



SAP Ariba 

Feature at a Glance

Vendor upload to enable and disable SAP Ariba Supply Chain Collaboration relationships

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CONFIDENTIAL

Feature at a Glance

Ease of implementation  Low touch / simple
Geographic relevance  Global

Introducing: Vendor upload to enable and disable SAP Ariba Supply Chain Collaboration relationships

Customer challenge

Enabling Supply Chain Collaboration relationships with large number of suppliers via the conventional UI way becomes sometimes unrealistic and slows down tremendously the enablement process. As the UI can only show up to 1,000 suppliers it is not feasible for enabling more than 1,000 suppliers. Even when a buyer is able to get the full supplier list, he still needs to go line by line and page by page to locate the right suppliers and activate the SCC flag.

Meet that challenge with SAP Ariba

The customer can turn on/off the SCC relationship directly via vendor CSV upload without having the need to go through the UI and activate the SCC flag manually.

Experience key benefits

Automating and easing the Supply Chain Collaboration supplier enablement process and getting business relationships up and running much faster improves time to value.

Solution area

SAP Ariba Supply Chain Collaboration

Implementation information

This feature is **automatically on** for all customers with the applicable solutions and is ready for immediate use.

Prerequisites and Limitations

NONE

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Detailed feature information

At times, buyers might need to change the SAP Ariba Supply Chain Collaboration relationship status for a greater number of vendors than the Ariba Network user interface can accommodate. With the vendor upload for enabling and disabling SAP Ariba Supply Chain Collaboration relationships feature, buyers can now modify SAP Ariba Supply Chain Collaboration enablement values in the **Proposed Enablement Mode** field of a vendor CSV file. Buyers then upload the file to enable or disable the relationship for all affected vendors in one operation.

SUPPLIER ENABLEMENT → Upload Vendors

The file can be a **vendor CSV file** created with the Upload Vendor template via menu path: **SUPPLIER ENABLEMENT → Upload Vendors**

A buyer can set an SAP Ariba Supply Chain Collaboration relationship with one of the following enablement values in the **Proposed Enablement Mode** column:
EnableSCCWithRetail
EnableSCCWithoutRetail
DisableSCC
then upload the vendor CSV file to apply the values.

Note: This method is available for both production and test accounts on the Ariba Network.

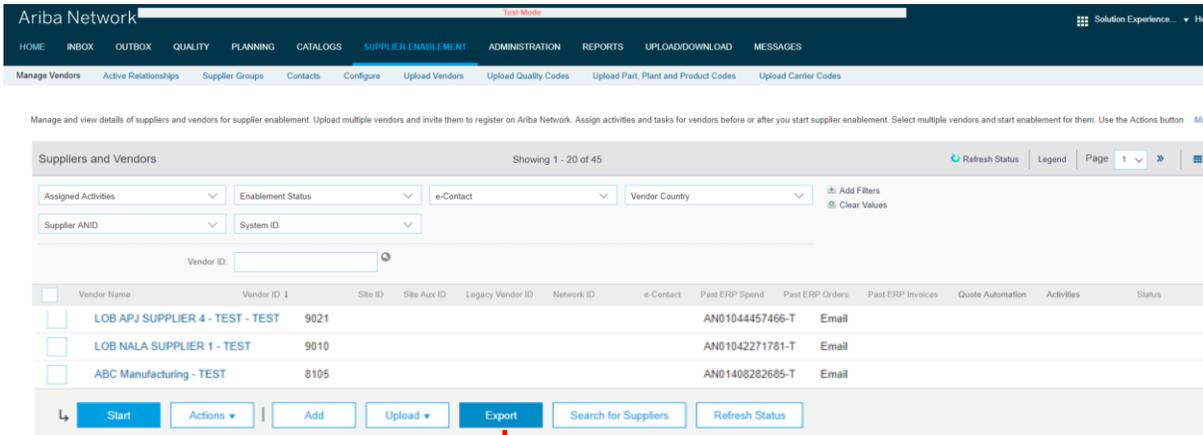
The screenshot shows the Ariba Network 'Upload Vendors' interface. The page title is 'Ariba Network' and the page content is 'Upload Vendors'. There is a 'Done' button in the top right corner. Below the title, there is a description: 'Import vendors through a CSV file for supplier enablement. Each upload is incremental and it creates new vendors or updates the previously imported vendors. After the upload, click the name to view details. Your CSV file must contain field values for all required columns. You can delete unused'. Below this, there is a section for 'Upload File' with a 'Name:' field, a 'CSV File:' field with a 'Choose File' button and 'No file chosen' text, and a 'Perform AN Supplier Matching' checkbox. Below the checkbox, there is a note: 'Note: Select if AN Public Supplier matching needs to be done with these vendors. This action cannot be done later.' There is an 'Upload' button and a 'Download template' link. Below the 'Upload' button, there is a note: 'Note: After you click Upload, do not use your Web browser until your vendor contact information file is uploaded. Large files can take several minutes to upload.' Below the note, there is a privacy statement: 'By submitting this personal data, you acknowledge that you have the authority to allow transfer of this personal data to Ariba and Ariba's systems (which are currently located primarily in the U.S.) in accordance with the SAP Ariba Privacy Statement, the service agreement between you'. Below the interface, there is an Excel spreadsheet titled 'Upload_Vendor_Template (3).csv - Excel'. The spreadsheet has columns A through M. The data in the spreadsheet is as follows:

