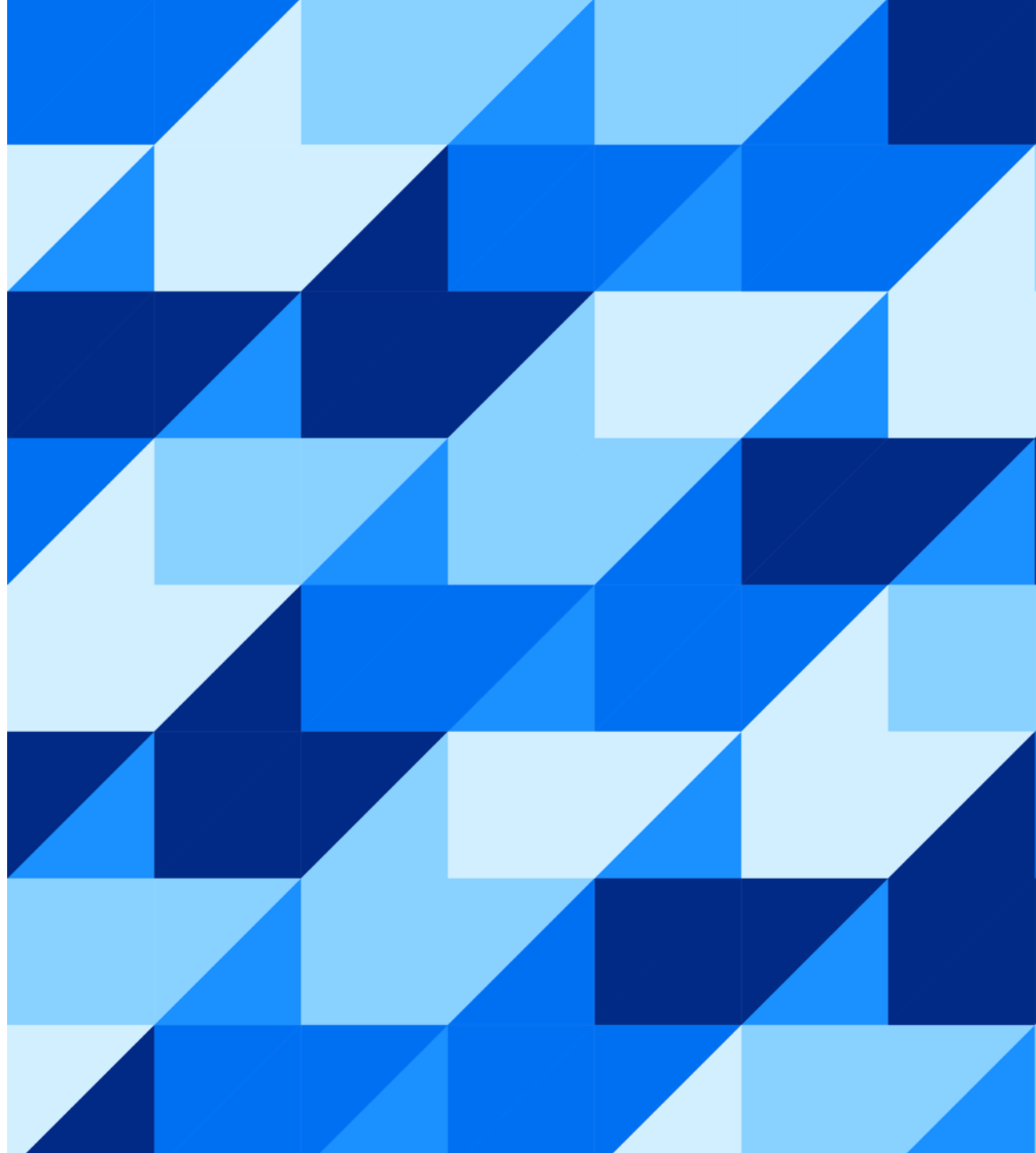


供应商体验 基于 SAP BTP 的 SAP Business Network

2026 年 2 月，SAP Business Network



欢迎使用基于 SAP BTP 的 SAP
Business Network



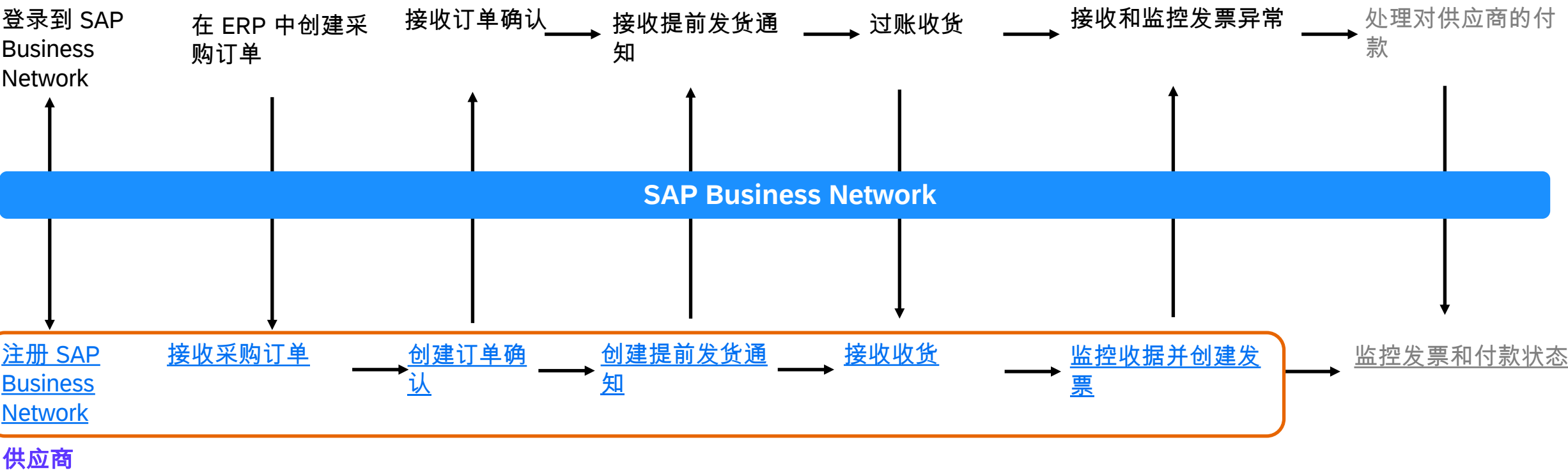
没有一家企业独自开展业务。



是否刚接触 **BTP** 上的 **SAP Business Network** ?
在 **BTP** 上结账 **SAP Business Network** 快速导览

基于 BTP 的 SAP Business Network 中的端到端协作

采购商



注册您的帐户



介绍：BTP 上 SAP Business Network 的多个数据中心中的供应商注册

解决方案范围：交易伙伴上线门户

角色：供应商

描述：

- 允许供应商受邀或访客注册 BTP 上 SAP Business Network 的不同区域数据中心

主要优势：

- 供应商将能够就订购单、订单确认、发货通知、开票、付款等不同文档类型跨数据中心与交易伙伴（采购商）进行协作。
- 提供 SAP Business Network 支持的数据中心，供供应商在创建供应商授权的帐户部分时进行选择。
- 作为持续增强的一部分，供应商授权页面已通过用户体验改进进行改进，旨在提供更直观、更高效的界面。
- 数据中心选取器可用于供应商授权，其中包括快速激活、交易关系、寻源邀请和访客授权。

功能：访客注册

1

Business Network

Supplier sign-in

Username

Next

Forgot username

New to SAP Business Network?
Register Now or Learn more

2

Enter your One Time Password

Please enter your one time password sent to kiran.chitlappilly@sap.com. Your password expires in 30 minutes.

Continue

3

Choose a Data Center

Your account and profile will be created and maintained in the chosen data center

☒ USA: Quincy, WA

☐ Netherlands: Amsterdam

☐ Saudi Arabia: Dammam

Next

4

What to expect when you create an account:

1. Streamline business processes

Leverage customizable tools and collaborate with your customers digitally on SAP Business Network

2. Enhance visibility

Benefit from critical business insights and actionable analytics

3. Grow your business

Get discovered by new customers and unlock new business opportunities

Learn more

Create a free company account to connect with your customers on SAP Business Network

Company Information

Company Legal Name *

Country / Region *

United States [USA]

Address Line 1 *

Address Line 2 *

Address Line 3 *

City *

State *

Choose a state

Zip *

Administrator Account Information

Name *

First Name Last Name

Email *

5

Enablement Discovery Workbench Catalogs Assessments Insights Proposals & Contracts

Welcome to SAP Business Network

Leads By Product

Overview

Open postings
Standard

0

Enablement Tasks
Standard

0

Matched Leads
Standard

0

Invited Leads
Standard

0

Setup Actions

Confirm email for orders

Configure payment preferences

Configure notifications

Add roles and users

Add product and service categories

创建新帐户并选择首选数据中心

1. 单击“立即注册”，通过提供与帐户相关联的电子邮件地址来创建新的标准帐户。
2. 一次性密码将发送到电子邮件地址，需要该密码才能继续注册帐户。
3. 供应商将选择数据中心并进行处理，以填写帐户注册信息并提交表单。
4. 供应商完成必填概要信息详细信息并进入新的供应商门户体验。
5. 然后，通过访问 供应商门户完成供应商标准帐户注册。

功能：通过寻源触发的邀请注册

1

SAP Ariba

Register as a supplier with Buyer Organization

Hello!

Maria G has invited you to register to become a supplier with Buyer Organization. Start by creating an account with Ariba Network. It's free.

Buyer Organization uses Ariba Network to manage its sourcing and procurement activities and to collaborate with suppliers. If [redacted] already has an account with Ariba Network, sign in with your username and password.

[Click Here](#) to create account now

Buyer Organization sourcing site, Event Doc1019953: General Supplier registration questionnaire, Realm: s4GVAll-7, Message Id: H5G8885, [Click Here](#)

Ariba, Inc. 910 Hermosa Court, Sunnyvale, CA 94085, USA

[Data Policy](#) | [Contact Us](#) | [Customer Support](#)

2

Benefits of a business relationship on SAP Business Network

- 1. Register your business
- 2. Ensure resiliency and sustainability
- 3. Act with intelligence

SGBUYER

Connect with SGBUYER to collaborate on SAP Business Network.

We found existing accounts based on the information in the invite. Please review.

[Review Accounts](#)

☐ Use Existing Account

☐ Create New Account

3

Choose a Data Center

Your account and profile will be created and maintained in the chosen data center

☒ USA: Quincy, WA

☐ Netherlands: Amsterdam

☐ Saudi Arabia: Dammam

[Next](#)

4

Enter your One Time Password

Please enter your one time password sent to kiran.chittilappilly@sap.com. Your password expires in 30 minutes.

[Continue](#)

5

What to expect when you create an account:

- 1. Streamline business processes
- 2. Enhance visibility
- 3. Grow your business

Create a free company account to connect with your customers on SAP Business Network.

Company Information

Company Legal Name *

Country / Region *

United States [USA]

Address Line 1 *

Address Line 2 *

Address Line 3 *

City *

State *

Choose a state

Zip *

Administrator Account Information

Name *

First Name Last Name

6

SAP Business Network

Home Evaluation Store Discovery Catalogue Assessments Insights Proposals & Contracts

Proposals and Contracts

Welcome to the Ariba Spend Management site. This site assists in identifying spend data suppliers who are member leaders in quality, service, and cost. Ariba, Inc. submission this site is an effort to ensure member integrity.

Customers (1)

Search

Registration Questionnaires

Qualification Questionnaires

Customs



从寻源邀请中注册帐户

1. 供应商将收到寻源邀请，其中包含从寻源注册门户注册的链接。
2. 供应商将选择使用现有帐户或创建新帐户。
3. 在门户页面上，供应商单击“创建新帐户”并选择所选日期中心
4. 一次性密码将发送到输入的电子邮件地址。
5. 供应商完成必填概要信息详细信息并进入新的供应商门户体验。
6. 已成功创建标准供应商帐户，并访问提案和合同

管理客户的采购订单



简介：采购订单 - SAP Business Network on SAP BTP

解决方案：面向业务合作伙伴的 SAP Business Network

解决方案范围：采购订单

角色：供应商用户

描述：

- 接收来自客户的订购单并管理其履行情况。

主要优势：

- 使用新标签导航清除组织和导航。
- 为订单创建多个凭证后的并行状态透明度，可在其中查看每个单独的交易状态。
- 直观地分离新建、已更改、已取消或已作废订单的剩余状态。
- 并行行项目视图，允许同时查看订单和行项目详细信息，以及跨行项目详细信息导航。
- 通过从版本选择器中选择任意采购订单版本来导航到该版本。

功能：访问订购单详细信息页面



SAP

Business Network

Home

Integration

Discovery

Workbench

Orders

Fulfillment

Invoices

Payments

Catalog

4510123958

Purchase Order

SAP

Name: default

Phone: +49 () 111111555 5555

Email: -

Version

1

Date Submitted

Jun 12, 2025, 1:43:34 PM

Order Total

100.00 EUR

Details

Line Items

Tax

Additional Amounts

Summary

Comments

Attachments

Order History

- 2
- 3
- 4
- 5

Create

Resend

Hide

Download

Compare Versions

Order Confirmation

Ship Notice

Export CSV

Export cXML

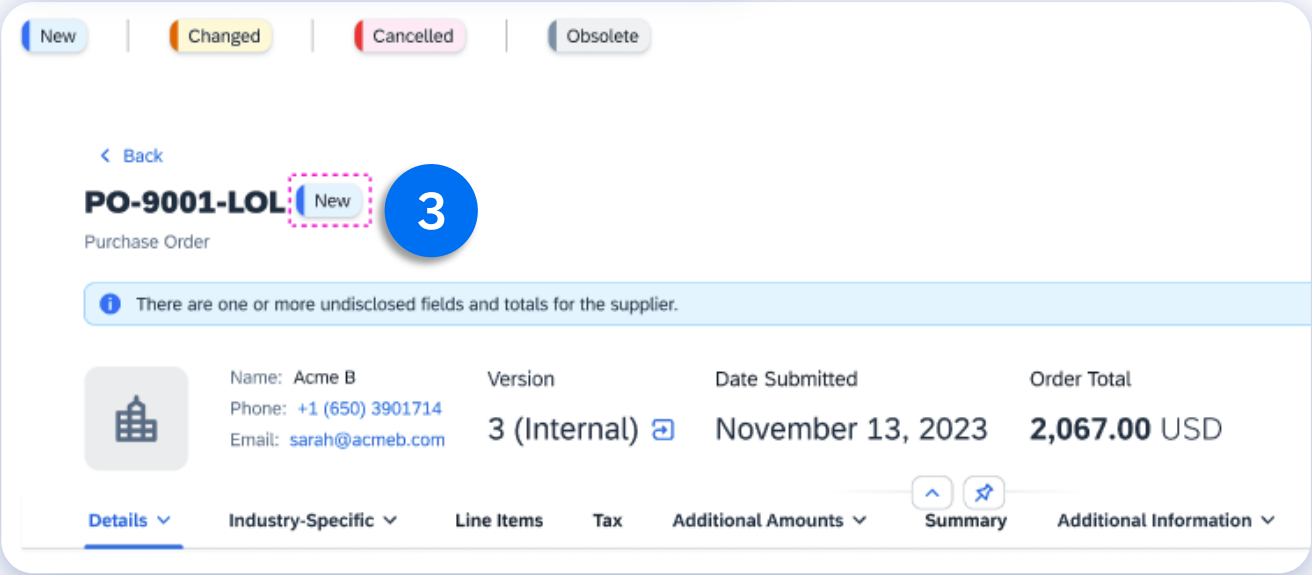
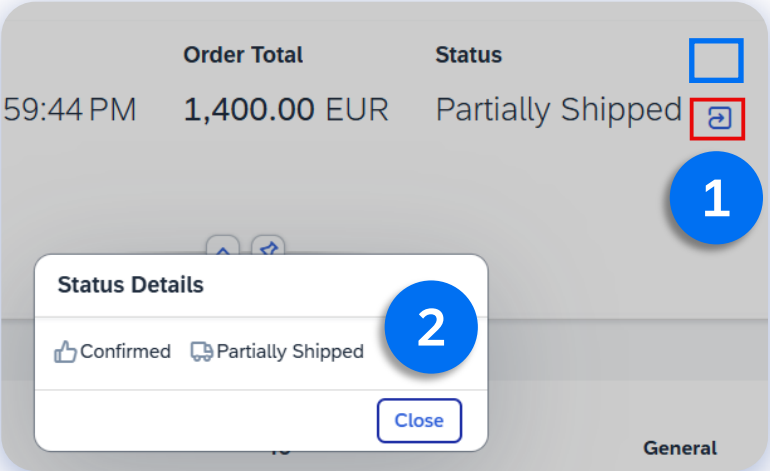
Export PDF



顶部导航部分和订购单操作

- 顶部导航允许用户快速访问每个部分。
- “创建”按钮允许创建：订单确认、发货通知、发票等
- “重新发送”允许供应商用户使用配置的传送方法重新发送订单。
- “隐藏”允许供应商用户隐藏订购单列表页面中的订单。
- “下载”允许供应商用户：
 - 将 PO 导出到 CSV
 - 将 PO 导出到 cXML
 - 导出 PO PDF：供应商用户可以打印 PO PDF 版本。

功能：访问订购单详细信息页面



文档状态

1. 显示与具有更高优先级的凭证相关的状态 (OC < ASN/SES < GR < INV)，但可以单击箭头图标以查看其他状态。
2. 有关确认、发货、收货、服务和开票状态的信息显示在状态详细信息弹出窗口下。
3. 新建、已更改、已取消和已作废状态与剩余凭证交易状态分开处理。

功能：访问订购单详细信息页面

POVC_Bb3I3a

Purchase Order

Changed

Name: SAP SE

Phone: +48 (01) 0801565462

Email: 90001@sap.com

Version

3

1

Change Version

2

Search

Version 3

Aug 2, 2024

Changed

Open

Version 2

Aug 2, 2024

Obsoleted

Open

Version 1

Aug 2, 2024

Obsoleted

Open

Close

Create

Resend

Hide

Download

Compare Versions

3

Compare Versions

4

Version 4

with

Version 1

Compare

Header Changes

Area	Field	Version 4	Version 1
Section: General Information			
	Version	4	1
Section: Summary			
	Order Total	12510	2100

Line Item Changes

Search by Line Number

Area	Field	Version 4	Version 1
Line Number: 10			
Date	Requested Delivery Date	Sep 19, 2025, 11:00:00 PM	Sep 18, 2025, 11:00:00 PM
Line Item (10)	Quantity	11	10
Line Number: 20			
Date	Requested Delivery Date	Oct 4, 2025, 11:00:00 PM	Sep 4, 2025, 11:00:00 PM
Line Item (20)	Quantity	24	20
Line Number: 30			
Line Number: 30	Entire Line Item	Created	-



版本导航和版本比较

1. 用户可以通过单击 图标选择要查看的版本。
2. 用户可以通过从更改版本对话框中选择采购订单版本来导航到任意采购订单版本。
3. “比较版本”允许用户比较采购订单的任意两个版本。
4. 更改显示在 比较版本 对话框中。用户可以选择要比较的版本。随即显示抬头和行项目更改。

功能：访问订购单详细信息页面

Line Items (5)

Search

Line	Type	Description	Messages	Supplier Part Number	Customer Part Number	Requested Deli...	Quantity	Unit Price	
10	Material	Casing C1001 Raw mat - Buyer			C1001	Jun 22, 2025, 11:00:00 PM	1... EA	10.00 EUR	>

Subtotal: 110.00 EUR

Number of Schedule Lines: 1

Return:

Revision Level:

Requested Shipment Date:

Tax: -

Shipping: -

Customer Location:

1

SAP 4510125890 Changed

Hide Download

Details Line Items Tax

Line Items (2)

Search

Line

10

Type: Material

Description: Casing C1001 Raw mat - Buyer

Messages:

Supplier Part Number:

Customer Part Number: C1001

Requested Delivery Date: Aug 4, 2025, 11:00:00 PM

Quantity: 30.000 EA

Unit Price: 10.00 EUR

Subtotal: 300.00 EUR

Number of Schedule Lines: 1

Return:

Revision Level:

Requested Shipment Date:

Tax: -

Shipping: -

Customer Location:

20

Type: Material

2

10 Line Item

Type	Supplier Part Number	Customer Part Number	Quantity	Subtotal	Tax	Shipping
Material	-	C1001	30.000	300.00 EUR	-	-

Details

Classification Information

Schedule Lines

Tax

Additional Amounts

Comments

Attachments

Description

Casing C1001 Raw mat - Buyer

General

Control Keys	Return Information	Manufacturing
Order Confirmation: allowed	Return Authorization Number: -	Manufacturer Name: -
Ship Notice: allowed		Manufacturer Part ID: -
Service Entry Sheet: -		Planning Type: -
Service Entry Sheet Unit Price Editable: -		
Invoice:		

Feedback



行项目详细信息

- 要查看更多行项目信息，请单击行项目表上的 > 图标。
- 其他行项目信息显示在右侧面板中。一次只能查看一个行项目的详细信息。附加行项目详细信息包括：
 - 详细信息：包括描述、常规（包括控制代码）、状态（包括确认、发货、收货和开票状态）、发货详细信息、其他信息（外部）、定价和帐户分配
 - 分类信息
 - 计划行
 - 税收
 - 附加金额（包括津贴、费用。）
 - 备注
 - 附件

功能：访问订购单详细信息页面

SAP

4510125890

Changed

Hide

Purchase Order

Details

Line Items

Tax

+5

Line Items (2)

Line

10

Type: Material

Description: Casing C1001 Raw mat - Buyer

Messages:

Supplier Part Number:

Customer Part Number: C1001

Requested Delivery Date: Aug 4, 2025, 11:00:00 PM

Quantity: 30.000 EA

Unit Price: 10.00 EUR

Subtotal: 300.00 EUR

Number of Schedule Lines: 1

Return:

Revision Level:

20

Line Item

Details

Classification Information

Schedule Lines

Tax

Additional Amounts

+2

Schedule Lines (1)

Schedule Line Number

Delivery Date

Ship Date

1

Aug 10, 2025, 11:00:00 PM

Quantity: 29.000 EA

Tax

Tax Category

Tax Rate

No items available

When there are, you'll find them here.

