SAP Ariba

Feature at a Glance
Service entry sheet enhancements

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THE BEST RUN **SAP**

Feature at a Glance
Introducing: **Service entry sheet enhancements**

Customer challenge

The service sheet capability of Ariba Network would benefit from various enhancements bringing to:
- increased usability
- increased productivity
- more data entry control

Meet that challenge with
SAP Ariba

This features introduces several enhancements to the service entry sheet process for buyers and suppliers:
- New default transaction rules to prevent zero quantity and for ad hoc line items fields control
- Information display improvements
- Unit of measure value validation
- Planned line items description non editable
- Approver notification option

And also displaying the service description field in invoice creation only for service and mixed orders

Experience key benefits

With these enhancements, buyers and suppliers using service orders and service sheets will benefit from:
- increased usability
- increased productivity
- Preventing erroneous data entry

Solution area

Ariba Network
SAP Ariba Commerce Automation

Implementation information

This feature is automatically on for all customers with the applicable solutions but requires **customer configuration**

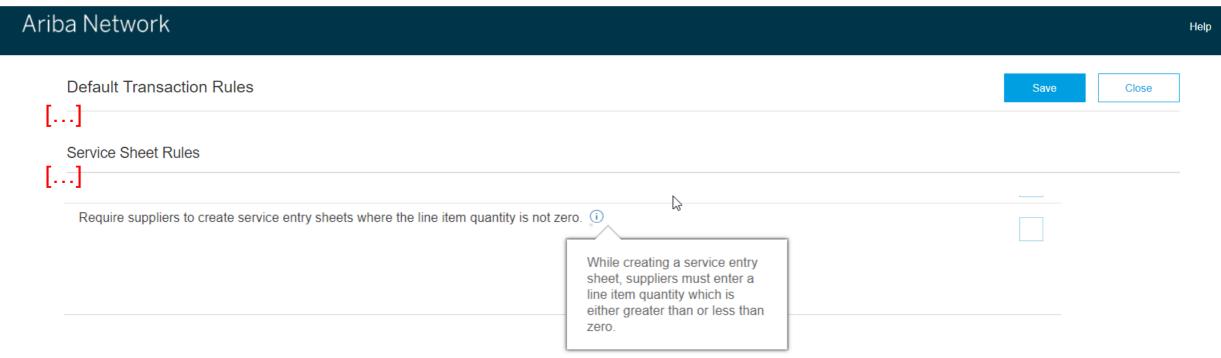## Prerequisites and Limitations

NONE

Feature at a Glance

Introducing: **Service entry sheet enhancements**

Detailed feature information - Functional changes for buyers

Previously, buyers could not prevent suppliers from creating service sheet line items where the quantity is specified as zero.

Now, buyer administrators can enable a new default transaction rule which prevents suppliers from creating service entry sheets where the line item quantity is zero. When this rule is enabled, suppliers can enter either a positive or a negative value in the quantity field.
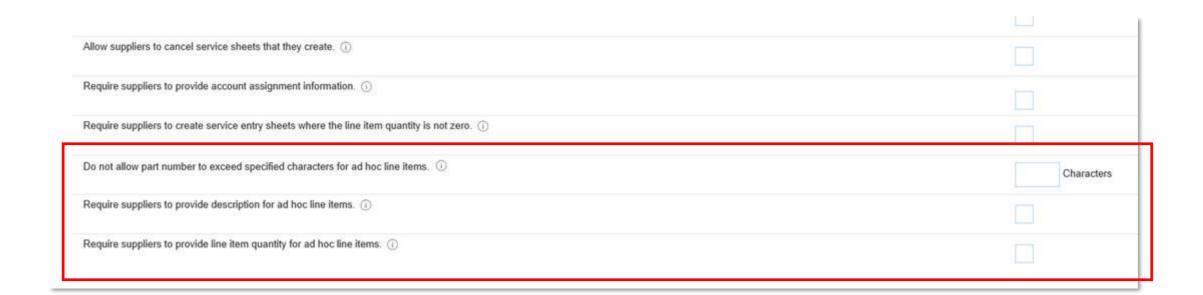
Feature at a Glance

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Detailed feature information - Functional changes for buyers

Buyers can use new default transaction rules for ad hoc line items to:
- Prevent suppliers from specifying part numbers which exceed a specified number of characters.
- Require suppliers to provide part descriptions.
- Require suppliers to provide line item quantities.

