



RFP Supplier Training Guide

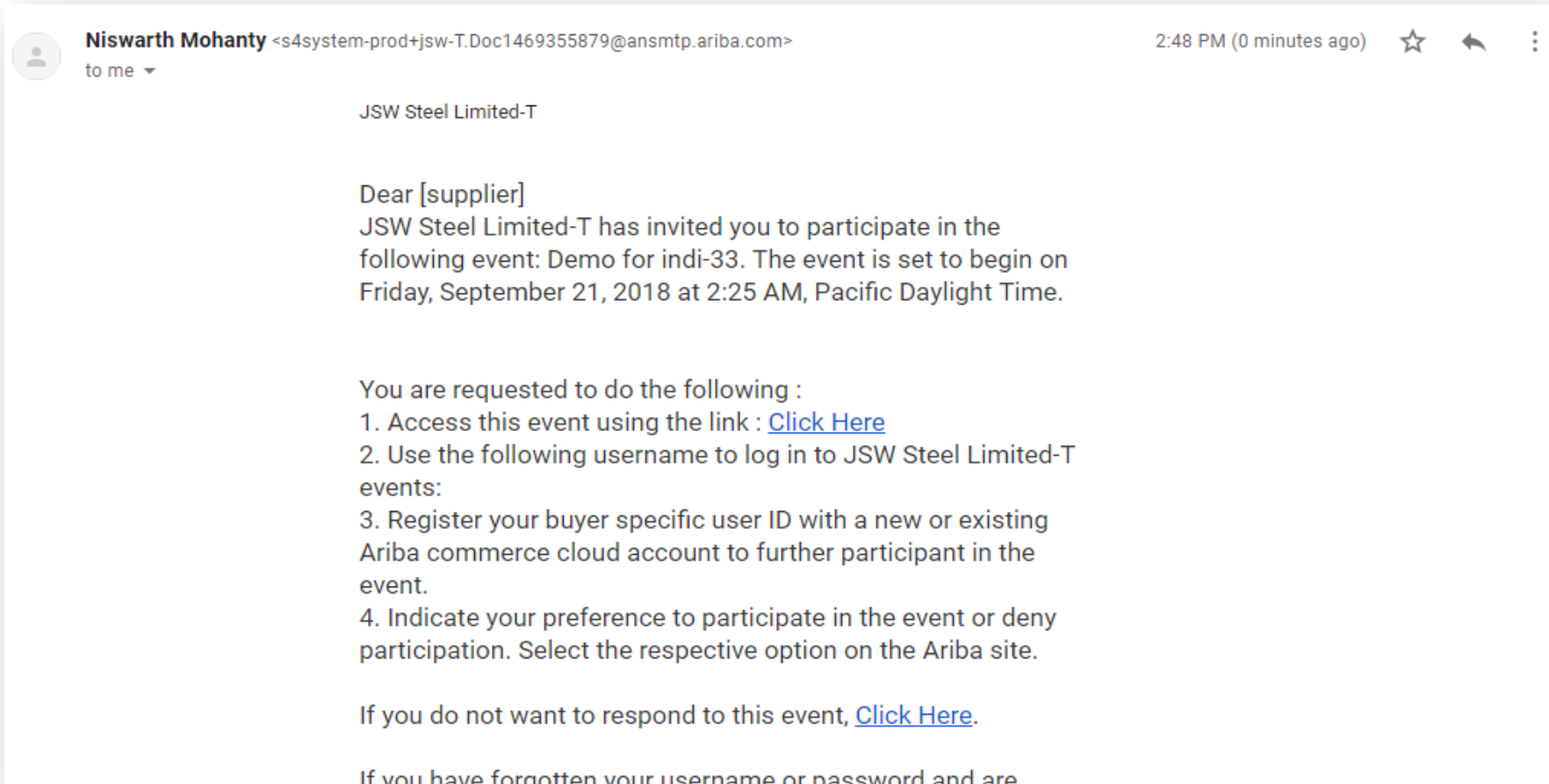
SAP ARIBA Sourcing

JANUARY - 2018



BIDDING AS A SUPPLIER STEP BY STEP GUIDE

Logging in as a Supplier - Via Email



Go to your Registered Mail Id inbox and Click Here option to participate in the Event