1	A	B	C	D	E	F	G	H	I	J	K	L	M
1	8859_1	Code page 8859_1 is for Western European values. For more information see the documentation for Supplier Enablement Automation.											
2	Vendor Na	Vendor ID	Site ID	Site Auxili	System ID	ERP Purch	ERP Invoic	ERP Spend	ERP Spend	Wave	Proposed Enablement Mode	D-U-N-S N	Network II AN s
3	Required	Required	Optional	Optional	Required	Optional	Optional	Optional	Optional	Optional	Optional	Optional	Opti
4	String 256	String 256	String 256	String 256	String 256	Integer val	Integer val	Decimal ve	3 digit curr	Wave01/W	String 256	99-999-99	AN019999 Strin
5		The first u Vendor loc Holds an a Only for m Total num Total num Total number in 12 months									Free text string used to segment vendors	Network II Arib	
6	FUHR_sup	909012			T90CLNT090						DisableSCC		
7													

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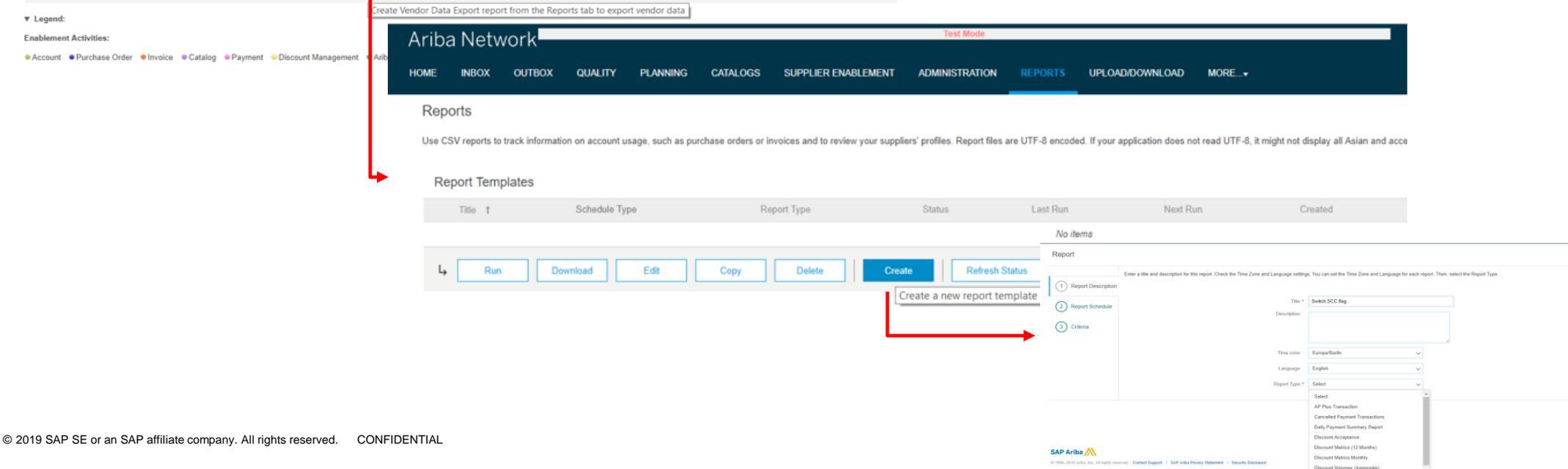
Introducing: Vendor upload to enable and disable SAP Ariba Supply Chain Collaboration relationships

The file can also be a **Vendor Data Export CSV** report created by clicking button **Export** under **SUPPLIER ENABLEMENT** → **Manage Vendors** or directly via the **REPORTS** tab by creating a job of type **Vendor Data Export**.