Allow suppliers to cancel service sheets that they create. ⓘ

Require suppliers to provide account assignment information. ⓘ

Require suppliers to create service entry sheets where the line item quantity is not zero. ⓘ

Do not allow part number to exceed specified characters for ad hoc line items. ⓘ   Characters

Require suppliers to provide description for ad hoc line items. ⓘ

Require suppliers to provide line item quantity for ad hoc line items. ⓘ

Feature at a Glance
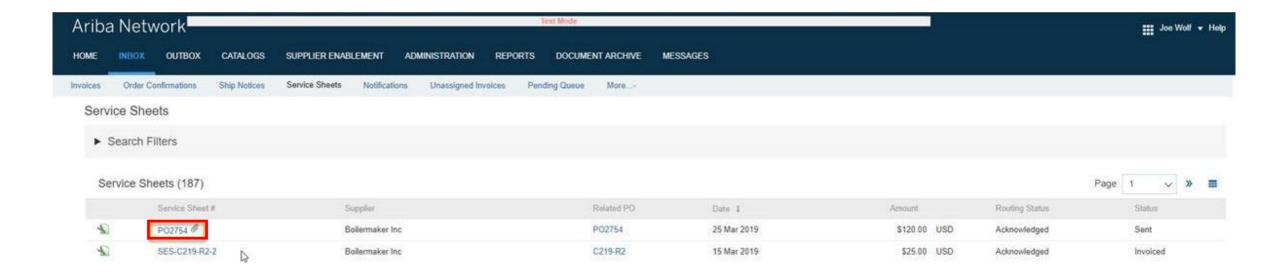
Introducing: **Service entry sheet enhancements**

Detailed feature information - Functional changes for buyers

If the supplier specifies the email address in the **approver** details section within the Additional Details section on the service sheet page, Ariba Network sends **email notifications** to the approver whenever modifications are made to the service sheet of if the status of the service entry sheet changes.

Feature at a Glance

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Detailed feature information - Functional changes for buyers

In the Inbox list of service sheets, buyers can now see an icon besides the service sheet numbers when there are attachments.
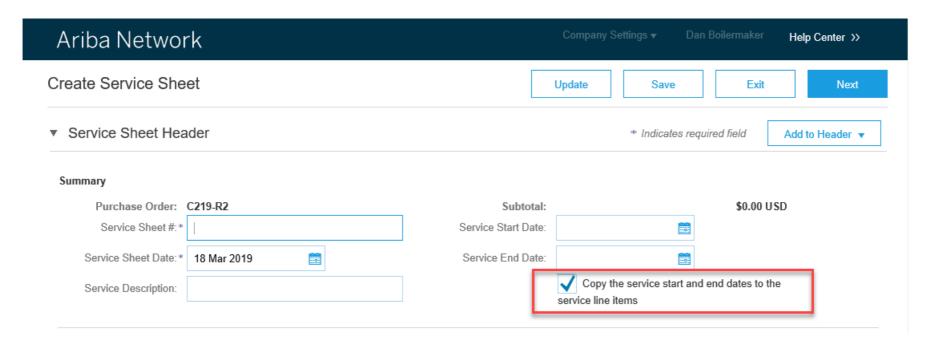
Feature at a Glance

Introducing: **Service entry sheet enhancements**

Detailed feature information - Functional changes for suppliers

Previously, suppliers had to manually enter the service start and end dates for every service sheet line item.
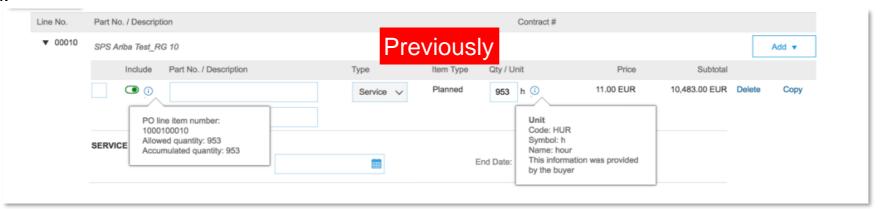
Now, Ariba Network provides an option for suppliers to copy the service start and end date information specified in the service header to automatically populate the service start and end dates of service sheet line items (including ad hoc service sheet line items).
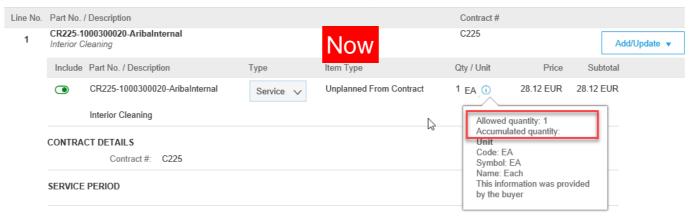
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Detailed feature information - Functional changes for suppliers

Previously, Ariba Network displayed the allowed and accumulated quantity information in the tooltip provided for the **Include** field.

Ariba Network now displays the allowed and accumulated quantity information in the tooltip provided for the **Qty/Unit** field.
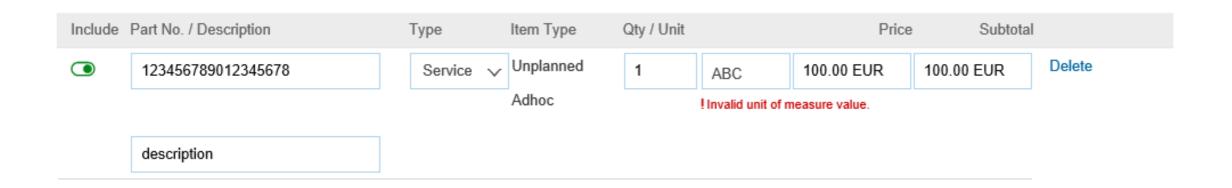
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Detailed feature information - Functional changes for suppliers

When an unplanned ad hoc line item is added in a service entry sheet, the Unit field is now mandatory.