Logging in as a Supplier - Via Direct Link

Supplier Login

User Name

Password

Login

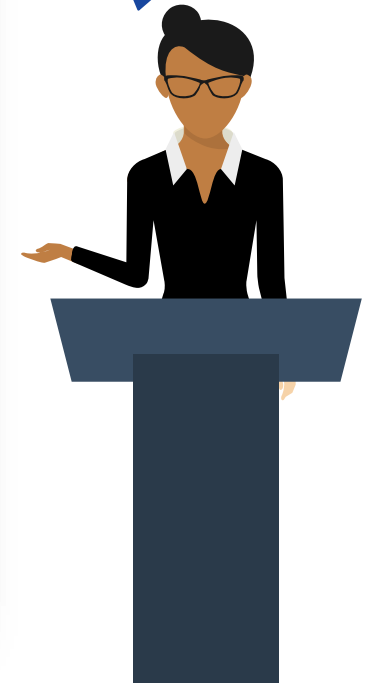
Forgot Username or Password

Businesses Connect on Ariba Network

Work more efficiently by collaborating with customers and suppliers in real-time. Find new customers that care about your social or environmental programs. No matter what your business, Ariba Network is where companies connect to get business done.

Learn More

1. Open website <https://Supplier.ariba.com>
2. Enter your username and password when you created while registering with JSW



Dashboard View

Ariba Network

Test Mode

Upgrade from light account

Learn More

Company Settings ravi yadam

Help Center

HOME CATALOGS

Create

Orders, Invoices and Payments

All Customers Last 14 days

0 Pinned Documents

More...

Document #	Document Type	Customer	Status	Amount
No items				

Now we're mobile.

Check it out.

Download on the App Store

ANDROID APP ON Google play

Tasks

Update Profile Information 15%

FAQ

I need help accessing a sourcing event

Training sessions with live Q&A

Send a PO-based invoice (4:35)

FAQ Why can't I find an event?

FAQ Where do I find my Ariba Network ID (ANID) number?

FAQ What is an Ariba Network error (ANERR), and how do I resolve the issue?

FAQ How do I create documents against purchase orders from my customer?

FAQ Why does a pending task on my

View more

Top 5 FAQs

Documentation Support

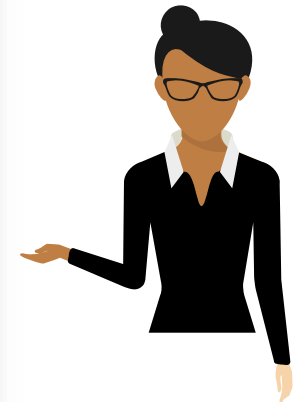
SAP Ariba

ravi yadam (Halonix@gmail.com) last visited 5 Sep 2018 8:49:26 PM | HALONIX TECHNOLOGIES PVT LTD | AN01415758550-T

SAP Ariba Privacy Statement Security Disclosure Terms of Use


© 1996–2018 Ariba, Inc. All rights reserved.

Upon Logging in you can view your own Ariba Dashboard as shown



Accessing the Event

The screenshot displays the SAP Ariba Network user interface. At the top, the header includes 'Ariba Network', a 'Test Mode' indicator, and links for 'Upgrade from light account' and 'Learn More'. The main navigation bar contains 'HOME', 'CATALOGS', and a 'Create' button. A blue arrow points from the top navigation bar to a dropdown menu that is open, showing options: 'Go To My', 'LEADS', 'PROPOSALS' (highlighted with a blue box), and 'CONTRACTS'. The 'PROPOSALS' option is the target for accessing events. The main content area shows 'Orders, Invoices and Payments' with a table of 'Pinned Documents' (currently empty) and a 'Task' section. A right-hand sidebar contains a search bar and a list of help topics. The footer includes the SAP Ariba logo, user information for 'ravi yadam', and links for 'Documentation' and 'Support'.

