SAP Ariba /\\\

Feature at a Glance
Manage individual redlining changes inline in Enhanced Contract Authoring

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THE BEST RUN **SAP**

Feature at a Glance

Introducing: **Manage individual redlining changes inline in Enhanced Contract Authoring**

Customer challenge

When a contracts user uploads a Main Agreement or Contract Addendum in to SAP Ariba Contracts after editing it on MS – Word, the changes are displayed in the application user interface. Currently, the user only has the option to accept or reject all the changes in one go within the SAP Ariba Contracts application. Accepting or rejecting the changes one by one had to be managed outside the application.

Meet that challenge with
SAP Ariba

This feature provides users with the option to accept or reject individual modifications to a document. While reviewing a redlined document that has been uploaded in the SAP Ariba Contracts application, user will be able to navigate to individual changes and determine if the edit needs to be accepted or rejected.

Experience key benefits

Improves user experience by providing the flexibility to review and manage redlined changes in more a granular way within the contracts application.

Solution area

SAP Ariba Contracts

Implementation information

To have this feature enabled, please have your Designated Support Contact (DSC) submit a Service Request (SR).

Prerequisites and Limitations

Prerequisites
Requires the following to be enabled:
- Enhanced Contract Authoring
- Drag and Drop
- Active X Removal

Limitations
- If the main agreement contains images, the alignment of the image may differ in the new version when changes are saved.

Manage individual redlining changes inline in Enhanced Contract Authoring
Access the main agreement from the documents tab in the contract workspace and download it to you local system

Manage individual redlining changes inline in Enhanced Contract Authoring

The document is edited on the local system

Manage individual redlining changes inline in Enhanced Contract Authoring
Updated document is uploaded back in to SAP Ariba Contracts

Document

1

☑ Main Agreement Doc...

+ Copy

Drag and drop file to replace

Status: Draft

Version: v1 (editing)

ID: Doc12300442

Main Agreement Document

Listed below are the details of this Document, including **Tasks** associated with it. You

Managing Individual Redlining Changes - ... / **Main Agreement Document**

Overview | Outline View | Version History

⬇ Download ⬆ Upload

Properties

Description: ⓘ

Status: Draft ⓘ

Version: v1 (editing)

Owner: Arnold Davis ⓘ

Editors:

Use As: None

Base Language: English

Tasks

There are no tasks for this document.

2 Select ' Review updated document' to view the changes

Main Agreement Document

Done

Listed below are the details of this Document, including **Tasks** associated with it. You can **Edit** the overview, **Copy** or **Move** the document, and **Publish** it for use by other team members by clicking **Actions**. You can also initiate   *More*

Managing Individual Redlining Changes - ... / **Main Agreement Document**

! A new document has been uploaded: What do you want to d

Review uploaded document   **3**

Update with uploaded document

Discard uploaded document

Overview | Outline View | Version History

⬇ Download ⬆ Upload

Properties

Actions ▾

Description: ⓘ   Last Modified: 12/11/2018

Status: Draft ⓘ   Creation Date: 12/11/2018

Version: v1 (editing)   Auto Finalize on Publish: No ⓘ

Owner: Arnold Davis ⓘ   Access Control: (no value) ⓘ

Editors: Is Publish Required: No

Use As: None

Base Language: English

Manage individual redlining changes inline in Enhanced Contract Authoring

Review changes page overview

Allows user to navigate to the previous/next update in a sequential manner

Indicates the current change being previewed and the total number of changes

Format changes are indicated in purple

Deletions are indicated in red

New text additions are indicated in Green

1. **Process All Changes**: Allows users to accept all the updates simultaneously
2. **Reject All Changes**: Allows users to reject all updates simultaneously
3. **Process Change**: Allows users to accept changes individually in a sequential manner
4. **Reject Change**: Allows user to reject changes individually in a sequential manner
5. **Save Changes:** Allows user to Save Changes that have been processed / rejected and save the updates in existing version or as a new version.

Manage individual redlining changes inline in Enhanced Contract Authoring
Review changes page overview

Review Changes

Process All Changes | Reject All Changes | Process Change | Reject Change | Save Changes

Review changes done to the document.

Changes 3 (25) | Previous | Next

Purchase Agreement for Enhanced Contract Authoring

Managing Individual Redlining Changes - Demo

1 INTRODUCTION

This Purchase Agreement ("Agreement") is made between SAP Ariba Inc., a Kansas corporation ("Ariba"), and Bightview, with its principal place of business (hereinafter referred to as "Licensor"). The Agreement is effective on 12/11/2018 and expiration date is set at 12/16/2020.