1

Schedule Line

Requested Delivery Date

Aug 10, 2025, 11:00:00 PM

Requested Shipment Date

-

Quantity

29.000 EA

General

Subcontracting Components

Buyer Location Code:

-

Storage Location Code:

Details	Line Items	Tax	Additional Amounts	Summary	Comments	Attachments	Order History
Order History (6)							
Comments		Changed By		Changed At		Status	
		System - SAP Business Network		Aug 6, 2025, 11:05:04 AM		In Progress	
		System - SAP Business Network		Aug 6, 2025, 11:05:15 AM		Acknowledged	
		System - SAP Business Network		Aug 6, 2025, 11:05:05 AM		Queued	
		BNO-100000007047706		Aug 6, 2025, 11:05:02 AM		Created	
The document has been received by SAP Business Network.		SAP Business Network		Aug 6, 2025, 11:05:04 AM		Received	



计划行项目

- 选择特定计划行以查看附加信息。
- 附加信息包括买方和存储地点代码。

采购订单历史记录

显示与采购订单相关的事件并帮助排除故障：

- 备注指示发生的事件。
- 更改人指示执行更改的人员。
- 更改时间显示偶数发生的时间。
- 状态表示订购单状态。

功能：订购单通知



Notifications Saved Version 2

Order Notifications 1

Undeliverable Orders	New Purchase Orders	Purchase Orders Changed
Send a notification when orders are undeliverable: No	Send a notification when a new order is received: No	Send a notification when an order is changed: No
Email(s): -	Email(s): -	Email(s): -

Notifications Draft

Order Notifications

Undeliverable Orders	New Purchase Orders	Purchase Orders Changed
Send a notification when orders are undeliverable: ☐	Send a notification when a new order is received: ☐	Send a notification when an order is changed: ☐
Email(s): 	Email(s):* 	Email(s):*

Save Discard Draft

轻松配置订购单通知

1. 要查看和配置通知，请转到用户头像 → 设置 → 账户管理 → 通知。订单通知显示在网络通知下
2. 要编辑通知配置，请单击“已保存版本”，然后选择草稿。

供应商用户可以配置为在以下情况下通过电子邮件通知：

3. 订单无法送达
4. 收到新订单
5. 订单已更改

功能：订购单传送

Default Document Routing

Draft

1

4

Default Routing

Override Default Routing Method (2)

Document Type

Document Sub Group

Document Sub Type

Routing Method

Order Confirmation

Others

Order Confirmation

cXML Profile

Receipt

Others

Receipt

Email

Default Routing Method

Select the default routing method for routing all document types. To override default routing method for specific document types, please create a configuration in the 'Override Default Routing Method' section below.

There is no section below to override the settings . The override option is available above and also from Settings -> Individual customer doc routing settings

2

Routing Method: Online

Save to my online inbox

Document Routing Configuration

Document Type

Configure Routing Method Attributes

Document Type

Document Sub Group

Routing Document Code

Routing Method

Order

Change/Cancel Orders

Catalog orders with attachments

Email

5

Configure Routing Method Attributes

Select a routing method above to enable configuration of corresponding routing method attributes.

Email

Attach cXML document

Attach a PDF copy of the document

Do not send attachments with the documents

6

Draft updated

Apply



配置订购单传送

1. 要查看和配置订购单传送，请转到用户头像 → 设置 → 事务 → 文档传送。
2. 默认传送方法部分显示适用于所有文档类型的传送方法。
3. 覆盖默认传送方法显示每个文档类型的传送异常。
4. 要添加新配置以覆盖默认传送方法，请单击“创建”
5. 要覆盖默认传送方法，请输入文档类型、文档子组、传送文档代码和传送方法。
6. 选择传送方法时，将显示附加配置选项（取决于所选方法）。

功能：订购单报告



Home Enablement Store Discovery Workbench Orders Fulfillment Invoices More

Reports

Search [Q] Editing Status: [All] Title: [] Report Type: []

Changed On: [] Changed By: []

Report Templates (5)

Create Delete Run Copy

1

Reports

Search [Q] Editing Status: [All] Title: [] Report Type: [] Schedule Type: [] Status: [] Changed On: [] Changed By: []

Report Templates (5)

Create Delete Run Copy

2

3

Select report type

Search [Q]

- Failed Invoice
- Failed Purchase Order
- Goods Receipt
- Invoice
- Messaging Report
- Open Orders
- Order Summary
- Purchase Order
- Service Sheet
- Service Sheet Activity Log
- Ship Notice

运行并配置订购单报告

1. 要创建和运行订购单报告，请转到报告菜单选项。
2. 单击“创建”生成新报告。
3. 与订购单相关的报告类型包括：
 - 失败的订购单
 - 未清订单
 - 订单汇总
 - 采购订单

确认您的订单



简介：订单确认 - SAP Business Network on SAP BTP

解决方案：面向业务合作伙伴的 SAP Business Network

解决方案范围：订单确认

角色：供应用户

描述：

- 在 Commerce Automation 中启用完整订单确认生命周期管理。供应商通过门户或 B2B 集成生成订单确认，同时采购商可以实时了解订单接受情况、定价验证和交付承诺。

主要优势：

- 为供应商生成和处理订单确认的易于使用的体验。
- 在订单确认创建和提交期间提高应用程序的性能。

功能：访问订单确认



Welcome to SAP Business Network

Orders and ReleasesCustomer (optional)

Overview

Enablement TasksStandard0

New ordersStandard22

OrdersStandard43

Items to confirmStandard18

Items to shipStandard29

Service sheetsStandard0

Changed ordersStandard2

Order confirmationsStandard25

Ship noticesStandard4

Setup Actions

Configure order preferences

Configure payment preferences

Configure notifications

Add roles and users

Add product and service categories

Add ship-to or service locations

Upload sales tax exemption certificates

Service sheets0

Order confirmations25

Ship notices4

Draft ship notices9

Goods Receipt0

Standard

Customer:Order Confirmation Number:Creation Date:Today -30 / +0 DaysOrder Number:Purchasing Organization:Purchasing Group:Company Code:Customer Location:Order Revision:ActiveRouting Status:Supplier Reference:

GoClear

Order Confirmations (25)

Order Confirmation Number	Customer	Creation Date	Order Number	Order Revision	Routing Status	Purchasing Group	Customer Location	Purchasing Organization	Company Code	Supplier Reference
OC-4510130214	Boom Internal Test Account	Feb 5, 2026	4510130214	Active Version 1	Sent	001	0001	0001	0001	
OC-4510130213	Boom Internal Test Account	Feb 5, 2026	4510130213	Active Version 1	Sent	001	0001	0001	0001	
OC-4510130210	Boom Internal Test Account	Feb 5, 2026	4510130210	Active Version 1	Sent	001	0001	0001	0001	
OC-4510130210	Boom Internal Test Account	Feb 5, 2026	4510130210	Active Version 1	Sent	001	0001	0001	0001	

快速查找和访问现有订单确认

1. 主页提供从概述部分直接访问订单确认的权限。单击拼贴以查看工作台中的所有订单确认。
2. 轻松筛选和搜索订单确认列表。

功能：订单确认详细信息页面

1

OC-4510130213

Order Confirmation

Name: Boom Internal Test Account

Phone: 666

Email: satish.pandey@sap.com

Confirmation Date

Feb 5, 2026, 1:01:31 AM

Received By SAP Business Network On

Feb 5, 2026, 1:01:36 AM

Details

Line Items

Other Information

Comments

Attachments

Document History

10

Line Item

Customer Part Number

Supplier Part Number

Number of Schedule Lines

Confirmation Status

Description

C1001

-

1

Confirmed

Casing C1001 Raw mat - Buyer

Confirmation Detail

Attachments

Confirmation Detail (1)

Search

Confirmation Status	Reject Reason	Comments	Estimated Delivery Date	Need By
Schedule Line 1				
Confirmed As Is	NA		Feb 12, 2026	Feb 12, 2026
Quantity: 20.000 EA				
Unit Price: 100.00 EUR				
Subtotal: 2,000.00 EUR				
Estimated Shipping Date:				
Schedule Line Number: 1				
Commitment Level:				
Confirmed Expected Amount: -				
Requested Expected Amount: -				

Attachments

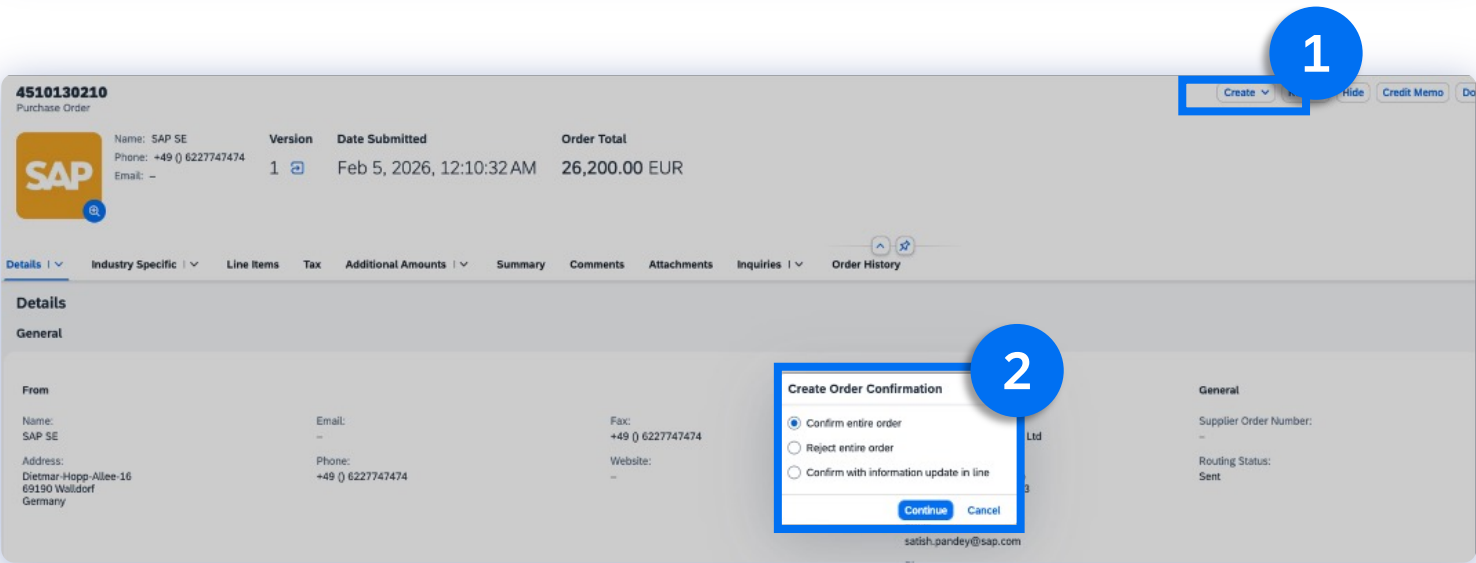
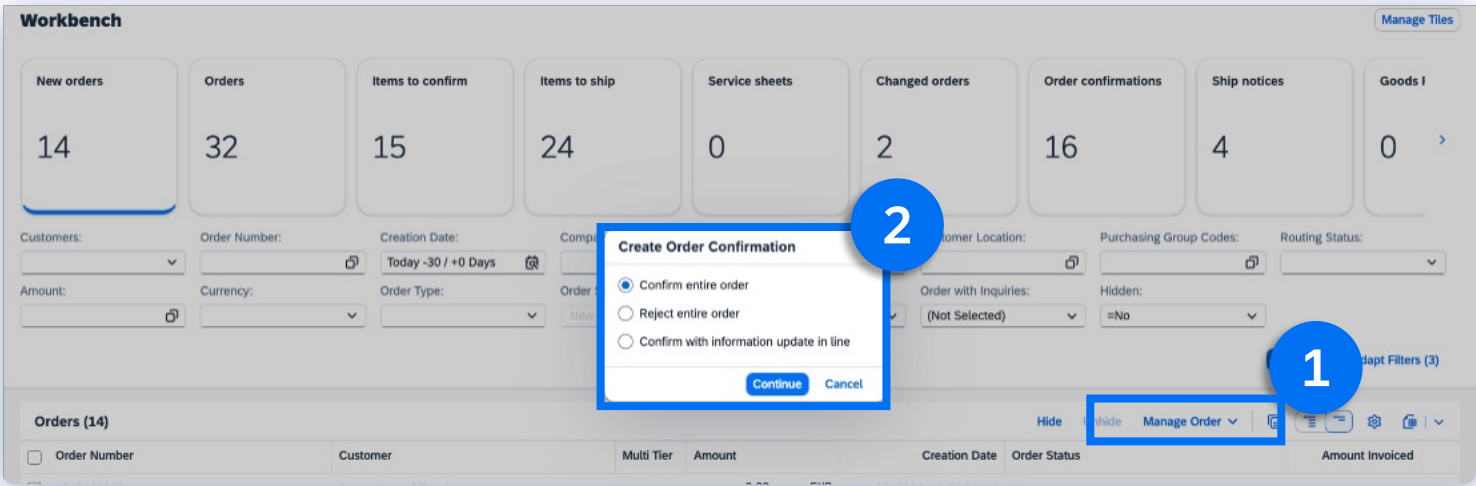
Download



关键功能

1. 关键订单确认属性显示在专用对象抬头中，以便快速定位。
2. 使用基于选项卡的导航组织相关内容（例如，详细信息、行项目、备注、附件、文档历史记录）。
3. 行项目显示在响应表中，更清晰地强调确认相关字段。
4. 附件和备注显示在专用区段中，从而提高可发现性。

功能：订单确认创建



从工作台或订单创建订单确认。

从工作台：

1. 通过选择**管理**订单 > 订单确认，从订单列表启动确认流程，从而提高可用性并加快响应速度。
2. 通过选择**确认整个订单**、**拒绝整个订单**或**确认以内联方式更新信息**，从对话框中确认操作。

在订购单详细信息页面中：

1. 通过选择创建菜单上的 **使供应商能够直接从订购单页面创建**订单确认。
2. 供应商可以**确认所有行项目**、**拒绝所有行项目**或**更新具有不同状态的单个行项目**，从而确保高效准确的订单确认处理。

功能：确认整个订单



New Order Confirmation

Detail Line Items Attachments Comments

Detail

Order Confirmation Number: * OC-4510130210
Supplier Reference:
Estimated Delivery Date: e.g. Dec 31, 2026, 11:59:59 PM
Estimated Shipping Date: e.g. Dec 31, 2026, 11:59:59 PM
Order Number: 4510130210
Order Version: 1 (latest)
Customer Name: Boom Internal Test Account
Customer Email: satish.pandey@sap.com
Customer Phone: 666

Line Items (3)

Line Num...	Schedule Li...	Customer Part Number	Supplier Part Number	Description	Type	Confirmation Status	Estimated Delivery Date	Need By	Quantity	Unit Price	Estimated Shipping Date
10	1	147		Laptop	material	Confirmed	Mar 27, 2026, 6:00:00 AM	Mar 27, 2026, 6:00:00 AM	10 / 10 KGM	2,000	
20	1	66		Mouse	material	Confirmed	May 18, 2026, 6:00:00 AM	May 18, 2026, 6:00:00 AM	15 / 15 EA	40	
30	1	66		Monitor	material	Confirmed	Apr 15, 2026, 6:00:00 AM	Apr 15, 2026, 6:00:00 AM	7 / 7 EA	800	

Attachments

Attachments Upload Download

File Name
OC Validations.txt
Feb 5, 2026, 12:27:02 AM

Comments

Post something here

Supplier: Test Header Comments
Feb 5, 2026, 12:26:56 AM

Draft updated Create Discard

在确认页面中：

1. 确认编号：输入参考编号以识别订单确认。BN 使用前缀 OC-[采购订单编号] 自动生成确认编号
2. 估计交付日期 / 估计发货日期：如果提供，所选日期将应用于所有行项目。
3. 显示为只读的行指示信息不应可编辑。
4. 附件：供应商可以将支持文档附加到订单确认。单击上载，选择文件，然后单击打开附件。
5. 注释：根据需要输入注释
6. 单击创建以创建订单确认
7. 显示“Order Confirmation created”以进行进一步验证。采购订单状态更新为“已确认”

4510130210
Purchase Order

Create Resend Hide Credit Memo Download Comp

Name: SAP SE
Phone: +49 (0) 6227747474
Email: --
Version: 1
Date Submitted: Feb 5, 2026, 12:10:32 AM
Order Total: 26,200.00 EUR
Status: Confirmed

Details Industry Specific Line Items Tax Additional Amounts Summary Comments Attachments Inquiries Order History

30	1	66	Monitor	material	Confirmed	Apr 15, 2026, 6:00:00 AM	Apr 15, 2026, 6:00:00 AM	7 / 7 EA	800	
----	---	----	---------	----------	-----------	--------------------------	--------------------------	----------	-----	--

功能：拒绝订单确认

New Order Confirmation

Detail

Line Items

Comments

Detail

Order Confirmation Number: *
OC-4510130213

Supplier Reference:

Reject Reason: *

Reject Comment:

Order Number:
4510130213

Order Version:
1 (latest)