The screenshot shows the 'Manage Vendors' interface in SAP Ariba. The top navigation bar includes 'HOME', 'INBOX', 'OUTBOX', 'QUALITY', 'PLANNING', 'CATALOGS', 'SUPPLIER ENABLEMENT', 'ADMINISTRATION', 'REPORTS', 'UPLOAD/DOWNLOAD', and 'MESSAGES'. Below the navigation, there are tabs for 'Manage Vendors', 'Active Relationships', 'Supplier Groups', 'Contacts', 'Configure', 'Upload Vendors', 'Upload Quality Codes', 'Upload Part, Plant and Product Codes', and 'Upload Carrier Codes'. The main content area is titled 'Suppliers and Vendors' and shows a list of vendors with columns for Vendor Name, Vendor ID, Site ID, Site Aux ID, Legacy Vendor ID, Network ID, e-Contact, Past ERP Spend, Past ERP Orders, Past ERP Invoices, Quote Automation, Activities, and Status. The 'Export' button is highlighted in blue.

Note: This method is only available for production accounts on the Ariba Network.



The screenshot shows the 'Reports' page in SAP Ariba. The top navigation bar includes 'HOME', 'INBOX', 'OUTBOX', 'QUALITY', 'PLANNING', 'CATALOGS', 'SUPPLIER ENABLEMENT', 'ADMINISTRATION', 'REPORTS', 'UPLOAD/DOWNLOAD', and 'MORE'. The main content area is titled 'Reports' and includes a description: 'Use CSV reports to track information on account usage, such as purchase orders or invoices and to review your suppliers' profiles. Report files are UTF-8 encoded. If your application does not read UTF-8, it might not display all Asian and accented characters.' Below this, there is a 'Report Templates' table with columns for Title, Schedule Type, Report Type, Status, Last Run, Next Run, and Created. The 'Create' button is highlighted in blue. A red arrow points from the 'Export' button in the previous screenshot to the 'Create' button in this screenshot. Below the 'Create' button, there is a 'Create a new report template' dialog box with a 'Title' field, a 'Description' field, and a 'Report Type' dropdown menu. The 'Report Type' dropdown is open, showing a list of report types including 'Switch SCC Reg', 'AP Plus Transaction', 'Cancelled Payment Transactions', 'Daily Payment Summary Report', 'Discount Acceptance', 'Discount Metrics (12 Months)', 'Discount Metrics Monthly', and 'Discount Volumes (Aggregate)'. A red arrow points from the 'Create' button to the 'Create a new report template' dialog box.

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A buyer can set an SAP Ariba Supply Chain Collaboration relationship with one of the following enablement values in the **Proposed Enablement Mode** column

- EnableSCCWithRetail
- EnableSCCWithoutRetail
- DisableSCC

then upload the vendor CSV file to apply the values.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U		
1	8859_1	Code page 8859_1 is for Western European values. For more information see the documentation for Supplier Enablement Automation.																					
2	Vendor Name	Vendor ID	Site ID	Site Auxiliary	System ID	ERP Purchase	ERP Invoice	ERP Spend	ERP Spend	Wave	Proposed Enablement Mode	D-U-N-S N	Network II	AN Supplier	Tax ID	VAT ID	Relationship	Relationship	Relationship	Relationship	Vendor Email	Vendor	
3	Required	Required if	Optional	Optional	Required if	Optional	Optional	Optional	Optional	Optional	Optional	Optional	Optional	Optional	Required if	Optional	Optional	Optional	Optional	Optional	Optional	Optional	
4	String 256	String 256	String 256	String 256	String 256	Integer value	Integer value	Decimal value	3 digit currency	Wave01/V	String 256	99-999-99	AN019999	String 256	String 256	String 256	String 256	2 or 3 letters	Only digits	Only digits	String 256	2 or	
5		The first up	Vendor loc	Holds an a	Only for m	Total num	Total num	Total number in 12 months			Free text string used to segment	vendors	Network II	Ariba Netv	Ariba Netv	Ariba Netv	If email an	If this field is empty, t	If email and fax is pro	If th			
6	FUHR_sup	909012			T90CLNT090						DisableSCC												
7																							

Following columns/fields are mandatory (please see description in the csv header):

Vendor Name

Vendor ID

Vendor Country Code if Country Code = US; Vendor City or Vendor Province/State/Region and Postal Code is required

Please be aware that this feature does not create new vendors but only updates the SCC relationship of existing vendors.

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As can be seen from the Active Relationships overview the 'Supply Chain Collaboration' relationship for the selected supplier is **not** set.