1. Click on the  icon To drill down and view more options.
1. Click on PROPOSALS to view your personalized sourcing events dashboard.
2. Proposals house all the events such as Auctions



Accessing the Event

Welcome to the Ariba Spend Management site. This site assists building superior relationships through effective collaboration with our preferred suppliers. Ariba, Inc. administers this site in an effort to ensure market integrity.

Events

Title	ID	End Time ↓	Event Type
▶ Status: Completed (38)			
▼ Status: Open (2)			
RFI Template	Doc1614065217	1/16/2019 3:39 PM	RFI
Purchase for Refractory bricks	Doc1616843596	No time limit	RFP
▶ Status: Pending Selection (38)			

Events in the supplier portal are segregated into

1. **Completed** – Events that suppliers were invited and are awarded not necessarily the suppliers have won the order
2. **Open** – Events that are currently open for bidding
3. **Pending Selection** – Events that are conducted but award decision is still pending with the buyers
4. **Preview** – Events that are scheduled to be conducted

Acceptance of the terms and Conditions by the supplier

Doc1618422695 - RFP for Lifiting Materials

To continue with this event, complete the prerequisites below. Some of the prerequisites might be access gate questions that you must answer before you can see the event information. Other prerequisites might serve as a participation gate that restricts you from submitting your response unless you have responded to them.

Prerequisites

Name ↑	
▼ 2 Introduction,Guidelines and Standard JSW T&C	
▼ 2.4 JSW Standard Terms and Conditions	
2.4.1 Do you accept the standard JSW Terms and Conditions mentioned below 📌	* Yes ▼
2.4.2 Price Basis 📌	FOR JSW Site
2.4.3 Delivery schedule (Please quote your best delivery)	<input type="text"/> 📌
2.4.4 Price validity	<input type="text"/> 📌
	Not Applicable ▼

(*) indicates a required field

OK

Cancel

✓ Submit this response?

Click OK to submit.

OK

Cancel

Accept the Terms and conditions of the JSW by selecting YES from the dropdown Shown

Click on Ok and then submit Final Response

Selecting lot for bidding

Choose the lots in which you will participate. You can cancel your intention to participate in a lot until you submit a response for that lot; once you submit a response you cannot withdraw it.

Select Lots

Select Using Excel

Lots Available for Bidding



Name



4.2 JACK,HYD,SGL ATG SPRNG RTN,20 TON,185 MM

JACK,HYD,SGL ATG SPRNG RTN,20 TON,185 MM






Submit Selected Lots

Cancel

Select the Lot for which you want to give your Response and Click on Submit

Submitting the Bid

Name ↑	Price	Quantity	Extended Price	Quoted Net Price	Savings	Total Cost
▶ 2 Introduction,Guidelines and Standard JSW T&C						
▼ 3 Technical Specifications and Details						
3.1 Drawing Specifications and Scope of Work(If Needed)						
3.2 Supplier - Attach your technical response and design here	*  Supplier Registration Doc.docx ▾ Update file Delete file 					
3.3 Supplier - Technical Response Submitted as per requirement ?	* Yes ▾ 					
▼ 4 Commercial Details More... +						
4.2 JACK,HYD,SGL ATG SPRNG RTN,20 TON,185 MM Less... -	* <input type="text" value="1000"/> INR	4 Piece				
JACK,HYD,SGL ATG SPRNG RTN,20 TON,185 MM						
Quoted Unit Price(Update at the beginning only):		* <input type="text" value="1000"/>				
P & F charges:		<input type="text" value="0.00"/> INR				
CFR/Freight Charges:		<input type="text" value="0.00"/> INR				
GST:		* 5.00% ▾				
GST Type:		* CGST + SGST ▾				
Tax Code:		* 09 ▾				
Total Cost inclusive of all taxes:						
Quoted LCITC in Crores:						
Incoterms:		DDU Delivered Duty Unpaid				
Supplier Part Id:		<input type="text"/>				
Delivery Lead Time in Days:		<input type="text"/>				

(*) indicates a required field

Submit Entire Response

Update Totals

Save

Compose Message

Excel Import

Composing & Viewing Message

Console

Doc1618422695 - RFP for Lifiting Materials

Time remaining
00:04:53

Event Messages

Response History

Response Team

▼ Checklist

1. Review Event Details

2. Review and Accept Prerequisites

3. Select Lots

4. Submit Response

Your response to the prerequisites has been submitted.