Customer Name:
Boom Internal Test Account

Customer Phone:
666

Customer Email:
satish.pandey@sap.com

Reject Entire Order

Reject Reason: *

Duplicate Order

Reject Comment:

One order was received already

Continue

Cancel

Line Items (3)

Line Number	Schedule LI...	Customer Part Number	Supplier Part Number	Description	Type	Con
10	1	147		Laptop	material	Reje
20	1	66		Mouse	material	Reje
30	1	66		Monitor	material	Reje

Delivery Date	Need By	Quantity	Unit Price	Estimated Shipping Date
6:00:00 AM	Mar 27, 2026, 6:00:00 AM	10 / 10 KGM	2,000	
6:00:00 AM	May 18, 2026, 6:00:00 AM	15 / 15 EA	40	
6:00:00 AM	Apr 15, 2026, 6:00:00 AM	7 / 7 EA	800	

New Order Confirmation

Detail

Line Items

Comments

Detail

Order Confirmation Number: *
OC-4510130213

Supplier Reference:

Reject Reason: *

Duplicate Order

Reject Comment:
One order was received already

Order Number:
4510130213

Order Version:
1 (latest)

Customer Name:
Boom Internal Test Account

Customer Phone:
666

Customer Email:
satish.pandey@sap.com

OC-4510130213

Order Confirmation

Name: Boom Internal Test Account
Phone: 666
Email: satish.pandey@sap.com

Confirmation Date
Feb 5, 2026, 1:01:31 AM

Received By SAP Business Network On
Feb 5, 2026, 1:01:36 AM

Details

Line Items

Other Information

Comments

Attachments

Document History

Details

Order Number:
4510130213

Estimated Delivery Date:
-

Estimated Shipping Date:
-

Reject Reason:
Duplicate Order

Reject Comment:
One order was received already

Routing Status:
Sent

Line Items (3)

Line Num...	Number of Schedu...	Customer Part Number	Supplier Part Number	Description	Type	Estimated Delivery Date	Confirmation Status	Attachments
10	1	147		Laptop	Material		Rejected	

Need By: Mar 27, 2026

Confirmed / Requested Quantity: 0.000 / 10.000 KGM

Confirmed / Requested Unit Price: - / 2,000.00 EUR



拒绝整个订单

- 要拒绝整个订单，请单击创建订单确认 → 拒绝整个订单。选择拒绝原因，提供注释并单击继续。
- 提供的拒绝原因和拒绝备注将显示在订单确认页面上。所有行项目自动设置为已拒绝状态。
- 单击创建以提交已拒绝的订单确认。
- 订单确认页面显示状态设置为已拒绝的所有行项目。订购单状态更新为已拒绝，反映供应商的响应。

功能：确认并更新信息

4510130214

New

Purchase Order

SAP

Name: SAP SE

Phone: +49 (0) 6227747474

Email: --

Version

1

Date Submitted

Feb 5, 2026, 1:31:00 AM

Order Total

26,200.00 EUR

Create

Resend

Hide

Credit Memo

Download

Compare Versions

Send Message

Details

Industry Specific

Line Items

Tax

Additional Amounts

Summary

Comments

Attachments

Inquiries

Order History

Details

General

From

Name: SAP SE

Address: Dietmar-Hopp-Allee-16
69190 Walldorf
Germany

Email: --

Phone: +49 (0) 6227747474

Fax: +49 (0) 6227747474

Website: --

Create Order Confirmation

☐ Confirm entire order

☐ Reject entire order

☒ Confirm with information update in line

Continue

Cancel

General

Supplier Order Number: --

Routing Status: Sent

External Document

External Document Type: NB

Description: Standard PO

New Order Confirmation

Detail

Line Items

Attachments

Comments

Detail

Order Confirmation Number: OC-4510130214

Supplier Reference: --

Order Number: 4510130214

Order Version: 1 (latest)

Customer Name: Boom Internal Test Account

Customer Email: satish.pandey@sap.com

Customer Phone: 666

Line Items (3)

Line Number	Schedule L...	Customer Part Number	Supplier Part Number	Description	Type	Confirmation Status	Estimated Delivery Date	Need By	Quantity	Unit Price	Estimated Shipping Date	Estimated Start Date	Comments	Subtotal
10	1	147		Laptop		Confirmed	Mar 27, 2026, 6:00:00 AM	Mar 27, 2026, 6:00:00 AM	10	/ \$9 KGM	2,000	e.g. Dec 31, 2026, 11:59:5...		20,000.00 EUR
20	1	66		Mouse		Backordered	May 18, 2026, 6:00:00 AM	May 18, 2026, 6:00:00 AM	15	/ 15 EA	40	e.g. Dec 31, 2026, 11:59:5...		600.00 EUR
30	1	66		Monitor		Rejected	Apr 15, 2026, 6:00:00 AM	Apr 15, 2026, 6:00:00 AM	7	/ 7 EA	800	e.g. Dec 31, 2026, 11:59:5...		5,600.00 EUR

Attachments

Attachments

File Name

No documents available

Drag and drop files here to upload

Comments

Post something here



在行信息中更新

- 支持供应商直接在订单确认中更新项目级详细信息。
- 支持材料行的未确认、已确认、延期交货和已拒绝，以及每个行项目具有不同交付日期的拆分交付。
- 支持服务项目的未确认、已确认和已拒绝。
- 要继续，请单击 创建订单确认 并选择 确认在行级更新信息。
- 在订单确认抬头部分中，自动生成确认编号（以 OC 为前缀，派生自采购订单，例如 OC-1234）。供应商还可以输入供应商参考。
- 供应商为每个行项目选择确认状态。
- 供应商可以导航到项目详细信息页面以提供附加信息，例如辅助部件号、供应商批次标识符和其他项目特定详细信息。

功能：待确认项目中的订单确认

Items to Confirm

Edit Header

Items to Confirm

All Pending

Add Lines Merge Edit Multiple

Line	Schedule Line Number	Description	Confirmation Status	Confirmed / Requested Quantity	Confirmed / Requested Delivery Date	Confirmed / Requested Unit Price	Comments
4510129997							
☐	10	1 Casing C1001 Raw mat - Buyer	Confirmed	7 / 10 EA	Mar 12, 2026, 6:00:00... / Mar 12, 2026, 6:00:00 AM	100 / 100 EUR	
☐	10	1 Casing C1001 Raw mat - Buyer	Unconfirmed	3 / 10 EA	Mar 12, 2026, 6:00:00 AM / Mar 12, 2026, 6:00:00 AM	100 / 100 EUR	
4510129999							
☐	10	1 Laptop	Confirmed	5 / 5 EA	Feb 27, 2026, 6:00:00... / Feb 27, 2026, 6:00:00 AM	2,000 / 2,000 EUR	
☐	20	1 Monitor	Confirmed	10 / 10 HUR	Feb 28, 2026, 6:00:00... / Feb 28, 2026, 6:00:00 AM	300 / 300 EUR	
☐	30	1 Mouse	Confirmed	7 / 7 KGM	Feb 26, 2026, 6:00:00... / Feb 26, 2026, 6:00:00 AM	25 / 25 EUR	
4510130054							
☐	10	1 Casing R1000	Confirmed	25 / 25 KGM	Feb 18, 2026, 6:00:00... / Feb 18, 2026, 6:00:00 AM	148 / 148 EUR	
☐	20	1 Casing C1001 Raw mat - Buyer	Confirmed	20 / 20 EA	Feb 12, 2026, 6:00:00... / Feb 12, 2026, 6:00:00 AM	100 / 100 EUR	

Items to Confirm

Edit Header

Items to Confirm

All Pending

Add Lines Merge Edit Multiple

Line	Schedule Line Number	Description	Confirmation Status	Confirmed / Requested Quantity	Confirmed / Requested Delivery Date	Confirmed / Requested Unit Price	Comments
4510129997							
☐	10	1 Casing C1001 Raw mat - Buyer	Confirmed	10 / 10 EA	Mar 12, 2026, 6:00:00... / Mar 12, 2026, 6:00:00 AM	100 / 100 EUR	

Items to Confirm

Edit Header

Items to Confirm

All Pending

Add Lines Merge Edit Multiple

Line	Schedule Line Number	Description	Confirmation Status	Confirmed / Requested Quantity	Confirmed / Requested Delivery Date	Confirmed / Requested Unit Price	Comments
4510130000							
☐	10	1 Casing C1001 Raw mat (Std Price)	Confirmed	10 / 10 EA	Feb 27, 2026, 6:00:00... / Feb 27, 2026, 6:00:00 AM	/ EUR	
4510130021							
☐	10	1 Laptop	Confirmed	10 / 10 KGM	e.g. Dec 31, 2026, 1... / Mar 27, 2026, 6:00:00 AM	2,000 / 2,000 EUR	20,000.00 EUR
☐	20	1 Mouse	Confirmed	10 / 10 EA	e.g. Dec 31, 2026, 1... / May 18, 2026, 6:00:00 AM	40 / 40 EUR	600.00 EUR
☐	30	1 Monitor	Confirmed	7 / 7 EA	e.g. Dec 31, 2026, 1... / Apr 15, 2026, 6:00:00 AM	800 / 800 EUR	5,600.00 EUR

Edit Lines to Confirm

Hide Filter Bar Filters

Standard

Purchase Order Number: Item Number: Description: Customer Part Number: Need By: Confirmation Status:

Item Number	Schedule Line	Description	Confirmation Status	Need By	Requested Unit Price	Customer Part Number	Supplier Part Number	Requested Quantity	Shipped Quantity	Received Quantity	Confirmed Quantity	Rejected Quantity	Confirmation Status
4510130000													
☐	10	1 Casing C1001 Raw mat - Buyer	Requested	10	Mar 12, 2026, 6:00:00 AM	100.00 EUR		10			0	0	Unconfirmed
☐	40	1 Casing C1001 Raw mat - (Std + Print P)	Requested	10	Feb 27, 2026, 6:00:00 AM	100.00 EUR		10			0	0	Unconfirmed

Save Cancel



从“待确认项目”创建订单确认

- 拆分数目：**如果要在两个不同日期交付数量，请为第一个日期输入部分数量。SAP Business Network 自动创建拆分行，并将剩余数量（订购单数量减去之前确认的数量）分配到新行。
- 合并：**如果您之前拆分行并希望恢复为原始订购单值，请选择属于同一订购单行的拆分行并单击合并。SAP Business Network 将生产线恢复为其原始状态和值。
- 添加行：**允许供应商将缺少的行项目添加到订单确认中，而无需返回到上一页。通过单击添加行，弹出窗口将显示属于所选订购单的所有未确认和未选择的行项目，从而实现快速无缝的确认完成。

功能：通过 CSV 的订单确认

1

File

Create PO Invoice

Create Non-PO Invoice

Create Service Sheet

Create Posting

Upload/Download Jobs

2

Download and Upload

Search

Type:

Created On:

Download Template (1)

Upload (41)

Trading Partners (1)

Organization ID	Customer Name
BNO-100000046080510	CaffeRios buyer4

CaffeRios buyer4

BNO-100000046080510

3

Customer Templates (4)

Download

File Name	File Format	Template Type
File Format: CSV		
☐ ASN CSV Template.csv	CSV	Standard
☒ OC CSV Template.csv	CSV	Standard
☐ SES CSV Template.csv	CSV	Standard
File Format: ZIP		
☐ EMV Templates.zip	ZIP	Standard

AutoSave

OC CSV Template (3)

Home

Insert

Draw

Page Layout

Formulas

Data

Review

View

Automate

Paste

Aptos Narrow (Bod... 12

General

Conditional Formatting

Format as Table

Cell Styles

Insert

Delete

Format

Sort & Filter

Find & Select

Sensitivity

Add-ins

Copilot

Possible Data Loss

Some features might be lost if you save this workbook in the comma-delimited (.csv) format. To preserve these features, save it in an Excel file format.

Save As...

F18

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	UTF-8																				
2	_csv_version	_csv_serial	SERIAL	_csv_type	Of	_csv_template	Standard Template														
3	Confirmation	Order Number	Type	Order Date	Customer Lo	Shipping Cur	Shipping Mor	Tax Currency	Tax Amount	Comment	Item Line num	Schedule Lin	Commitment	Item Type	Item Quantit	Item Unit Of	Item Delivery	Item Shipme	Item Shipping	Item Shipping	Item Ta
4	Optional	Required	Optional	Optional	Optional	Optional	Optional	Optional	Optional	Optional	Required	Optional	Optional	Required	Required	Required	Optional	Optional	Optional	Optional	Option
5	String	String	Date	Date	String	String	String	Decimal	String	Decimal	Integer	Integer	String	String	Decimal	String	Date	Date	String	Decimal	String
6	Order confir	Purchase order ID	Purchase Ord	Purchase ord	Item Custom	Shipping curr	Estimated sh	Tax currency	Tax amount	Comments a	Purchase ord	Item Schedu	Schedule Lin	Order confir	Item quantity	UN/CEFACT	Item delivery	Item shipmer	Item shipping	Item shipping	Item ta
7																					



下载和上载订单确认 CSV 模板

1. 要访问订单确认 CSV 模板，请单击快速链接（蓝色下拉列表）并选择上载/下载作业。
2. 选择将为其创建订单确认的客户。
3. 选择 OC CSV Template.csv 并单击下载。
4. 使用 CSV 文件确认、拒绝或延期交货行项目。无法使用 CSV 更新之前提交的订单确认。一个 CSV 文件中的所有确认必须针对同一客户。

履行订单 - 发货通知



简介：发货前通知 - SAP Business Network on SAP BTP

解决方案：面向业务合作伙伴的 SAP Business Network

解决方案范围：发货通知

角色：供应用户

描述：

- 支持供应用户在 SAP Business Network Portal 上生成、可见性和配置发货通知

主要优势：

- 确保现有生成 SAP Business Network 中发货通知的所有常用功能的功能对等。
- 为供应商生成发货通知的易用性体验。
- 在发货通知创建期间提高应用程序的性能。

功能：发货通知创建

Orders (275)

Order Number	Customer	Amount	
4500127940	q8jtestbuyer01 - TEST	1,000.00 USD	Sep
4500127939	q8jtestbuyer01 - TEST	1,000.00 USD	Sep
4500209298	ravishshettyr - TEST	100.00 EUR	Sep
4500127938	q8jtestbuyer01 - TEST	1,000.00 USD	Sep

Resend

Ship Notice

Order Confirmation

Invoice

Service Sheet

Items To Ship (686)

Order Number	Item Number	Description	Schedule Line Number	Need By	Requested Quantity	Received Quantity	Due Quantity	Shipped Quantity
4500127940	10	Casing C1001 Raw mat	1	Nov 11, 2025, 11:00:00 PM	100 EA	0 EA	100 EA	0 EA
4500127939	10	Casing C1001 Raw mat	1	Nov 11, 2025, 11:00:00 PM	100 EA	0 EA	100 EA	0 EA

Create Ship Notice

4500127940

Purchase Order

Name: default

Phone: +49 () 1111111111555 32

Email: -

Version

Date Submitted

Order Total

Status

1

Sep 8, 2025, 2:09:36 PM

1,000.00 USD

Conf

Create

Resend

Hide

Order Confirmation

Ship Notice

Invoice



从工作台或订单创建发货通知。

从工作台 - 订单：

- 通过选择“管理订单”>“发货通知”，从订单列表启动发货流程

从工作台 - 待发货项目：

- 通过选择所需项目或计划行项目，然后单击创建发货通知

在订购单详细信息页面中：

- 通过选择创建菜单上的“发货通知”，使供应商能够直接从订购单页面创建发货通知文档

功能：“发货通知创建”页面



关键功能

通过此页面，供应商可以创建发货通知并包含以下信息：

1. “发货地址”和“送货地址”
2. 发货详细信息：包括预计发货和交付日期
3. 跟踪详细信息：承运商和跟踪编号
4. 供应商可以通过 管理承运商 在 承运商名称默认列表中添加额外的承运商

Ship Notice

Details | Line Items | Additional Information

Details

Settings

☒ General

☒ Shipping Details

☒ Tracking Details

☒ Delivery Details

☐ Transport Details

General

Ship From

Name:

Leon Chu's Supplier - TEST

State: *

Arkansas

Postal Code: *

71630

Department Name:

Address Line 1: *

jUnitDummy

City: *

Arkansas City

Country/Region: *

United States

Address Line 2:

Ship To

Name:

SL0001

State:

Schleswig-Holstein

Postal Code:

10243

Department Name:

Address Line 1:

123

City:

Berlin

Country/Region:

Germany

Address Line 2:

Shipping Details

Requested Delivery Date:

-

Delivery Date:

e.g. Dec 31, 2025, 11:59:...

Shipping Date:

e.g. Dec 31, 2025

Gross Weight:

Packing Slip ID: *

Ship Notice Type:

Gross Volume:

Tracking Details

Carrier Name:

Tracking Date:

e.g. Dec 31, 2025

Service Level:

Shipping Instructions:

Tracking Number:

Shipping Method:

Shipping Contract Number:

Manage Carriers

1

2

3

4

功能：“发货通知创建”页面

Delivery Details

Delivery Terms:
TransportCondition

Delivery Terms Description:

Transport Terms Description:

Shipping Payment Method:*

Transport Details (1)

Search

Add Line

Delete

☐ Transport Terms	Equipment Identification Code	Gross Volume	Gross Weight	Sealing Party Code	Seal ID
☐					

Line Items (2)

Search

Add

Delete

☐	Ship Line No.	Description	Ship Quantity	Supplier Batch ID	Country/Region of Or...	Production Date	Expiry Date
☐	Purchase Order: 4510127140 Line No. 10 120 EATest 20 EATest - EATest						
☐	2	Casing C1001 Raw mat - Buyer	120			e.g. Dec 31, 2025	e.g. Dec 31, 2025
☐	Purchase Order: 4510127141 Line No. 10 32 EATest 20 EATest - EATest						
☐	1	Casing C1001 Raw mat - Buyer	32			e.g. Dec 31, 2025	e.g. Dec 31, 2025

Settings

General

Comment

General

Reason For Shipment:

Invoice Number:

Government Issued Shipping ID:

Document Title:

Supplier Reference:

Transi

Comment

Preview

Save & Close

Discard Draft



关键功能

通过此页面，供应商可以创建发货通知并包含以下信息：

1. 交货和运输详细信息
2. 发货通知行项目：除了包括已转换行项目的信息外，供应商还可以：
 - 添加采购订单行
 - 拆分 ASN 行
 - 删除提前装运通知行
3. 采购商备注。此外，还可以根据采购商设置添加附件
4. ASN 创建页面中的选项：
 - 预览 → 要求用户在提交 ASN 前查看模式
 - 保存并关闭 → 保留单据草稿
 - 放弃草稿 → 删除进行中的工作

功能：发货通知创建行详细信息页面

New Ship Notice Line Detail

4510127085 | Line No. 1 | 84

Settings

Serial Numbers

Hazard Details

Delivery Details

Packaging Details

Additional Information

Settings

☒ Serial Numbers

☒ Hazard Details

☒ Delivery Details

☒ Packaging Details

Serial Numbers (1)

☐

Serial Number

Asset Tag

☐

Add Line

Delete

Hazard Details

Hazard Type: *

Code:

Hazard Description:

Delivery Details

Delivery Terms:

Description:

Transport Terms: *

Transport Terms Description:

Shipping Payment Method: *

Packaging Details

☐ Packaging Material

Handling Unit Number

Packaging Material Number

Dimensions

Ordered Quantity

No items available

When there are, you'll find them here.

