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**Nufarm - Integrated Seller Transaction Guideline**

August 2017

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#  Version History

This log is updated each time this Process Document is updated. The log identifies the version number, the date the version was completed, the author of the changes, and a brief description of the changes.

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| --- | --- | --- | --- |
| Version | Date | Author | Description |
| 1.0 | 10/08/2017 | Aleks SpirkoskiAriba, an SAP Company | Initial Version of Document |
| 1.1 | 21/09/2017 | Aleks SpirkoskiAriba, an SAP Company | Added accepted units of measure |

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# Nufarm Mapping Requirements and Deltas

**Deltas**

In the following excel workbooks you will find baseline cXML transactions accepted by the Ariba Network with the additional requirements for Nufarm noted in **red.**

**cXML Delta:** ****
The following is a summary of the requirements that are unique to Nufarm’s procurement environment, as detailed in the Excel Delta’s document.

**Purchase Order Specifics (Tab 1)**

* Payment terms will be sent on all POs and are not required back on the Invoice
* PO will contain ShipTo ID(each ID corresponding to a unique address), list of all addresses provided below

**Invoice Specifics (Tab 2)**

* Required addresses and IDs: Remit To Address with supplier TaxID/ ABN
* Non-PO invoices are supported but each Non-PO invoice must contain order information (sales order number, Contract number, etc)
* Payment terms value cannot be changed as it appears on the PO. The value should be read from the PO and returned on the Invoice

**Order Confirmation Specifics (Tab 3)**

**Ship Notice Specifics (Tab 4)**

**Extrinsics (Tab 5)**

 **Transaction Validation Rules**

Please note, Nufarm has configured custom validation rules on the Ariba Network which apply specifically to POs, Order Confirmations, Ship Notices, Service Entry Sheets, PO based Invoices, and non-PO based Invoices. **Review these settings from your supplier account on the Ariba Network**.

# Nufarm Detailed Specifications and Requirements

## Scope

Nufarm Prod ANID: AN01052089903

Nufarm Test ANID: AN01052089903-T

Required Transactions

* + Purchase Order
	+ Invoice

**Optional Transactions**

* + Order Confirmation
	+ Advanced Ship Notice

## Purchase Order Details

|  |  |
| --- | --- |
| Purchase Order Types Supported | Purchase Order Types Not Supported |
| New POs | Blanket POs (BPO’s) |
| Change/cancel POs | Service POs |
| Non-catalog POs |  |
| POs with attachments |  |

Table 1 - Purchase Order Types Supported/Not Supported

**Ship To Address**

* + Nufarm PO will send Ship To address at header level
	+ Nufarm PO will not contain Ship To address IDs

ShipToID’s can be located in the “UniqueName” column within the attachment below:



## Order Confirmation Details

Nufarm does not require Order Confirmation. Supported methods of providing them are:

* + cXML
	+ Online

## Ship Notice Details

Nufarm does not require Advanced Ship Notices. Supported methods of providing them are:

* + cXML
	+ Online

## Invoice Details

|  |  |
| --- | --- |
| Invoice Types Supported | Invoice Types Not Supported |
| Individual Detail Invoice: applies against a single PO referencing line items; line items may be material items or service items. | Invoice against Blanket PO |
| Partial invoice: Invoice against a portion of the items on a PO. | Line level credit supported by negative quantity at item level and positive unit price |
| Invoice against material PO | Invoice against PCard |
| Invoice against service PO | Header Invoice: single invoice applying to single PO without item details |
| Non-PO Invoice: invoice against PO not transacted via the Ariba Network  |  |
| Non-PO invoice against contract or master agreement |  |
| lineLevelCreditMemo (cXML 1.2.018 and higher) invoice purpose set to “lineLevelCreditMemo” |  |
| Header Credit Memo and Debit Memo |  |
| Cancel Invoice |  |
| Duplicate Invoice: invoice numbers may be reuse in case where the original invoice has failed |  |

Table 2 - Invoice Types Supported/Not Supported

**Tax Requirements**

* Tax is supported at the line level or summary level or both.

**Remit To Address Information**

* + Remit To address information is required on the Invoice and must include supplier entity’s ABN/TaxID as indicated below.
	+ <InvoicePartner>
	+ <Contact role = "remitTo">
	+ <Name xml:lang = "en-US">Test SupplierName>
	+ <PostalAddress>
	+ <Street>20 GILCHRIST DR</Street>
	+ <City>LIVERPOOL</City>
	+ <State>NSW</State>
	+ <PostalCode>2560</PostalCode>
	+ <Country isoCountryCode = "AU">AU</Country>
	+ </PostalAddress>
	+ </Contact>
	+ <IdReference domain = "supplierTaxID" identifier = "123123123"/>

 </InvoicePartner>

**Shipping and Special Handling Fees**

* + Shipping and special handling charges are supported at the line level or summary level or both.