1. Click on Event Messages to ask an Query.

All Content

Name ↑	Price	Quantity	Extended Price	Quoted Net Price	Savings	Total Cost
▶ 2 Introduction,Guidelines and Standard JSW T&C						
▶ 3 Technical Specifications and Details						
▶ 4 Commercial Details	More... +		4,000.00 INR			4,000.00 INR

(*) indicates a required field

Submit Entire Response

Update Totals

Save

Compose Message

Excel Import

Messages

Id	Reply Sent	Sent Date ↓	From	Contact Name	To	Subject
MSG64273149	Not Applicable	01/15/2019 07:41 PM	APEX ABRASIVES INDUSTRIES	Niswarth Mohanty	Niswarth Mohanty	All access prerequisites have been answered and accepted and APEX ABRASIVES INDUSTRIES (Niswarth...
MSG64273148	Not Applicable	01/15/2019 07:41 PM	APEX ABRASIVES INDUSTRIES	Niswarth Mohanty	Niswarth Mohanty	Response (ID=ID1003286927) in event RFP for Lifiting Materials has been submitted.
MSG64272787	No	01/15/2019 07:35 PM	JSW Group -T	Niswarth Mohanty	Participants (0) Team (0)	Event RFP for Lifiting Materials is now accepting responses.
MSG64272779	No	01/15/2019 07:34 PM	JSW Group -T	Niswarth Mohanty	Niswarth Mohanty	Event RFP for Lifiting Materials has been reduced by 10 minutes.
MSG64272768	Not Applicable	01/15/2019 07:34 PM	JSW Group -T	Niswarth Mohanty	Niswarth Mohanty	JSW Steel Limited has invited you to participate in an event: RFP for Lifiting Materials.

View

Reply

Compose Message

Download all attachments

1. Click on Compose Message

Back to Console

Composing Message

Compose New Message Send Cancel

From: APEX ABRASIVES INDUSTRIES (Niswarth Mohanty)

To: Project Team

Subject: Doc1618422695 - RFP for Lifting Materials

Attachments: Attach a file

B *I* U [List Icons] 1 (8 pt) — font — [Color Icons]

[Large Text Area]

Send Cancel

Type your Content
attach a file and click
on send



THANK YOU

© 2019 SAP SE or an SAP affiliate company. All rights reserved

No part of this publication may be reproduced or transmitted in any form or for any purpose without the express permission of SAP SE or an SAP affiliate company.

SAP and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP SE (or an SAP affiliate company) in Germany and other countries. Please see <http://global12.sap.com/corporate-en/legal/copyright/index.epx> for additional trademark information and notices.

Some software products marketed by SAP SE and its distributors contain proprietary software components of other software vendors.

National product specifications may vary.

These materials are provided by SAP SE or an SAP affiliate company for informational purposes only, without representation or warranty of any kind, and SAP SE or its affiliated companies shall not be liable for errors or omissions with respect to the materials. The only warranties for SAP SE or

SAP affiliate company products and services are those that are set forth in the express warranty statements accompanying such products and services, if any. Nothing herein should be construed as constituting an additional warranty.

In particular, SAP SE or its affiliated companies have no obligation to pursue any course of business outlined in this document or any related presentation, or to develop or release any functionality mentioned therein. This document, or any related presentation, and SAP SE's or its affiliated companies' strategy and possible future developments, products, and/or platform directions and functionality are all subject to change and may be changed by SAP SE or its affiliated companies at any time for any reason without notice. The information in this document is not a commitment, promise, or legal obligation to deliver any material, code, or functionality. All forward-looking statements are subject to various risks and uncertainties that could cause actual results to differ materially from expectations. Readers are cautioned not to place undue reliance on these forward-looking statements, which speak only as of their dates, and they should not be relied upon in making purchasing decisions.