

ARIBA NETWORK

“SAP Business Network, The new way of doing business with Honeywell”



ARIBA

WHAT IS ARIBA?

Ariba is

A portal where Honeywell and suppliers collaborate.

Visibility and Transparency

It is a mirror of what Honeywell has in the system. Emails are reduced.

Process Standardization

Standardization between the different Honeywell businesses.

Customized access and notifications

Suppliers can give access to users and control their distribution list for notifications.

Free to use

Ariba is free for suppliers*

*Free for **Standard** accounts. Honeywell will cover the fees of eligible direct suppliers with **Enterprise** account.

FUNCTIONALITY

INTERACTION BETWEEN HONEYWELL AND SUPPLIER

Functionality	HON >  < Supplier		
Purchase Orders (PO)	→		
PO Confirmation (OC)			←
ASN			←
Invoicing			←
Supplier payment date	→		
Forecast	→		

- When Honeywell places a PO to suppliers, Ariba reflects the information in real-time.
- Supplier can access Ariba to:
 - Confirm POs
 - Submit invoices
 - See scheduled payments
 - Download Remittances
 - Submit Advanced Shipping Notifications (ASN)
 - Consume Forecast
 - Stock Agreement
 - And more..

BENEFITS OF USING ARIBA

FOR HONEYWELL

- Receive **Reliable information** from suppliers.
- **Improve the process** avoiding back-and-forth emails.
- Suppliers become **independent** from Honeywell as they can customize notifications and access required information from the portal.

FOR SUPPLIER

- **Access to the information** in real time: Orders, PO updates, invoice status, estimated payment date, remittances, forecast, see received material, etc.
- **On-time payments** are possible as submitted invoices communicate directly to our ERP. No manual entry is required as done through email.
- **Access to reports** reducing email interaction.

ENABLEMENT

HOW SUPPLIERS ARE ENABLED IN ARIBA

- 1. Email Notification** Honeywell sends an email to supplier notifying about the transition to Ariba

- 2. Webinar** Honeywell Invites supplier to an Ariba summit to explain usage and benefits

- 3. Ariba Invite** Honeywell sends an email to suppliers, with a link to connect through Ariba

- 4. Ariba Set Up** Supplier sets up email notifications and users in Ariba

- 5. Training** Honeywell provides training to supplier (PO ack, submit ASN and invoices, etc.)

- 6. Data Migration** Honeywell migrates open and new POs to supplier's Ariba account

GENERAL INFORMATION

ARIBA ACCOUNT, SET UP AND RESPONSABILITIES

ACCOUNT

Honeywell can enable as many Vendor IDs to the supplier Ariba account as the supplier desires to. Suggestion is to have the Vendor IDs and Ariba account matching the country.

Suppliers can create a **new** account or use an **existing** account to connect with Honeywell, as preferred.

SET UP

The Ariba account has an Administrator who must:

- Give access to users.
- Configure routing notifications.
- Delegate the Administrator role to another user if needed.

RESPONSABILITIES

About the Administrator:

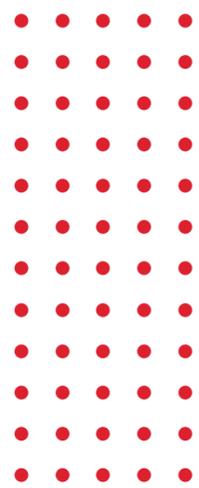
- It must be someone within the Supplier's organization.
- Honeywell is not, for any reason, required to become an administrator or have access to the supplier's Ariba account.
- Access to the Ariba account is granted by supplier administrator to his users.