The screenshot shows the SAP Ariba Network interface. The top navigation bar includes 'HOME', 'INBOX', 'OUTBOX', 'QUALITY', 'PLANNING', 'CATALOGS', 'SUPPLIER ENABLEMENT', 'ADMINISTRATION', 'REPORTS', 'UPLOAD/DOWNLOAD', and 'MESSAGES'. Below this, there are sub-navigation options: 'Manage Vendors', 'Active Relationships', 'Supplier Groups', 'Contacts', 'Configure', 'Upload Vendors', 'Upload Quality Codes', 'Upload Part, Plant and Product Codes', and 'Upload Carrier Codes'. The main content area is titled 'Alerts and Messages' and shows two messages: 'Failed Private Suppliers in the last 30 days' and 'New Suppliers added in the last 30 days'. Below this is the 'Current Suppliers' section, which includes a search bar with 'Supplier Selector' and 'FUHR_supplier_1'. A table lists the current suppliers, with columns for 'Supplier ID', 'Relationship Type', 'D-U-N-S Number', 'Customer Count', 'Network ID', 'Account Type', 'Group', 'Supply Chain Collaboration', and 'Industry'. The 'Supply Chain Collaboration' column for 'FUHR_supplier_1' is highlighted with a red box and shows the value 'No'. There are also buttons for 'Actions', 'Upload Private IDs', and 'Search for Suppliers'.

A buyer can set an SAP Ariba Supply Chain Collaboration relationship with one of the following enablement values in the **Proposed Enablement Mode** column of the csv file

- EnableSCCWithRetail
- EnableSCCWithoutRetail
- DisableSCC

then upload the vendor CSV file to apply the values.

```
1 8859_1,Code page 8859_1 is for Western European values. For more information see the documentation for Supplier Enablement Automation.....
2 Vendor Name, Vendor ID, Site ID, Site Auxiliary ID, System ID, ERP Purchase Order Count, ERP Invoice Count, ERP Spend Per Year, ERP Spend Currency, Wave, Proposed Enablement Mode, D-U-N-S Number, Ne
3 Required, Required if Tax ID is empty, Optional, Optional, Required for multi-ERP buyer, Optional, Optional, Optional, Optional, Optional, Optional, Optional, Optional, Required if Vendor II
4 String 256, String 256, String 256, String 256, String 256 (must match pre-configured value), Integer value, Integer value, Decimal value, "3 digit currency code, e.g. USD or EUR", Wave01/Wave02/
5 The first uploaded vendor compound key is marked as the default. Vendor location ID, "Holds an additional ID of the unique vendor key, often used for address ID or contact ID", Only for n
6 FUHR_supplier_1, 909012,,, T90CLNT090,,,,, EnableSCCWithRetail,,,,,,,,,,,,, US,,,,, CA, 94089,,,,,,,,,,,,,
7
```

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To proceed under **Upload Vendors** give job a Name, Choose File for upload and click Upload button. Press 'Refresh Status' button until status has changed to '**Created Vendors**'. In case of errors the status will switch to '**Errors found**' and an error log file is provided with further explanations.

Upload Vendors Done

Import vendors through a CSV file for supplier enablement. Each upload is incremental and it creates new vendors or updates the previously imported vendors. After the upload, click the name to view details. Your CSV file must contain field values for all required columns. You can delete [More](#)

Upload File

Name:

CSV File: No file chosen

Perform AN Supplier Matching

Note: Select if AN Public Supplier matching needs to be done with these vendors. This action cannot be done later.

[Download template](#)

Note: After you click Upload, do not use your Web browser until your vendor contact information file is uploaded. Large files can take several minutes to upload.

By submitting this personal data, you acknowledge that you have the authority to allow transfer of this personal data to Ariba and Ariba's systems (which are currently located primarily in the U.S.) in accordance with the [SAP Ariba Privacy Statement](#), the service agreement between your [More](#)

Upload Details

Search Filters

Showing 1 - 8 of 8 Refresh Status

Name	Last Updated By	Date Created	Last Updated	Status
mass SCC flag setting	solexpadmin@lobapbuyer1.com	11 Mar 2019	11 Mar 2019	Created Vendors

SCC relationship for vendor has changed according to the **Proposed Enablement Mode** setting in the file.

Current Suppliers

Supplier Selector

Supplier	Relationship Type	D-U-N-S Number	Customer Count	Network ID	Account Type	Group	Supply Chain Collaboration	Industry
<input type="checkbox"/> FUHR_supplier_1	Trading		2	AN01058841022-T	Enterprise account		Yes	Retail <input type="button" value="More Actions"/>