Additional Information

Auxiliary Part ID:

Manufacturer Part ID:

Manufacturer Name:



关键功能

如果需要，包括每个发货通知行的附加信息：

1. 序列号：支持要发货的每个单位的序列号和资产标签
2. 危害详细信息
3. 交货详细信息
4. 包装详细信息：显示特定行装运中包括的包装物料的汇总

功能：发货通知创建包装详细信息



New Package

1Delete

Packaging Details

Packaging Dimensions

Material Details

Material Quantity

Packaging Details

Packaging Material Number:
|

Packaging Material:

Tracking ID:

Global Individual Asset ID:

Outer Handling Unit:
-

Level Code:

Auxiliary Material:
☐ ⓘ

Handling Unit Number:

Inner Handling Unit:
-

Shipping Mark:

Returnable Package ID:

Packaging Dimensions

Length:

Height:

Gross Weight:

Unit Net Weight:

Gross Volume:

Width:

Weight:

Unit Gross Weight:

Volume:

Stack Height:

Material Details

Supplier Material Number:
SAP SUPPLIERID

Buyer Material Number:
544

Material Description:
Laptop with Batch Managed

Customer Batch ID:
-

Order Number:
4510127085

Ship Notice Item Number:
1

Production Date:
-

Expiry Date:
-

Material Quantity

Ordered Quantity:
84.000 EATest

Dispatch Quantity:

Free Goods Quantity:

Quantity Variance Note:

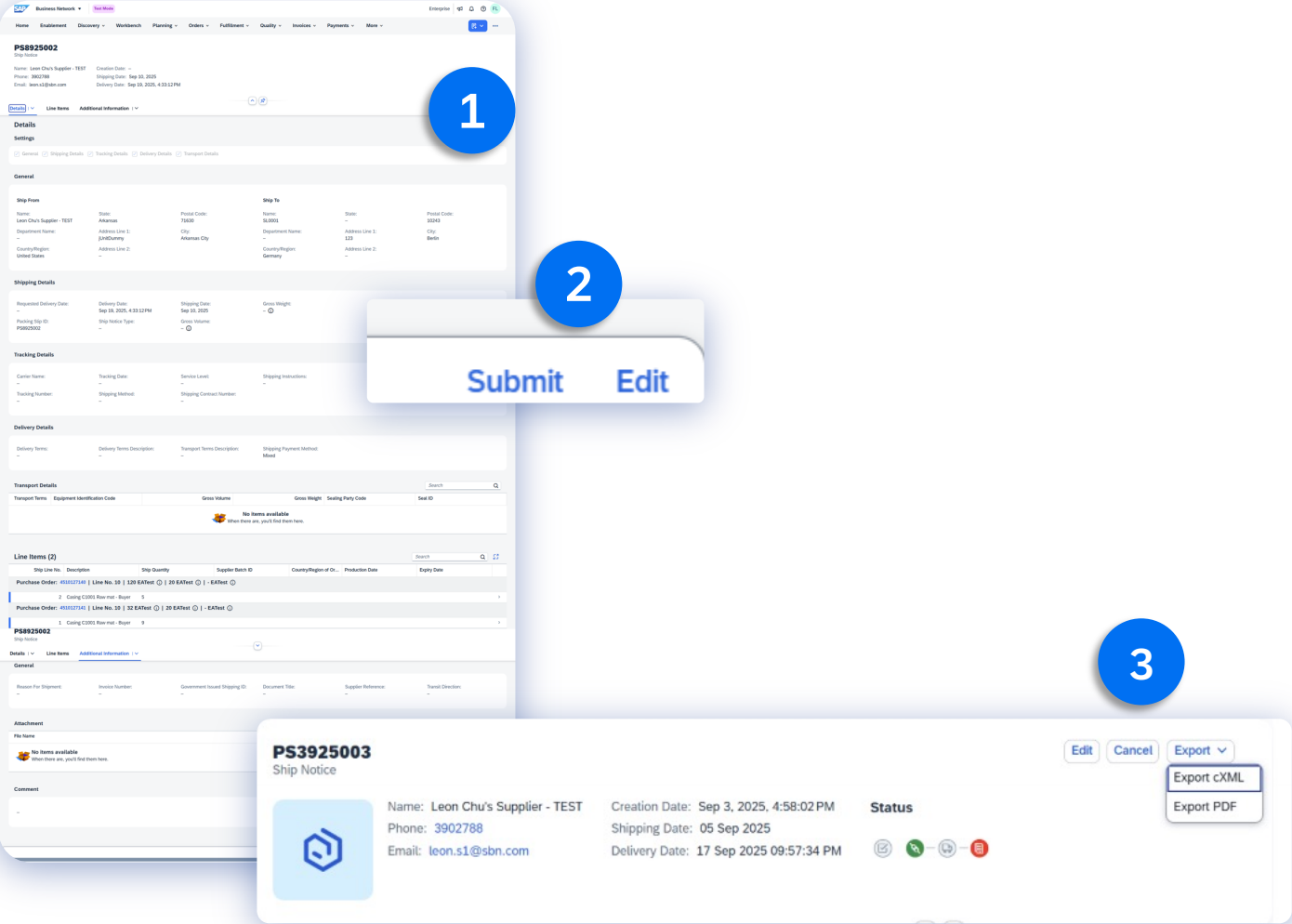
2Apply

关键功能

打包页面中的选项：

1. Delete → 删除包装信息并返回到 ASN 行页面
2. Apply → 保留更改并返回到 ASN 行页面

功能：发货通知预览和提交后页面



关键功能

提交前的发货通知页面：

1. 提交前向供应商显示的摘要页面
2. ASN 预览页面中的选项：
 - 提交 → 将 ASN 发送到采购商 ERP 系统
 - 编辑 → 返回到上一页/编辑模式

提交后的发货通知页面：

3. ASN 提交页面中的选项：
 - 编辑 → 用户可以编辑提交的发货前通知。取决于业务规则
 - 取消 → 用户可以取消提交的发货前通知。取决于业务规则
 - 可以下载导出 → ASN cXML 和 PDF 版本

功能：发货通知草稿支持



Draft ship notices

Service sheets
Standard
0

Order confirmations
Standard
319

Ship notices
Standard
90

1

Draft ship notices
Standard
8

Goods Receipt
Standard
26

Customers:
[dropdown]

Packing Slip ID:
[input]

Date Last Modified:
[input]

Order Number:
[input]

Go Clear Adapt Filters

Draft ship notices (8)

2

☐ Packing Slip ID	Customer	Date Last Modified	Order Number	3
☐ ASN4500127888	q8jtestbuyer01 - TEST	Sep 4, 2025, 3:32:13 AM	4500127888	
☐ ASN	ravishshettyr - TEST	Sep 5, 2025, 11:33:09 PM	4510127083	
2 ☐ Ship Notice(29/08/2025)	ravishshettyr - TEST	Aug 29, 2025, 8:32:22 AM	4510126011	
☐ Ship Notice(03/09/2025)	ravishshettyr - TEST	Sep 3, 2025, 5:17:08 AM	4510126905	
☐ Carla001122	ravishshettyr - TEST	Aug 26, 2025, 10:08:54 PM	4510126659	

po1.1812.DelivTerms.Item

Purchase Order

Create Track Resend Hide Credit Memo Download Compare Versions Manage Assignment Send Message

Details

Industry Specific Line Items Tax Additional Amounts Summary Comments Attachments Inquiries Order History

Related Draft Documents (1)

4

Document Number	Type	Changed On
ASN4500127888	Draft Ship Notice	Feb 4, 2026, 5:01:23 PM



关键功能

草稿列表页面

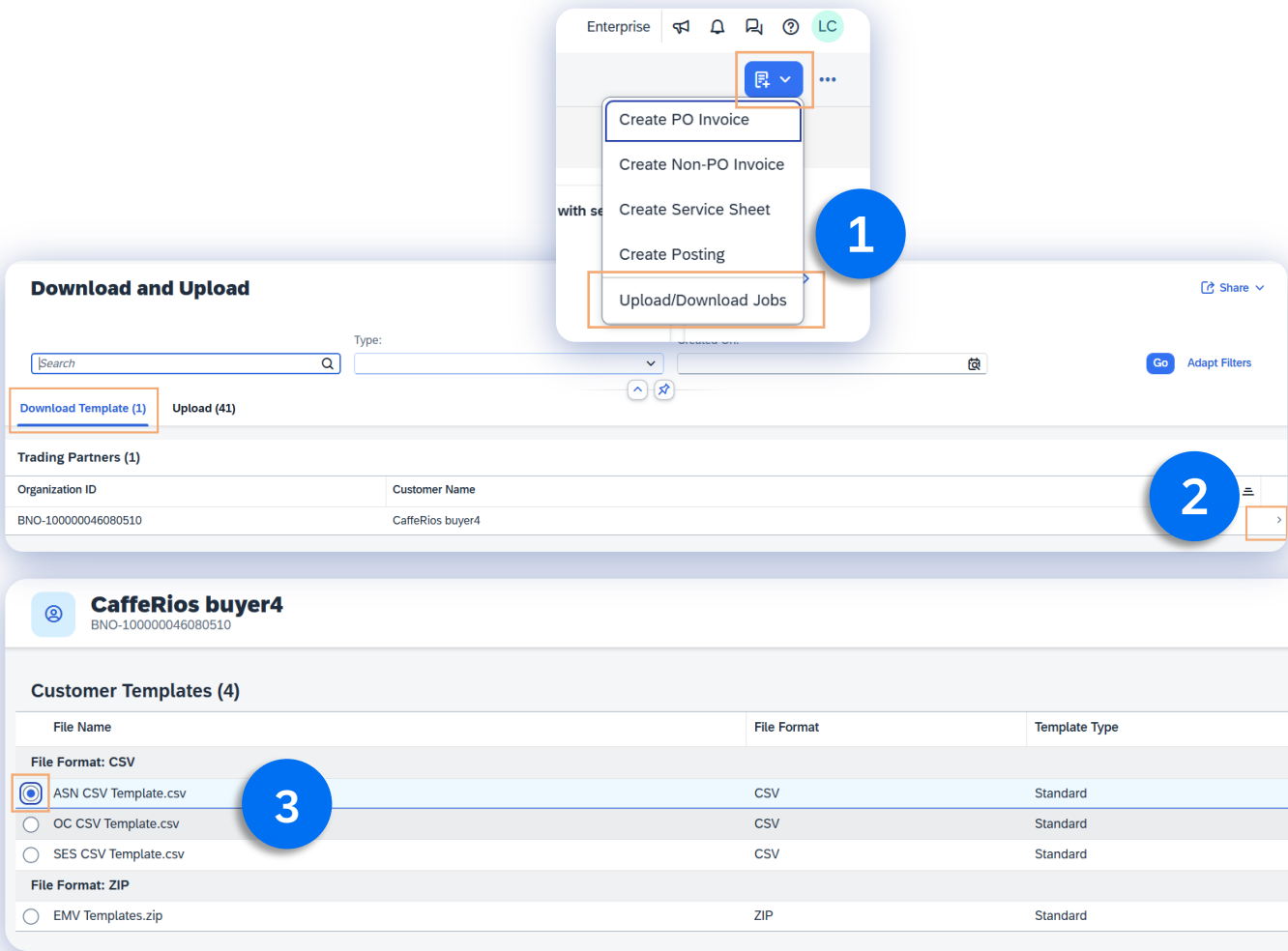
文档草稿保留 60 天

1. 可通过任何履行菜单选项进行访问
2. 如果在保存时未分配装箱单标识符，则会分配包含创建日期的自动生成值
3. 访问草稿 ASN

订购单详细信息页面中的草稿

4. 也可以通过订购单详细信息页面/“相关草稿文档”部分访问草稿文档

功能：通过 CSV 创建发货通知



通过 CSV 下载/上载创建 ASN

供应商可以通过上载 CSV 模板以大量方式创建发货通知。以下是需要遵循的步骤：

CSV 下载模板

1. 单击快速链接选项（图像中的蓝色下拉列表）和“上载/下载作业”
2. 选择将其创建发货通知的客户。系统显示相关客户的所有现有 CSV 模板
3. 选择 ASN CSV Template.csv 并单击下载

功能：通过 CSV 创建发货通知



Download and Upload

Search

Type:

Created On:

Go

Adapt Filters

Download Template (1)

Upload (41)

(41)

File Name	Type	Status
SAR-csvASN-NG-BatchID-ASN-1Item.csv	Ship Notice	Completed
SAR-csvASN-NG-NoBatchID-ASN-1Item.csv	Ship Notice	Completed

Refresh

Upload

Upload file

Type:

Ship Notice (.csv)

Customer:

Local File:

Browse...

Upload

Cancel

Download Template (1)

Upload (41)

(41)

File Name	Status	Uploaded By	Last Uploaded	Source File
ASN_CSVTemplate_1209-10Items-fail.csv	Failed	CaffeRios supplier 4	Sep 13, 2025 10:56:09 PM	
ASN_CSVTemplate_1209-10Items-Partial.csv	Completed with errors	CaffeRios supplier 4	Sep 13, 2025 10:44:51 PM	
ASN_CSVTemplate_TwoAsns_1209-10Items.csv	Completed	CaffeRios supplier 4	Sep 13, 2025 10:02:05 PM	

Refresh

Upload



通过 CSV 下载/上载创建 ASN

CSV 上载模板

- 转到“Upload”选项卡，然后单击“Upload”选项
- 选择“发货通知 (.csv)”作为类型，客户，填写模板
- 上载文件后，单击“刷新”，模板的“状态”将更新为“已完成”、“已完成，但有错误”或“失败”
 - 已完成模板将生成发货通知，这些通知在发货通知列表页面中可见
 - 已完成，但有错误模板包含成功创建的发货通知以及失败的发货通知。有关详细信息，请参阅日志。
 - 查看日志选项中提供了失败的模板详细信息。

功能：导出装运标签



asn_20251121_115908
Ship Notice

Download

Export Shipping Label

Bar Code

TEST QR

Name: EPAM Sup 005(man03)

Phone: 3902788

Email: man03_epam_sup_005@sap.com

Creation Date: Nov 21, 2025, 11:59:16 AM

Shipping Date: Nov 22 2025

Delivery Date: Nov 22, 2025, 1:00:00 PM

Status

Details

Line Items

Additional Information

History

PURCHASE ORDER: 4500064081

PRODUCT CODE: 000000000015215778

QTY: 30 KGM

SSCC: 201503008000000955

PRODUCT DESCRIPTION: Rosemary, Herbalox Type O 41 19 16 (NS)

BATCH CODE: 745717K

BEST BEFORE DATE: 05/11/2013

PRODUCTION DATE: 06/05/2012

(00)201503008000000955

DIN A5

2012-12-05 14:04:10

EE1 040



关键功能

采购商能够自定义货运标签，其中可能包括订购单信息、发货通知信息、条形码标签、二维码等。

供应商用户可以导出这些货运标签：

- 在 ASN 创建期间 → 取决于采购商业务规则的设置
- ASN 创建后

导出装运标签

- 客户可以在文档级别和/或行项目分配一个或多个发货标签
- 生成的 PDF 可由供应商用作包装标签，采购商收到货物后可对其进行扫描

功能：发货通知电子邮件通知

Workbench Overview

Orders
Standard 2

Items to confirm
Standard

Order confirmations
Standard

Items to ship
Standard

Ship notices
Standard

Goods Receipt
Standard

Orders to invoice
Standard

Re
Sta

22

634

319

686

91

26

984

1

Setup Actions

Configure order preferences

Configure invoicing preferences

Configure payment preferences

Configure notifications

es and users

Add product and service categories

Notifications

Network Notifications

Quality

Ship Notice Notifications

Ship Notice Failures

Reminder of Non-shipped Order Items

Send a notification when ship notices are undeliverable:

Email(s):

Yes

p.girase@sap.com

Send reminders of non-shipped order items:

Email(s):

Yes

p.girase@sap.com

SAP Business Network

Review Failed Ship Notice

Dear Dickerson and Tucker LLC,

This notification contains important information about your SAP Business Network account (ANID: AN02004828322).

One of your ship notices has failed. Please review the following errors, generate a new document, or contact SAP Product Support. You can view the document details on your SAP Business Network account.

Customer

Ship Notice Number

Ship Notice Date

Error Description

Barron and Moon
Plc/AN02004828323

test-01

June 27, 2025, 05:18:45 PM UTC

The shipping quantity 10 for order line item 1 in order
po_scn12_1606252025T06DOCUME

SAP Business Network

Reminder of non-shipped orders

Dear Barron and Moon Plc,

The attached CSV report contains the list of non-shipped order items that have generated remainder notifications to your suppliers over the past 30 days.

Yours SAP Business Network account (ANID AN02004828323) has a default transaction rule setting to generate both the notification and this report.

You will receive this report every week while this rule is enabled.

Sincerely,
SAP Business Network



ASN 电子邮件通知

1. 可以通过“主页”中的“配置通知”选项访问
2. “发货通知失败”和“未发货订单项目提醒”（取决于采购商业规则）可用。
3. ASN 电子邮件通知示例

功能：发货通知传送配置



The screenshot shows the SAP Business Network interface. The top navigation bar includes 'Home', 'Enablement', 'Discovery', 'Workbench', 'Planning', 'Orders', 'Fulfillment', 'Quality', 'Invoices', and 'More'. The 'Settings' section is active, with sub-tabs for 'User Preferences', 'Account Administration', 'Transactions', 'Integrations', and 'Compliance'. The 'Transactions' tab is selected, and the 'Document Routing' option is highlighted with a blue circle and the number '1'. Below this, the 'Default Document Routing /' page is shown, with the 'Document Routing Configuration' section. The 'Document Type' tab is selected, and the 'Configure Routing Method Attributes' section is highlighted with a blue circle and the number '2'. The 'Document Type' section shows 'Document Type: Ship Notice', 'Document Sub Group: Others', 'Routing Document Code: Ship Notice', and 'Routing Method: CXML_PROFILE'. The 'Configure Routing Method Attributes' section shows 'No attributes to configure'.