SUPPORT CONTACTS

AND SCOPE OF SUPPORT



Responsible	Action
<p>Supplier</p>	<p>Can do in Ariba:</p> <ul style="list-style-type: none"> - Update estimated shipping date - Check estimated payment date, invoice status and remittances - Give access to other users and set up email notifications - Identify Administrator by clicking initials
<p>Buyer</p>	<p>Can support</p> <ul style="list-style-type: none"> - If the PO information in Ariba is not correct (ie Price, Tax details, etc) - Update Supplier information, such as address or name - If forecast is not showing. - On Invoice resolution (rejected, overdue)
<p>SCCportalhelp@honeywell.com (Honeywell Ariba support team)</p>	<p>Can support to:</p> <ul style="list-style-type: none"> - Push PO's that are not showing in Ariba - Push PO changes made by PO Buyer that are not showing in Ariba - Review discrepancies between Honeywell's ERP and Ariba - Ariba access/notification guidance - Move POs to a different ANID account - Basic P2P questions



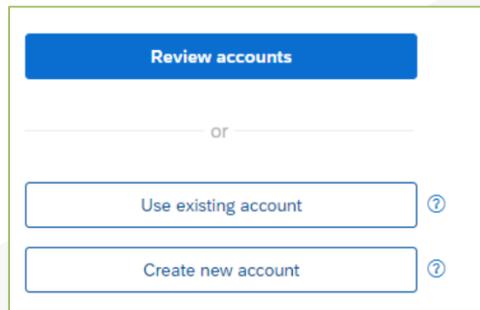
QUICK START

SET UP YOUR Ariba ACCOUNT

CONNECT WITH HONEYWELL

1. Receive an **email invite** from ordersender-prod@ansmtp.ariba.com
2. Click **“Get Started”**
3. Click **“Create new account”**
 - Or click “Use Existing Account” if any. If it requires you to upgrade, create a new account instead
4. **Complete** your company information
5. Click **Continue**
6. That’s it! You would have connected with Honeywell

Connect with Honeywell to collaborate on SAP Business Network!



GRANT ACCESS TO MORE USERS

To grant access to a user, a Role needs to be created first

ROLES

1. Click Initials > Settings > Users
2. Select Manage Roles > Click on “+” located at the right side
3. Give a name to the Role
4. Select the permissions granted for this Role
5. Click Save

USERS

6. Click Manage Users > Click on “+” located at the right side
7. Complete requested information
8. Assign a role
9. Click Done
10. Administrator role can be delegated by clicking “Action” from the user row under Manage Users tab

ORDER AND INVOICE NOTIFICATIONS

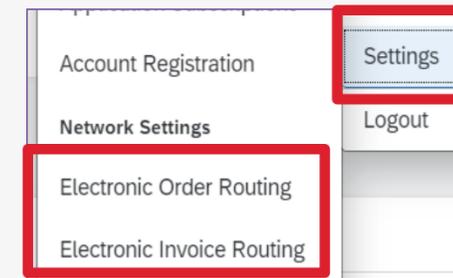
1. Click Initials > Settings > Electronic Order or Invoice Routing
2. Configure as needed. Recommended to set up:

Orders notification recommendations

- Payment Remittances
- Send notification for new purchase orders.
- Send notification when purchase orders are changed.

Invoice notification recommendations

- Invoice Failure
- Invoice Status Change
- Invoice Created Automatically from Receipts (*if you are ERS*)



SUPPORT LINK

Application Quick Links

Access essential applications quickly and efficiently. Find direct links to the tools and resources you use most frequently, ensuring you can navigate seamlessly and save valuable time.



Ariba SCC Network

SAP ARIBA enables seamless, real-time collaboration between buyers and suppliers, streamlining orders, purchase order confirmations, forecast & collaboration, ASNs, invoicing, etc. for greater efficiency and compliance of day-to-day activities.

[LOGIN TO ARIBA](#)

[ARIBA TRAINING SITE](#)

[CONNECT WITH HONEYWELL](#)

Honeywell website

You can access to Ariba Training Site, register to connect with Honeywell through Ariba or login If you already have an account with Honeywell.



Thank you



Support email: SCCportalhelp@honeywell.com