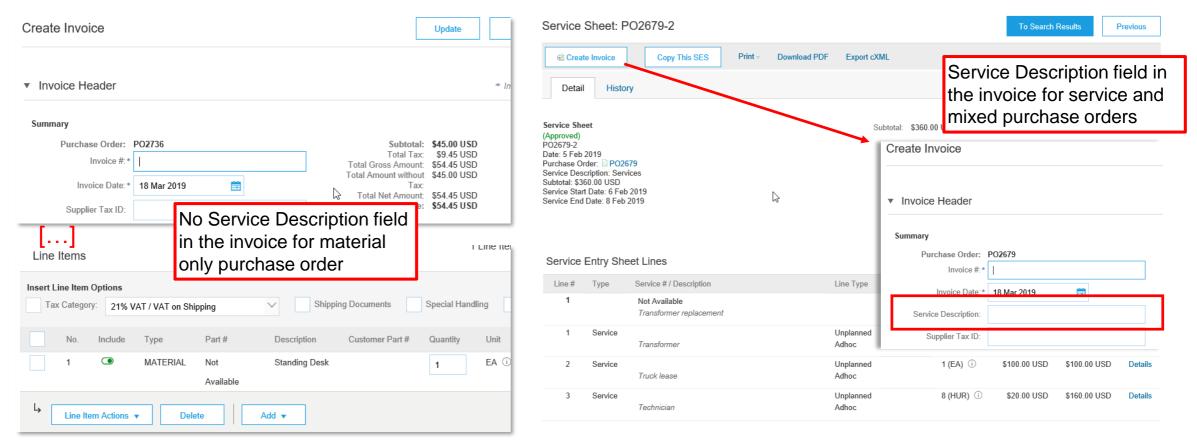Suppliers can specify any unit of measure (UOM) specified in the UOM file uploaded by the buyer.

If a buyer did not upload a UOM master file, then suppliers can specify any unit of measure.

Include	Part No. / Description	Type	Item Type	Qty / Unit		Price	Subtotal	
⬤	123456789012345678	Service ⌄	Unplanned Adhoc	1	ABC	100.00 EUR	100.00 EUR	Delete
					! Invalid unit of measure value.			
	description							

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Detailed feature information - Functional changes for suppliers

On the **Create Invoice** page for suppliers, Ariba Network displays the service description field only when service and mixed purchase orders are flipped to create invoices.
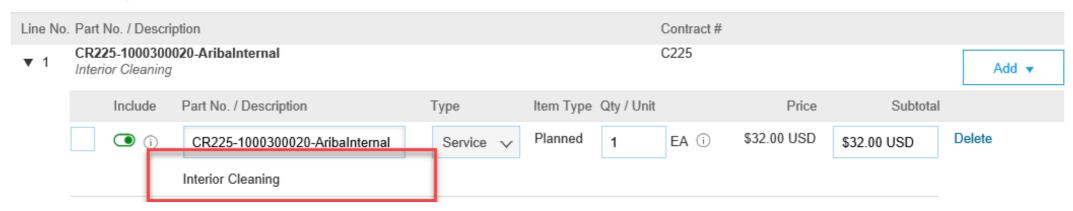

No Service Description field in the invoice for material only purchase order

Service Description field in the invoice for service and mixed purchase orders

Feature at a Glance

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Detailed feature information - Functional changes for suppliers

For planned line items on a service entry sheet, suppliers cannot edit item description field.
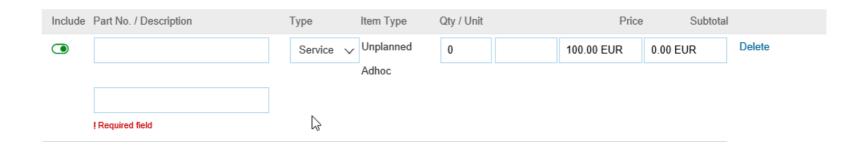
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Detailed feature information - Functional changes for suppliers
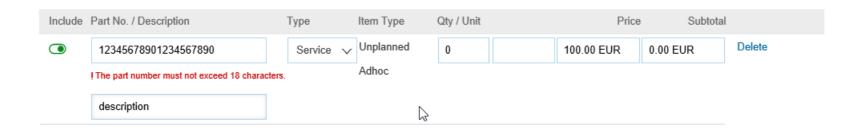
For ad hoc line items on a service entry sheet, suppliers may be required to specify part descriptions by the buyer with a default transaction rule.

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For ad hoc line items on a service entry sheet, suppliers may be limited by the buyer with a transaction rule to a specified number of characters for the part numbers.

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For ad hoc line items on a service entry sheet, suppliers may be required by the buyer with a default transaction rule to provide line item quantity.