关键功能

1. 要访问文档传送设置，请转到设置，交易并选择**文档传送**。
2. 可以为所有采购商全局配置发货通知传送，也可以为每个客户单独配置。

履行订单 - 收货



介绍：SAP BTP 上的 SAP Business Network 中的收货

解决方案：面向业务合作伙伴的 SAP Business Network

解决方案范围：收货

角色：库位上的供应商用户

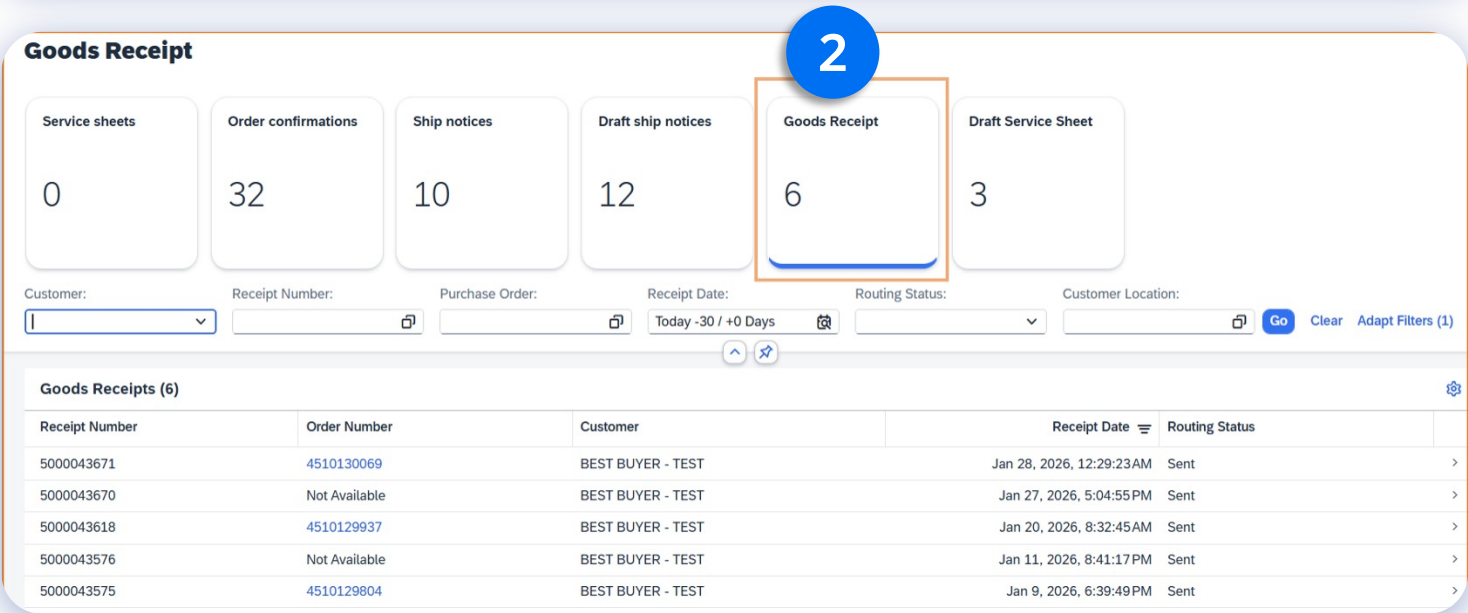
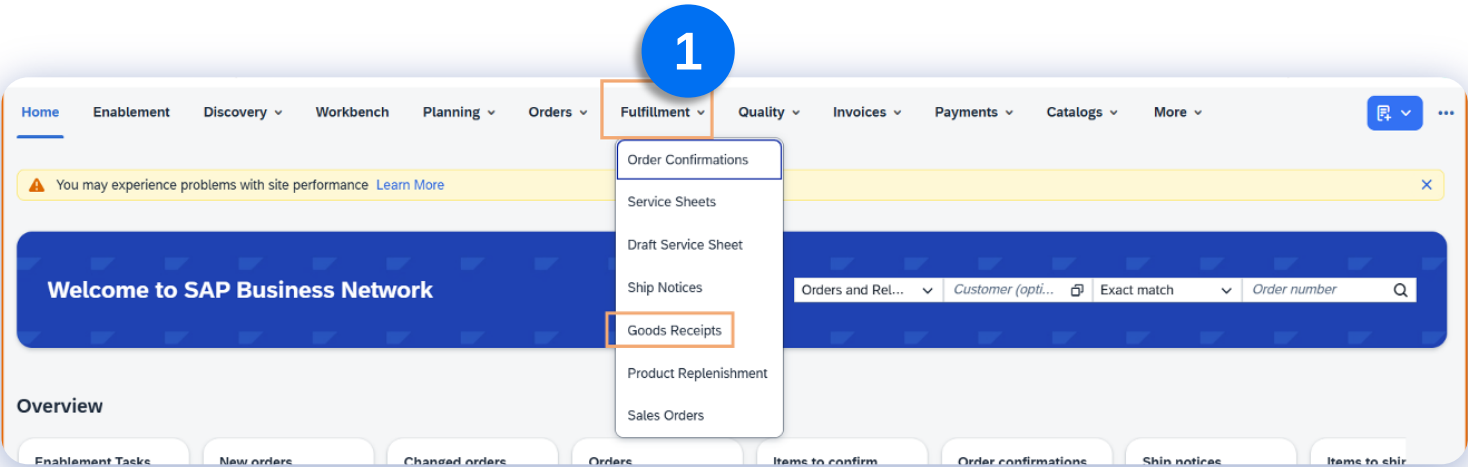
描述：

- 跟踪客户订单的收货状态

主要优势：

- 确保现有生成 SAP Business Network 中正在使用的收货功能的所有功能对等。
- UX/UI 改进与 UI5 组件
- 在处理收货时提高应用程序的性能

功能：访问收货单



关键功能

1. 从主菜单中，选择履行 > 收货以访问列表页面

功能：收货详细信息页面

5000043015
Goods Receipt

Name: ravishshettyr - TEST

Phone: —

Email: —

Receipt Date

Sep 4, 2025, 1:36:21 AM

Export

Download cXML

Download PDF

Details

Line Items

Additional Information

History

Details

From

Name: ravishshettyr - TEST

Address: jUnitDummy
Sunnyvale, CA 94089
USA

To

Name: SBNNG_SUP07 - TEST

Phone: —

Email: —

Address: —

Fax: —

Line Items (8)

Receipt Line Num...	Order Line Number	Description	Customer Part Nu...	Quantity (Unit)	Type	Purchase Order	Packing Slip ID
Purchase Order: 4510126966							
1	10	Casing C1001 Raw mat - Buyer	C1001	20.000 EA	Received	4510126966	ASN_4510126966...
2	20	Casing C1001 Raw mat - Buyer	C1001	20.000 EA	Received	4510126966	ASN_4510126966...
3	30	Casing C1001 Raw mat - Buyer	C1001	20.000 EA	Received	4510126966	ASN_4510126966...
4	40	Casing C1001 Raw mat - Buyer	C1001	20.000 EA	Received	4510126966	ASN_4510126966...

Line Items (8)

Receipt Line Num...	Order Line Number	Description	Customer Part Nu...	Quantity (Unit)	Type	Purchase Order	Packing Slip ID
Purchase Order: 4510126966							
1	10	Casing C1001 Raw mat - Buyer	C1001	20.000 EA	Received	4510126966	ASN_4510126966...

Supplier Part Number: 4

Packing Slip Date: Sep 4, 2025, 5:00:00 AM

Amount: 2,000.00 EUR

Unit Rate: 100.00 EUR

Comment:

关键功能

- 收货抬头信息
- 包含对 PO 和 ASN 的引用的收货记录行项目
- 展开的行项目视图

功能：收货详细信息页面



1

Related Documents (3)

Document No.	Type	Created Date
4510126966	Purchase Order	Sep 4, 2025, 3:36:26 AM
ASN_4510126966_4510126967	Ship Notice	Sep 4, 2025, 3:36:26 AM
4510126967	Purchase Order	Sep 4, 2025, 3:36:26 AM

Comments

2

History (7)

3

Search

Q

Status	Activity	Changed By	Date and Time
Created		BNO-100000005367213-T	Sep 4, 2025, 3:36:24 AM
In Progress		System - SAP Business Network	Sep 4, 2025, 3:36:24 AM
Received	The document has been received.	System - SAP Business Network	Sep 4, 2025, 3:36:24 AM
The document has been successfully validated and started.			

2

3



关键功能

- 1. 相关凭证
- 2. 采购商对供应商的备注
- 3. 历史记录部分

为客户开票



介绍：在 SAP BTP 上的 SAP Business Network 中开发票

解决方案：面向业务合作伙伴的 SAP Business Network

解决方案范围：开发票

角色：供应商用户

描述：

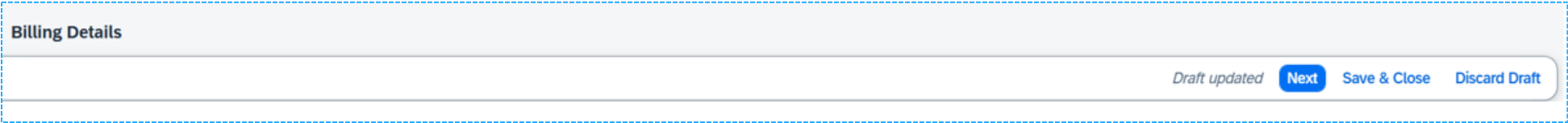
- 允许供应商用户通过转换订购单、发货通知或货物收货单捕获发票

主要优势：

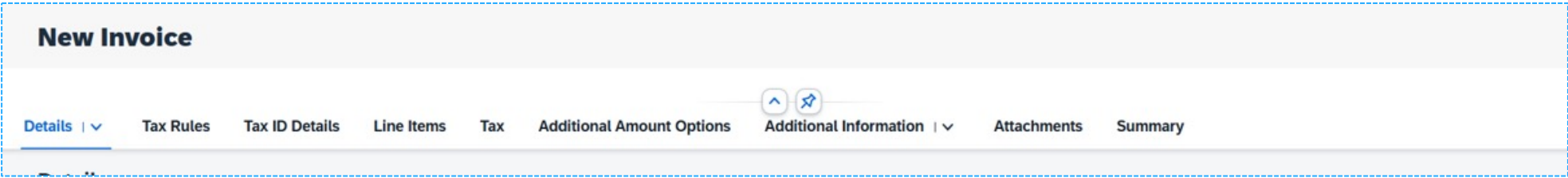
- 通过转换业务交易创建开票时，减少数据输入
- 通过准确的数据缩短发票审批周期。
- 实时从采购商处获取发票批准或拒绝状态。

发票：重要亮点

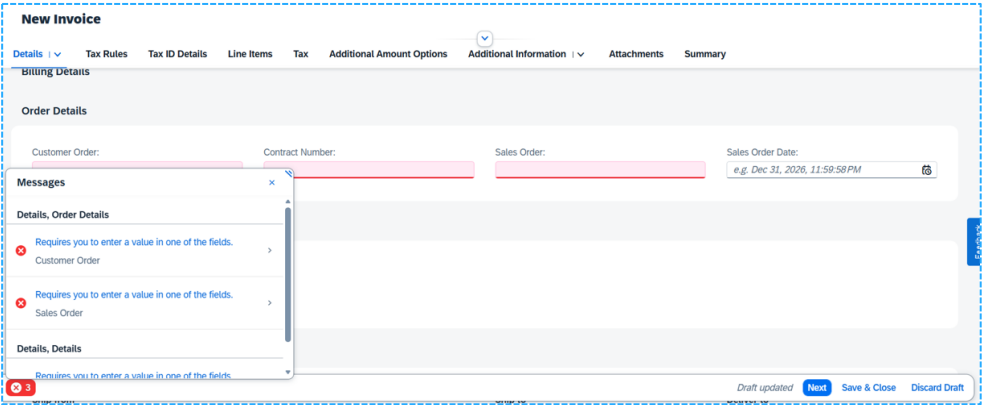
- 自动草稿保存 - 未丢失工作：



- 导航：



- 错误处理：



功能：发票创建

Workbench

Manage Tiles

New orders

14

Orders

32

Items to confirm

15

Items to ship

24

Service sheets

0

Changed orders

2

Order confirmations

16

Ship notices

4

Goods I

0

Customers:

Order Number:

Creation Date:

Company Code:

Purchasing Organization Co...:

Customer Location:

Purchasing Group Codes:

Routing Status:

Amount:

Currency:

Order Type:

Order Status:

Order with Service Lines:

Order with Inquiries:

Hidden:

Go

Clear

Adapt Filters (3)

Order

1

Hide

Unhide

Manage Order

Resend

Ship Notice

Order Confirmation

Invoice

Credit Memo

Amount Invoiced

Order Number	Customer	Multi Tier	Amount	Creation Date	Order Status
☐ 4510130062	Boom Internal Test Account		0.00 EUR	Jan 28, 2026, 12:56:33 AM	New
☒ 4510130061	Boom Internal Test Account		805.56 EUR	Jan 28, 2026, 12:48:59 AM	New
☐ 4510130060	Boom Internal Test Account		Undisclosed	Jan 28, 2026, 12:47:24 AM	New
☐ 4510130059	Boom Internal Test Account		Undisclosed	Jan 28, 2026, 12:47:09 AM	New
☐ 4510130054	Boom Internal Test Account		5,700.00 EUR	Jan 27, 2026, 6:22:36 PM	New
☐ 4510130000	Boom Internal Test Account		Undisclosed	Jan 26, 2026, 12:47:48 PM	New



从工作台或订单创建发票

- 选择列表中的订单，然后单击**管理订单**
- 在下拉菜单中选择 **发票**，或双击列表中的订单，然后选择 **发票**。注意：如果发票选项灰显，并且 PO 处于新建状态，则表示您的客户要求您提交订单确认或发货前通知
- 要从订购单创建发票，请单击**创建菜单**，然后从下拉列表中选择**发票**。

SAP Business Network Europe

Enterprise

99+

Home

Enablement

Discovery

Workbench

Orders

Fulfillment

Invoices

Payments

Catalogs

More

7000175932

New

Purchase Order

Name: Canadian Pacific Railway Company

Phone: —

Email: —

Version

1

Date Submitted

Feb 5, 2026, 8:30:33 AM

Create

Resend

Hide

Credit Memo

Download

Compare Versions

Order Confirmation

Ship Notice

Invoice

Service Sheet

Details

Industry Specific

Line Items

Tax

Additional Amounts

Summary

Comments

Attachments

Inquiries

Order History

功能：发票创建



New Invoice

1

Details

2

Invoice Number: *

Invoice Date:
Feb 5, 2026, 8:36:06AM

3

Main Details

Supplier:
CA Supplier EU Enterprises

Address Name:
EU_LEGAL_ADD_USA

EU_LEGAL_ADD_IND

EU_LEGAL_ADD_USA

LEGAL_ADDRESS_US

Customer:
EU TestE2E-1758047666

Department:

Email:

Address Name:
Belgium_Peppol

Address:
Antwerpen
Antwerpen
6411 Antwerpen Antwerpen
Belgium

Source Document:
-

Purchase Order:
7000175932

Edit Address

4

Billing Details

5

Remit to

Supplier:
CA Supplier EU Enterprises

Tax ID Of Supplier:

Remit To ID:

Account Receivable ID:

Address Name:
REMIT_TO_USA

Bill from

Supplier:
CA Supplier EU Enterprises

Department:

Address:
Austin
Austin Texas 78702
United States

Edit Address

Bill to

Customer:
Canadian Pacific Railway Company

Department:

Email:

Phone:

Fax:

Address Name:
default

Address:
7550 Ogden Dale Road SE
Calgary T2C 4X9
Canada

Edit Address



添加发票编号和地址

1. 使用页面标签，在部分之间导航以添加必要的发票信息
2. 首先填写**发票编号**。客户可能会限制可包含的字符数。（注意：我们将在发票表单中填充订单中的数据。）
3. 接下来添加地址。首先从下拉列表中选择**供应商地址**（它将通过“**采购方**”功能显示存储在公司概要中的地址列表）。
4. 您还可以通过单击编辑地址手动引入**地址** - 您将会看到一个弹出窗口，允许您编辑/引入新地址
5. 在帐单寄送部分，您可以对“**收款人**”、“**帐单寄送方**”和“**帐单寄送地址**”执行相同的操作

功能：发票详细信息页面

Business Network

Europe

Enterprise

99+

Home

Enablement

Discovery

Workbench

Orders

Fulfillment

Invoices

Payments

Catalog

More

Invoice_20260127_2

Copy This Invoice

Export cXML

Export PDF

Cancel

Testprosa30invite_1_A

Invoice Date

Invoice Total

Status

Jan 10, 2026

3,026.80 USD

Sent

Invoice_20260127_2

Copy This Invoice

Export cXML

Export PDF

Cancel

Details

Line Items

Tax Summary

Summary

Document History

Document History (8)

Event	Date and Time	Changed By
Routing document with routing method:Online	Jan 27, 2026, 6:59:37 AM	System - SAP Business Network
Sent	Jan 27, 2026, 6:59:37 AM	SurReceiveFlow

Shipping Details

Ship from

Supplier:

CA Supplier EU Enterprises

Department:

Address:

lane1, 1st cross

Street2

Street3

Austin Texas 78702

United States

Edit Address

Ship to

Customer:

CPR - Agincourt Auto Compound

Department:

Email:

CLAUDE.BAYARD@CPKCR.COM

Phone:

00000000000

Deliver to

Fax:

Deliver to:

Claude Bayard (Building 1) 514-830-7292, CPR...

Address:

105 Nashdene Road

Scarborough M1V 2W2

Canada

Edit Address



发票操作、状态、历史记录和发货详细信息

- 在发票页面上，您可以：**复制发票**（以创建具有类似数据的其他发票）、**导出 cXML**（以下载 cXML 格式的 和发票）、**导出 PDF**（以下载的 PDF 格式和发票）或**取消**（取消和开票）。
- 可以在发票抬头中轻松查看**发票状态**。
- 要查看**文档历史记录**，请在文档抬头信息下选择此选项。
- 对于**发货详细信息**，使用**发货规则**选项导航到抬头级或行项目级发货详细信息。在此，您可以从下拉列表中选择**发货地址**，并使用**编辑地址**选项修改/添加新地址到发票
- 在**装运凭证**部分，您可以添加**交货单**或**装箱单**标识（可选）

功能：发票行项目



1

Line Items (1)							
Search Add Line Item Delete Update Contract/Catalog Add Contract/Catalog ↑ ↓ ≡ ⌵							
☐	Line	Type	Part Number	Description	Unit Price	Quantity (Unit)	Subtotal
☐	1		Not Available	Snow removal in Agi...			

2

Line Items (1)							
Search Add Line Item Delete Update Contract/Catalog Add Contract/Catalog ↑ ↓ ≡ ⌵							
☐	Line	Type	Part Number	Description	Unit Price	Quantity (Unit)	Subtotal
☐	2	Material			CAD	EA	CAD
☐	1		Not Available	Snow removal in Agi...			

3

New Invoice							
Details Tax Rules Line Items Tax Additional Amount Options Additional Information Summary							
The table contains warnings. Filter Items							
Line Items (1)							
☐	Line	Type	Part Number	Description	Unit Price	Quantity (Unit)	Subtotal
☐	2	Material			CAD	EA	CAD
☒	1		Not Available	Snow removal in Agi...			

4

Line Items (1)							
Search Add Line Item Delete Update Contract/Catalog Add Contract/Catalog ↑ ↓ ≡ ⌵							
☐	Line	Type	Part Number	Description	Unit Price	Quantity (Unit)	Subtotal
☒	2	Material			CAD	10.000	CAD
☐	1		Not Available	Snow removal in Agi...			



