.	Customer	Customer_ANID	Multi-Tier Order	Is CSC	Revision
5	4500130583	LOB APJ Buyer 1	AN01042377936-T	no	yes	Original
6						
7	Report generated on 5 Sep 2019 3:16 AM GMT-07:00					

Feature at a Glance

Introducing: Order report enhancements

For Ariba Supply Chain Collaboration **suppliers**, this feature adds a **Multi-Tier Order** report type as well. This new report is for tiered suppliers / copy suppliers in reporting.

Ariba Supply Chain Collaboration Company Settings Paola Copy Temoche

Report Next Exit

Enter a title and description for this report. Check the Time Zone and Language settings. You can set the Time Zone and Language for each report. Then, select the Report Type. [More](#)

1 Report Description

2 Criteria

Title:

Description:

Time zone:

Language:

Report Type: New

Next Exit



Feature at a Glance

Introducing: Order report enhancements

For **Supply Chain Collaboration** *copy (Tier 2) suppliers*, this feature adds a **Multi-Tier Order** report type to the **Reports** tab.

The **Multi-Tier Order** report contain the following sheets:

- **Multi-Tier Order Line Items** sheet includes the same information as the **Order Line Items** sheet of the Order report for SAP Ariba Supply Chain Collaboration, except it omits the fields for financial information.
 - **Multi-Tier Serial Numbers** sheet includes the same information provided in the **Serial Numbers** sheet of the Order report for SAP Ariba Supply Chain Collaboration.
 - **Multi-Tier Schedule Lines** sheet includes the same information provided in the **Schedule Lines** sheet of the Order report for SAP Ariba Supply Chain Collaboration.
 - **Multi-Tier Order Confirmations** sheet includes the same information provided in the **Order Confirmations** sheet of the Order report for SAP Ariba Supply Chain Collaboration, except it omits the fields for financial information.
- The **Multi-Tier Order** report search filters are the same as for an **Order** report, except that they exclude the **Order Amount** filter.
 - If a main (Tier 1) supplier generates a **Multi-Tier Order** report, the report contains information only from purchase orders for which the supplier is a copy supplier. If the supplier is not a copy supplier for any purchase order, the generated report is empty.