**Non-PO Specific Invoice Requirements**

* PO number, Sales Order number, or Contract number is required.

**Contract Invoice Specific Requirements**

* + Sold To contact – Provided by Nufarm on request
	+ Accounting Information such as GL Code and Cost centre – Provided by Nufarm on request

**Line Level Validation**

* The following line level data cannot be changed from PO to Invoice.
	+ Currency for Unit Price
	+ Unit Price (allowed if within a 5% tolerance)
	+ Unit of Measure
	+ Item Quantity Overage
	+ Part Number

**Accepted Units of Measure**

* The below UOM are expected by Nufarm ERP



# Supplemental Documentation

This document contains Nufarmspecific information regarding transaction requirements. Information in this document does **NOT** cover the complete technical aspects of integrating with the Ariba Network. Below are two sections for supplemental documentation to be used with this document for EDI or cXML transaction formats. Only refer to the section that pertains to the format your organization with be sending/receiving from the Ariba Network (EDI or cXML).

**cXML Section for Supplemental Documentation**

New cXML supplier to Ariba Network must:

1. Support a DTD (document type definition) validation tool internally and download the document type definitions (DTD’s) for all supported transactions.
2. Support HTTPS protocol. Ariba supports HTTPS (not HTTP) only for cXML transactions.
3. Review the cXML Solutions Guide and cXML User Guides.

**cXML Document Type Definitions (DTD’s):**

* [http://cxml.org](http://cxml.org/) Download [InvoiceDetail.zip](http://xml.cxml.org/current/InvoiceDetail.zip) for the InvoiceDetailRequest.dtd.
* <http://cxml.org> Download cXML.DTD for the OrderRequest
* <http://cxml.org> Download Fulfill.dtd for ConfirmationRequest/ShipNoticeRequest

**Recommended Resources:** Please log into your supplier account on the Ariba Network in order to access the cXML and EDI solution and configuration guides as well as supplemental EDI documentation. The steps for accessing this information is outlined below.

1. Log into your supplier account on the Ariba Network.

<https://supplier.ariba.com>

1. Select **Help Center >>**
2. Select **Documentation**
3. Expand **cXML** **and** **ERP** **Integration**

Within the *cXML and ERP Integration* section, you will see the cXML and EDI solution and configuration guides. Based on your selected integration method, please download the appropriate document.

* Ariba cXML Solutions Guide
* Ariba Network EDI Configuration Guide

**Supplemental EDI Documentation**

To access the supplementation EDI documentation, proceed to step 5.

1. Expand ANSI X12 implementation resources

Within the *ANSI X12 implementation resources* section, you will find supplemental EDI documentation for the following EDI documents:

* 850 Purchase Order Implementation Guidelines
* 810 Invoice Implementation Guidelines
* 855 PO Acknowledgment Implementation Guidelines
* 856 Ship Notice/Manifest Implementation Guidelines
* 997 Functional Acknowledgment Implementation Guidelines
* ICS Interchange Control Structure (Ariba Production and Test Interchange ID Details)

# Ariba Network Support Information

Supplier Integration (SI) support is available to Nufarm suppliers. SI support is available during the test phase and two weeks post-go live with Nufarm, or until the first production transactions are exchanged. After that period, suppliers must leverage Ariba Technical Support for any production issues. To contact SI support, send an email to askaribatech@ariba.com. Be sure to list Nufarm in the subject line of the email.

Depending on your transaction volume across all Buyers on the Ariba Network you will be automatically subscribed to a Supplier Membership Program Subscription.  These subscriptions provide your organization access to many premium features and services that are exclusively available to members at these levels.  The Premier, Enterprise, and Enterprise Plus levels provide ongoing technical electronic document support.  To find out more go to:

<http://www.ariba.com/assets/uploads/documents/Datasheets/SMP_Subscription_Datasheet.pdf>.

To find out your Program Subscription, log on to <https://supplier.ariba.com>, click the Property Navigator toolbar on the upper right corner of the page and select **Service Subscriptions** in the drop down box.

**Until subscribed to one of Ariba’s support programs**, limited assistance regarding account registration, access and configuration is available from Ariba:

**By Web:**

|  |  |
| --- | --- |
| **If you can log into your Ariba Network Account** | **If you cannot log into your account** |
| * Login at [http://supplier.ariba.com](http://supplier.ariba.com/)
* Once logged in, click on the *‘Help*’ link located on the upper right hand side of the page and choose *Help Center.*
* Select Support located in the top right hand side of the page.
* Options in the bottom right hand side of the page are Live Chat or By Phone.
* An Online Service Request can also be submitted by selecting the “Start” button in the top center of the page.
 | * Go to [http://supplier.ariba.com](http://supplier.ariba.com/)
* For login issues select the *“Forgot Username”* or *“Forgot Password”* links near the top of the page.
* Fill out the web form and select the *Submit* button.
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