可添加、移除或修改行项目

1. 您可以选择要包含在发票上的“订单”中的项目
2. 如果要添加行项目，请选择**添加行项目**选项并填写详细信息
3. 要移除行项目，请选择要删除的行，然后单击**删除**。将要求您确认删除。
4. 单击想要修改的行项目右上角的箭头。添加/修改详细信息。

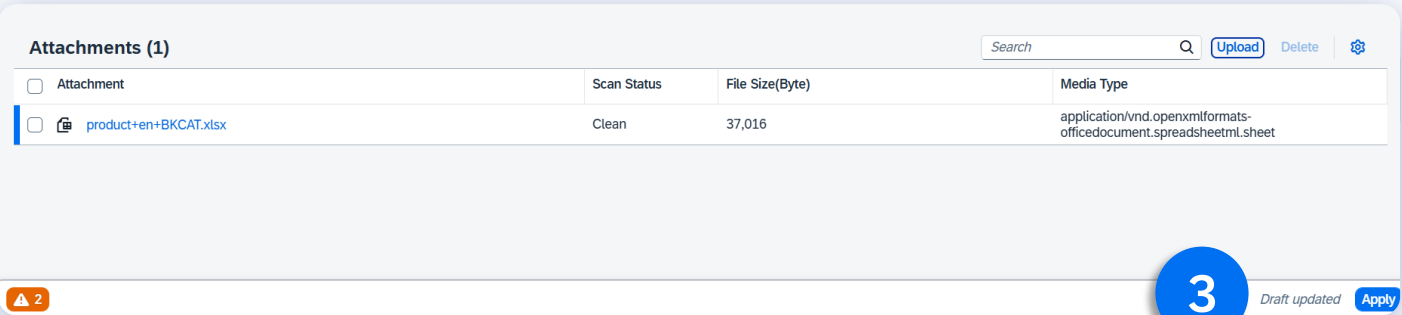
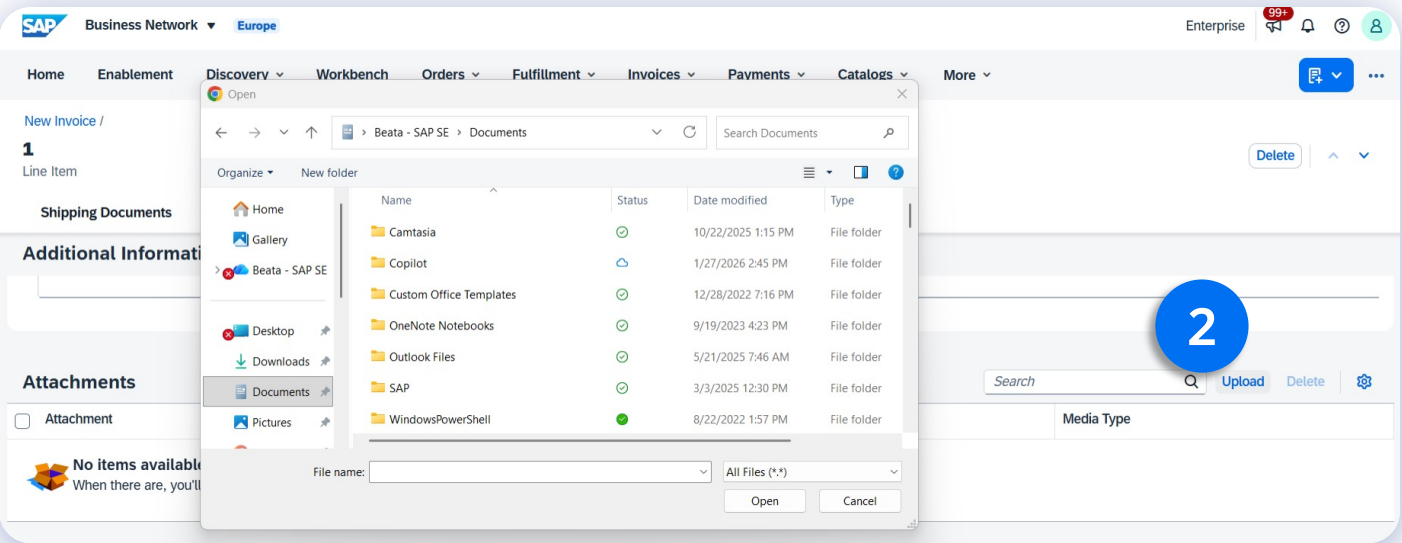
功能：发票行项目

Additional Information

1

Comments

Comments:



向行项目添加备注和附件

1. 可以在附加信息下将备注添加到行项目。
2. 要添加附件，点击上传，然后选择文件。将扫描附件是否存在病毒。
3. 完成后，单击应用以保存所有更改。

功能：发票行项目

1

Tax (1)

Tax Category

Tax Rate

Description

Taxable Amount

Total Tax

Sales

%

0.00

CAD

CAD

3

2

Draft updated

Apply

Additional Amount Options

Include Charges:

Include Shipping Cost:

Include Special Handling:

Include Allowances:

Include Payment Terms:

Payment Terms

Net terms details

Net Payment Term (days):

30

Include discount and penalty terms:

Explanation:

-

Additional Amounts

Additional Amount Options

Include Charges:

Include Shipping Cost:

Include Special Handling:

Include Allowances:

Include Payment Terms:

行级税款

- 在计税规则下，选择**添加行级税款**。在税款下，填写信息，然后单击**添加税款项目**选项。
- 从下拉列表中选择**税款类别**并添加税率。编辑行项目详细信息后，单击应用以返回到发票

付款条件

- 在**附加金额**选项中，选择包含付款条件
- 向发票添加付款条件

津贴和费用

- 您可以通过选择 **附加金额选项 表中的**选项，在抬头级添加津贴和费用
- 从下拉列表中选择**服务代码**并填写详细信息。

功能：保存发票草稿



3

1

Draft updated

Next

Save & Close

Discard Draft

SAP Business Network Europe

Enterprise

Home

Enablement

Discovery

Workbench

Orders

Fulfillment

Invoices

Payments

Catalogs

More

Invoice

Invoices

Rejected invoices

Overdue invoices - Not approved

Drafts

Invoices pending approval

Approved invoices pending payment

Paid invoices

Draft in progress

Customer:

Invoice Number:

Date Last Modified:

Reference:

Go

Clear

Adapt Filters (1)

Invoice (4)

Delete

Invoice Number

Reference

Date Last Modified

Amount

Currency

Invoice Number

Reference

Date Last Modified

Amount

Currency

Supplier

Customer

Reference Details

Supplier:

Customer:

Address Name:

Source Document:

Discard all changes?

Discard

Next

Save & Close

Discard Draft



自动保存发票更改

- 要继续工作并完成发票，请单击**下一步**。
- 要保存草稿并在稍后继续工作，请选择**保存并关闭**选项。
- 要恢复工作，请在主菜单中选择“**发票**”，然后选择“**草稿**”，然后从列表中选择发票。
- 要**放弃**草稿，请选择**放弃草稿**选项。将要求您确认。

功能：预览和提交发票

3

1

Draft updated

Next

Save & Close

Discard Draft

New Invoice

2

Edit

Delete

Details

Tax Rules

Line Items

Additional Amounts

Additional Information

Summary

Details

Details

Invoice Number: TESTINV1

Invoice Date: Jan 23, 2026, 6:24:09AM

Main Details

Supplier

Customer

Reference Details

Supplier: CA Supplier EU Enterprises

Customer: -

Email: -

Source Document: -

3

Submit

SAP Business Network Europe

Enterprise

Home

Enablement

Discovery

Workbench

Orders

Fulfillment

Invoices

Payments

Catalogs

More

NON_PO_INV_NP_69242_3NZicEstxl

Copy This Invoice

Export cXML

Export PDF

Cancel

4

Invoice has been rejected

INV-38: The invoice was successfully received.

Queued

INV-136: This customer does not allow you to add discounts at the invoice header level.

Queued

INV-38: The invoice was successfully received.

In Progress

Created

Decimal Precision Sup01

Invoice Date

Feb 1, 2026

Invoice Total

750.00 USD

Status

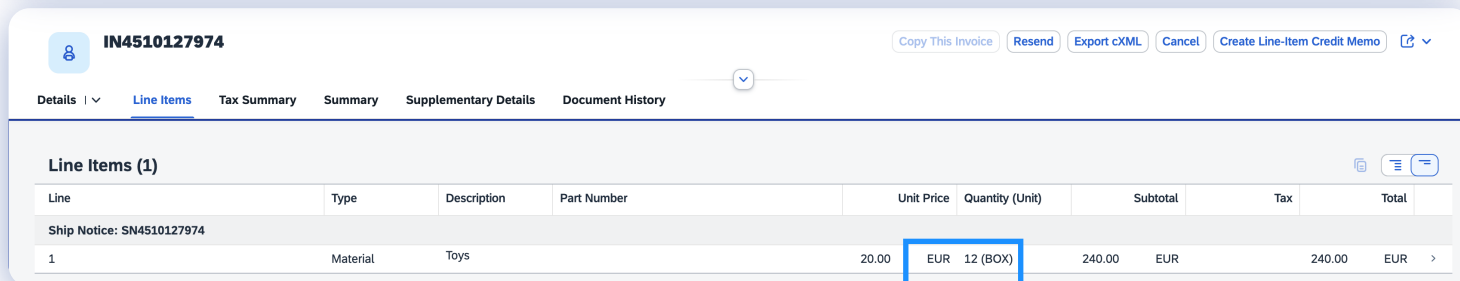
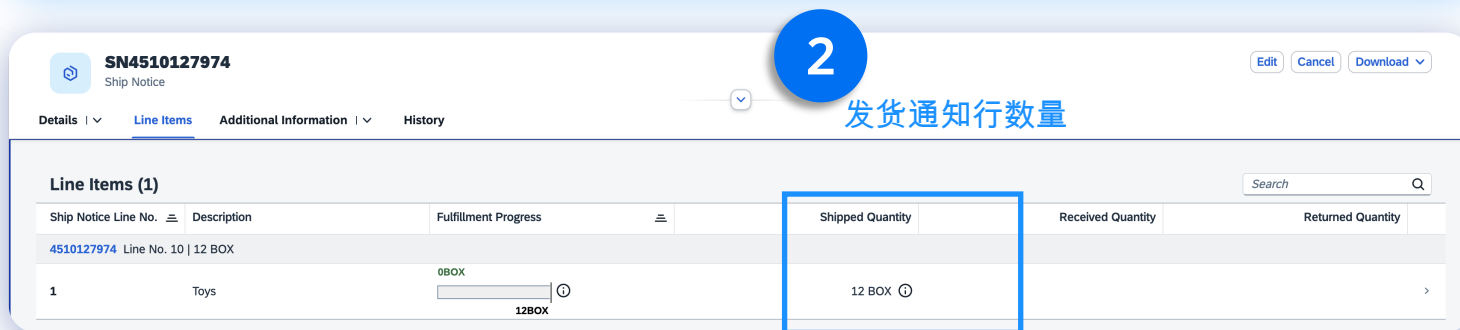
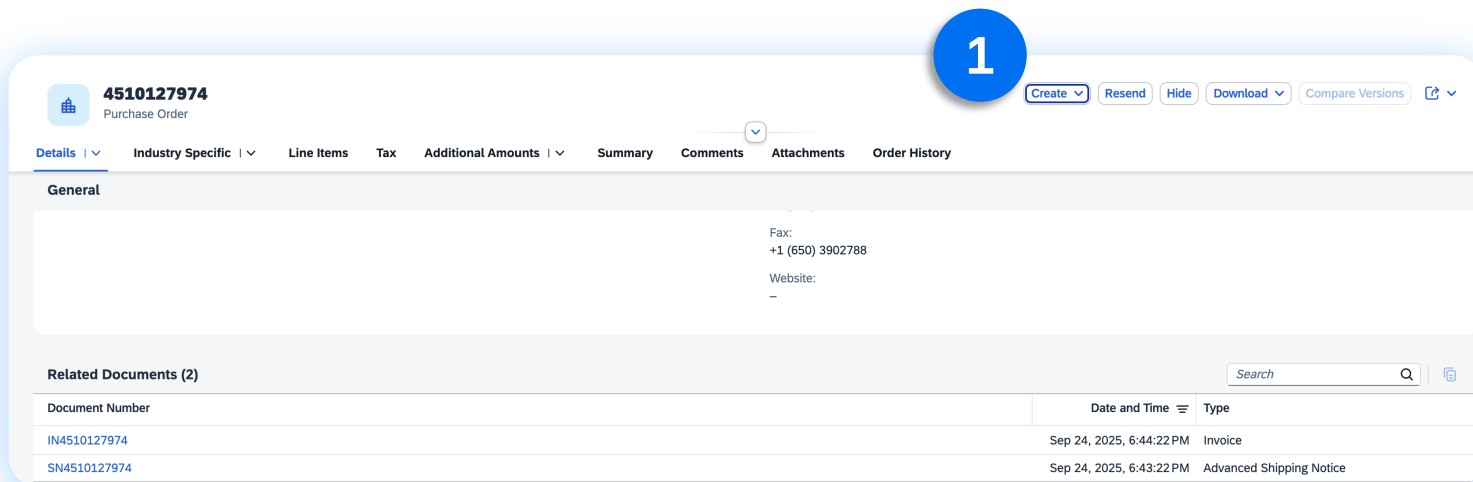
Rejected



预览、提交并解决拒绝错误

1. 单击“下一步”，完成发票创建
2. 我们将生成预览 - 您可以验证发票上的信息，然后编辑详细信息（顶部的编辑选项）
3. 要将发票发送给采购商，请单击**提交**。客户开始更新发票后，您将收到状态通知。
4. 如果您的发票被采购商拒绝，您将收到通知，并且会在粉色条上指定发票错误
5. 选择编辑选项，然后根据错误添加更改并重新提交发票。

功能：含 ASN 参考的基于 PO 的发票



从工作台 订单 拼贴轻松访问订购单 以开始

1. 选择要开票的采购订单。仅当订购单存在发货通知时，“创建发票”按钮才会激活
2. 如果 PO 有多个发货通知，则会显示 ASN 选择的中间屏幕。采购商已启用“需要在发票上注明发货通知的证明人”。
3. 从下拉菜单中选择 ASN，然后继续创建发票，作为标准流程

功能：基于 PO 的发票（含 GRN 参考）



从工作台 订单 拼贴轻松访问订购单以开始

1. 在订购单详细信息页面上，导航至相关文档。您将在此处看到 GRN 凭证。
2. 在“选择要开发票的发票”向导中，针对采购订单存在多个发票。采购商已启用需要发票上注明收货记录的证明人 业务规则
3. 从列表选择一个或多个 GRN

po_tolernce_tworules_checkon_quantities_Major_20259308843

Purchase Order

Create Resend Hide Download

Details Industry Specific Line Items Tax Additional Amounts Summary Comments Attachments Order History

General

Related Documents (3)

Document Number	Date and Time	Type
GRNNumber2_20259307978	Oct 30, 2025, 1:36:02 AM	Receipt
GRNNumber2_20259307224	Oct 30, 2025, 1:35:52 AM	Receipt
GRNNumber2_20259307794	Oct 30, 2025, 1:35:42 AM	Receipt

Select receipts to be invoiced

Receipt Number	Customer	Date & Time	Routing Status
☐ GRNNumber2_20259307224	sup inv7	Oct 30, 2025, 1:35:52 AM	PARTIALLY_RECEIVED
☐ GRNNumber2_20259307794	sup inv7	Oct 30, 2025, 1:35:42 AM	PARTIALLY_RECEIVED
☐ GRNNumber2_20259307978	sup inv7	Oct 30, 2025, 1:36:01 AM	PARTIALLY_RECEIVED

Select receipts to be invoiced

Selected: 2

Receipt Number	Customer	Date & Time	Routing Status
☐ GRNNumber2_20259307224	sup inv7	Oct 30, 2025, 1:35:52 AM	PARTIALLY_RECEIVED
☒ GRNNumber2_20259307794	sup inv7	Oct 30, 2025, 1:35:42 AM	PARTIALLY_RECEIVED
☒ GRNNumber2_20259307978	sup inv7	Oct 30, 2025, 1:36:01 AM	PARTIALLY_RECEIVED

功能：基于 PO 的发票（含 GRN 参考）



po_tolernce_tworules_checkon_quantities_Major_20259308843
Purchase Order

Create

Resend

Hide

Download

Details

Industry Specific

Line Items

Tax

Additional Amounts

Summary

Comments

Attachments

Order History

General

Related Documents (3)

Document Number	Date and Time	Type
GRNNumber2_20259307978	Oct 30, 2025, 1:36:02 AM	Receipt
GRNNumber2_20259307224	Oct 30, 2025, 1:35:52 AM	Receipt
GRNNumber2_20259307794	Oct 30, 2025, 1:35:42 AM	Receipt

New Invoice

Details

Tax Rules

Line Items

Tax

Additional Amount Options

Additional Information

Summary

Line Items (2)

Line	Type	Part Number	Description	Customer Part Number	Unit Price	Quantity (Unit)	Subtotal
Receipt: GRNNumber2_20259307784							
2	Material	AX4518	BULLNOSE SHELVE...		31.20 USD	10.000 PK	312.00 USD
Receipt: GRNNumber2_20259307978							
2	Material	AX4518	BULLNOSE SHELVE...		31.20 USD	70.000 PK	2,184.00 USD

管理您的用户和角色



简介：管理公司的用户和角色

解决方案：面向业务合作伙伴的 SAP Business Network

解决方案范围：用户管理

角色：供应商用户

描述：

- 自助服务用于管理用户和基于角色的访问控制，以便您可以分离公司中用户的职责。它允许您根据客户分配管理用户访问。

主要优势：

- 全新的管理体验可提供更清晰的用户、角色和权限视图，并实时处理变更，从而减少管理开销和错误
- 卖方管理员可以利用预定义角色、标准化权限配置并减少对自定义设置的需求。
- 管理员驱动和密码重置和更清晰的配置文件更改确认页面提高了最终用户的透明度。
- 客户/用户级别多因素身份验证 (MFA) 配置可用于增强访问安全性

功能：管理用户

Manage Users

Active (3)

Deactivated (0)

Revoked (0)

1

Search

Create

User Name	Email Address	First Name	Last Name	Number of Roles	Contact List	Authentication ...	Status	Account Closure Requ
SBN 用户 1	sbn.user1@sap.com	用户 1	SBN	2	No	No	Enabled	
SBN 用户 2	sbn.user2@sap.com	用户 2	SBN	1	No	No	Enabled	

sbn.user@sap.com

User Information

Roles

Customer Assignment

2

Basic

Country/Region Code: USA (+1)

Phone Number: 8494000

First Name: * User

Last Name: * SBN

Email Address: * sbn.user@sap.com

Area Code: 650

Extension Number: Enter a phone extension

sbn.user@sap.com

User Information

Roles

Customer Assignment

3

Roles (1)

Search

Add

Remove

Role Name	Description
☐ Order Specialist	This is the role to allow user to manage order collaboration with customers.



创建角色，根据企业需求控制用户访问权限

- 访问设置 -> 账户管理到“管理用户”和
- 单击“创建”，创建新用户并向新用户提供基本信息
- 将角色分配给新用户，并为新用户分配客户以进行管理。

功能：管理角色



Manage Roles

Custom Roles (2) Pre-defined Roles (5)

Roles			Search	Q	Create	Delete	⚙️	📄	▼
Role Name	Description	Number of Assigned Users							
☐ Admin		1							
☐ BI role		1							

Order Specialist

Role Information Permissions Users

Role Information

Name: *

Description:

Order Specialist

Role Information Permissions Users

Permissions (1)

Permission Name	Description
☐ Inbox and Order Access	View and search documents in Inbox and take actions based on your role

Users (1)

User Name	Email Address	First Name	Last Name
☐ lavanyaKNextG@sap.com	lavanya.kantala@sap.com	Lavanya	Kantala



创建角色，根据企业需求控制用户访问权限

1. 访问设置 ->“帐户管理”为“管理角色”并单击“创建”以创建新角色
2. 提供有意义的角色名称和描述
3. 向规则添加权限
4. 将角色分配给用户

管理公司概要和客户关系



简介：公司概况和客户关系管理

解决方案：面向业务合作伙伴的 SAP Business Network

解决方案范围：参数文件和关系

角色：供应用户

描述：

- 维护公司概况以及产品类别，并使其对采购商可见以进行搜索和发现。客户可以请求并与您建立交易或寻源关系，以发展您的业务

主要优势：

- **发展您的业务：**采购商客户将发现并与您联系，以获得更多业务机会。
- **集中管理业务关系，**包括接受或拒绝与客户的关系
- **简化供应商管理：**供应商现在可以从新的关系页面查看和访问所有链接的子帐户，无缝登录以单独管理每个子帐户。

功能：公司概要

SAP internal Supplier Pvt Ltd

BNO ID: BNO-100000135493764 | ANID: AN11229080823 | DUNS: --

Overview

Certifications

Sustainability Ratings

Organization Structure

Additional Entities

Country Configuration

Contacts

Set

About Us

Company Description V1 testing V1

Employee

1001

Business Type

Broker

Legal Form

Corporation

Member Since

2025

Founded

2002

Revenue

Less than \$50K USD

Stock Symbol

BOOM

Registration Type

Walk-Up

Company Aliases

SAP, BOOM

Address

New York, United States

View Details

Website URL

https://service.ariba.com/boom-supplier

Edit

SAP Business Network

Home

Enablement

Integration

Store

Discovery

Workbench

Orders

Fulfillment

Invoices

Payments

Catalogs

NextGen_test_company

BNO ID: BNO-100000015410490 | DUNS: --

The Additional Documents section is no longer supported. All existing documents have been moved to the Company Showcase section.