2 DELIVERY AND GRANT OF SERVICES

Delivery. Supplier will deliver the materials or perform the services in accordance with the delivery terms and conditions set forth in the Order, if any. Otherwise, Supplier will deliver the materials or perform the services within 5-10 days of the effective date.

Other than as explicitly described in this Agreement, neither party accepts nor agrees to the other party's standard pre-printed terms appearing on the party's forms. This Agreement anticipates the execution of various written purchase orders (each, a "Purchase Order") and sets forth the terms and conditions pursuant to which Seller will provide Products to Buyer. Each Purchase Order is hereby incorporated in full into this Agreement by reference and shall be subject to the terms and conditions of this Agreement. Any services performed by the Seller shall be performed pursuant to Buyer's Agreement for Services or such other agreement executed by authorized representatives of both parties. Authorized Users. The rights and licenses granted under this Agreement extend to Ariba's customers in the course of using Ariba products or services. In addition, Supplier agrees that the license includes the right for Ariba's agents, representatives, contractors, distributors, resellers or other third parties acting on behalf of Ariba to use, install, execute, copy, test, display, perform, maintain, develop, integrate and use the materials or services for Ariba's benefit.

3 TERM AND TERMINATION

Term and Termination. The initial term of this Agreement begins on the Effective Date and will continue until Ariba terminates in accordance with this Section. Ariba may terminate this Agreement or any Order or both at any time without liability except for undisputed payment obligations by providing a termination notice to Supplier. Unless otherwise provided in the notice, the termination is effective 10 days after Ariba gives the notice.

Effect of Termination. Termination of this Agreement is without prejudice to any other right or remedy of the parties. Termination of this Agreement for any reason does not release either party from any liability which, at the time of termination, has already accrued to the other party, or which may accrue in respect of any act or omission prior to termination or from any obligation that is expressly stated to survive the termination.

Right To Use Data Formats. Supplier grants to Ariba a perpetual, fully paid-up, irrevocable, nonexclusive, transferable, worldwide right and license (with a right to sublicense) to use, copy, display and modify any Supplier proprietary data or data formats used in connection with the materials or services and/or related technology. This license will survive the termination of expiration of this Agreement.

Supplier Ownership Of Materials. This Agreement grants Ariba title to, or rights of ownership in, the Materials. All materials or services furnished by Supplier, and all copies made by or on behalf of Ariba, including any translations, compilations and partial

Changes that have been processed / rejected will be indicated in **orange / orange strikethrough**[1]

Upon process / reject change, the user is directed to the next update to be reviewed. The respective text is highlighted in Grey

1. Orange / orange strikethrough

Orange : All the changes will be added in the final document. Content that has been added in the revised document and have been processed in the application, as well as content that has been removed in the revised document and has been rejected in the application will be highlighted in Orange

Orange Strikethrough : All the changes will be removed from the final document. Content that has been added in the revised document and has been rejected in the application, as well as content that was deleted in the revised document that have been processed in the application is highlighted in Orange Strikethrough

Manage individual redlining changes inline in Enhanced Contract Authoring
Review changes page overview

Review Changes   Process All Changes   Reject All Changes   Process Change   Reject Change   Save Changes

Review changes done to the document.

Changes 4 (25)   Previous   Next

Purchase Agreement for Enhanced Contract Authoring

Managing Individual Redlining Changes - Demo

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User can revert changes during the review process by navigating to updated section using the Previous / Next button

Manage individual redlining changes inline in Enhanced Contract Authoring

Save changes

Allows user to Save Changes that have been accepted / rejected and save the updates in the existing version or as a new version

Changes that haven't been processed/ rejected are indicated in the new version.

Manage individual redlining changes inline in Enhanced Contract Authoring
Save changes

Manage individual redlining changes inline in Enhanced Contract Authoring
Save changes

Changes that weren't processed/ rejected in the Contracts app are indicated in the red/ green font colors in the downloaded document.

Manage individual redlining changes inline in Enhanced Contract Authoring
Version Comparison

Document

Main Agreement Doc...

Drag and drop file to replace

Status: Draft
Version: v2
ID: Doc12386368

Main Agreement Document

Done

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Managing Individual Redlining Changes - ... / **Main Agreement Document**

Overview   Outline View   **Version History**

Version History

Title	Version	Status	Modified By	Last Modified	Create Date
Main Agreement Document ▾	v2	Draft	Arnold Davis	01/15/2019 03:37 PM	01/15/2019 03:37 PM
Edits were partially processed in this version					
Clause(s) Chang					
Main Agreement Doc	v1	Draft	Arnold Davis	01/15/2019 03:16 PM	01/15/2019 03:16 PM
Original Version					
View Changes▾					

Compare With

Previous Version (v1)

Current Version (v2)

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Thank you.