Certifications

Sustainability Ratings

Overview

Certifications

Sustainability Ratings

Organization Structure

Additional Entities

Business Information

Country Configuration

Certifications

Social Enterprise (1)

ISO 45001

Social Enterprise ISO | Self-reported

Add Sustainability Rating

Source

Sustainalytics/Morningstar

Rating

5

Additional Information

Issue date

Feb 10, 2026

Expiration date

Feb 27, 2026

Reference Document

Choose a file

Browse...

You can upload a single PDF reference document with a maximum size of 10 MB to support your rating.

By entering and/or uploading your sustainability rating information, you represent and warrant that you have the right and authority to post such information on your public profile.

Add

Cancel



更新公司概要

- 访问主页帐户设置 -> 公司概要
- 单击“编辑”，更新基础数据
- 添加“证书”
- 输入“可持续性评级”

功能：公司概要

SAP internal Supplier Pvt Ltd

<https://service.ariba.com/boom-supplier> ANID: AN11229080823 DUNS: - Location: Alabama, United States

Go to Remittances

1

Additional Entities (20)

Create Edit Delete

Company Name	Default Address	Location	BNO ID	TAX ID	Collaboration Function
☐ SwedenSoldFrom	No	Stockholm, Sweden	BNO-100000148444838	TAX ID: 93939393 VAT ID: 83838383	Sold From >
☐ Denmark_SoldFrom	No	København Ø, Denmark	BNO-100000150344801	TAX ID: 12345678 VAT ID: 87654321	Sold From >
☐ AustriaSoldFrom	No	Mils, Austria	BNO-100000148444770	TAX ID: 91919191 VAT ID: 20202020	Sold From >
☐ Hong Kong	No	Kowloon, Hong Kong	BNO-100000152016555	TAX ID: 12345678 VAT ID: 12345678	Sold From >
☐ Ireland	No	Ireland, Ireland	BNO-100000148166175	TAX ID: 87676700 VAT ID: 22220000	Sold From >
☐ Slovakia_SoldFrom	No	Bratislava, Slovakia	BNO-100000150445831	TAX ID: 12345667	Sold From >

SAP internal Supplier Pvt Ltd

Alabama, United States

Linked Entities 20

BNO ID 100000135493764

Functions Supplier

2

Estonia_SoldFrom

Hiiuamaa Vald, Estonia

BNO ID 100000161558241

Functions Sold From

Denmark_SoldFrom

København Ø, Denmark

BNO ID 100000150344801

Functions Sold From

Cyprus_SoldFrom

Pafos, Cyprus

BNO ID 100000161206924

Functions Sold From

Latvia

Riga, Latvia

BNO ID 100000162388747

Functions Sold From

组织结构和附加实体

1. 在公司中维护“附加实体”
2. 检查“组织结构”

功能： 公司概况

 **Unlock our data-backed suggestions to improve your business.**Purchase SAP Business Network.
Promote subscription to unlock new business opportunities [Add Promote](#).

Contacts

Maintain up-to-date contact information to facilitate effective communication with trading partners.

Company Contact Information

Contact Personnel

Customer-Specific Assignments

Company Contact Information

Company Contact Information

Edit

Profile Visibility

Basic Info:

Show ▾

Product and Service Categories:

Show ▾

Ship-to or Service Locations:

Show ▾

Industries:

Show ▾

Certifications and Sustainability Ratings:

Show ▾

Assessments:

Show ▾

Company Showcase:

Show ▾

Social Media:

Show ▾

Company Keywords:

Hide ▾

Contacts:

Hide ▾

Organization Structure:

Show ▾

Save

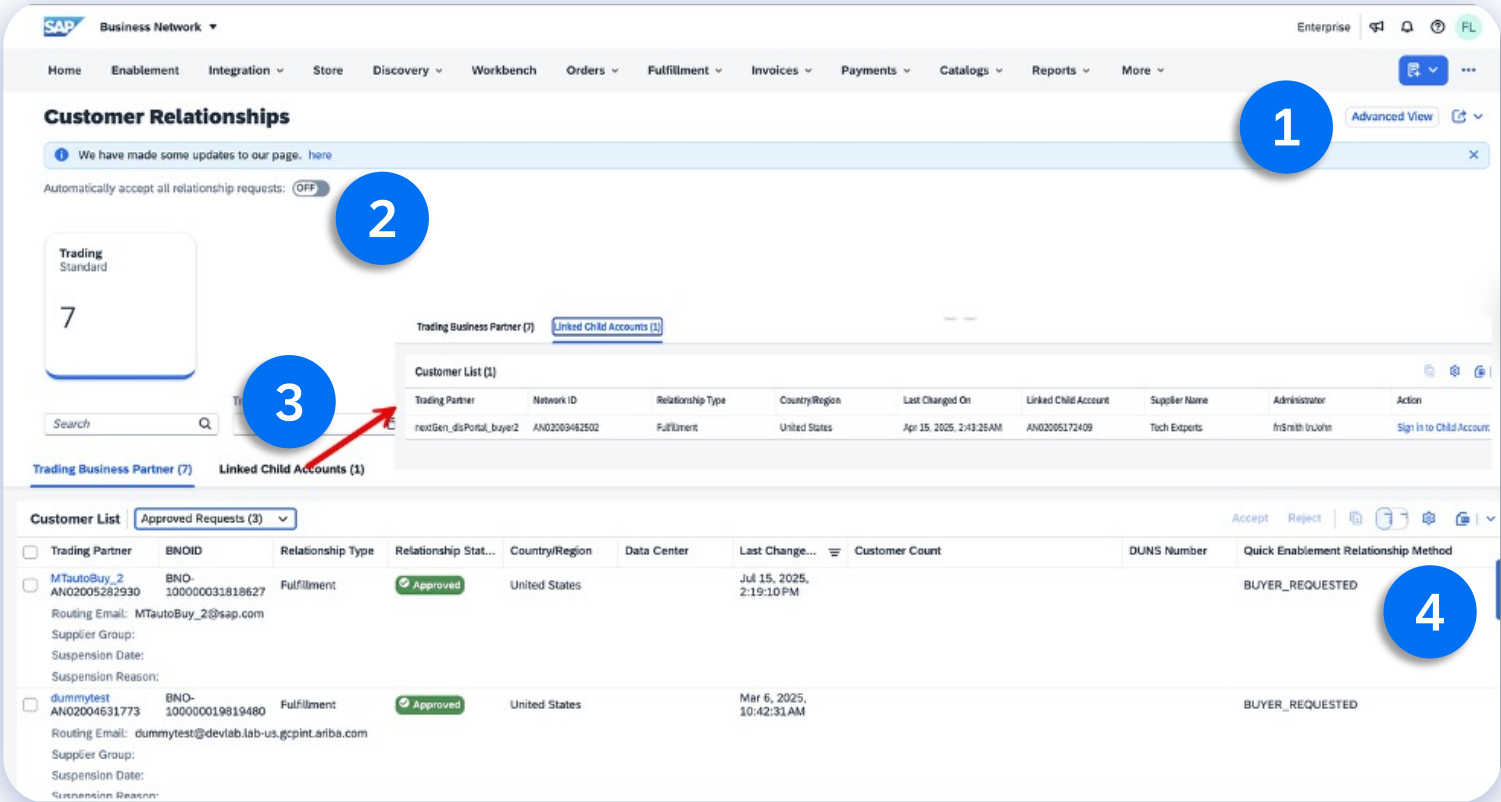
Cancel



业务和联系人信息

- 维护“国家/地区配置”
- 添加“联系人”
- 参数文件的主要附加“设置”

功能：客户关系



管理与客户的关系

1. 快速访问高级视图（旧 UI）
2. 自动接受所有关系请求
3. 筛选、搜索和分组客户关系
4. 批量操作（接受/拒绝）和导出功能

提案和合同协作



简介：提案和合同协作

解决方案：面向业务合作伙伴的 SAP Business Network

解决方案范围：寻源

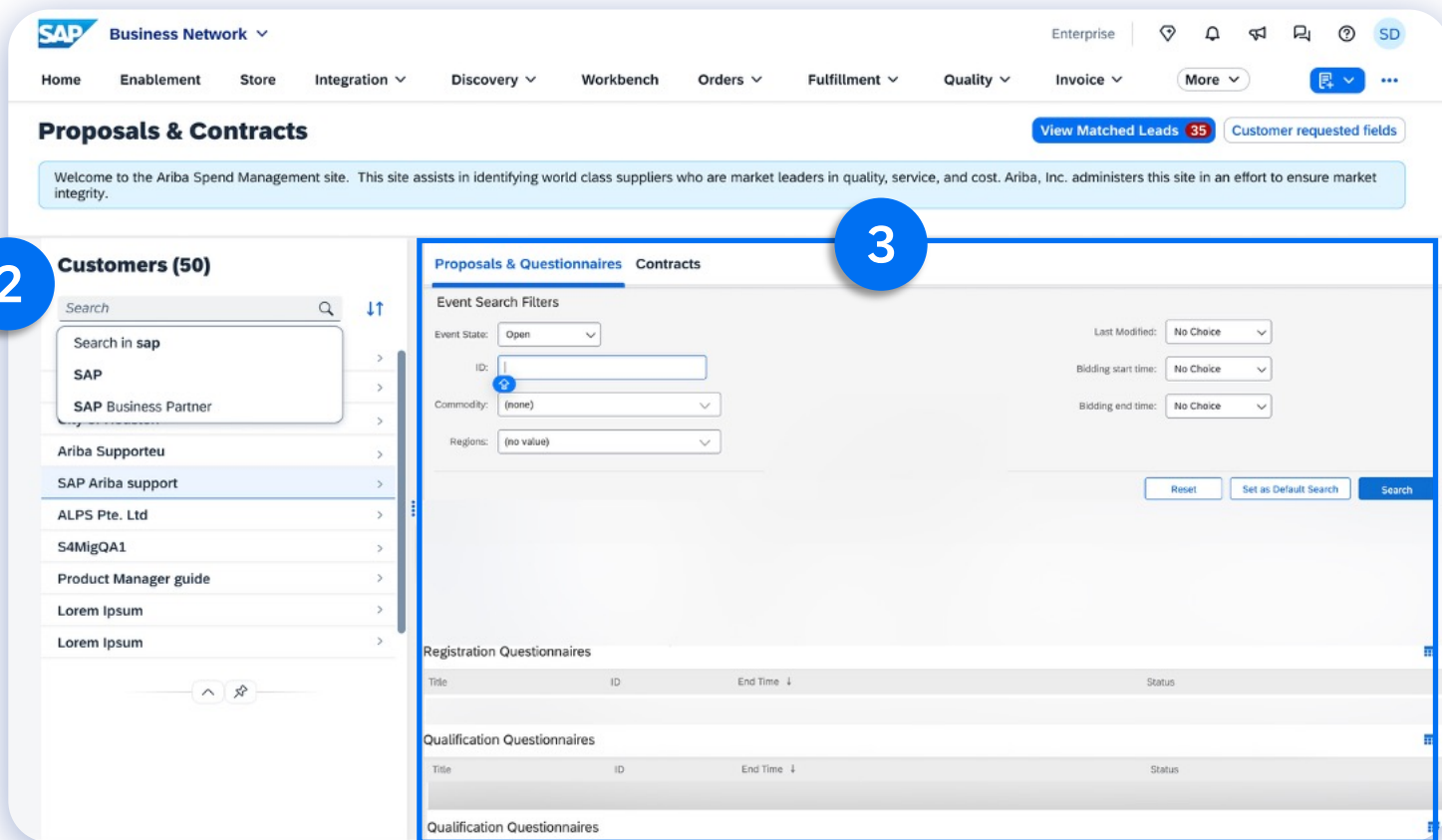
角色：供应用户

描述：

- 允许供应商完成供应商调查问卷、响应寻源投标事件并就商业合同编写进行协作。

主要优势：

- 多个客户寻源系统的一个入口点。
- 实时访问寻源事件并接收采购商的更新。
- 与采购商无纸化协作，提高生产力



1. 为所有网络文档提供一个门户。
2. 搜索和排序选项，从列表中选择客户。
3. 可以在组合视图中访问一个客户的合同、提案和调查问卷。
4. 轻松导航到其他操作，例如管理线索和客户请求的参数文件。

1. 为所有网络文档提供一个门户。
2. 搜索和排序选项，从列表中选择客户。
3. 可以在组合视图中访问一个客户的合同、提案和调查问卷。
4. 轻松导航到其他操作，例如管理线索和客户请求的参数文件。

跟踪客户付款



简介：付款提议请求和汇款通知

解决方案：面向业务合作伙伴的 SAP Business Network

解决方案范围：付款

角色：供应用户

描述：

- 计划付款或付款提议请求 (PPR) 文档为供应商提供有关发票的预期付款日期、金额和付款方式的详细信息。
- 汇款通知或汇款收据 (PRR) 文档提供有关采购商发送给供应商的单个付款的详细信息

主要优势：

- 从采购商处了解计划的发票付款计划。
- 实时从采购商处获取实际付款详细信息。

功能：付款提议请求



Home

Enablement

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Workbench

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Fulfillment

Quality

Invoices

More

View Early Payments Offers

Payments

Catalogs

Reports

Assessments

Proposals & Contracts

Scheduled payments

141

Remittances

0

Customers

Invoice Number

Payment Proposal ID

Payment Date Range

Method

Status

Amount

Go

Clear

Adapt Filters

Scheduled Payments (141)

Payment Proposal ID	Amount Due		Scheduled Payment Date	Settlement Date	Remaining Days	
190054949020250010001Q8J	5,432.00	EUR	17 Sept 2025, 19:36:26		-142	>
50002596220240010001Q8J	20.04	EUR	9 Jan 2025, 06:44:22		-393	>
190054953620250010001Q8J	985.81	EUR	24 Oct 2025, 21:54:13		-105	>

Home

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Download CXML

190054949020250010001Q8J

From: ravishshettyr - TEST
PAYER: SAP A.G.

To: Leon Chu's Supplier - TEST
PAYEE: Best Ariba Network Vendor in E

Scheduled

17 Sept 2025, 19:36:26

5,432.00 EUR

Details

Payment Timeline

History

Details

Payment Timeline

History

Payment Details

Invoice Details

Invoice Number: SBN15

Invoice Date: 3 Sept 2025, 19:36:26

Total Invoice Amount: 5,600.00 EUR

Payment Timeline

Invoice Approved

9/4/25 at 7:11 AM

Payment proposal received

Year: 2025

Settlement Date

9/9/25 at 9:20 AM

Status : Scheduled



付款提议请求

- 单击 **Payment ? Scheduled Payments**
- 搜索预定付款
- 检查付款详细信息
- 检查付款时间表

功能：汇款



HomeEnablementDiscoveryWorkbenchPlanningOrdersFulfillmentQualityInvoicesMore

Payments

CatalogsReportsAssessmentsProposals & Contracts

Taulia Early PaymentsScheduled PayRemittancesTaulia CashtrowTaulia Virtual Card

Scheduled payments3

Remittances1

Customers:Transaction IDs:Payment Date Range:Method:Reference Numbers:

Amount:

GoClearAdapt FiltersEnter

Remittances (1)

Transaction ID	Gross	Interest	Discount	Net
C.20250909.5400000016	1,000.00 EUR	0.00 EUR	0.00 EUR	1,000.00 EUR

HomeEnablementDiscoveryWorkbenchPlanningOrdersFulfillmentQualityInvoicesMore

C.20250909.5400000016

Download CSVExport cXML

Matching Discount on 1 invoices.

FromToPayment StatusExpected Settlement DateAmount Paid

From: Q8JCLNT006
PAYER: SAP A.G.

To: 100269
PAYEE: Best Ariba Network Vendor in EU

Paid

9 Sept 2025, 21:50:03

1,000.00 EUR

DetailsSummaryHistory

Details

Addresses

Payer Details

Originating Bank

Payee Details

Receiving Bank

Subtotal without Tax

Gross Amount:1,000.00 EUR

Discount Applied:0.00 EUR

Withholding Tax:0.00 EUR

Adjustment:—

Totals

Total Amount:1,000.00 EUR

Amount Paid:1,000.00 EUR



付款提议请求

- 单击 **Payment → Remittance**
- 搜索汇款
- 检查汇款详细信息
- 检查付款汇总

服务条目表



简介：基于 SAP BTP 的 SAP Business Network 中的服务条目表

解决方案：面向业务合作伙伴的 SAP Business Network

解决方案范围：服务工作单

角色：供应用户

描述：

- 支持采购商与交易伙伴之间的服务采购流程，以通过服务条目表捕获服务证明。
 -

主要优势：

- 服务条目表是一种关键文档类型，供应商将在其中记录执行的服务并将其提交给其采购商进行审批。
- 获取采购商的服务详细信息并加快开票周期。

服务条目表创建

针对服务提供者



服务条目表创建屏幕

1. 订购单详细信息屏幕中的创建服务工
作单按钮

4510127922

Purchase Order

Details

Industry Specific

Line Items

Tax

Additional Amounts

Summary

Comments

Attachments

Order History

Create

Resend

Hide

Download

Compare Versions

Order Confirmation

Ship Notice

Invoice

Quality Notification

Service Sheet

Document Number

Document Type

Date and Time

Status

Line Items (2)

Line	Type	Category	Description	Indicators	Supplier Part Number	
10	Service		Service line			>
10.10	Service		Child line			>

服务条目表创建

针对服务提供者

SAP

Business Network

Test Mode

Enterprise

Home

Enablement

Integration

Discovery

Workbench

Planning

Orders

Fulfillment

Quality

Invoices

Payments

More

FL

New Service Sheet

Name: Leon Chu's Supplier - TEST

Phone: +1 (650) 3902788

Email: leon.s1@sbn.com

Subtotal

100.00 EUR

Details

Service Sheet Lines

Additional Information

Summary

Details

Service Sheet: *

Service Creation Date: *

1 Oct 2025, 8:51:14 pm

Supplier Reference:

General Information

Supplier

Name:

Leon Chu's Supplier - TEST

Address:

jUnitDummy

Arkansas City, AR 71630

United States

Customer

Name:

default

Address:

234-123456

Walldorf, Berlin 10243

Germany

Reference Details

Source Document:

Purchase Order

Purchase Order:

4510127922

Service Details

Service start date:

e.g. 31 Dec 2025

Service end date:

e.g. 31 Dec 2025

Copy the service start and end dates to the service line items:

Details

Service Sheet Lines

Additional Information

Summary

Contacts

Field Contractor

Name:

John

Email:

John@abcd.com

Phone:

Field Engineer

Name:

Victor

Email:

Victor@abcd.com

Phone:

Approver

Name:

Daniel

Email:

Daniel@sap.com

Phone:

服务条目表创建屏幕

- 抬头级小计金额
- 服务工作单标识符
- 供应商参考
- 供应商详细信息
- 客户详细信息
- 参考凭证编号 - 采购订单
- 服务期间日期
 - 服务开始日期
 - 服务结束日期
- 现场合同工
- 现场工程师
- 审批人
- 最终 SES 标识

服务条目表创建 - 行项目详细信息

针对服务提供者



服务条目表创建屏幕

1. 添加未计划行项目

如果订购单行项目具有最大金额和预期值，则供应商用户可以通过单击此按钮添加未计划行项目来添加未计划行项目

2. 删除行项目

删除 按钮，用于删除计划外或计划行项目

Service Sheet Lines													
Service Sheet Lines (2)													
PO Line Item	Line Number	Included	Type	Part ID	Description	Contract	Line Type	Service start d...	Service end date	Quantity	Unit of Measure	Un	
10					Service line								
		Yes	service		Child line		Planned	e.g. 31...	e.g. 31...	0	HUR	1...	

Service Sheet Lines													
Service Sheet Lines (3)													
PO Line Item	Line Number	Included	Type	Part ID	Description	Contract	Line Type	Service start d...	Service end date	Quantity	Unit of Measure	Un	
10					Service line								
		Yes	service		Child line		Planned	e.g. 31...	e.g. 31...	0	HUR	1...	
		Yes	service		Service line		Unplanned Adhoc	1 Oct 2...	1 Oct 2...	1	SU	0...	

Service Sheet Lines													
Service Sheet Lines (3)													
PO Line Item	Line Number	Included	Type	Part ID	Description	Contract	Line Type	Service start d...	Service end date	Quantity	Unit of Measure	Un	
10					Service line								
		Yes	service		Child line		Planned	e.g. 31...	e.g. 31...	0	HUR	1...	
		Yes	service		Service line		Unplanned Adhoc	1 Oct 2...	1 Oct 2...	1	SU	0...	

服务条目表创建 - 行项目详细信息

针对服务提供者



服务条目表创建屏幕

3. 排除行项目

如果在服务条目表创建期间需要排除订购单行项目，则用户可以选择行项目并单击排除行按钮。将排除行项目。如果您稍后确定服务条目表需要行项目，而不是将其删除，则此功能非常有用。

排除的列将设置为“否”

Service Sheet Lines											
Service Sheet Lines (3)											
Search		Include Line		Exclude Line		Add Unplanned Line		Delete		Cut	
Paste		↑		↓		⌵		⌶		⚙	
PO Line Item	Line Number	Included	Type	Part ID	Description	Contract	Line Type	Service start d...	Service end date	Quant	
10					Service line						>
		Yes	service		Child line		Planned	e.g. 31...	e.g. 31...		>
		Yes	service		Service line		Unplanned Ad...	1 Oct 2...	1 Oct 2...		>

Service Sheet Lines											
Service Sheet Lines (3)											
Search		Include Line		Exclude Line		Add Unplanned Line		Delete		Cut	
Paste		↑		↓		⌵		⌶		⚙	
PO Line Item	Line Number	Included	Type	Part ID	Description	Contract	Line Type	Service start d...	Service end date	Quant	
10					Service line						>
		No	service		Child line		Planned				>
		Yes	service		Service line		Unplanned Ad...	1 Oct 2...	1 Oct 2...		>

服务条目表创建 - 行项目详细信息

针对服务提供者



服务条目表创建屏幕

4. 包括行项目

如果在服务条目表创建期间需要包括订购单行项目，则用户可以选择行项目并单击包括行按钮以包括排除的行项目。

“包括的列”将设置为“是”

Service Sheet Lines											
Service Sheet Lines (3)											
Search		Include Line		Exclude Line		Add Unplanned Line		Delete		Cut	
Paste		↑		↓		⋮		⚙			
PO Line Item	Line Number	Included	Type	Part ID	Description	Contract	Line Type	Service start d...	Service end date	Quant	
10					Service line						>
		No	service		Child line		Planned				>
		Yes	service		Service line		Unplanned Ad...	1 Oct 2...	1 Oct 2...		>

Service Sheet Lines											
Service Sheet Lines (3)											
Search		Include Line		Exclude Line		Add Unplanned Line		Delete		Cut	
Paste		↑		↓		⋮		⚙			
PO Line Item	Line Number	Included	Type	Part ID	Description	Contract	Line Type	Service start d...	Service end date	Quant	
10					Service line						>
		Yes	service		Child line		Planned	e.g. 31...	e.g. 31...		>
		Yes	service		Service line		Unplanned Ad...	1 Oct 2...	1 Oct 2...		>

服务条目表创建 - 行项目详细信息

针对服务提供者



服务条目表创建屏幕

5. 折叠整个树

折叠选项可将层次切换为仅显示父行项目。

6. 展开整个树

整个层次结构将展开以显示所有子行项目和子节点。

Service Sheet Lines

Service Sheet Lines (3)

Search

Q

Include Line

Exclude Line

Add Unplanned Line

Delete

Cut

Paste

↑

↓

5

PO Line Item	Line Number	Included	Type	Part ID	Description	Contract	Line Type	Service start d...	Service end d...
10					Service line				
		Yes	service		Child line		Planned	e.g. 31...	e.g. 31...
		Yes	service		Service line		Unplanned Ad...	1 Oct 2...	1 Oct 2...

Service Sheet Lines

Service Sheet Lines (3)

Search

Q

Include Line

Exclude Line

Add Unplanned Line

Delete

Cut

Paste

↑

↓

6

PO Line Item	Line Number	Included	Type	Part ID	Description	Contract	Line Type	Service start d...	Service end date	Quant
10					Service line					

Service Sheet Lines

Service Sheet Lines (3)

Search

Q

Include Line

Exclude Line

Add Unplanned Line

Delete

Cut

Paste

↑

↓

6

PO Line Item	Line Number	Included	Type	Part ID	Description	Contract	Line Type	Service start d...	Service end date	Quant
10					Service line					

Service Sheet Lines

Service Sheet Lines (3)

Search

Q

Include Line

Exclude Line

Add Unplanned Line

Delete

Cut

Paste

↑

↓

6

PO Line Item	Line Number	Included	Type	Part ID	Description	Contract	Line Type	Service start d...	Service end date	Quant
10					Service line					
		Yes	service		Child line		Planned	e.g. 31...	e.g. 31...	
		Yes	service		Service line		Unplanned Ad...	1 Oct 2...	1 Oct 2...	

服务条目表创建 - 行项目详细信息视图

针对服务提供者

New Service Sheet

Name: Leon Chu's Supplier - TEST

Phone: +1 (650) 3902788

Email: leon.s1@sbn.com

Subtotal

200.00 EUR

Details

Service Sheet Lines

+2

Details

Details

Service Sheet: *

SES922

Service Creation Date: *

1 Oct 2025, 8:51:14 pm

Supplier Reference:

1

1

Subtotal

100.00 EUR

Details

Summary

Additional Information

Details

Description

Child line

General Information

Service start date:

e.g. 31 Dec 2025

Service end date:

e.g. 31 Dec 2025

Other Information

Reference Line Number:

1,00,01,00,010

Type:

service

Line Type:

Planned

Unit of Measure:

HUR

Quantity:

0

Unit Price:

10.00

EUR

Pricing Details

Order Unit	Price Unit	Description	Unit Conversion	Price Information	Price Conversion
HUR	1		1 HUR = 1 HUR	10 EUR = 1 HUR	1 HUR = 10 EUR

Summary

Subtotal without Tax

Subtotal: 100.00 EUR



服务条目表创建屏幕

行项目详细信息视图

用户可以查看/编辑行项目详细信息, 例如

- 描述
- 服务开始日期
- 服务结束日期
- 数量
- 单价 (基于规则可编辑)
- 定价详细信息 (价格基础数量) 可根据规则进行编辑

服务条目表创建 - 行项目详细信息

针对服务提供者

1

Details | ▾

Summary

Additional Information | ▾

Additional Information

Comments

Cleaning Services - tasks such as dusting, sweeping, vacuuming, mopping, sanitizing, and waste removal.

Attachments (2)

Upload

Delete

☐ File Name	File Size
------------------------------------	-----------

☐ CleaningServices.docx	
--	--

☐ Dusting.docx	
---------------------------------------	--

Feedback



服务条目表创建屏幕

行级备注和附件

- 用户可以输入注释
- 可在行项目级别将附件添加为支持文档。

服务条目表创建 - 抬头级别

针对服务提供商

Additional Information

Comments

Header Level Comments

Attachments (2)

Upload

Delete

☐ File Name	File Size
☐ CleaningServices.docx	12.91 KB
☐ Dusting.docx	12.89 KB

Feedback

Summary

Subtotal without Tax

Subtotal: 200.00 EUR

Draft updated

Next

Save and Close

Discard Draft



服务条目表创建屏幕

抬头级备注、附件和摘要

- 用户可以输入注释
- 可在抬头级别将附件添加为支持文档。
- 摘要部分
 - 小计
- 文档被自动保存
- “下一步”按钮
- 保存并关闭（草稿）
- 放弃草稿

取消服务工作单功能

对于服务提供者

SAPBusiness NetworkTest ModeEnterprise

HomeEnablementIntegrationDiscoveryWorkbenchPlanningOrdersFulfillmentQualityInvoicesPaymentsMore

SES976_12Service Sheet

EditCopyCancelDownload

Leon Chu's Supplier - TEST

Creation DateSeptember 26, 2025

Subtotal11.00 EUR

StatusSent

DetailsService Sheet LinesTaxAdditional AmountsSummaryAdditional InformationService History

SES976_12Service Sheet

EditCopyCancelDownload

Leon Chu's Supplier - TEST

Creation DateSeptember 26, 2025

Subtotal11.00 EUR

StatusSent

DetailsService Sheet LinesTaxAdditional AmountsSummaryAdditional InformationService History

Details

Details

Supplier

Name:Leon Chu's Supplier - TEST

Phone:-

Customer

Name:default

Phone:-

General

Final Service Sheet:No

Routing Status:Sent

Confirmation

Do you want to cancel the Service Sheet?

YesNo

SES976_12

Service Sheet

Leon Chu's Supplier - TEST	Creation Date	Subtotal	Status
	September 26, 2025	11.00 EUR	Canceled



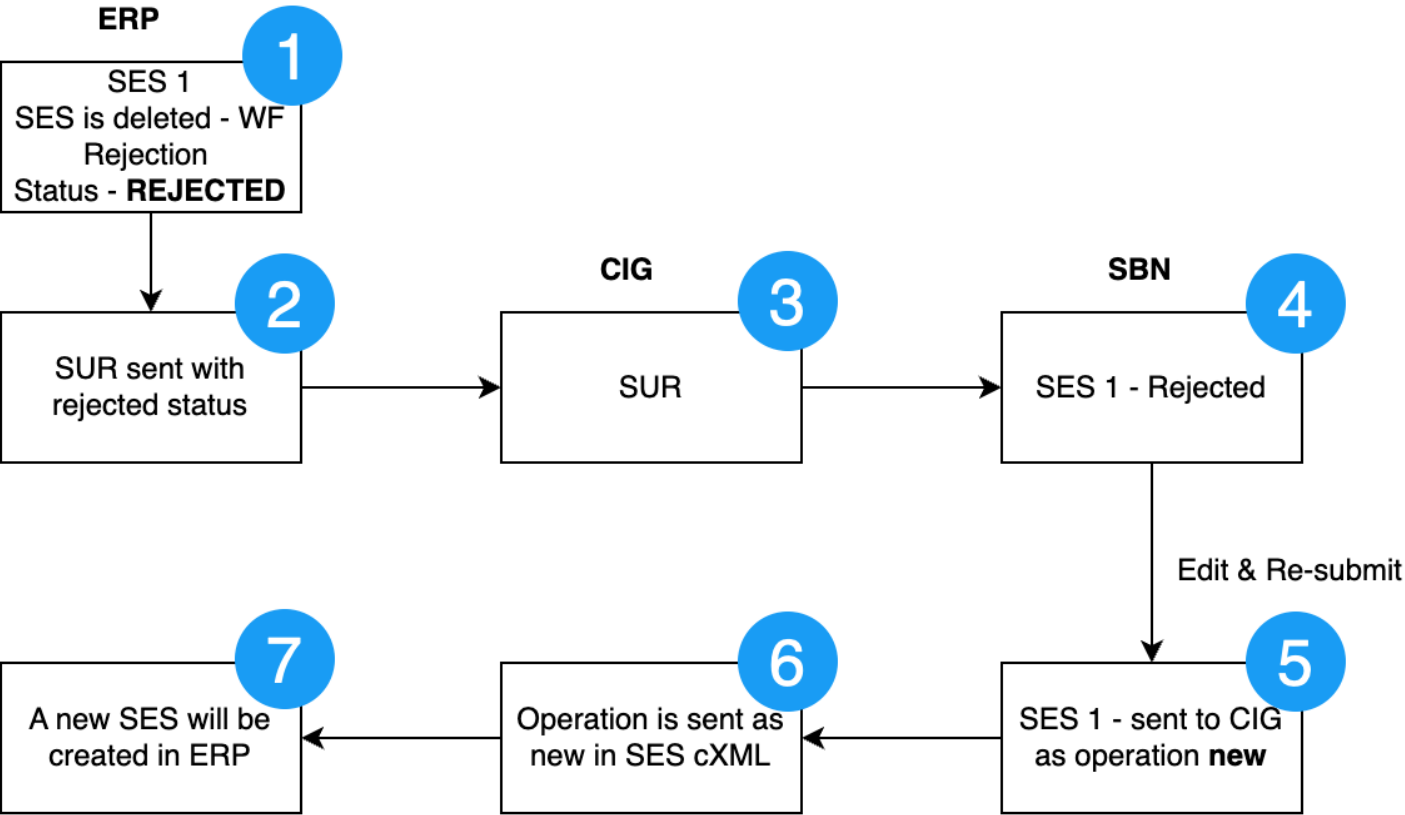
取消服务工作单

1. 用户可以取消已创建的服务工作单。随即显示弹出窗口，用户可以单击是取消
2. 用户还可以取消已批准的 SES，这在 精益/增强 限制场景中受支持。
3. 服务条目表将在后端 ERP 中删除

注意：操作将在 SES cXML 中作为删除发送

编辑并重新提交服务工单

对于服务提供者



编辑并重新提交

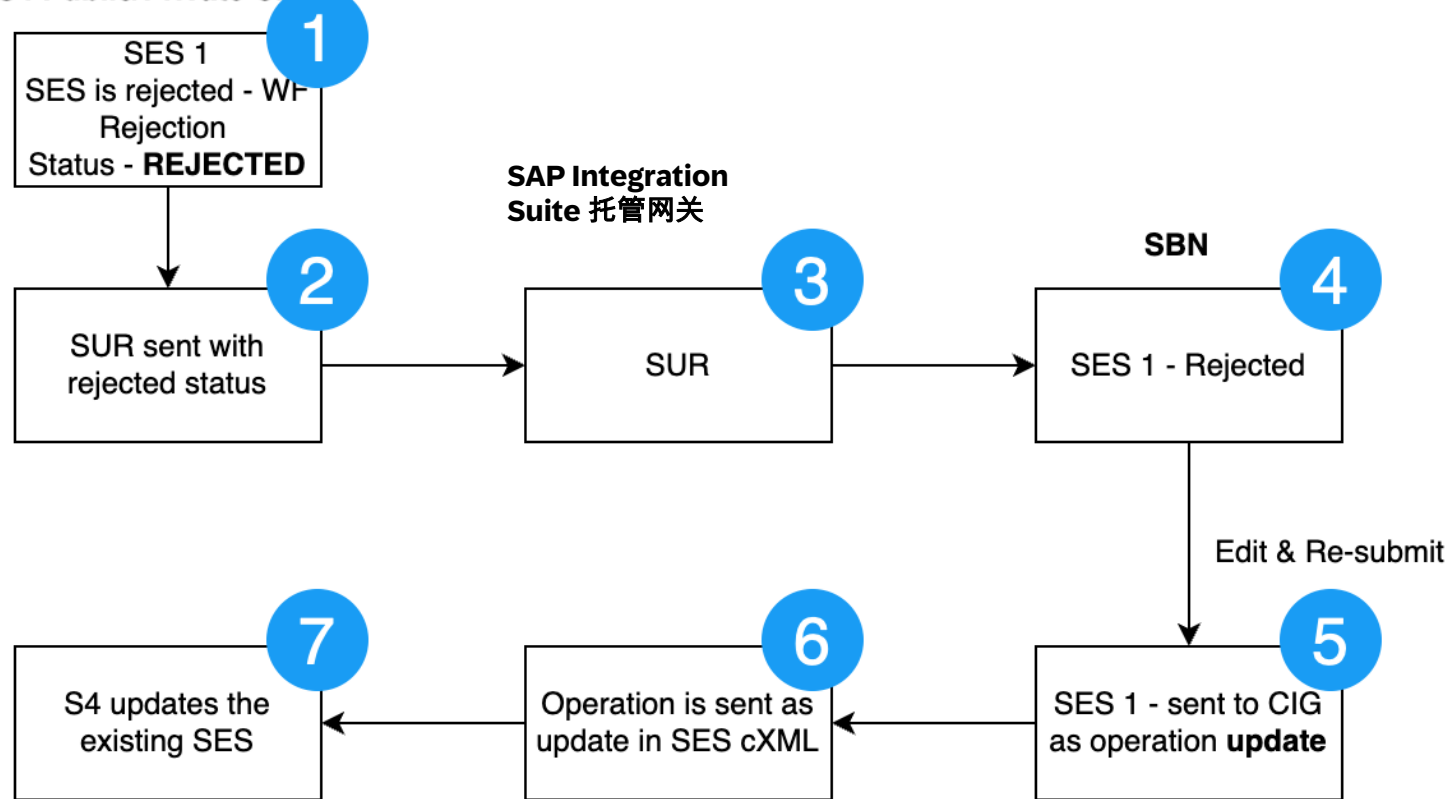
1. 供应商用户创建 SES，采购商在后台 ERP 中拒绝 SES。
2. 状态更新请求已发送至供应商（含拒绝原因）；供应商可以编辑并重新提交凭证。
3. 供应商重新提交 SES，从而在后台 ERP 中创建新的 SES。

注意：操作将作为 cXML 中的新操作发送

编辑并重新提交服务工作单 精简/增强限制功能

对于服务提供者

S4 Public/Private Cloud



编辑并重新提交

1. 供应商用户创建 SES，采购商在后台 ERP 中拒绝 SES。
2. 状态更新请求已发送至供应商（含拒绝原因）；供应商可以编辑并重新提交凭证。
3. 供应商重新提交 SES，这将更新后端 ERP 中的现有 SES。

注意：操作将作为 cXML 中的**更新**发送

编辑并重新提交服务工作单

对于服务提供者

SAP

Business Network

Test Mode

Enterprise

FL

Home

Enablement

Integration

Discovery

Workbench

Planning

Orders

Fulfillment

Quality

More

SES44312

Service Sheet

Edit

Copy

Cancel

Download

Missing accounting information in service entry sheet line 1.

X

Leon Chu's Supplier - TEST

Creation Date

Subtotal

Status

September 14, 2025

20.00 EUR

Rejected

SAP

Business Network

Test Mode

Enterprise

FL

Home

Enablement

Integration

Discovery

Workbench

Planning

Orders

Fulfillment

Quality

More

SES80791

Service Sheet

Edit

Copy

Cancel

Download

PO 4500128079 does not have an order confirmation. This customer requires suppliers to create an order confirmation for the PO before creating a service sheet.

X

Leon Chu's Supplier - TEST

Creation Date

Subtotal

Status

September 19, 2025

200.00 USD

Rejected

SES4691

Service Sheet

Create Invoice

Edit

Copy

Cancel

Download

Comments from selbuy2509110853412h9: Sent.

X

The service sheet status has been successfully updated to Rejected by selbuy2509110853412h9.
Description:Incorrect number of hours entered. Correct and re-submit it

X

selsup250911085341aVo

Creation Date

Subtotal

Status

October 13, 2025

20,000.00 USD

Rejected



编辑并重新提交

1. 由于交易规则验证，可能会发生拒绝

或者
2. 采购商用户可以拒绝文档，并提供拒绝原因
3. 最后，供应商用户可以通过单击“服务工作单”页面的编辑按钮来编辑和重新提交文档

资源

入门？

[面向供应商的 SAP Business Network on BTP 快速导览](#)

更多信息，请参阅

[BTP 上的 SAP Business Network](#)

需要支持？

[帮助资源](#)



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